



**ECONOMIC DEVELOPMENT  
COMMISSION (EDC)  
REGULAR MEETING**

**APRIL 9, 2025**


**COMMISSIONERS**

Nicole Loufas (Chair)  
Dwight Monroe Jr. (Vice Chair)  
Thomas Barbeiro  
Mai-Ling Garcia  
Calvin Harrell  
Roberto Hernandez

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**6:00 PM**

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (<a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Watch Vallejo local channel 28</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a> Join the Zoom webinar: <a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomRegular.CityofVallejo.net">https://ZoomRegular.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City's website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

## **AGENDA**

- 1 CALL TO ORDER**
- 2 PLEDGE OF ALLEGIANCE**
- 3 ROLL CALL**
- 4 FIRST COMMUNITY FORUM**
- 5 CONSENT CALENDAR AND APPROVAL OF AGENDA**
  - A APPROVAL OF AGENDA AND MINUTES**

Recommendation: By motion approve agenda for April 9, 2025 Economic Development Commission Regular Meeting and by motion approve Minutes from March 12, 2025 Regular Economic Development Commission meeting.  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- 6 PRESENTATIONS AND COMMENDATIONS**
  - A UPDATES ON NEW/UPCOMING/LOST BUSINESSES, CHAIR LOUFAS**
  - B ECONOMIC DEVELOPMENT IN DOWNTOWN VALLEJO, ANDREA PORTILLO-KNOWLES, EXECUTIVE DIRECTOR OF VALLEJO MAIN STREET**
  - C VALLEJO CONVENTION & VISITORS BUREAU QUARTERLY PRESENTATION AND REPORT, KIRK SMITH, PRESIDENT AND CEO**
- 7 REPORT OF THE COMMITTEE/BOARD SECRETARY**
  - A UPDATES FROM THE ECONOMIC DEVELOPMENT INTERIM DIRECTOR, GILLIAN HAEN, CITY OF VALLEJO ASSISTANT CITY MANAGER**
    - i. ECONOMIC DEVELOPMENT DEPARTMENT RECRUITMENTS**
    - ii. TRACKING OF LOSS BUSINESS**
  - B UPDATE FROM EDC SECRETARY, IVETTE IRAHETA, CITY OF VALLEJO ECONOMIC DEVELOPMENT PROGRAM MANAGER**
    - i. STATUS ON EDC VACANCY**

ii. UPDATE ON COMMISSIONER'S ATTENDANCE - LETTERS FROM CITY CLERK'S OFFICE

8 ACTION CALENDAR

- A **CONSIDERATION OF THE 2025 EDC WORK PLAN AND POSSIBLE ADOPTION OF A RESOLUTION RECOMMENDING APPROVAL THEREOF AND RELATED BUDGET ALLOCATION BY THE CITY COUNCIL, COMMISSIONER GARCIA (STEP 2 OF 2)**  
Recommendation: Adopt a resolution of the Economic Development Commission (EDC) to recommend approval by the City Council of the 2025 EDC Work Plan and a request of \$20,000 from the City of Vallejo FY 2025-26 budget allocation for the Work Plan implementation.  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- B **CONSIDER LIST OF TRAINING OPPORTUNITIES FOR THE EDC, COMMISSIONER GARCIA AND CITY STAFF (STEP 2 OF 2)**  
Recommendation: **CONSIDER LIST OF TRAINING OPPORTUNITIES FOR THE EDC, COMMISSIONER GARCIA AND CITY STAFF (STEP 2 OF 2)**  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- C **CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS RETENTION AND EXPANSION AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER HERNANDEZ (STEP 1 OF TWO)**  
Recommendation: **CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS RETENTION AND EXPANSION AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER HERNANDEZ (STEP 1 OF TWO)**  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- D **CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS HIGHLIGHTS AND SHOP LOCAL AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Recommendation: **CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS HIGHLIGHTS AND SHOP LOCAL AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)

**E      REQUEST TO ADD UNDERSTANDING THE PROCESS FOR EDC TO  
ADVISE THE CITY COUNCIL AS A FUTURE PRESENTATION AGENDA  
ITEM, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Recommendation: **REQUEST TO ADD UNDERSTANDING THE PROCESS  
FOR EDC TO ADVISE THE CITY COUNCIL AS A FUTURE PRESENTATION  
AGENDA ITEM, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707)  
645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)

**9      SECOND COMMUNITY FORUM**

**10     REPORT OF THE CITY COUNCIL LIAISON, ALEXANDER MATIAS**

**11     FUTURE AGENDA ITEMS**

**12     ANNOUNCEMENTS**

**A      COMMUNITY OUTREACH REPORTS FROM COMMISSIONERS**

**13     ADJOURNMENT**

**ADDITIONAL CITY INFORMATION**

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- Sign up for emergency alerts at: [alertsolano.com](http://alertsolano.com)

**AFFIDAVIT OF POSTING:** I Ivette Iraheta, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Economic Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 4:00 PM , April 4, 2025.

Dated: April 4, 2025



Ivette Iraheta, EDC Secretary