

## MINUTES

### MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. October 7, 2024 Council Chambers

1. CALL TO ORDER – 4:34 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Present: Joel Benson (arrived 4:40 pm), Chair; Rebekah Truemper, Vice Chair; Commissioners Henry Beecher, Jame Petka, Vince Tajima, Amy Nunn

Absent: None

#### 4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
  1. Reported that the McCune Collection Commission Special meeting begins at 5:30 pm, following this meeting.
- B. Report from Council Liaison to the McCune Collection Commission
  1. Staff reported that Council liaison had a conflict due to City Council meeting at the same time in the Vallejo Room.
- C. Report from McCune Foundation to the McCune Collection Commission
  1. Commissioner Beecher reported that the McCune Foundation will be meeting later in the month. He contacted the Foundations members to let them know that the Commission is receptive to restarting the annual open house on Sunday, December 29<sup>th</sup>.
- D. Report from the Chair of the McCune Collection Commission
  1. No report.
- E. Others
  1. No report.

#### F. ACTIVITY REPORTS

1. Website  
Commissioner Petka reported that there were five additions to the website since the June 3<sup>rd</sup> meeting; Young Folks' History of England page, Trees of California page, Souvenir of San Francisco Photo – Gravures page, History of California 1897 page
2. Volunteer Program – No report, waiting to see outcome of Work Plan.

#### 5. COMMUNITY FORUM

None

#### 6. CONSENT CALENDAR AND APPROVAL OF AGENDA

- A. Approval of Agenda & Minutes

**CITY OF VALLEJO MCCUNE COLLECTION COMMISSION MINUTES**

**October 7, 2024**

**Page | 2**

Recommendation: By motion, approve the agenda for October 7, 2024, McCune Collection Commission regular meeting and approve the minutes from September 11, 2024, special meeting.

Motion to accept the October 7, 2024, agenda, and the September 11, 2024, minutes by Vice Chair Truemper, seconded by Chair Benson, approved 6-0.

**7. RECURRING BUSINESS**

**A. Acquisition of Items Donated to the McCune Collection**

None.

**B. Submission of Monthly Receipts for Reimbursement**

None.

**C. Docenting**

Commissioner Beecher reported he brought up the idea of collaborating with the Foundation to restart the annual open house to Foundation members and the idea was well received. He stated his comments at last month's meeting as to how the annual open house events were held in previous years were context only; would like to have the vault open under supervision, need volunteers. Attendance of Commissioners is important for the event to be successful. Attorney Zagaroli reported that the annual open house has to be noticed as a public meeting since a quorum of the Commissioners will be in attendance. Proposed date December 29<sup>th</sup> from 2 pm to 4 pm, McCune Room. Commissioner Petka reported that Commissioner Nunn needs a complete orientation and a set of keys.

**8. NEW/UNFINISHED BUSINESS**

**A. McCune Endowment Fund**

Staff reported that the Finance staff is working on responses to Vice Chair Truemper second set of questions. Carry item over to next meeting.

**B. Goal Setting and Work Plan Meeting 2025**

There was a discussion to hold a regular meeting and a special workshop/goalsetting meeting in October. Regular meeting is scheduled for October 7<sup>th</sup>, staff will research available dates and times to hold the special meeting.

**9. FUTURE AGENDA ITEMS**

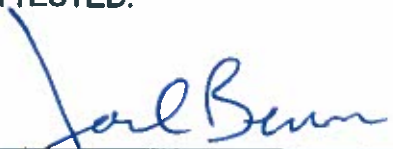
**A. Review of entire draft McCune Collection Policy Book – draft will be discussed during the workshop meeting.**

**10. NEXT MEETING DATE: December 2, 2024**

**11. ADJOURNMENT – 4:59 pm**

Motion by Vice Chair Truemper to adjourn, seconded by Chair Benson.

ATTESTED:

  
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Joel Benson, Chair

*Annette Taylor*  
  
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Annette Taylor, Staff Liaison