



**ECONOMIC DEVELOPMENT  
COMMISSION (EDC)  
REGULAR MEETING**

**COMMISSIONERS**

Nicole Loufas (Chair)  
Dwight Monroe Jr. (Vice Chair)  
Mai-Ling Garcia  
Calvin Harrell  
Roberto Hernandez

**MAY 14, 2025**

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**6:00 PM**

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (<a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Watch Vallejo local channel 28</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a> Join the Zoom webinar: <a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomRegular.CityofVallejo.net">https://ZoomRegular.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City's website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

## **AGENDA**

**1 CALL TO ORDER**

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**4 FIRST COMMUNITY FORUM**

**5 CONSENT CALENDAR AND APPROVAL OF AGENDA**

**A APPROVAL OF AGENDA AND MINUTES**

Recommendation: By motion to approve the agenda for May 14, 2025 Economic Development Commission Regular Meeting and by motion approve the Minutes from the April 9, 2025 Regular Economic Development Commission meeting.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)

**6 PRESENTATIONS AND COMMENDATIONS**

**A UPDATED ON NEW/UPCOMING LOST BUSINESSES, CHAIR LOUFAS**

**B PLACER AI DATA FOR VALLEJO, JACQUE BARSOTTI, OWNER OF SUITE TREATMENTS**

**7 REPORT OF THE COMMITTEE/BOARD SECRETARY**

**A UPDATES FROM EDC SECRETARY, IVETTE IRAHETA, CITY OF VALLEJO ECONOMIC DEVELOPMENT PROGRAM MANAGER**

**8 ACTION CALENDAR**

**A CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS RETENTION AND EXPANSION AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER HERNANDEZ (STEP 1 OF TWO)**

Recommendation: Consider edc expenditures as proposed by the business retention and expansion ad hoc subcommittee, chair Loufas, vice chair monroe, commissioner hernandez (step 1 of two)

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)

- B CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS HIGHLIGHTS AND SHOP LOCAL AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Recommendation: Consider edc expenditures as proposed by the business highlights and shop local ad hoc subcommittee, Chair Loufas, vice Chair Monroe, commissioner garcia (step 1 of 2)  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- C REQUEST TO ADD UNDERSTANDING THE PROCESS FOR EDC TO ADVISE THE CITY COUNCIL AS A FUTURE PRESENTATION AGENDA ITEM, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Recommendation: Request to add understanding the process for edc to advise the city council as a future presentation agenda item, Commissioner Garcia (step 1 of 2)  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- D REQUEST TO CONSIDER THE CREATION OF AN AH HOC SUBCOMMITTEE FOR BUSINESS RETENTION AND EXPANSION, CHAIR LOUFAS (STEP 1 OF 2)**  
Recommendation: Request to consider the creation of an ah hoc subcommittee for business retention and expansion, Chair Loufas (step 1 of 2).  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- E REQUEST TO CONSIDER THE CREATION OF AN AH HOC SUBCOMMITTEE FOR OUTPUT INNOVATION AND TECHNOLOGY, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Recommendation: Request to consider the creation of an ah hoc subcommittee for output innovation and technology, Commissioner Garcia (step 1 of 2)  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)
- F REQUEST TO CONSIDER THE CREATION OF AN AH HOC SUBCOMMITTEE FOR PUBLIC SAFETY, COMMISSIONER GARCIA (STEP 1 OF 2)**  
Recommendation: Request to consider the creation of an ah hoc subcommittee for public safety, commissioner Garcia (step 1 of 2)  
Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622  
[Ivette.Iraheta@cityofvallejo.net](mailto:Ivette.Iraheta@cityofvallejo.net)

- 10 REPORT OF THE CITY COUNCIL LIAISON, ALEXANDER MATIAS**
- 11 FUTURE AGENDA ITEMS**
- 12 ANNOUNCEMENTS**
  - A COMMUNITY OUTREACH REPORTS FROM COMMISSIONERS**
- 13 ADJOURNMENT**

**ADDITIONAL CITY INFORMATION**

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**AFFIDAVIT OF POSTING:** I Ivette Iraheta, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Economic Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 2:00 PM, May 9, 2025.

Dated: May 9, 2025



Ivette Iraheta, EDC Secretary



**ECONOMIC DEVELOPMENT  
COMMISSION (EDC)  
REGULAR MEETING**

**APRIL 9, 2025**

**COMMISSIONERS**

Nicole Loufas (Chair)  
Dwight Monroe Jr. (Vice Chair)  
Thomas Barbeiro  
Mai-Ling Garcia  
Calvin Harrell  
Roberto Hernandez

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**6:00 PM**

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

**MINUTES**

**1 CALL TO ORDER**

The meeting was called to order at 6:14

**2 PLEDGE OF ALLEGIANCE**

Pledge lead by Chair Loufas

**3 ROLL CALL**

Present: Chair Loufas, Comm. Garcia, Comm. Harrell, Comm. Hernandez

Staff: Secretary Iraheta, ED Interim Director Haen, City Attorney Nebb

Absent: Comm. Barbeiro, Vice-Chair Monroe

**4 FIRST COMMUNITY FORUM**

**5 CONSENT CALENDAR AND APPROVAL OF AGENDA**

A Motion by Comm. Garcia, Seconded by Comm. Harrell.

