SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, February 20, 2025
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com.
Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE
*The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom. To join remotely: https://ZoomRegular.CityofVallejo.net Option to join by phone: Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Press *9 to digitally raise your hand from the phone For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
   Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. **CONFIRM QUORUM/STATEMENT OF CONFLICT**
   An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Govâ€™t Code Â§ 87200.

3. **APPROVAL OF AGENDA**

4. **OPPORTUNITY FOR PUBLIC COMMENT**

5. **EXECUTIVE DIRECTOR'S REPORT**

6. PROCLAMATIONS & PRESENTATIONS

6.A Proclamation for Cristina Arriola

Suggested Action: Informational. (PRESENTER: Terry Scott, Chairperson, City of Benicia)

6.B SolTrans Employee Longevity Recognition

Suggested Action: Informational. (PRESENTER: Terry Scott, Chairperson, City of Benicia)

6.C State Legislative Update

Suggested Action: Informational. (PRESENTER: Michael Pimentel, Shaw Yoder Antwih Schmelzer & Lange)

Cvr Memo.pdf
ATCH A-02-2025 State Legislative Report.pdf

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of January 16, 2025

Suggested Action: Approve the Board meeting minutes of January 16, 2025. (PRESENTER: Rebecca DeMatteo, Program Analyst I/Deputy Board Clerk)

DRAFT BOD Minutes 1-6-25.pdf

7.B Application for Low Carbon Transit Operations Program (LCTOP) funds for Fiscal Year (FY) 2024-2025

Suggested Action: Approve Board Resolution No. 2025-02 in Attachment A authorizing the execution of the LCTOP Project Authorized Agent Form and the Certifications and Assurances once LCTOP disseminates the forms. (PRESENTER: Karina Cervantes, Program Analyst II)

RPT-LCTOP Application.pdf
ATCH A-Reso 2025-02.pdf

7.C Edgeworth Security, LLC Contract Amendment

Suggested Action: Authorize the Executive Director to amend the contract with Edgeworth Security, LLC to increase the contracted amount by $176,834 and append a new contract term from 2025 to 2030, subject to legal counsel approval as to form. (PRESENTER: Bisi Ibrahim, Innovation and Technology Manager)

RPT-Edgeworth Contract Amendment.pdf

REGULAR CALENDAR

8. ACTION ITEMS

8.A Approve an Amendment to the Executive Director's Employment Agreement

Suggested Action: Approve the second amendment to the Executive Director's Employment Agreement and authorize the Chair to execute the same. (PRESENTER: Bernadette Curry, SolTrans Legal Counsel)

RPT-ED Employment Agreement Amendment.pdf
ATCH A-2nd amendment to ED Employment Agreement.pdf

8.B Selection of the 2025 Vice Chairperson of the SolTrans Board

Suggested Action: Select by majority vote the Vice Chairperson for 2025 from one of the remaining Board of Directors from either Member City (term will commence with the SolTrans Board meeting of March 20, 2025). (PRESENTER: Suzanne Reyes, Transit Board Administrator/Office Manager)

RPT-Selection of the Vice Chair.pdf

8.C Systemwide Comprehensive Operational Analysis (COA) Draft Concepts and Public Comment Period Opening
Suggested Action: 1. Receive the Draft Network Plan Concepts; and 2. Authorize staff to release Draft Network Plan Concepts for public comment. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)
RPT-COA Draft Concepts.pdf
ATCH A-Provided under separate cover.pdf
ATCH B-COA Marketing Plan.pdf

8.D Explore Transit-Oriented Development (TOD) for the SolTrans Curtola Park And Ride Hub
Suggested Action: Provide staff with direction regarding the next steps in considering this project. (PRESENTER: Beth Kranda, Executive Director)
RPT-Explore TOD for Curtola PNR.pdf
ATCH A-CTC Curtola PNR relinquishment.pdf

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A Operating Budget Update Through December 31, 2024
Suggested Action: Informational. (Kristina Botsford, Deputy Director)
RPT-FY 2024-25 Federal Grants and Budget Update.pdf
ATCH A-Statement of Revenue & Expenses thru 12-31-24.pdf

9.B Contractor Performance Update
Suggested Action: Informational. (PRESENTER: Carmen Alba, Transdev Senior Vice President)
Cvr Memo.pdf
ATCH A-Contractor Performance Update.pdf

10. NON-DISCUSSION ITEMS

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT