



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, April 17, 2025
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

*The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom. To join remotely: <https://ZoomRegular.CityofVallejo.net> Option to join by phone: Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Press *9 to digitally raise your hand from the phone For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code Â§ 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Special Meeting Minutes of March 20, 2025

Suggested Action: Approve the special meeting minutes of March 20, 2025. (PRESENTER: Suzanne Reyes, Board Administrator/ Office Manager)
[DRAFT Special BOD Minutes 03.20.25.pdf](#)

7.B Board Meeting Minutes of March 20, 2025

Suggested Action: Approve the Board meeting minutes of March 20, 2025. (PRESENTER: Suzanne Reyes, Board Administrator/ Office Manager)
[DRAFT BOD Minutes 03.20.25.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A Systemwide Comprehensive Operational Analysis (COA) Draft Concepts Public Comment Period

Suggested Action: 1) Direct staff to expand the public comment period through May 15, 2025; and 2) Reschedule the public hearing for the May 15, 2025 Board meeting. (PRESENTER: Beth Kranda, Executive Director)
[RPT-COA Expand Public Outreach.pdf](#)

8.B Proposed Fiscal Year (FY) 2025-26 Operating and Capital Budget

Suggested Action: Receive the proposed FY 2025-26 operating and capital budgets as shown in Attachments A and B and provide feedback to staff. (PRESENTER: Kristina Botsford, Deputy Director)
[RPT-PPSD FY25-26 Budget.pdf](#)
[ATCH A-Proposed Operating Budget FY 25-26.pdf](#)
[ATCH B-Proposed Capital Budget FY 25-26.pdf](#)

8.C Draft Fiscal Year (FY) 2025-26 Performance Goals

Suggested Action:

Receive the attachment and provide feedback on the draft SolTrans FY 2025-26 Performance Goals, as shown in Attachment A. Direct staff to bring the final version to the Board for approval in May 2025. (PRESENTER: Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)
[ATCH A-DRAFT FY 25-26 Performance Goals.pdf](#)

9. DISCUSSION ITEMS

9.A System Performance Report

Suggested Action: Informational. (PRESENTER: Ronald Freeman, Operations Manager)
[Cvr Memo.pdf](#)
[ATCH A-under separate cvr.pdf](#)

NON-ACTION/ INFORMATIONAL

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational
[Cvr Memo.pdf](#)
[04-2025 State Legislative Report.pdf](#)

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT