



**MEASURE P OVERSIGHT COMMITTEE
(MPOC)
REGULAR MEETING AT 6:00 PM**



MAY 6, 2025

COMMITTEE MEMBERS

Jasmine Salmeron (Chair, Dist. 6)
Brien Farrell (Vice-Chair, Dist. 5)
Kanat Tibet (Dist. 1)
Loretta Gaddies (Dist. 2)
Regina Briseneno (Dist. 3)
VACANT (Dist. 4)
Jackie Jones (at-large)

HYBRID MEETING
www.Cityofvallejo.net

**Vallejo Room (Lower Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>Vallejo Room will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (https://zoomvallejoroom.cityofvallejo.net/), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomVallejoRoom.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p align="center">Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://zoomvallejoroom.cityofvallejo.net/ to launch and join the zoom application. Meeting ID: 814 4681 4741# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 814 4681 4741# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the City Council less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the City Clerk</p>	
	<p>Vallejo Room is ADA compliant. Devices for the hearing impaired are available from the Board Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Board Secretary’s office via email to Monica.Gomez@cityofvallejo.net or via phone at (707) 648-4579 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 COMMUNITY FORUM

Anyone wishing to address the Committee on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Committee to resolve, is requested to submit a completed speaker card to the Board Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF APRIL 29, 2025 MEETING MINUTES

Recommendation: Committee review and approve meetings.

Contact: Rekha Nayar, Board Secretary (707) 648-5433

Rekha.Nayar@cityofvallejo.net

6 REPORT OF THE COMMITTEE/BOARD SECRETARY

7 REPORT OF THE CITY COUNCIL LIAISON

8 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD

9 INFORMATIONAL ITEM

A PRESENTATION FROM IHART

10 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Committee on Action Calendar Items are requested to submit a completed speaker card to the Board Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$700,000 OF MEASURE P FUNDING FOR THE TRAFFIC CALMING PROGRAM

Recommendation: Adopt a resolution recommending or, in the alternative, not recommending that the City Council authorize \$700,000 of Measure P funding for the Traffic Calming Program.

Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433

Melissa.tigbao@cityofvallejo.net

Mark Helmbrecht, Transportation Program Superintendent (707) 645-2601

Mark.Helmbrecht@cityofvallejo.net

- B ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$12 MILLION OF MEASURE P FUNDING FOR THE 2026 ROADWAY PAVING RESTORATION AND RENEWAL PROJECTS.**
Recommendation: Adopt a resolution recommending or, in the alternative, not recommending that the City Council authorize \$12 million of Measure P funding for the 2026 roadway paving restoration and renewal projects.
Contact: Melissa Tigbao, P.E., Public Works Director (707) 648-4433
Melissa.tigbao@cityofvallejo.net
- Mark Helmbrecht, Transportation Program Superintendent (707) 645-2601
Mark.Helmbrecht@cityofvallejo.net
- C THE MEASURE P OVERSIGHT COMMITTEE TO CONSIDER AGENDIZING CONSIDERATION OF REPORT FROM THE CITY ATTORNEY CONCERNING THE RELEASE OF RECORDS RELATED TO THE PUBLIC RECORDS ACT REQUEST CONCERNING CFD'S.**
Recommendation:
Contact: Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net
- D THE MEASURE P OVERSIGHT COMMITTEE TO CONSIDER AGENDIZING CONSIDERATION OF REPORT FROM VICTORIA GRACE CONCERNING THE USE OF MEASURE P FUNDS GRANTED TO THE CITY YOUTH.**
Recommendation:
Contact: Rekha Nayar, CPA, Finance Director
Rekha.Nayar@cityofvallejo.net
- E RESOLUTION RECOMMENDING ENHANCED FINANCIAL REPORTING PRACTICES FOR MEASURE P FUNDS.**
Recommendation: Resolution recommending enhanced financial reporting for Measure P funds.
Contact: Rekha Nayar, CPA, Finance Director (707) 648-5433
rekha.nayar@cityofvallejo.net
- F RESOLUTION RECOMMENDING ENHANCED FINANCIAL REPORTING PRACTICES FOR MEASURE P FUNDS (2)**
Recommendation: Resolution recommending enhanced financial reporting for Measure P funds.
Contact: Rekha Nayar, CPA, Finance Director (707) 648-5433
rekha.nayar@cityofvallejo.net
- G RESOLUTION RECOMMENDING CHANGES TO MEASURE P ANNUAL AUDIT.**
Recommendation: Resolution recommending changes to Measure P annual audit.
Contact: Rekha Nayar, CPA, Finance Director (707) 648-5433
rekha.nayar@cityofvallejo.net

H **RESOLUTION ESTABLISHING PROPOSAL SUBMISSION REQUIREMENTS AND FUND REVERSION PROCEDURES FOR MEASURE P FUNDS.**

Recommendation: Resolution establishing proposal submission requirements and fund reversion procedures for Measure P funds.

Contact: Rekha Nayar, CPA, Finance Director (707) 648-5433

rekha.nayar@cityofvallejo.net

I **THE MEASURE P COMMITTEE CONSIDERATION OF MONTHLY MEETING DATES.**

Recommendation: Measure P committee meet on the 2nd Monday of every month.

Contact: Rekha Nayar, CPA, Finance Director (707) 648-5433

rekha.nayar@cityofvallejo.net

11 FUTURE AGENDA ITEMS

12 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolan.com

I, Monica Gomez, Board Secretary, on behalf of Rekha Nayar do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee,

Jasmine Salmeron (Chair, Dist. 6)
Brien Farrell (Vice-Chair, Dist. 5)
Kanat Tibet (Dist.1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
VACANT (Dist. 4)
Jackie Jones (at-large)

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA
at
5:13 PM, MAY 2, 2025

Dated: MAY 2, 2025

Monica Gomez

Monica Gomez for Rekha Nayar, Measure P Oversight Committee



**MEASURE P OVERSIGHT COMMITTEE
(MPOC)
REGULAR MEETING AT 6:00 PM
APRIL 29, 2025**

COMMITTEE MEMBERS

Jasmine Salmeron (Chair, Dist. 6)
Brien Farrell (Dist. 5)
Kanat Tibet (Vice -Chair, Dist.1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
VACANT (Dist. 4)
Jackie Jones (at-large)

Council Chambers
555 Santa Clara Street
Vallejo, CA 94590

AGENDA MINUTES

1 CALL TO ORDER

The meeting was called to order at 6:03 p.m.

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

Present: Chair Salmeron, Vice-Chair Tibet, Chair Farrell, Chair Gaddies, Chair Jones, Chair Briseno (arrived late)

Staff Present: Finance Director Nayar, Chief Assistant City Attorney Risner, Board Secretary Gomez, Deputy Chief Knight, Fire Chief Gonzalez,

4 INFORMATIONAL ITEM

Councilmember Mattias presented information regarding the allocation of Measure P funds of the Mare Island Bridge project. Recommendation made to present at the next MPOC meeting with the Board of Arts and Culture.

5 CONSENT CALENDAR AND APPROVAL OF AGENDA

A) APPROVAL OF MEETING MINUTES 4-14-25

Action: Motion by Jones to amend the minutes to reflect a correction on item 10A, re: Nominations for Vice Chair: Motion by Farrell, seconded by Jones, nomination accepted by Tibet. Correction, seconded by Farrell, carried out unanimously.

Agenda Item 11: Future Agenda Items: MPOC receive update from City Attorney regarding the status of Mare Island CFD's. No City Attorneys report on the agenda. City Attorney Risner will follow up with an email.

6 REPORT OF THE COMMITTEE/BOARD SECRETARY

None

7 REPORT OF CITY ATTORNEY

None

8 REPORT OF THE CITY COUNCIL LIAISON

Councilmember Mattias updated the Committee regarding appointments for two subcommittees. DOJ subcommittee, which will work with three council members and the

City Attorney's office to ensure that reforms are moving forward. Public Safety Committee that will be overseeing public safety initiatives such as the Sheriff's contract, the use of security guards and road re-pavements. Additional council members will be selected later. Twenty applicants have been interviewed for the various commissions and boards. Community events update, Dia del Nino, Earth Daze and Native American symposium at Touro and a Juneteenth fundraiser. Next Council meeting, May 13th and selection will occur for commission vacancies and a look at the 2025-2026 budget.

9 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD

Commissioner Farrell expressed that Measure P funds had been discussed to not be used for salary or fleet funding.

10 ACTION CALENDAR

- A ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL ALLOCATE \$3.68 MILLION FOR FISCAL YEAR 2025-2026 AND \$5.6 MILLION FOR FISCAL YEAR 2026-2027 OF MEASURE P FUNDS TO PAY FOR A PORTION OF ANY CONTRACT WITH THE SOLANO COUNTY SHERIFF FOR LAW ENFORCEMENT.**

Action: Moved by Vice-Chair Tibet, seconded by Commissioner Farrell. No vote by Commissioner Gaddies and Commissioner Jones. Carries.

- B ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE UP TO \$500,000 OF MEASURE P FUNDS ANNUALLY TO FUND FLOCK SAFETY TECHNOLOGY FOR THE REMAINING TERM OF THE 60 MONTH CONTRACT.**

Action: Moved by Commissioner Briseno, seconded by Commissioner Gaddies, and carried unanimously.

- C ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$468,000 OF MEASURE P FUNDING FOR THE REPLACEMENT OF FOUR STAFF VEHICLES AND ONE UTILITY VEHICLE.**

Action: Moved by Commissioner Briseno, seconded by Commissioner Jones, does not carry.

- D ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$340,000 OF MEASURE P FUNDING FOR A TYPE 6 WILDLAND VEHICLE.**

Action: Moved by Commissioner Gaddies, seconded by Farrell, and carried unanimously.

- E ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL**

AUTHORIZE \$350,000 OF MEASURE P FUNDING FOR TEN ZOLL AUTOPULSE AUTOMATED CHEST COMPRESSION DEVICES.

Action: Moved by Commissioner Jones, seconded by Gaddies, and carried unanimously. Commissioner Farrell would like to see in future proposals that comparative options would be included.

F ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$71,000 OF MEASURE P FUNDING FOR THE REPLACEMENT OF 29 AUTOMATED EXTERNAL DEFIBRILLATORS (AED) LOCATED THROUGHOUT THE CITY.

Action: Moved by Commissioner Farrell, Vice-Chair Tibet, and carried unanimously.

G AUDIT REVIEW AND DRAFTING OF ANNUAL AUDIT REPORT AS REQUIRED BY VMC SECTION 3.09.150. SELECTION OF AN AD HOC COMMITTEE TO CREATE DRAFT OF REPORT.

Action: Create AD HOC Committee. Motion made by Chair Salmeron, seconded by Farrell, passes unanimously. Subcommittee created, Commissioner Gaddies and Vice-Chair Tibet. AD HOC will meet with the finance committee.

H CONSIDER REQUEST FROM COMMITTEE MEMBER FARRELL TO AGENDIZE AT A SUBSEQUENT MEETING A REPORT CONCERNING THE MRG AUDIT REPORT PREPARED ABOUT THE BROADWAY PROJECT.

Action: Moved by Commissioner Gaddies, seconded by Chair Salmeron, and carried unanimously. Committee member Farrell requested that the report be distributed to Committee members.

I CONSIDER REQUEST FROM CHAIR SALMERON TO AGENDIZE AT A SUBSEQUENT MEETING A PRESENTATION BY THE VALLEJO POLICE DEPARTMENT AND IHART CONCERNING THE IHART PROGRAM.

Action: Presentation will be agendized in future meetings.

J CONSIDER REQUEST BY CHAIR SALMERON TO AGENDIZE AT A SUBSEQUENT MEETING A PRESENTATION BY VALLEJO TOGETHER CONCERNING HOMELESSNESS IN VALLEJO.

Action: Presentation will be agendized in future meetings.

11 INFORMATION CALENDAR

12 FUTURE AGENDA ITEMS

- I) Report from Victoria Grace-Barksdale regarding Measure P funds granted for Youth Program.
- II) Resolutions to memorialize MPOC procedures that have been discussed but not formalized.

13 ADJOURNMENT

10:49 P.M.



DATE: May 6, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Melissa Tigbao, P.E., Public Works Director
SUBJECT: **ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$700,000 OF MEASURE P FUNDING FOR THE TRAFFIC CALMING PROGRAM**

RECOMMENDATION

Adopt a resolution recommending or, in the alternative, not recommending that the City Council authorize \$700,000 of Measure P funding for the Traffic Calming Program.

BACKGROUND AND DISCUSSION

Recognizing the ongoing demand and need for safer streets, City Council has expressed a desire to expand traffic safety initiatives. In Fiscal Year 2024-2025, City Council approved the Capital Improvement Program (CIP) budget, which included \$300,000 in gas tax appropriations for traffic safety improvements. This marked the first time in many years that dedicated funding was allocated for a traffic calming program.

To support this effort, Public Works Traffic Engineering (TE) staff have developed standards and screening criteria to determine where safety enhancements, such as speed reduction measures, can be effectively implemented. Additionally, TE staff are finalizing program guidance documents that outline the public process for obtaining engineering feasibility determinations and securing resident support for traffic calming measures. These criteria and guidelines will be presented to City Council for approval as the program is formally launched.

Increasing funding for these initiatives would enable the City to develop a Vision Zero Plan—a strategic framework aimed at eliminating traffic-related fatalities and severe injuries while promoting safe, equitable, and efficient mobility for all road users. Vision Zero follows a data-driven, safe systems approach, recognizing that while human errors are inevitable, roadway design and policy interventions can prevent serious consequences. By focusing on improved street design, speed management, enforcement strategies, and public education, a Vision Zero Plan would provide a systematic, citywide strategy to enhance traffic safety.

Additionally, for several years, Public Works has received numerous requests from residents for speed management and other roadway safety measures. However, due to a lack of dedicated funding, staff have logged these requests in anticipation of receiving future program funding. Allocation of the additional Measure P funding would allow Public Works to further reduce the backlog of traffic calming-related requests submitted by residents.

Keeping public spaces safe is a key outcome expected to be delivered by the Measure P tax measure. To further traffic-calming efforts, staff recommend allocating \$700,000 from the Measure P budget as supplemental funding to the gas tax revenues previously approved by City Council.

FISCAL IMPACT

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$700,000 OF MEASURE P FUNDING FOR THE TRAFFIC CALMING PROGRAM

The allocation of \$700,000 of Measure P budget for traffic-calming measures in FY 2025-26 would supplement the \$300,000 in gas tax funding approved for FY 2024-25. Additionally, as part of the FY 2025-26 budget process, City Council will consider an additional \$300,000 gas tax allocation for traffic-calming projects.

ATTACHMENTS

1.	MPOC Resolution - \$700,000 Traffic Calming 2025-26 - A CAO Stamp (1)
2.	MPOC Resolution - \$700,000 Traffic Calming 2025-26 -B CAO Stamp (2)
3.	Project Justification Request - Vision Zero and Traffic Calming \$700k FY25-26

CONTACT

Melissa Tigbao, P.E., Public Works Director (707) 648-4433

Melissa.tigbao@cityofvallejo.net

Mark Helmbrecht, Transportation Program Superintendent (707) 645-2601

Mark.Helmbrecht@cityofvallejo.net

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE
RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE UP TO \$700,000 OF
MEASURE P FUNDING FOR THE TRAFFIC CALMING PROGRAM**

WHEREAS, recognizing the ongoing demand for safer streets, City Council has expressed a desire to expand traffic safety initiatives to improve conditions for all road users; and

WHEREAS, in Fiscal Year 2024-2025, City Council approved the Capital Improvement Program (CIP) budget, which included \$300,000 in gas tax appropriations for traffic safety improvements, marking the first dedicated funding for a traffic calming program in many years; and

WHEREAS, Public Works Traffic Engineering staff have developed standards and screening criteria to guide the implementation of safety enhancements, such as speed reduction measures, and are finalizing program guidance documents to outline the public process for engineering feasibility determinations and resident support; and

WHEREAS, additional funding would enable the City to develop a Vision Zero Plan, a strategic framework aimed at eliminating traffic-related fatalities and severe injuries by focusing on improved street design, speed management, enforcement strategies, and public education; and

WHEREAS, Public Works has received numerous resident requests for traffic-calming and roadway safety measures over the years, and the allocation of \$700,000 from the Measure P budget would supplement gas tax revenues, helping to address the backlog of requests and further advance the City's traffic safety efforts; and

WHEREAS, it has been determined this project aligns with Council's Measure P spending priority of maintaining critical city services such as keeping public spaces healthy, safe and clean.

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby recommends to the City Council that it allocate up to \$700,000 of Measure P funds In Fiscal Year 2025-2026 for the traffic-calming program.

Adopted by the Measure P Oversight Committee at a special meeting held on May 6, 2025,
with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REKHA NAYAR, SECRETARY

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE
RECOMMENDING THAT THE CITY COUNCIL DENY THE AUTHORIZATION OF UP TO
\$700,000 OF MEASURE P FUNDING FOR THE TRAFFIC CALMING PROGRAM**

WHEREAS, recognizing the ongoing demand for safer streets, City Council has expressed a desire to expand traffic safety initiatives to improve conditions for all road users; and

WHEREAS, in Fiscal Year 2024-2025, City Council approved the Capital Improvement Program (CIP) budget, which included \$300,000 in gas tax appropriations for traffic safety improvements, marking the first dedicated funding for a traffic calming program in many years; and

WHEREAS, Public Works Traffic Engineering staff have developed standards and screening criteria to guide the implementation of safety enhancements, such as speed reduction measures, and are finalizing program guidance documents to outline the public process for engineering feasibility determinations and resident support; and

WHEREAS, additional funding would enable the City to develop a Vision Zero Plan, a strategic framework aimed at eliminating traffic-related fatalities and severe injuries by focusing on improved street design, speed management, enforcement strategies, and public education; and

WHEREAS, Public Works has received numerous resident requests for traffic-calming and roadway safety measures over the years, and the allocation of \$700,000 from the Measure P budget would supplement gas tax revenues, helping to address the backlog of requests and further advance the City's traffic safety efforts; and

WHEREAS, it has been determined this project aligns with Council's Measure P spending priority of maintaining critical city services such as keeping public spaces healthy, safe and clean.

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby does not recommend to the City Council that it allocate up to \$700,000 of Measure P funds in Fiscal Year 2025-2026 for the traffic-calming program for the following reasons:

Adopted by the Measure P Oversight Committee at a special meeting held on May 6, 2025,
with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REKHA NAYAR, SECRETARY



PROJECT SUMMARY & JUSTIFICATION

AGENDA ITEM TITLE: Vision Zero Plan and Traffic Calming Program

1. Project Urgency & Justification

Urgency: Public Works regularly receive reports of traffic accidents resulting in severe injuries and deaths. The Community regularly requests traffic calming measures and the City Council has asked for a higher level of traffic calming and associated traffic safety improvements. The City didn't fund traffic calming for more than a decade and public works has a request list that will take 5+ years to implement at the current funding level. To implement traffic calming in a coordinated, prioritized manner to maximize improvements to safety, a Vision Zero Plan should be completed up front and include an investment strategy and all needed compliance to implementation that Council can approve with full public input. Once approved, the Vision Zero Plan can then be implemented without further delay.

2. Project Timeline

Start Date: July 1, 2025

End Date: June 30, 2027 (showing an initial two-year timeline in order to complete the Vision Zero Plan effort, but the funding of traffic calming should be an annual cyclic program until such time as the community deems the effort completed.

3. Financial Overview

Total Cost: \$1M includes \$300k of gas tax revenues and \$700k of Measure P (these would ideally be annual amounts for the foreseeable future)

End of Useful Life (for equipment): Traffic calming measures can last between 1 year for quick-build temporary measures and 10+ years for permanent measures.

4. Procurement Method

Existing Contract or New RFP?: The Vision Zero Plan will be advanced through an on-call consultant (most likely Fehr & Peers using a Statement of Work (existing contract) and most traffic calming measures will be implemented by Public Work Maintenance staff with procurement of materials using existing vendor contracts.

5. Funding Sources

Alternate Funding Sources Identified: Council has approved \$300k of gas tax (SB1) funding for the current FY and next FY. This level of funding will implement 5-10 traffic calming measures and the existing list of deferred requests will be completed in 7-10 years depending on how many new requests come in during the years of implementation.

Conditions or Restrictions of Alternate Funding: Gas Tax needs to fund many competing City needs such as pavement repairs, roadway restriping, ADA curb Ramps, traffic sign repairs/replacements, traffic signal maintenance and repairs, PW Traffic personnel staffing, curb/gutter repairs, etc.

6. Budgetary Alignment

Included in Current Annual Budget: \$300,000 of gas tax already approved by Council for this FY and next FY. This request is to supplement these funds and allow for additional implementation and higher level of traffic safety improvement.

7. Implementation Details

Location (Where): Vision Zero Plan will be a City-wide plan and traffic calming measures will also be implemented throughout Vallejo focusing on local/residential streets and trying to direct the bulk of traffic to the City's collectors and arterials.

Implemented By: Vision Zero plan by on-call consultant (likely Fehr & Peers) and traffic calming program is in development by Public Works Engineering who would manage the interaction with each neighborhood and produce the implementation engineering for each installation to be issued by a signed Administrative Traffic Maintenance Order (ATMO) which will be implemented by Public Works Maintenance personnel.

Vetted by Local Expert: Program will all be implemented under the City's Traffic Engineer.

8. Community Impact

Who Benefits: Traffic Safety Benefits are community-wide with a particular benefit for pedestrians and cyclists, but also for all motorists.

Estimated Number of People Impacted:

120,000

Demographic Impacted:

Everyone, but transit dependent including those that walk and/or roll to destinations will experience improved safety.

Related Council Requests:

Most Council members have made traffic calming requests, but Matias, Palmares, Gordon, and Matulac particularly come to mind with specific inquiries and locations.

Relevant Commissions Involved:

I would expect the Vision Zero Plan to need Planning Commission review/approval. The traffic calming measures are each vetted with VPD and VFD and could possibly go to a safety commission. Ideally, looking to have the Vision Zero Plan approved and then avoid further ongoing administrative burden on implementation.



DATE: May 6, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Melissa Tigbao, P.E., Public Works Director
SUBJECT: **ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$12 MILLION OF MEASURE P FUNDING FOR THE 2026 ROADWAY PAVING RESTORATION AND RENEWAL PROJECTS.**

RECOMMENDATION

Adopt a resolution recommending or, in the alternative, not recommending that the City Council authorize \$12 million of Measure P funding for the 2026 roadway paving restoration and renewal projects.

BACKGROUND AND DISCUSSION

Improving conditions of Vallejo's roadway network is a key outcome expected to be delivered by the Measure P tax measure. A request to support staff's recommendation for Measure P funding in the amount of \$12 million is being made to construct two major pavement rehabilitation efforts during the summer 2026 paving season in an effort to continue the annual, increased investment in improving Vallejo's roadway network.

In March 2024, City Council authorized the City Manager to pursue a bond issuance of up to \$120 million to fund 9 years of increased investment in Vallejo's streets. The bonds would be paid off over 20-30 years with Measure P revenues. Public Works, working with the Finance Director, engaged bond counsel and has been working on options for bonding. With the change-over in City management, a new Council being elected, and advancement of the plans for reconstruction of the Vallejo Police Building, City leadership has elected to defer decisions on bonding actions. In order to keep the annual pavement preservation efforts going, Public Works is asking for direct allocation of Measure P funds.

In Fiscal Year 2023-2024, with the Measure P Oversight Committee's recommendation, City Council approved an initial allocation of \$5 million of Measure P funding to initiate a multi-year investment in improving Vallejo's streets. Of the \$5 million allocated, \$1 million was to jump-start the planning and engineering of a ten-year plan to rehabilitate the City's streets. Public Works has contracted with Nichols Consulting Engineers (NCE) to work on the ten-year planning effort.

The Measure P Oversight Committee voted unanimously at the January 23, 2025, meeting to support a recommendation to City Council to allocate \$10 million of Measure P funding for paving projects that will commence in the summer of 2025. City Council approved this budget amendment on April 8, 2025, through Resolution No. 25-041.

For the 2025 paving program, Public Works directed Nichols Consulting Engineers (NCE) to develop a ~\$3M surface seal project using cape seal for local and residential streets. NCE didn't have engineering capacity to also quickly deliver the pavement rehabilitation project, so Public Works engaged another on-call engineering firm Coastland Engineer to engineer the ~\$7M grind and overlay paving project for arterial and major collector roadways that carry heavier traffic loads. These projects are in finishing up design/engineering now and trying to get out to bid so they can be constructed this summer/fall.

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$12 MILLION OF MEASURE P FUNDING FOR THE 2026 ROADWAY PAVING RESTORATION AND RENEWAL PROJECTS.

Staff are now looking ahead to the 2026 paving program. Similar to the paving program for 2025, Public Works anticipates two paving packages including a surface seal treatment focused on local/residential street segments throughout Vallejo and a pavement rehabilitation package for the asphalt focused on arterial and collector streets. It is anticipated construction costs will continue to increase in the coming year. The requested \$12 million will fund finalizing the engineering of construction PS&E bid packages for the 2026 paving season (summer/fall 2026) and construction.

Public Works has NCE completing two tasks currently that will be used to determine the street segments included in the 2026 paving program. NCE is performing an evaluation of all street segments in Vallejo and updating our Streetsaver Database to produce a Pavement Management Report. This work is funded under a grant from the Metropolitan Transportation Commission (MTC), and this evaluation of our roadway network occurs every three years. The list of streets to be included in the 2026 projects will be shared as soon as they are finalized.

In addition to the above, the City contracted with NCE to deliver a 10-year paving plan for Vallejo. This work is in process and the plan will be delivered in the coming months. The recommendations of this plan will be evaluated annually and are subject to change in order to move segments earlier or later based upon other needs of the City, such as coordination of planned utility work, being able to deliver other improvements such as traffic-calming, or sideshow deterrent measures.

Although \$10 million from the Measure P budget was recently allocated for the 2025 project, the extensive lead time required for project design, bidding, and awarding construction contracts ahead of the paving season necessitates early action. To ensure the project starts on time and avoid delays caused by funding gaps or the lengthy budget amendment process, staff are requesting an additional \$12 million from Measure P funds at the beginning of Fiscal Year 2025-2026, rather than waiting for the mid-year budget cycle. This request is consistent with Measure P's funding priorities, particularly the focus on repairing deteriorating roads.

FISCAL IMPACT

In FY 2023-24, \$1 million of Measure P funding was allocated to initiate the City's cyclic pavement management program. For FY 2024-25, the MPOC recommended that Council allocate \$10 million of Measure P funding to deliver a \$7 million grind and overlay project and a \$3 million cape seal project to be delivered in summer 2025. This recommendation for \$12 million is for work being planned for summer 2026 and is in addition to the previously recommended funding which is in the process of being invested to improve Vallejo's roads.

ATTACHMENTS

1.	MPOC Resolution - \$12,000,000 Paving Projects 2026 - A CAO Stamp (1)
2.	MPOC Resolution - \$12,000,000 Paving Projects 2026 -B CAO Stamp (1)
3.	Project Justification Request - Paving 2026 \$12M

CONTACT

Melissa Tigbao, P.E., Public Works Director (707) 648-4433
Melissa.tigbao@cityofvallejo.net

Mark Helmbrecht, Transportation Program Superintendent (707) 645-2601
Mark.Helmbrecht@cityofvallejo.net

Date: May 6, 2025

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$12 MILLION OF MEASURE P FUNDING FOR THE 2026 ROADWAY PAVING RESTORATION AND RENEWAL PROJECTS.

Page 3

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE
RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE UP TO \$12,000,000 FOR
ROADWAY PAVING RESTORATION AND RENEWAL EFFORTS IN 2026**

WHEREAS, in March 2024, City Council authorized the City Manager to pursue a bond issuance of up to \$120 million to fund 9 years of increased investment in Vallejo’s streets. However, due to change-over in City management, a new City Council being elected, and advancement of plans for reconstruction of the Vallejo Police Building, City leadership has elected to defer decisions on bonding actions; and

WHEREAS, the City of Vallejo Public Works Department is working with Nichols Consulting Engineers (NCE) to develop a major paving project for 2026 that will include both a surface seal project for local and residential streets, and also a pavement rehabilitation project for arterial and major collector roadways that carry heavier traffic loads; and

WHEREAS, in order to keep the annual pavement preservation efforts going, Public Works is asking for an additional direct allocation of Measure P funding in the amount of \$12,000,000 to fund the road improvement efforts specified above in calendar year 2026; and

WHEREAS, it has been determined this project aligns with Council’s Measure P spending priority of repairing deteriorating roads.

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby recommends to the City Council that it allocate up to \$12,000,000 of Measure P funds In Fiscal Year 2025-2026 for road improvement efforts in 2026.

Adopted by the Measure P Oversight Committee at a regular meeting held on May 6, 2025, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REKHA NAYAR, SECRETARY

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. 25-_____

**A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE
RECOMMENDING THAT THE CITY COUNCIL DENY THE USE OF MEASURE P FUNDS IN THE
AMOUNT OF \$12,000,000 FOR ROADWAY PAVING RESTORATION AND RENEWAL
EFFORTS IN 2026**

WHEREAS, in March 2024, City Council authorized the City Manager to pursue a bond issuance of up to \$120 million to fund 9 years of increased investment in Vallejo’s streets. However, due to change-over in City management, a new City Council being elected, and advancement of plans for reconstruction of the Vallejo Police Building, City leadership has elected to defer decisions on bonding actions; and

WHEREAS, the City of Vallejo Public Works Department is working with Nichols Consulting Engineers (NCE) to develop a major paving project for 2026 that will include both a surface seal project for local and residential streets, and also a pavement rehabilitation project for arterial and major collector roadways that carry heavier traffic loads; and

WHEREAS, in order to keep the annual pavement preservation efforts going, Public Works is asking for an additional direct allocation of Measure P funding in the amount of \$12,000,000 to fund the road improvement efforts specified above in calendar year 2026; and

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby does not recommend to the City Council that it allocate up to \$12,000,000 of Measure P funds In Fiscal Year 2025-26 for road improvement efforts in 2026 for the following reasons:

_____.

Adopted by the Measure P Oversight Committee at a regular meeting held on May 6, 2025, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REKHA NAYAR, SECRETARY



PROJECT SUMMARY & JUSTIFICATION

AGENDA ITEM TITLE: \$12M for repaving/resurfacing Vallejo streets

1. Project Urgency & Justification

Urgency: A key objective of Measure P's approval was to address and improve Vallejo's deteriorating road conditions—currently the worst in the Bay Area. Pavement deterioration follows a well-established curve, and Vallejo's roads are now in the critical phase where delays in treatment significantly increase long-term repair costs. Public Works has implemented a cyclical program to plan, engineer, and deliver major paving projects annually. To sustain this momentum and avoid escalating infrastructure costs, consistent yearly funding is essential.

2. Project Timeline

Start Date: A portion of these funds will be required this fall and winter to complete the engineering and bid packages. The majority of the funding is allocated for construction, which is scheduled to begin in May 2026. Public Works staff previously requested Measure P funds for pavement activities during the mid-year budget process. However, due to the long lead times needed to design, bid, and award contracts before the paving season, this request is being made now to ensure funding is secured in time. Moving forward, staff will request funding for paving activities once annually during the budget preparation process, rather than through mid-year adjustments.

End Date: October 2026

3. Financial Overview

Total Cost: \$12M

End of Useful Life (for equipment): 8-20 years as there will be a mix of surface treatments and major roadway rehab.

4. Procurement Method

Existing Contract or New RFP?: The engineering will be done through existing on-call contract with Nichols Consulting Engineers who we intend to use each year for the next three years until their on-call contract is re-bid. The construction contracts will be competitively bid.

5. Funding Sources

Alternate Funding Sources Identified: Annual paving program is also supplemented with Gas Tax funding

Conditions or Restrictions of Alternate Funding: It is limited to \$6M/year and also funds many other aspects of our right-of-way maintenance (traffic signs, signals, potholes, CIP projects, ADA curb ramps, sidewalk replacement, street sweeping, maintenance staffing), so only \$1-2M would be available as supplement for this.

6. Budgetary Alignment

Included in Current Annual Budget: \$10M of Measure P funding was approved for the 2025 paving project. Approximately \$4.1M of other budget, mainly Capital Outlay and Gas Tax (HUTA, RMRA) budget, was appropriated to other specific streets/transportation (including pedestrian safety) projects in FY2024-25.

7. Implementation Details

Location (Where): Plan for 2026 is still in the works as we have to focus our time on getting the 2025 projects out to bid and into construction.

Implemented By: PW Engineering with consultant support from NCE

Vetted by Local Expert:

8. Community Impact

Who Benefits: This project benefits all members of the community who travel outside their homes. It triggers ADA upgrades, improving accessibility and safety for pedestrians by reducing tripping hazards. Smoother roads enhance transit bus operations, provide a safer and more comfortable experience for cyclists, and improve driving conditions for motorists and commercial vehicles alike.

Estimated Number of People Impacted: 120,000 Vallejo residents and anyone visiting the city.

[Approximate number]

Demographic Impacted: All

[seniors, youth, low-income households, etc.]

Related Council Requests: Repairing and maintaining roads is an ongoing priority.

[List any councilmembers who have raised this issue or submitted a request]

Relevant Commissions Involved: Planning Commission – this body ensures project alignment with the City’s General Plan and community goals.

[Planning, Public Safety, Economic Dev. etc.]



DATE: May 6, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Rekha Nayar, Board Secretary
SUBJECT: **THE MEASURE P OVERSIGHT COMMITTEE TO CONSIDER AGENDIZING CONSIDERATION OF REPORT FROM THE CITY ATTORNEY CONCERNING THE RELEASE OF RECORDS RELATED TO THE PUBLIC RECORDS ACT REQUEST CONCERNING CFD'S.**

RECOMMENDATION

BACKGROUND AND DISCUSSION

FISCAL IMPACT

ATTACHMENTS

None

CONTACT

Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net



DATE: May 6, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM:
**SUBJECT: THE MEASURE P OVERSIGHT COMMITTEE TO CONSIDER AGENDIZING
CONSIDERATION OF REPORT FROM VICTORIA GRACE CONCERNING THE USE OF
MEASURE P FUNDS GRANTED TO THE CITY YOUTH.**

RECOMMENDATION

BACKGROUND AND DISCUSSION

FISCAL IMPACT

ATTACHMENTS

None

CONTACT

Rekha Nayar, CPA, Finance Director
Rekha.Nayar@cityofvallejo.net

RESOLUTION NO. XX-XXX

A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE RECOMMENDING ENHANCED FINANCIAL REPORTING PRACTICES FOR MEASURE P FUNDS

WHEREAS, the Measure P Oversight Committee is tasked with ensuring that Measure P funds are managed with transparency, fiscal responsibility, and in accordance with the will of the voters; and

WHEREAS, the Governmental Accounting Standards Board (GASB) issued Statement No. 54 to improve the usefulness of fund balance information by clarifying fund balance classifications and enhancing the understanding of fund balance constraints and stabilization practices; and

WHEREAS, the adoption of GASB Statement No. 54 principles would allow the City of Vallejo to formally categorize portions of the Measure P fund balance into classifications such as "nonspendable," "restricted," "committed," "assigned," and "unassigned," thereby strengthening internal fiscal controls and ensuring that critical reserves are maintained; and

WHEREAS, the Measure P Oversight Committee finds that implementing a formal minimum fund balance policy and establishing a restricted emergency reserve fund are essential steps toward ensuring the financial stability and long-term sustainability of Measure P revenues;

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby recommends to the City Council the following measures to enhance the management and stabilization of Measure P funds:

1. The City of Vallejo should adopt and apply the principles outlined in GASB Statement No. 54 to the Measure P Fund to properly classify fund balances, enhance fiscal transparency, and promote disciplined financial management. Classifications should include but not be limited to "restricted" for funds set aside for voter-approved purposes and "committed" or "assigned" for funds designated by City Council action or policy.
2. A minimum fund balance of two million dollars (\$2,000,000) shall be established and maintained from existing Measure P revenues. This balance is intended to protect the fund against revenue volatility, unforeseen shortfalls, or emergencies impacting the ability to deliver essential services or fund Measure P priorities.

3. A restricted emergency reserve fund in the amount of one million dollars (\$1,000,000) shall be created within the Measure P Fund. Funds from this reserve may only be accessed and expended following a formal City Council declaration of an emergency. This emergency reserve shall be initially funded using available Measure P revenues and thereafter maintained or replenished annually through the interest earnings generated by the Measure P Fund investments.
4. This resolution, and any subsequent amendments thereto, shall be presented by a member of the Measure P Oversight Committee directly to the City Council during a regular meeting to ensure direct communication and transparency between the Committee, the Council, and the public.

Adopted by the Measure P Oversight Committee at a regular meeting held on May 6, 2025, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REHKA NAYAR, SECRETARY

RESOLUTION NO. XX-XXX

A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE RECOMMENDING ENHANCED FINANCIAL REPORTING PRACTICES FOR MEASURE P FUNDS

WHEREAS, the Measure P Oversight Committee is responsible for ensuring transparency, accountability, and proper stewardship of Measure P funds in accordance with the will of the voters; and

WHEREAS, timely and detailed financial reporting is essential for the Committee to make informed recommendations regarding the allocation and oversight of Measure P funds; and

WHEREAS, the Committee finds that additional reporting requirements will further the Committee's ability to fulfill its oversight responsibilities and maintain public trust;

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby recommends to the City Council the following enhancements to the financial reporting practices for Measure P funds:

1. That the Measure P Oversight Committee shall receive quarterly fund balance reports, aligned with the California Department of Tax and Fee Administration's (CDTFA) annual disbursement calendar;
2. That the City shall provide the Measure P Oversight Committee a copy of the Measure P fund ledger each quarter, demonstrating the transfer-in transactions which reconcile with the CDTFA disbursement amounts;
3. That the Measure P Oversight Committee shall receive an updated revenue and expense financial report no less than forty-eight (48) hours prior to the Committee making any recommendations on proposed funding requests;
4. That the City shall annually provide the Committee with the fund ledger demonstrating the transfer-in transactions of any interest earned by the fund's investment, along with supporting statements to reconcile all reported amounts.
5. That this resolution, and any subsequent amendments thereto, shall be presented by a member of the Measure P Oversight Committee directly to the City Council during a regular meeting.

Adopted by the Measure P Oversight Committee at a regular meeting held on May 6, 2025, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REHKA NAYAR, SECRETARY

RESOLUTION NO. XX-XXX

A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE RECOMMENDING CHANGES TO THE MEASURE P ANNUAL AUDIT PRACTICES TO INCREASE TRANSPARENCY, ACCOUNTABILITY, AND INDEPENDENCE

WHEREAS, the Measure P Oversight Committee is charged with reviewing and monitoring the use of Measure P funds to ensure they are spent in accordance with the voter-approved purposes; and

WHEREAS, the Measure P Oversight Committee seeks to strengthen audit practices to enhance public trust and ensure rigorous financial oversight; and

WHEREAS, the Committee finds that it is in the best interest of the citizens of Vallejo that the Measure P audit process includes expanded procedures to ensure independence, transparency, and comprehensive evaluation;

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby recommends to the City Council the following enhancements to the Measure P annual audit process:

1. That the audit scope be presented to the Measure P Oversight Committee for approval during a regular meeting prior to the commencement of the audit engagement;
2. That the audit firm engaged to perform the Measure P audit be rotated no less frequently than every five (5) years, with the first rotation to occur with the fiscal year 2024-2025 audit;
3. That the audit firm conducting the Measure P annual audit be an independent firm, distinct from the firm engaged to conduct audits for other City of Vallejo activities during the same fiscal year;
4. That the audit engagement include more sufficient evidence gathering practices, emphasizing the use of external evidence not solely provided by City management;
5. That the audit be conducted only after the balance sheet date to ensure complete and accurate reporting of financial position and activities;
6. That any loans issued from Measure P funds be evaluated for impairment as part of the audit scope, with any amount determined to be uncollectible reported directly to the Measure P Oversight Committee;

7. That the completed audit report be formally presented to the Measure P Oversight Committee during a regular meeting open to the public for review and discussion.
8. That this resolution, and any subsequent amendments thereto, shall be presented by a member of the Measure P Oversight Committee directly to the City Council during a regular meeting.

Adopted by the Measure P Oversight Committee at a regular meeting held on May 6, 2025, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REHKA NAYAR, SECRETARY

RESOLUTION NO. XX-XXX

A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE ESTABLISHING PROPOSAL SUBMISSION REQUIREMENTS AND FUND REVERSION PROCEDURES FOR MEASURE P FUNDS

WHEREAS, the Measure P Oversight Committee is charged with reviewing, evaluating, and making recommendations regarding the use of Measure P funds to ensure their responsible and transparent allocation; and

WHEREAS, the Committee finds that establishing consistent proposal submission criteria will ensure clarity, accountability, and fairness in evaluating funding requests; and

WHEREAS, the Committee also recognizes the importance of defining procedures for the timely reversion of unspent Measure P funds to maintain the fiscal integrity of the fund and promote efficient use of resources;

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee hereby recommends to the City Council the adoption of the following proposal and fund management practices:

1. All proposals submitted to the Measure P Oversight Committee for funding recommendation must adhere to proposal criteria jointly developed and agreed upon by City staff and the Measure P Oversight Committee. These criteria shall ensure that proposals are complete, transparent, and sufficiently detailed to allow for informed decision-making.
2. Each proposal must clearly state a defined start date and end date for the project or services to be funded with Measure P revenues. Proposals lacking this information shall be considered incomplete and ineligible for recommendation until corrected.
3. Any Measure P funds that remain unspent and restricted after the stated project end date shall automatically revert back to the Measure P Fund on the first day of the following fiscal quarter, unless the project proponent submits sufficient evidence to justify an extension of the project timeline prior to the end date. Requests for extension must be reviewed and approved by the Measure P Oversight Committee.
4. This resolution, and any subsequent amendments thereto, shall be presented by a member of the Measure P Oversight Committee directly to the City Council during a regular meeting to ensure transparency and effective communication between the Committee, Council, and the public.

Adopted by the Measure P Oversight Committee at a regular meeting held on May 6, 2025,
with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JASMINE SALMERON, CHAIR

ATTEST:

REHKA NAYAR, SECRETARY



DATE: May 6, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM:
SUBJECT: THE MEASURE P COMMITTEE CONSIDERATION OF MONTHLY MEETING DATES.

RECOMMENDATION

Measure P committee meet on the 2nd Monday of every month.

BACKGROUND AND DISCUSSION

The municipal code requires the Measure P committee to meet 3 times a year. The Measure P committee has requested consistent monthly meetings. Current availability of the Vallejo room is on 2nd Monday of each month.

FISCAL IMPACT

No fiscal impact.

ATTACHMENTS

None

CONTACT

Rekha Nayar, CPA, Finance Director (707) 648-5433
rekha.nayar@cityofvallejo.net