

**VALLEJO CITY COUNCIL
REGULAR MEETING MINUTES
VIA TELECONFERENCE**

OCTOBER 26, 2021

1. CALL TO ORDER

The meeting was called to order at 7:18 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor McConnell, Vice Mayor Verder-Aliga, Councilmembers Arriola, Brown, Dew, Loera-Diaz, and Miessner

Absent: None

Staff present: Interim City Manager Malone, City Attorney Nebb and City Clerk Abrahamson

City Attorney Nebb reported that Closed Session Item 3A was not discussed by Council. With respect to Closed Session Item 3B, the Council gave direction to its negotiators and provided direction to the City Attorney's Office with respect to Closed Session Item 3C.

Councilmember Miessner requested that tonight's meeting be dedicated in memory of Ken Mullins, former Culture & the Arts Commissioner.

4. PRESENTATIONS AND COMMENDATIONS – None.

5. FIRST COMMUNITY FORUM

Speakers: Melissa Swift, Kaela R., Andrea Source, Gretchen Zimmermann, Deontee Moses, and Genesis Miguel.

6. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Speakers: None.

7. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Vice Mayor Verder-Aliga and carried unanimously, unless otherwise noted, approval of the Agenda and the Consent Calendar with the removal of Item 7L from the Consent Calendar making it Item 7.1.

A. APPROVAL OF MINUTES

Recommendation: Approve minutes for the special meeting of October 5, 2021 and the special and regular meetings of October 12, 2021

Contact: Dawn G. Abrahamson, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: Approved minutes.

B. WAIVE READING AND AUTHORIZE INTRODUCTIONS AND/OR ADOPTION OF ORDINANCES BY TITLE ONLY

Recommendation: Waive reading and authorize introductions and/or adoption of any and all ordinances on this Agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

Contact: Dawn G. Abrahamson, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: Waived reading and authorized introductions and/or adoption of any and all ordinances on this Agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

C. AMEND FY 2021-22 BUDGET TO APPROPRIATE EXPENDITURE OF \$1,908,103.98 NAVY GRANT PROCEEDS

Recommendation: Adopt a Resolution to amend the Mare Island Conversion Fund #106 Fiscal Year 2021- 2022 Budget to appropriate Navy grant funds in the amount of \$1,908,103.98 to be placed into the Environmental Services Cooperative Agreement (ESCA) Contingency Fund to pay for expenditures associated with the ongoing Mare Island Environmental Remediation Project.

Contact: Paul Kelley, Economic Development Director

Paul.Kelley@cityofvallejo.net

Erin Hanford, Economic Development Program Manager (707) 648-5406

Erin.Hanford@cityofvallejo.net

Action: Adopted Resolution No. 21-115 N.C.

D. ACCEPTANCE OF SAFE ROUTE TO SCHOOL INFRASTRUCTURE AND NON-INFRASTRUCTURE IN THE CITIES OF BENICIA, RIO VISTA, AND VALLEJO - FEDERAL AID PROJECT NO. ATPL 5030 (062)

Recommendation: Accept the Safe Route to School Infrastructure and Non-infrastructure project in the Cities of Benicia, Rio Vista, and Vallejo performed by FBD Vanguard Construction Inc., of Livermore, California as complete and authorize and direct the City Clerk to file a Notice of Completion with the Solano County Recorder's Office.

Contact: Terrance Davis, Public Works Director (707) 648-4301

Terrance.Davis@cityofvallejo.net

Melissa L. Tigbao, Assistant Public Works Director / City Engineer (707) 648-8085

Melissa.Tigbao@cityofvallejo.net

Action: Accepted the Safe Route to School Infrastructure and Non-infrastructure project in the Cities of Benicia, Rio Vista, and Vallejo performed by FBD Vanguard Construction Inc., of Livermore, California as complete and authorized and directed the City Clerk to file a Notice of Completion with the Solano County Recorder's Office.

E. LANDSCAPE MAINTENANCE SERVICE AGREEMENT FOR REGION 2 WITH NEW IMAGE LANDSCAPE COMPANY

Recommendation: Authorize the City Manager to execute the Landscape Maintenance Service Agreement for Region 2 with New Image Landscape Inc. from Fremont, California in an amount not to exceed \$741,377.10 for landscape maintenance services.

Contact: Terrance Davis, Public Works Director (707) 648-4301

Terrance.Davis@cityofvallejo.net

Jason Lacey, Landscape Maintenance Manager (707) 553-7219

Jason.Lacey@cityofvallejo.net

Action: Authorized the City Manager to execute the Landscape Maintenance Service Agreement for Region 2 with New Image Landscape Inc. from Fremont, California in an amount not to exceed \$741,377.10 for landscape maintenance services.

F. ADOPT RESOLUTIONS TO ACCEPT SAFER GRANT, AMEND SALARY PLAN APPROVING 9 LIMITED TERM POSITIONS, AND PROVIDE NOTICE TO AMEND GENERAL FUND FISCAL YEAR 2021-22 BUDGET IN THE AMOUNT OF 670,413.21

Recommendation:

1. Adopt a Resolution to accept the 2020 Staffing for Adequate Fire and Emergency Response (SAFER) Grant award totaling \$6,033,719 for salary and benefit costs for nine limited-term firefighters.
2. Adopt a Resolution to amend the City's Salary Plan by adding nine limited-term positions of firefighters to the Fire Department effective February 27, 2022 through February 26, 2025.
3. Provide Notice of Intent to amend the General Fund Fiscal Year 2021-22 Budget to recognize 2020 SAFER grant revenue in the amount of 670,413.21 and appropriate expenditures of 670,413.21 for the months covering February through June 2022.

Contact: Kyle Long, Fire Chief (707) 552-3285

Kyle.Long@cityofvallejo.net

Action: (1) Adopted Resolution No. 21-116 N.C., (2) adopted Resolution No. 21-117 N.C. and (3) provided Notice of Intent to amend the General Fund Fiscal Year 2021-22 Budget to recognize 2020 SAFER grant revenue in the amount of 670,413.21 and appropriate expenditures of 670,413.21 for the months covering February through June 2022.

G. ADOPT RESOLUTION AMENDING THE OFFICE OF TRAFFIC SAFETY GRANT FUND #146 FISCAL YEAR 2021-22 BUDGET TO RECOGNIZE REVENUE OF \$102,000 FROM A GRANT AWARD FROM THE CALIFORNIA OFFICE OF TRAFFIC SAFETY AND APPROPRIATE EXPENDITURES OF \$102,000 FOR SELECTIVE TRAFFIC ENFORCEMENT PROGRAM

Recommendation: As the second in a two-step process, adopt a Resolution amending the Fiscal Year 2021-22 Office of Traffic Safety Fund and Police Department General Fund budgets to reflect revenues in the amount of \$102,000 from the State of California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) and appropriate expenditures in the amount of \$102,000.

Contact: Shawny Williams, Chief of Police

Shawny.Williams@cityofvallejo.net

Action: Adopted Resolution No. 21-118 N.C.

H. NOTICE OF INTENT TO AMEND FY 2021-22 MARINA FUND BUDGET

Recommendation: Provide notice of intent to amend the Marina Fund budget to recognize grant revenue and authorize expenditure of funds in PWM08 Marina Abandoned Boat Project.

Contact: Terrance Davis, Public Works Director, (707) 648-4301

Terrance.Davis@cityofvallejo.net

Action: Provided notice of intent to amend the Marina Fund budget to recognize grant revenue and authorize expenditure of funds in PWM08 Marina Abandoned Boat Project.

I. ISSUE A PROCLAMATION DESIGNATING NOVEMBER 1, 2021 AS EXTRA MILE DAY IN VALLEJO

Recommendation: Council to issue a proclamation designating November 1, 2021 as Extra Mile Day in Vallejo

Contact: Mayor McConnell

Robert.McConnell@cityofvallejo.net

Action: Issued a proclamation designating November 1, 2021 as Extra Mile Day in Vallejo.

J. ISSUE A PROCLAMATION WELCOMING THE CAPITOL CHRISTMAS TREE

Recommendation: Council to issue a proclamation welcoming the Capitol Christmas Tree, "The People's Tree" to the City of Vallejo on its way to our nation's Capital

Contact: Mayor McConnell

Robert.McConnell@cityofvallejo.net

Action: Issued a proclamation welcoming the Capitol Christmas Tree, "The People's Tree" to the City of Vallejo on its way to our nation's Capital

K. ADOPTION OF A RESOLUTION ACCEPTING PROJECT ROOMKEY GRANT AWARDS FROM COMMUNITY ACTION PARTNERSHIP SOLANO, JOINT POWERS AUTHORITY AND RATIFYING FISCAL YEAR 2020-2021 PROJECT ROOMKEY EXPENDITURES

Recommendation:

1. Adopt a Resolution authorizing the City Manager or her designee to accept grant funding in the amount of \$907,321.90 for Project Roomkey allocated by the Community Action Partnership (CAP) Solano, Joint Powers Authority (JPA) and execute an amendment to the Memorandum of Understanding dated July 1, 2020
2. Ratify the Fiscal Year 2020-21 Project Roomkey expenditures in the amount of \$907,321.90

Contact: Felicia Flores, Assistant to the City Manager

felicia.flores@cityofvallejo.net, (707) 648-4577

Action: (1) Adopted Resolution No. 21-119 N.C. and (2) ratified the Fiscal Year 2020-21 Project Roomkey expenditures in the amount of \$907,321.90

L. **ISSUE A PROCLAMATION RECOGNIZING OCTOBER 2021 AS FILIPINO AMERICAN HISTORY MONTH**

Recommendation: Council to issue a proclamation declaring October 2021 as Filipino Heritage Month in Vallejo

Contact: Mayor McConnell

Robert.McConnell@cityofvallejo.net

Action: item was removed from the Consent Calendar.

Action: Moved by Mayor McConnell and carried unanimously to issue a proclamation declaring October 2021 as Filipino Heritage Month in Vallejo.

Following Council's approval, Vice Mayor Verder-Aliga read the proclamation

8. **ACTION CALENDAR**

A. **CTC TECHNOLOGY & ENERGY BROADBAND CONSULTING AGREEMENT**

Recommendation: Authorize the City Manager to execute a professional services agreement with CTC Technology & Energy for the consultation services listed below in the background and discussion section of this staff report. The contract amount is not to exceed \$180,000.

Contact: Naveed Ashraf, Chief Innovation Officer & IT Director (707) 648-5200

Naveed.Ashraf@cityofvallejo.net

Interim City Manager Malone provided introductory comments.

Chief Innovation Officer Ashraf provided background information, summarized the various deliverables of the contract, discussed the purpose of the engagement with CTC & Energy, and outlined next steps.

Speakers: Chris Platzter and Robert Brekke.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Action: Moved by Vice Mayor Verder-Aliga and carried to authorize the City Manager to execute a professional services agreement with CTC Technology & Energy for the consultation services listed below in the background and discussion section of this staff report. The contract amount is not to exceed \$180,000. Motion included Council's concerns and requests for additions related to the Scope of Work (Noes – Arriola).

The meeting recessed at 8:52 p.m. and reconvened at 9:07 p.m.

B. CONSIDERATION AND POSSIBLE APPROVAL OF A RESOLUTION ESTABLISHING A CITY COUNCIL POLICY FOR THE NAMING AND RENAMING OF CITY FACILITIES AND DISCUSSION OF INDEPENDENCE PARK NAMING

Recommendation: Adopt a resolution adopting a City Council policy that establishes a standard set of criteria and processes for the naming and renaming of City Facilities in the City of Vallejo.

Contact: Felicia Flores, Assistant to the City Manager (707) 648-4576
felicia.flores@cityofvallejo.net, (707) 648-4577

Assistant to the City Manager Flores outlined the recommendations, provided background information, reviewed the policy development process, and provided policy highlights and an overview of the purpose, objectives, general guidelines, criteria for naming, exclusions, process for naming and renaming City facilities and small amenities.

Speakers: None.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Action: Moved by Vice Mayor Verder-Aliga and carried unanimously to adopt Resolution No. 21-120 N.C. with the following changes to Section 2.6 of the policy: (1) The **City Council** may develop fundraising opportunities to solicit donations towards City-owned amenities in exchange for recognition, and (2) **The City Manager shall provide 14 days notice to the Council of a proposed naming of a small amenity. Any Councilmember may within said 14 day period request that such proposed naming of a small amenity be forwarded to the City Council for action.**

C. POTENTIAL ADOPTION OF RESOLUTION TO EITHER CONTINUE ALLOWING REMOTE TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES OF THE CITY OF VALLEJO OR REQUIRING THAT MEETINGS OF LEGISLATIVE BODIES BE HELD IN PERSON IN COMPLIANCE WITH ANY FACE-MASK REQUIREMENTS IN PLACE AT THE TIME OF THE MEETING

Recommendation: Adopt either a resolution to require continued remote meetings for the City's legislative bodies or a resolution requiring in-person meetings that comply with any face-mask requirement in place at the time of the meeting.

Contact: Randy Risner, Chief Assistant City Attorney (707) 648-4545
randy.risner@cityofvallejo.net

City Attorney Nebb reviewed the staff report and outlined the two recommended options.

Staff responded to questions from Councilmembers.

Speakers: Gretchen Zimmermann and Robert.

Another question and answer period followed. Councilmembers provided comment.

Action: Moved by Councilmember Arriola and carried unanimously to adopt Resolution No. 21-121 N.C., a resolution requiring in-person meetings that comply with any face-mask requirement in place at the time of the meeting for all City legislative bodies effective November 16, 2021.

Council provided direction to staff as follows: (1) hybrid model set-up available to members of the public; (2) install plexi-glass partitions between each seat at the dais; and (3) explore the possibility of allowing members of the public to show videos as part of their presentation in addressing the Council.

