



**VALLEJO
BEAUTIFICATION COMMISSION
REGULAR MEETING AT 6:00 PM**



APRIL 2, 2025

COMMISSION MEMBERS

Sara Wright, (Chair)
Angela Taylor (Vice Chair)
Roxanne Reyes
Susan Slater
Sheila Tennyson
Rick Weyrich
VACANT

HYBRID MEETING
www.Cityofvallejo.net

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p align="center">Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	
	<p>Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Staff Secretary Shelee Loughmiller via email at Shelee.Loughmiller@cityofvallejo.net or via phone at (707) 648-8616 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

AGENDA

1 CALL TO ORDER

2 ROLL CALL

3 PLEDGE OF ALLEGIANCE

4 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF THE AGENDA

Recommendation: By motion, approve the March 5th, 2025 agenda for the Vallejo Beautification Commission.

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

Shelee.Loughmiller@Cityofvallejo.net

B APPROVAL OF MINUTES

Recommendation: By motion, approve the March 5th, 2025 Regular meeting minutes of the Vallejo Beautification Commission.

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

Shelee.Loughmiller@Cityofvallejo.net

5 PRESENTATIONS AND COMMENDATIONS

6 ACTION CALENDAR

A 2025 WORKPLAN

Recommendation: By Motion, vote to approve the 2025-26 work plan.

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

Shelee.Loughmiller@Cityofvallejo.net

B LETTER OF SUPPORT

Recommendation: By motion, approve the Letter of Support regarding Quality of Life issues

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

Shelee.Loughmiller@Cityofvallejo.net

7 REPORT OF THE CITY COUNCIL LIAISON

8 COMMUNITY FORUM

Anyone wishing to address the Beautification Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Staff Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

- 9 NEW/UNFINISHED BUSINESS**
- 10 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD**
- 11 REPORT OF THE SECRETARY**
 - A 2025-26 BEAUTIFICATION COMMISSION BUDGET REQUEST**
- 12 REPORT OF THE SUBCOMMITTEES**
- 13 OTHER**
- 14 FUTURE AGENDA ITEMS**
- 15 ADJOURNMENT**

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolano.com

I, Shelee Loughmiller, Beautification Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Beautification Commission

Sara Wright, (Chair)
Angela Taylor (Vice Chair)
Roxanne Reyes
Susan Slater
Sheila Tennyson
Rick Weyrich
VACANT,

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:00 PM, 04/02/2025

Dated: 04/02/2025

Shelee Loughmiller

Shelee Loughmiller, Beautification Commission Secretary

**Beautification Commission
FY 2025-26 Work Plan**

Beautification Commission 2025-26 Goals:

- **Goal 1: Beautify Vallejo Day–Saturday, March 22, 2025**
- **Goal 2: Provide a budget recommendation for the 2025 Holiday Decor**
- **Goal 3: Waterfront project**
- **Goal 4: Recognition Program - Residential Awards**
- **Goal 5: Continued Support for the Sister City Commission & the Japanese Garden Restoration**
- **Goal 6: Social Media Campaign**

Goal	Meeting Topics	Commission Activities	
GOAL 1 Beautify Vallejo Day	Discuss Ad Hoc Committee’s recommendation for Clean Up at Ferry Building & Dental office area on the Waterfront–Sat., March 22, 2025	Volunteer trash pick up in the flower beds near the Ferry Building. Pick up trash around the old Dental office building and the adjacent empty lot between Dental office and Independence Park. Pick up trash in the parking lot. Also pick up trash around and in the Mosaic Planters. Extend invitation to Visit Vallejo, Cal Maritime, Valcorp, etc. Post on City Calendar.	Budget: Public Works funding

<p>GOAL 2 Provide a budget recommendation for the 2025 Holiday Decor</p>	<p>Develop and provide a funding recommendation to replace the holiday decor along Mare Island Way and Georgia St. corridor</p>	<p>Review data on current budget allowance as well as previous decor purchased; develop a funding recommendation to City Council to replace the existing holiday decor for Mare Island Way and Georgia Street.</p>	<p>Budget: Public Works funding</p>
<p>GOAL 3 Waterfront project</p>	<p>Improve the landscaping and aesthetics of the waterfront</p>	<p>Fill empty dirt spaces with mulch, plant flower beds on the grass area, fix the mosaic planters and replace the sego palms that were stolen.</p>	<p>Budget: \$600</p>
<p>GOAL 4 Recognition Program - Residential Awards</p>	<p>Promote residential beautification efforts through Recognition Program awards.</p>	<p>Request nominations for the Residential Awards; receive nominations in May 2025; notify winners, and present awards in June 2025.</p>	<p>Budget: \$900 for awards</p>
<p>GOAL 5 Continued Support for the Sister City Commission & the Japanese Garden Restoration</p>	<p>Continue to Support Sister City Commission with the “refresh” Japanese Friendship Garden. Advise update on the repair of the Onagawara by the artist, Jean Cherie. Begin landscaping work: trimming, weeding, and planting in the Spring of 2025.</p>	<p>Onagawara repair and restoration is complete. Public Works will take measurements of Onagawara in order for COV to take possession. Placement to be determined by the SSC and the Art Commission. City Attorney needs to make decision on liability issues for landscaping to proceed.</p>	<p>Budget: Sister City Commission, Sister City Association</p>
<p>Goal 6 Social Media Campaign</p>	<p>Reduce litter around Vallejo; encourage residents to participate in litter pickups through the contest and through seeing public social media posts by neighbors; educate residents how to participate in litter pickups and initiate community projects; educate residents how to use SeeClickFix and encourage them to use it; promote shopping in downtown Vallejo</p>	<p>Residents will be entered in an opportunity drawing for a \$50 “Downtown Dollars” voucher for every social-media post they create during a one-month timeframe showing them participating in a litter pickup in Vallejo. Participants will use a specified hashtag and/or tag the City of Vallejo on their post to enter. Contest rules will include information on how to use SeeClickFix to report issues seen during cleanups or report large items of trash to be picked up</p>	<p>Budget: \$50 per prize</p>

