

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. February 5, 2024 Vallejo Room, 1st Floor, JFK Library

- 1. CALL TO ORDER – 4:31 pm**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Joel Benson, Chair; James Petka, Vice Chair; Commissioners Henry Beecher, Rebekah Truemper, Vince Tajima

Absent: None

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 1. Reported that Commissioner Shivley submitted her resignation due to health issues. Also reported that staff followed up with Vice Chair Petka's request to Public Works regarding ADA signage.
- B. Report from Council Liaison to the McCune Collection Commission
 1. None
- C. Report from McCune Foundation to the McCune Collection Commission
 1. Commissioner Beecher reported that there is a change in leadership, Aletheia Morden is President and Linda Lawless is Secretary, swapped positions.
- D. Report from the Chair of the McCune Collection Commission
 1. Chair Benson reported that he, Commissioners Beecher and Truemper went to the Broadside Party at the Book Club of California last week. Agendize in the future discussing changing rules using the press for public events. Commissioners Truemper and Beecher made comments.
- E. Others

None

F. ACTIVITY REPORTS

1. Website

Commissioner Petka reported that there were two updates since December meeting; an upcoming Art Walk to the 2nd Friday Art Walks page and a volume called A California Pilgrimage.
2. Art Walk

Commissioner Beecher reported that the venue for the Art Walk is in suspension; need someone to coordinate the event.
3. Volunteer Program – Commissioner Beecher reported that currently there are no current active volunteers; maybe an opportunity to solicit for volunteers; need Commissioners to match with volunteers.

5. COMMUNITY FORUM

None

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the February 5, 2024, McCune Collection Commission regular meeting and approve the minutes from the December 4, 2023, regular meeting.

Motion to accept the February 5, 2024, agenda and the December 4, 2023, minutes made by Vice Chair Petka, seconded by Commissioner Truemper, approved 5-0.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

None.

B. Submission of Monthly Receipts for Reimbursement

None.

8. NEW/UNFINISHED BUSINESS

A. Fiscal Year (FY) 2024-25 Budget Review

Chair Benson reported that the Budget Ad Hoc Committee (Commissioners Benson, Beecher and Truemper) looked over the budget; decided to recommend approval for the upcoming year. Commissioner Beecher pointed out that endowment fund report, interest is out of the negative. Commissioner Truemper requested that a discussion on the management of the endowment be placed on a future agenda.

Motion by Chairman Benson, seconded by Commissioner Truemper to approve the FY 2024-25 Budget, approved 5-0.

B. Docent Hours

Commissioner Beecher suggested that since the Commission is discontinuing the art walk, should energies go towards resuming the Sunday events; discussion followed.

Motion by Chair Benson, seconded by Commissioner Beecher to have Docenting on future agendas under Recurring Business, approved unanimously, 5-0.

9. FUTURE AGENDA ITEMS

A. Clarification of two-step process to add items to the agenda

Laura Zagaroli, Assistant City Attorney, explained the two-step process that is used by the City Council, Boards, Commissions, and Committees. Discussion followed as to what items may be placed on the agenda without the two-step process. The items that can be placed on the agenda without the two-step process are Budget, Treasurer's Report, Expenditure for Preservation, and Election of Officers. Discussion regarding having a retreat in August, propose scheduling as a special meeting.

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10. **NEXT MEETING DATE:** April 1, 2024, 4:30 p.m.

11. **ADJOURNMENT – 5:47 pm**
Motion by Chair Benson to adjourn.

ATTESTED:



Joel Benson, Chair

Annette Taylor 

Annette Taylor, Staff Liaison