D. REVIEW AND DETERMINE WHETHER TO CONTINUE THE ORDER OF REQUIRING THE WEARING OF FACE COVERINGS INDOORS IN THE CITY OF VALLEJO

Recommendation: Review Resolution No. 21-100 N.C., a resolution ordering the use of face coverings in indoor and enclosed public spaces pursuant to the City's Emergency Powers and do one of the following:

- Continue to enforce the order requiring the wearing of face coverings in indoor and enclosed public spaces, or
- Adopt a resolution rescinding Resolution No. 21-100 N.C. terminating the order.

Contact: Mike Malone, Interim City Manager (707) 648-4576
Mike.Malone@cityofvallejo.net

Interim City Manager Malone provided an overview of the staff report and outlined the two recommended options.

Speakers: None.

Action: Moved by Vice Mayor Verder-Aliga and carried unanimously to continue to enforce the order requiring the wearing of face coverings in indoor and enclosed public spaces.

E. REQUEST BY COUNCILMEMBER ARRIOLA TO ADD AN AGENDA ITEM AT A SUBSEQUENT MEETING REGARDING THE REQUIRING OF A BUSINESS LICENSE POLICY WITH RESPECT TO COMMERCIAL/RESIDENTIAL RENTALS

Recommendation: Consider Councilmember Arriola's request and direct staff to prepare and present relevant materials at a subsequent meeting.

Contact: Councilmember Arriola
Tina.Arriola@cityofvallejo.net

Mayor McConnell and Councilmember Dew recused themselves due to conflicts of interest as they are owners of residential rental property in the City of Vallejo and left the virtual meeting. Vice Mayor Verder-Aliga resumed presiding over

the meeting.

Councilmember Arriola discussed the nature of her request. Staff responded to questions from Councilmembers.

Speakers: Robert.

Another question and answer period followed. Councilmembers provided comment.

Action: Moved by Councilmember Arriola and carried to agendize this item for a staff presentation on the December 14 Council agenda. (Abstained Due to Conflict of Interest- Mayor McConnell and Dew).

Mayor McConnell and Councilmember Dew rejoined the virtual meeting.

9. INFORMATION CALENDAR

A. STATUS ON HOUSING ELEMENT UPDATE AND (REGIONAL HOUSING NEEDS ALLOCATION) RHNA

Recommendation: This item is for informational purposes only. There is no staff report associated with this item or action required.

Contact: Christina Ratcliffe, Interim Planning & Development Services Director
Christina.Ratcliffe@cityofvallejo.net

Interim Planning & Development Services Director Ratcliffe's presentation consisted of the following information:

- RHNA Overview and process
- Solano Subregion
- State RHNA Objectives
- HCD RHNA Requirements
- RHNA Background
- Solano County Subregion Revised Methodology
- Change in proposed RHNA allocation from May draft methodology
- Distribution of Households by Income Tier and Percentage of RHNA by Income Tier
- RHNA Next Steps

Speakers: None.

B. UPDATE ON PARTICIPATORY BUDGETING (PB) CYCLE 7 VOTE RESULTS

Recommendation: Informational item only. No staff report associated with this item or action required

Contact: Felicia Flores, Assistant to the City Manager (707) 648-4576
Felicia.Flores@cityofvallejo.net

Assistant to the City Manager Flores provided background information, reviewed

the outreach strategy and pillars, discussed the goals and outreach efforts, shared the Cycle 7 PB results and discussed next steps for the program.

Speakers: None.

10. CITY MANAGER'S REPORT

Interim City Manager Malone informed the Council and community about the Council's regular meeting schedule for the months of November and December, noted that City Hall would be closed to the public December 27-January 2, 2022, and provided an update on water damage to several City buildings over the weekend due to the storm.

11. CITY ATTORNEY'S REPORT

City Attorney Nebb outlined her quarterly report as provided in the agenda packet.

A. QUARTERLY REPORT FOR FISCAL YEAR 2021/2022, FIRST QUARTER (JUL - SEP 2021)

Recommendation: Informational purpose only. No action required.

Contact: Veronica A.F. Nebb, City Attorney

Veronica.Nebb@cityofvallejo.net

12. COMMUNITY FORUM

Speakers: an unidentified member of the public.

13. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CITY COUNCIL

A. REPORT FROM VICE MAYOR VERDER-ALIGA ON THE 2021 ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE

Following Vice Mayor Verder-Aliga's report, Councilmembers reported on various community events and meetings attended.

14. CLOSED SESSION – report was provided at the beginning of the meeting.

15. ADJOURNMENT

The meeting adjourned at 11:43 p.m.

DocuSigned by:

ROBERT H. MCCONNELL

ROBERT H. MCCONNELL, MAYOR

ATTEST:
DocuSigned by:

Dawn G. Abrahamson

DAWN G. ABRAHAMSON
CITY CLERK