Motion passed unanimously.

**6 PRESENTATIONS AND COMMENDATIONS**

**A UPDATES ON NEW/UPCOMING/LOST BUSINESSES, CHAIR LOUFAS**

Update provided by Chair Loufas.

**B ECONOMIC DEVELOPMENT IN DOWNTOWN VALLEJO, ANDREA  
PORTILLO-KNOWLES, EXECUTIVE DIRECTOR OF VALLEJO MAIN  
STREET**

Presentation made by Exec. Dir. Portillo-Knowles

**C VALLEJO CONVENTION & VISITORS BUREAU QUARTERLY PRESENTATION AND REPORT, KIRK SMITH, PRESIDENT AND CEO**

Report provided by President/CEO Smith

**7 REPORT OF THE COMMITTEE/BOARD SECREATRY**

**A UPDATES FROM THE ECONOMIC DEVELOPMENT INTERIM DIRECTOR, GILLIAN HAEN, CITY OF VALLEJO ASSISTANT CITY MANAGER**

**ECONOMIC DEVELOPMENT DEPARTMENT RECRUITMENTS**

Update provided by Interim ED Dir. Haen

**ii. TRACKING OF LOSS BUSINESS**

Update provided by Interim ED Dir. Haen

**B UPDATE FROM EDC SECRETARY, IVETTE IRAHETA, CITY OF VALLEJO ECONOMIC DEVELOPMENT PROGRAM MANAGER**

**i. STATUS ON EDC VACANCY**

Update provided by ED Sec. Iraheta

**ii. UPDATE ON COMMISSIONER'S ATTENDANCE - LETTERS FROM CITY CLERK'S OFFICE**

Update provided by ED Sec. Iraheta

**8 ACTION CALENDAR**

**A CONSIDERATION OF THE 2025 EDC WORK PLAN AND POSSIBLE ADOPTION OF A RESOLUTION RECOMMENDING APPROVAL THEREOF AND RELATED BUDGET ALLOCATION BY THE CITY COUNCIL, COMMISSIONER GARCIA (STEP 2 OF 2)**

Motion to approve the resolution with two amendments, including adding the FY2025-26 budget request of \$20,000 and re-allocation of FY2024-25 unexpended funds not to exceed \$10,392 by Comm. Harrell and Seconded by Comm. Garcia.

Motion passed unanimously.

**B CONSIDER LIST OF TRAINING OPPORTUNITIES FOR THE EDC, COMMISSIONER GARCIA AND CITY STAFF (STEP 2 OF 2)**

Motion to approve EDC Budget expenditures for trainings on 4 webinars and details on which commissioner signs up for which to be determined at a later date made by Chair Loufas, Seconded by Comm. Garcia.

Motion passed unanimously.

**C      CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS RETENTION AND EXPANSION AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER HERNANDEZ (STEP 1 OF TWO)**

Motion to continue the item passed unanimously.

**D      CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS HIGHLIGHTS AND SHOP LOCAL AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER GARCIA (STEP 1 OF 2)**

Motion to continue the item passed unanimously.

**E      REQUEST TO ADD UNDERSTANDING THE PROCESS FOR EDC TO ADVISE THE CITY COUNCIL AS A FUTURE PRESENTATION AGENDA ITEM, COMMISSIONER GARCIA (STEP 1 OF 2)**

Motion to continue the item passed unanimously.

**9      SECOND COMMUNITY FORUM**

No speakers during this forum.

**10     REPORT OF THE CITY COUNCIL LIAISON, ALEXANDER MATIAS**

Report from Council Liaison Matias was read by Sec. Iraheta.

**11     FUTURE AGENDA ITEMS**

The following items were requested for future meeting agenda items:

1. Request to add the Creation of an Ad Hoc Subcommittee for Business Retention and Expansion, Chair Loufas.
2. Request to add the Creation of an Ad Hoc Subcommittee for Output Innovation and Technology, Comm. Garcia
3. Request to add the Creation of an Ad Hoc Subcommittee for Public Safety, Comm. Garcia

4. Discussion on tariffs, Comm. Garcia

**12 ANNOUNCEMENTS**

**A COMMUNITY OUTREACH REPORTS FROM COMMISSIONERS**

Announcement by Comm. Hernandez

**13 ADJOURNMENT**

Meeting adjourned at 10:01 PM