MEASURE P OVERSIGHT COMMITTEE (MPOC)
REGULAR MEETING AT 6:00 PM

APRIL 14, 2025

COMMITTEE MEMBERS
Jasmine Salmeron (Chair, Dist. 6)
Brien Farrell (Vice-Chair, Dist. 5)
Kanat Tibet (Dist.1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
VACANT (Dist. 4)
Jackie Jones (at-large)

HYBRID MEETING
www.Cityofvallejo.net

Vallejo Room (Lower Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom	Vallejo Room will be open to members of the public 30 minutes prior to the start of the meeting.
PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (https://zoomvallejoroom.cityofvallejo.net/), or via phone, by dialing (669) 900-6833.	For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment
VIEW THE MEETING: There are four different ways you can view this public meeting: • In Person • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomVallejoRoom.Cityofvallejo.net	Scan QR code for live captions and translation in Spanish and Tagalog.

Hybrid Options are available for members of the public to participate. To participate remotely

Option to Join by Computer From your browser go to https://zoomvallejoroom.cityofvallejo.net/ to launch and join the zoom application. Meeting ID: 851 502 7190# Meeting Password: 131313	**Option to Join by Phone** Dial (669) 900-6833 Enter Meeting ID: 851 502 7190# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute

Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Committee less than 72 hours before the meeting will be posted concurrently on the City's website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Committee Secretary.

Vallejo Room is ADA compliant. Devices for the hearing impaired are available from the Board Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Board Secretary's office via email to Ashley.Haik@cityofvallejo.net or via phone at (707) 648-4579 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 **CALL TO ORDER**

2 **PLEDGE OF ALLEGIANCE**

3 **ROLL CALL**

4 **INFORMATIONAL ITEM**

A **FY 23-24 AUDIT REPORT PRESENTATION BY LSL (AUDITOR)**

5 **CONSENT CALENDAR AND APPROVAL OF AGENDA**

A **APPROVAL OF SPECIAL MEETING MINUTES FOR JANUARY 23, 2025, AND MARCH 13, 2025**
Recommendation: Rekha Nayar, Board Secretary (707) 648-5433
Contact: Rekha.Nayar@cityofvallejo.net

6 **REPORT OF THE COMMITTEE/BOARD SECREATRY**

7 **REPORT OF THE CITY COUNCIL LIAISON**

8 **REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD**

9 **ACTION CALENDAR**

NOTICE: Members of the public wishing to address the Committee on Action Calendar Items are requested to submit a completed speaker card to the Executive Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A **NOMINATE AND ELECT CHAIRPERSON AND VICE CHAIRPERSON**
Recommendation: By motion, elect members of the committee to serve as chair and vice-chair for the term of March 2025 through February 2026.
Contact: Contact: Rekha Nayar Board Secretary (707)648-5433
Rekha.Nayar@cityofvallejo.net

B **COMMITTEE WORK PLAN - TIMELINES AND DELIVERABLES**
Recommendation: Recommending that the committee develop their work plan for the upcoming year.
Contact: Chairperson

10 **INFORMATION CALENDAR**

11 **FUTURE AGENDA ITEMS**

12 **COMMUNITY FORUM**

Anyone wishing to address the Committee on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Committee to resolve, is requested to submit a completed speaker card to the Executive Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

13 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram (@cityofvallejo)
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolano.com

I, Ashley Haik, Board Secretary, on behalf of Rekha Nayar do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee,

Jasmine Salmeron (Chair, Dist. 6)
Brien Farrell (Vice-Chair, Dist. 5)
Kanat Tibet (Dist.1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
VACANT (Dist. 4)
Jackie Jones (at-large)

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:30 PM, APRIL 10, 2025

Dated: APRIL 10, 2025	*Monica Gomez* Monica Gomez for Rekha Nayar, Measure P Oversight Committee

CITY OF VALLEJO, CALIFORNIA
MEASURE P TRANSACTION AND USE TAX FUND

FOR THE YEAR ENDED JUNE 30, 2024

REPORT ON COMPLIANCE

Focused on YOU

WWW.LSLCPAS.COM

CITY OF VALLEJO, CALIFORNIA
MEASURE P TRANSACTION AND USE TAX FUND

Report on Compliance

For the Year Ended June 30, 2024

CITY OF VALLEJO, CALIFORNIA
MEASURE P TRANSACTION AND USE TAX FUND

Report on Compliance

For the Year Ended June 30, 2024

Table of Contents

INDEPENDENT AUDITORS' REPORT ON COMLIANCE
AND ON INTERNAL CONTROL OVER COMPLIANCE

To the Honorable Mayor and Members of the City Council
City of Vallejo, California

Report on Compliance

Opinion on the Measure P Transaction and Use Tax Fund

We have audited the compliance of the Measure P Transaction and Use Tax Fund of the City of Vallejo, California (the "City")'s compliance with the requirements described in Ordinance No. 1866 N.C (2d) (the "Ordinance"), and the Council expenditure direction approved with Resolutions No. 22-222 N.C. (the "Resolution"), for the year ended June 30, 2024.

In our opinion, the City complied, in all material respects, with the type of compliance requirements referred to above that could have a direct and material effect on the requirements referred to above applicable to the City, for the year ended June 30, 2024.

Basis for Opinion

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the requirements of the Ordinance and Resolution. Our responsibilities under those standards, and the Ordinance and Resolutions are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance with the Ordinance and allowability per the Resolution. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the City's government programs.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards* will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the Ordinance and allowability per the Resolution.

To the Honorable Mayor and Members of the City Council
City of Vallejo, California

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, the Ordinance and Resolution, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Ordinance and allowability per the Resolution, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed. The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Ordinance and allowability per the Resolution. Accordingly, this report is not suitable for any other purpose.

LSL, LLP

Sacramento, California
March 11, 2025

CITY OF VALLEJO, CALIFORNIA
MEASURE P TRANSACTION AND USE TAX FUND
Balance Sheet Schedule
June 30, 2024

ASSETS:	
Pooled cash and investments	$ 11,911,126
Taxes receivable	3,114,127
Total Assets	$ 15,025,253
FUND BALANCE:	
Assigned for Measure P	$ 15,025,253
Total Fund Balance	$ 15,025,253

See Notes to Financial Schedules.

Schedule of Revenues, Expenditures and Changes in Fund Balance
June 30, 2024

REVENUES:	
Local sales and use tax	$ 17,771,948
Total Revenues	17,771,948
OTHER FINANCING SOURCES (USES):	
Transfers Out	(6,998,200)
Total Other Financing Sources (Uses)	(6,998,200)
Net Change in Fund Balance	10,773,748
FUND BALANCE - BEGINNING	4,251,505
FUND BALANCE - ENDING	$ 15,025,253

See Notes to Financial Schedules.

I. SUMMARY

In July 2022, the City Council approved Ordinance No. 1866 N.C.(2d) amending the City Municipal Code imposing an additional 0.875% to the transaction and use tax subject to approval by majority of the voters on the November 2022 election. The amendment also includes new sections for the Independent annual audit and creation of a Citizen's Oversight Committee. The Citizens' Oversight Committee shall annually review and report on (a) the City's proposed and actual expenditure of proceeds generated by the additional 0.875% transaction and use tax and (b) the required independent annual audit . The Committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council and shall be available to the public.

In November 2022, the voters of the City of Vallejo passed Measure P, a ballot measure adding 0.875% to the current transaction and use tax effective April 1, 2023.

Following approval of the ballot measure, the City Council approved Resolution No. 22-222 N.C. directing staff to prioritize the following uses of Measure P revenues as follows:

1. Maintain critical city services such as keeping public spaces healthy, safe and clean
2. Maintain fire protection
3. Maintain emergency medical response
4. Maintain crime prevention
5. Address homelessness
6. Address blight
7. Address dumping
8. Repair deteriorating neighborhood streets, roads and sidewalks; and
9. Youth priorities

II. COLLECTION, MANAGEMENT AND EXPENDITURES

Measure P is a transaction and use tax which is implemented in the same manner as a sales tax. The California Department of Tax and Fee Administration manages the collection and distribution of the tax-generated revenue and distributes funds to the City monthly. The funds go into the City's Measure P Fund, a sub-fund of the City's General Fund, to clearly identify this additional revenue and allows separate tracking of Measure P dollars from collection to disbursement so that the public can easily see how and where these funds are applied.

III. COMPLIANCE

The City Council directed City staff to ensure transparency and oversight of Measure P revenues. The annual Transaction and Use Tax Compliance and Internal Control Audit Report includes sufficient procedures directed at obtaining knowledge of City's compliance with the collection, management, and expenditure of Measure P revenues pursuant to Ordinance No. 1866 N.C.(2d), and Council expenditure direction approved with Resolution No. 22-222 N.C. for the year ended June 30, 2024.

MEASURE P OVERSIGHT COMMITTEE (MPOC)
SPECIAL MEETING AT 6:00 PM

JANUARY 23, 2025

COMMITTEE MEMBERS
Jasmine Salmeron (Chair, Dist. 6)
Kanat Tibet (Dist.1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
VACANT (Dist. 4)
Brien Farrell (Vice Chair, Dist. 5)
Jackie Jones (at-large)

Vallejo Room
(Lower Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590

AGENDA

1 CALL TO ORDER

The meeting was called to order at 6:19pm.

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

Present: Chair Salmeron, Vice Chair Farrell, Members Tibet, Gaddies (arrived at 6:57pm), Briseno, and Jones.
Absent: None
Staff Present: City Manager Murray (online), Board Secretary and Finance Director Nayar, Chief Assistant City Attorney Risner, Interim Fire Chief Gonzales, Deputy Police Chief Knight, Public Works Director Tigbao, Transportation Program Superintendent Helmbrecht

4 CONSENT CALENDAR AND APPROVAL OF AGENDA

A. **APPROVAL OF MEETING MINUTES 1-9-25**
Action: Motion by Chair Salmeron, seconded by Member Jones, carried unanimously.

5 REPORT OF THE COMMITTEE/BOARD SECRETARY

No report.

6 REPORT OF CITY ATTORNEY

No report.

7 REPORT OF THE CITY COUNCIL LIAISON

Report presented by Councilmember Matias.

8 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD

Introduction of District 3 Committee Member Regina Briseno.

9 **ACTION CALENDAR**

A. REVIEW WORKPLAN THROUGH PHASE 1

Action: Moved to next meeting

B. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE $834,000 OF MEASURE P FUNDS ANNUALLY TO FUND VALLEJO POLICE DEPARTMENT NON-SWORN SUPPORT STAFFING

Recommendation: Staff recommends (1) the approval of funding for four new call taker positions in the 911 Communications Center using Measure P funds to enhance emergency response capabilities and improve public safety; and (2) the approval of funding to continue the three Police Assistant positions currently funded through ARPA.

Staff believes this request meets both City Council goals along with the tenants of Measure P by doing the following:

- Maintain fire protection
- Maintain emergency medical response
- Maintain crime prevention

Contact: Bob Knight, Deputy Chief of Police bobby.knight@cityofvallejo.net

Action: Motion by Member Jones and seconded by Member Gaddies to not recommend. Carried unanimously.

C. ADOPT A RESOLUTION RECOMMENDING OR, ALTERNATIVELY, NOT RECOMMENDING THAT THE CITY COUNCIL APPROPRIATE $3 MILLION OF MEASURE P FUNDS FOR THE MARE ISLAND CAUSEWAY BRIDGE (23C-0248) PREVENTIVE MAINTENANCE AND REPAIR ACTIVITIES PROJECT (BPMP-5030(060))

Recommendation: The Mare Island Causeway Bridge has been identified by the Caltrans Division of Structure Maintenance & Investigations for painting, concrete repairs and other works as part of a long-awaited maintenance project. This project is part of the City's effort to maintain its infrastructure. The project is primarily funded by Federal funds authorized by Caltrans for the Mare Island Causeway Bridge (23C-0248) Preventative Maintenance and repair activities Project (BPMP). The grant will fund 88.53% of the total project costs; the City is required to provide the 11.47% match. A request is being made to support staff's recommendation for Measure P funding in the amount of $3 million to fully fund the project to cover the costs of construction management, inspections, and award the construction contract to the lowest bidder.

Contact: Melissa Tigbao, P.E., Public Works Director
Melissa.Tigbao@cityofvallejo.net

Action: Motion by Vice Chair Ferrell and seconded by Member Jones to not recommend. Carried unanimously. Member Briseno recused herself due to conflict of interest.

D. ADOPT A RESOLUTION RECOMMENDING, OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL APPROVE $300,000 OF MEASURE P FUNDS FOR THE POLICE DEPARTMENT MODULAR DISPATCH CENTER

Recommendation: The City of Vallejo is installing a new modular emergency dispatch center that will be used until a new permanent Police Headquarters is built. This facility is designed to continue the City's emergency response capabilities by providing a modern, reliable, and effective environment for dispatch operations. Budget has been allocated for the purchase of the unit. Additional budget in the amount of $300,000 is being requested for construction/installation of the unit, construction contingency, and ongoing regular service and maintenance/upkeep costs of the facility.
Contact: Melissa Tigbao, P.E., Public Works Director
Melissa.Tigbao@cityofvallejo.net

Action: Motion by Member Jones and seconded by Member Gaddies to recommend. Carried unanimously.

E. ADOPTION OF A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL APPROPRIATE $100,000 MEASURE P FUNDS TO SUPPLEMENT FUNDING FOR 17 INTERSECTION IMPROVEMENT PROJECTS (PROJECT #PW9709) WITHIN THE CITY OF VALLEJO

Recommendation: The Pedestrian Crossing Enhancements at 17 Locations project (Vallejo project Number PW9709; State project number HSIPL5030(069)) is part of the City's efforts to enhance and improve roadway safety for pedestrians as part of the Highway Safety Improvement Program (HSIP). In order to complete the project, an additional $100,000 is needed based on cost estimates for the project.
Contact: Melissa Tigbao, P.E., Public Works Director
Melissa.Tigbao@cityofvallejo.net

Action: Motion by Vice Chair Ferrell and seconded by Member Gaddies to recommend. Carried unanimously.

F. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL APPROPRIATE $20,000 OF MEASURE P FUNDING FOR THE BAY TRAIL/VINE TRAIL ONGOING MAINTENANCE AND REPAIR

Recommendation: A request is being made to support staff's recommendation for Measure P funding in the amount of $20,000 to maintain the infrastructure of the portion of the Bay Trail and Vine Trail that are within city limits. This item falls within the following Measure P spending criteria set by City Council: Maintain critical services such as keeping public spaces healthy, safe and clean.
Contact: Melissa Tigbao, P.E., Public Works Director
Melissa.Tigbao@cityofvallejo.net

Action: Motion by Chair Salmeron and seconded by Member Jones to recommend. Carried unanimously.

G. ADOPT A RESOLUTION RECOMMENDING, OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL ALLCOATE $85,000 OF MEASURE P FUNDS FOR PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT

Recommendation: Staff is seeking approval for purchase of PPE from Measure P funds for the Fire Department. The department issues each member two sets of turnouts. The turnouts have an expiration of 10 years per National Fire Protection Association (NFPA) 1851 requirements. The Fire Department has not been able to budget and prepare for the expiration dates of the current issued turnouts since the state implemented these requirements effective January 1, 2024. Currently 33% of the department has turnouts that are expired.

This item aligns with the City Council's goal to maintain fire protection. If approved, the purchase of the PPE will ensure the safety of our staff who will be provided with the proper equipment.
Contact: Frank Drayton, Interim Fire Chief Frank.Drayton@cityofvallejo.net

Action: Motion by Member Tibet and seconded by Chair Salmeron to recommend. Carried unanimously.

H. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE $10 MILLION OF MEASURE P FUNDING FOR THE 2025 ROADWAY PAVING RESTORATION AND RENEWAL PROJECT

Recommendation: Improving conditions of Vallejo's roadway network is a key outcome expected to be delivered by the Measure P tax measure. A request to support staff's recommendation for Measure P funding in the amount of $10 million is being made to construct two major pavement rehabilitation efforts during the summer 2025 paving season in an effort to continue the annual, increased investment in improving Vallejo's roadway network.
Contact: Melissa Tigbao, P.E., Public Works Director
Melissa.Tigbao@cityofvallejo.net

Action: Motion by Vice Chair Ferrell and seconded by Member Briseno to recommend. Carried unanimously.

I. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE $70,000 OF MEASURE P FUNDS TO PURCHASE THERMAL IMAGING CAMERAS FOR FIRE DEPARTMENT

Recommendation: Staff is seeking approval for the purchase of thermal imaging cameras from Measure P funds for the Fire Department. The department has been using thermal imaging cameras (TICs) for 20 years. The current equipment is at the end of life and in need of replacement. The use of thermal imaging technology has proven to be invaluable in enhancing firefighting operations, improving firefighter safety, and increasing the effectiveness of emergency response.

This item aligns with the City Council's goal to maintain fire protection. If approved, this equipment will assist staff in search and rescue efforts, identifying

trapped victims, hot spot detection, structural assessment, post fire analysis and firefighter safety.
Contact: Frank Drayton, Interim Fire Chief Frank.Drayton@cityofvallejo.net

Action: Motion by Member Gaddis and seconded by Chair Salmeron to recommend. Carried unanimously.

J. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE $168,132 OF MEASURE P FUNDS TO FUND A BATTALION CHIEF POSITION FOR FIRE DEPARTMENT
Recommendation: Staff is seeking approval for Administrative Battalion Chief position from Measure P funds for the Fire Department.

The funding of the Administrative Battalion Chief will ensure direct oversight of the department's Emergency Operations Center (EOC), serving as the city-wide coordinator of all items relating to disaster preparedness. They will ensure direct oversight of the Emergency Medical System (EMS) operations. This position will enable other staff to focus on department training and other significant needs of the department.
Contact: Frank Drayton, Interim Fire Chief Frank.Drayton@cityofvallejo.net

Action: Motion by Member Jones and seconded by Member Gaddis to not recommend. Carried unanimously.

10 FUTURE AGENDA ITEMS

A. **CONSIDER NOMINATIONS AND VOTE FOR NEW MEASURE P OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR**

B. **CONTINUED DISCUSSION AND DEVELOPMENT OF COMMITTEE WORK PLAN (EXPECTED TIMELINES & DELIVERABLES)**

C. **CONSIDER AND VOTE ON REGULAR MEETING SCHEDULE**

D. Discussion held regarding requests from Committee Members.

11 ADJOURNMENT

The meeting was adjourned at 10:30pm.

____
Jasmine Salmeron, Chair

____

Rekha Nayar, Secretary

MEASURE P BOARD SPECIAL MEETING

MARCH 13, 2025

6:00 P.M.

VALLEJO ROOM

555 SANTA CLARA STREET

VALLEJO, CA 94590

THIS MEETING WAS CANCELLED DUE TO LACK OF QUORM

MONICA GOMEZ, BOARD SECRETARY

ACTION ITEM 9.A.

DATE: April 14, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Rekha Nayar
SUBJECT: **NOMINATE AND ELECT CHAIRPERSON AND VICE CHAIRPERSON**

RECOMMENDATION

By motion, elect members of the committee to serve as chair and vice-chair for the term of March 2025 through February 2026.

BACKGROUND AND DISCUSSION

Current Committee members and their terms are:

Name:	District:	Term Expires:
Tibet, Kanat	District 1	10/10/2026
Gaddies, Loretta	District 2	10/10/2025
Briseno, Regina	District 3	10/10/2026
VACANT	District 4	10/10/2025
Farrell, Brien**	District 5	10/10/2025
Salmeron, Jasmine*	District 6	10/10/2024+
Jones, Jackie	At-Large	10/10/2026

Current *Chair/** Vice Chair
+Will remain until a replacement is selected.

FISCAL IMPACT

The proposed action does not have a fiscal impact.

ATTACHMENTS

None

CONTACT

Contact: Rekha Nayar Board Secretary (707)648-5433
Rekha.Nayar@cityofvallejo.net

City of VALLEJO California

ACTION ITEM 9.B.

DATE: April 14, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM:
SUBJECT: **COMMITTEE WORK PLAN - TIMELINES AND DELIVERABLES**

RECOMMENDATION
Recommending that the committee develop their work plan for the upcoming year.

BACKGROUND AND DISCUSSION

FISCAL IMPACT
No fiscal Impact

ATTACHMENTS
None

CONTACT
Chairperson