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Beautification Commission

February 23, 2025

Vallejo City Council
555 Santa Clara St
Vallejo, CA 94590

Dear Mayor Sorce and Councilmembers Brezenger, Gordon, Matias, Matulac, Lediju, and Palmares,

We as appointed members of the Vallejo Beautification Commission, and as residents of the city of Vallejo, urge the Council to take action on items of concern that affect the visual appearance, quality of life, pride and safety of our city. We have heard from members of our community about these items and they have requested that we advocate for solutions on these issues as a Commission.

Some of the items include:

- Continuing to address homeless encampments throughout Vallejo: Continue to develop housing solutions for individuals in the encampments, including the completion of the Vallejo Homeless Navigation Center and Broadway Project; continuing to take legal action against private property owners where encampments are causing code enforcement violations; consider Neighborhood Law or other legal actions to address the most difficult situations; and collaborate with non-profits and other organizations to develop Safe Parking options.
- Continuing to coordinate with CalTrans and railroad companies on cleanup and maintenance of Highways 29 and 37, and railroads and freeways passing through Vallejo: Trash and debris noticeably increase once people pass into Vallejo from surrounding cities. We encourage the City to continue working with other agencies to help ensure that our highways, freeways and railroads are clean, safe and usable.
- Increasing fines for illegal dumping: Vallejo Municipal Code section 7.44.100 indicates that depositing garbage and debris onto public property is a misdemeanor offense with a penalty of \$1,000 fine and/or up to 6 months in jail. However, California Penal Code 374.3 makes illegal dumping on public and private property punishable by a fine up to \$10,000. We encourage the Council to consider adopting an ordinance to increase Vallejo's fines for illegal dumping.
- Increasing enforcement against illegal dumping: Other local government agencies dedicate a Code Enforcement staff member to investigate illegal dumping, and follow up

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to cite people and businesses that are found to perpetrate these crimes. We encourage the City to take further action to punish and discourage illegal dumping in Vallejo.

- Increase maintenance in high-traffic, visible public areas: Focus on maintenance along the Waterfront, Boat Launch, downtown, and other popular public areas that most of our residents and visitors utilize and enjoy. Beautification of these areas encourage increased economic activity and morale.

We as Commissioners are willing to help with these items and others to continue to improve the beauty, quality of life, and safety of our city. Thank you for your attention to this letter and for all that you do to try to improve conditions in Vallejo.

Sincerely,
Sara Wright
Roxann Reyes
Susan Slater
Angela-Sharee Taylor
Sheila Tennyson
Rick Weyrich

2025-26 Budget Request – Beautification Commission

On Tuesday, 2/25/25, CMO staff were asked to provide a preliminary program budget request for FY25-26. I sent a list to Jason Ackley, Assistant to the City Manager for inclusion in the CMO department budget.

Responses to specific questions posed by Commissioner Tennyson are below:

A full breakdown of the total budget request, specifying how each allocation was determined.

- A request for a \$1,500 budget was determined based on information I had as of 2/25/25. The two main projects for the BC budget request are
 - Estimate for Business/Residential Recognition: ***\$900 (Plaques, Certificates of Appreciation, Frames)***
 - Estimate for Supplies for Beautify Vallejo Day: ***\$600 (Plants, soil, compost, fertilizer)***

A clear distinction between budget items specifically for the Beautification Commission versus those that fall under Public Works or other departments.

- The request for the Public Works department line items included:
 1. Replace the Holiday Décor (\$16,000-\$18,000)
 2. The Community Tool Trailer supply replenishment (\$1,500)

A copy of the proposal that was submitted to the Assistant City Manager and Finance Department.

- This was a simple list, not a formal proposal, that will roll up into the final budget recommendation to Council.
 1. The line items above were mentioned in prior BC meetings
 2. The Holiday Décor items and quantity recommendation by BC is pending.

Any additional details regarding hospitality costs and other expenditures mentioned during our meeting.

- I offered to provide hospitality (coffee/donuts) for the March 22 Beautify Vallejo Days at my own expense.