



**VALLEJO  
BEAUTIFICATION COMMISSION  
REGULAR MEETING AT 6:00 PM**



**JUNE 4, 2025**

**COMMISSION MEMBERS**

Sarah Wright, (Chair)  
Angela Taylor  
Rick Weyrich  
Roxanne Reyes  
Sara Leahy  
Sheila Tennyson  
Susan Slater

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (<a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Watch Vallejo local channel 28</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a> Join the Zoom webinar: <a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p align="center"><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomRegular.CityofVallejo.net">https://ZoomRegular.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	
	<p>Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Staff Secretary Shelee Loughmiller via email at <a href="mailto:Shelee.Loughmiller@cityofvallejo.net">Shelee.Loughmiller@cityofvallejo.net</a> or via phone at (707) 648-8616 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

## AGENDA

**1 CALL TO ORDER**

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**4 CONSENT CALENDAR AND APPROVAL OF AGENDA**

**A APPROVAL OF AGENDA**

Recommendation: By motion, vote to approve the June 4th, 2025 Beautification Commission Agenda

Contact: Shelee Loughmiller, Beautification Commission Secretary  
(707) 648-8616

[Shelee.Loughmiller@Cityofvallejo.net](mailto:Shelee.Loughmiller@Cityofvallejo.net)

**B APPROVAL OF MINUTES**

Recommendation: By motion, vote to approve the March 5th, 2025 Beautification Commission Meeting Minutes

Contact: Shelee Loughmiller, Beautification Commission Secretary  
(707) 648-8616

[Shelee.Loughmiller@Cityofvallejo.net](mailto:Shelee.Loughmiller@Cityofvallejo.net)

**5 PRESENTATIONS AND COMMENDATIONS**

**6 ACTION CALENDAR**

**A A. 2025 WORKPLAN**

**Recommendation: By Motion, vote to approve the 2025-26 work plan.**

Recommendation:

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

[Shelee.Loughmiller@Cityofvallejo.net](mailto:Shelee.Loughmiller@Cityofvallejo.net)

**7 REPORT OF THE CITY COUNCIL LIAISON**

**8 COMMUNITY FORUM**

*Anyone wishing to address the Council on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Council to resolve, is requested to submit a completed speaker card to the City Clerk. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

**9 NEW/UNFINISHED BUSINESS**

**10 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD**

- 11     REPORT OF THE SECRETARY**
- 12     REPORT OF THE SUBCOMMITTEES**
- 13     OTHER**
- 14     FUTURE AGENDA ITEMS**
- 15     ADJOURNMENT**

**ADDITIONAL CITY INFORMATION**

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- Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))
- Sign up for emergency alerts at: [alertsolano.com](http://alertsolano.com)

I, Shelee Loughmiller, Beautification Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Beautification Commission

Sarah Wright, (Chair)  
Angela Taylor  
Rick Weyrich  
Roxanne Reyes  
Sara Leahy  
Sheila Tennyson  
Susan Slater,

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 pm, 05/29/25

Dated: 05/29/25

*Shelee Loughmiller*

Shelee Loughmiller, Beautification Commission Secretary

**VALLEJO BEAUTIFICATION  
COMMISSION MEETING MINUTES  
March 5, 2025**

**CALL TO ORDER** Meeting called to order by Chair Wright at 6:01p

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Present:**

Chair Wright

Commissioners Reyes Slater, Taylor (arrived 6:17pm), Tennyson, Weyrich

Staff Secretary Loughmiller

**APPROVAL OF THE AGENDA** By motion of Commissioner Slater, 2<sup>nd</sup> by Commissioner Tennyson, Motion approved unanimously to approve the March 5, 2025 agenda (Commissioner Taylor absent for this vote)

**APPROVAL OF MINUTES** By motion of Commissioner Slater, 2<sup>nd</sup> by Commissioner Weyrich, Motion approved unanimously to approve the February 5, 2024 minutes (Commissioner Taylor absent for this vote)

**PRESENTATION** – Presentations given by Sarah Nichols about the Capital Stairs project, and by Patrick Gaul about the Alliance of Vallejo Neighborhood Associations

**ACTION CALENDAR:**

**2025 Workplan** - The Commission agreed to add a column to include budget information for each item.

**2025 Beautify Vallejo Days** - By motion of Commissioner Slater, 2<sup>nd</sup> by Commissioner Weyrich, Motion approved unanimously to approve date and time for the upcoming Beautify Vallejo Day (3/22/25, 298 Mare Island Way from 9am-noon)

**2025 Holiday Decor Budget Recommendation** - By motion of Commissioner Weyrich, 2<sup>nd</sup> by Commissioner Slater, Motion approved to recommend \$18,000 for FY2025-26 budget to replace the holiday decor package from Display Sales (Commissioner Tennyson voted no)

**Meeting Dates for 2025-26** - Commissioner Tennyson moved to approve the proposed bi-monthly dates for 2025-26; the motion did not receive a 2<sup>nd</sup>

**NEW BUSINESS** – Commissioner Tennyson nominated Chair Wright to remain Chair, and Commissioner Tennyson as Vice Chair; the nominations were approved unanimously by the Commission. Commissioner Reyes shared that the Victory Seedlings would be at the Vallejo Yacht Club on 3/15/25 from 11am-4pm.

**REPORT OF THE CHAIR AND MEMBERS OF THE BEAUTIFICATION COMMISSION** – Commissioner Weyrich provided information about the Sister City partnership, the completion of the Onagawara, and volunteer liability. Chair Wright shared that she and Staff Secretary Loughmiller visited the Vallejo Heights Neighborhood Association, who suggested that the Commission send an advocacy letter to Council regarding important topics that pertain to beautification; Chair Wright drafted a letter for the Commission's review and will accept changes before the next meeting.

**REPORT OF THE SECRETARY** – Staff Secretary Loughmiller shared information about the lighting and mural at Indian Alley by Vallejo Main Street through an AARP grant; the VHNA suggestion for a median cleanup on Hwy 29; and Code Enforcement reconfiguration.

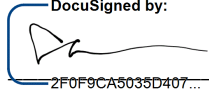
**REPORT OF THE SUBCOMMITTEES** – No reports

**OTHER** - Commissioner Reyes commented on the new lighting at the Waterfront.

**FUTURE PRESENTATION REQUESTS** – Secretary Loughmiller has lined up presentations from the Urban Greening Grant update, Adopt a Drain, and Vallejo Main Street program, and suggested a presentation by Code Enforcement. Chair Wright suggested contacting Vallejo Together, who expressed interest in collaborating on encampment beautification.

**ADJOURNED** 7:31p

**Next Meeting:** April 2, 2025

Signature 

Date 3/6/2025

**Beautification Commission  
FY 2025-26 Work Plan**

**Beautification Commission 2025-26 Goals:**

- **Goal 1: Beautify Vallejo Day–Saturday, March 22, 2025**
- **Goal 2: Provide a budget recommendation for the 2025 Holiday Decor**
- **Goal 3: Waterfront project**
- **Goal 4: Recognition Program - Residential Awards**
- **Goal 5: Continued Support for the Sister City Commission & the Japanese Garden Restoration**
- **Goal 6: Social Media Campaign**

<b>Goal</b>	<b>Meeting Topics</b>	<b>Commission Activities</b>	
<b>GOAL 1</b> Beautify Vallejo Day	Discuss Ad Hoc Committee’s recommendation for Clean Up at Ferry Building & Dental office area on the Waterfront–Sat., March 22, 2025	Volunteer trash pick up in the flower beds near the Ferry Building. Pick up trash around the old Dental office building and the adjacent empty lot between Dental office and Independence Park. Pick up trash in the parking lot. Also pick up trash around and in the Mosaic Planters. Extend invitation to Visit Vallejo, Cal Maritime, Valcorp, etc. Post on City Calendar.	Budget: Public Works funding

<p><b>GOAL 2</b> Provide a budget recommendation for the 2025 Holiday Decor</p>	<p>Develop and provide a funding recommendation to replace the holiday decor along Mare Island Way and Georgia St. corridor</p>	<p>Review data on current budget allowance as well as previous decor purchased; develop a funding recommendation to City Council to replace the existing holiday decor for Mare Island Way and Georgia Street.</p>	<p>Budget: Public Works funding</p>
<p><b>GOAL 3</b> Waterfront project</p>	<p>Improve the landscaping and aesthetics of the waterfront</p>	<p>Fill empty dirt spaces with mulch, plant flower beds on the grass area, fix the mosaic planters and replace the sego palms that were stolen.</p>	<p>Budget: \$600</p>
<p><b>GOAL 4</b> Recognition Program - Residential Awards</p>	<p>Promote residential beautification efforts through Recognition Program awards.</p>	<p>Request nominations for the Residential Awards; receive nominations in May 2025; notify winners, and present awards in June 2025.</p>	<p>Budget: \$900 for awards</p>
<p><b>GOAL 5</b> Continued Support for the Sister City Commission &amp; the Japanese Garden Restoration</p>	<p>Continue to Support Sister City Commission with the “refresh” Japanese Friendship Garden. Advise update on the repair of the Onagawara by the artist, Jean Cherie. Begin landscaping work: trimming, weeding, and planting in the Spring of 2025.</p>	<p>Onagawara repair and restoration is complete. Public Works will take measurements of Onagawara in order for COV to take possession. Placement to be determined by the SSC and the Art Commission. City Attorney needs to make decision on liability issues for landscaping to proceed.</p>	<p>Budget: Sister City Commission, Sister City Association</p>
<p><b>Goal 6</b> Social Media Campaign</p>	<p>Reduce litter around Vallejo; encourage residents to participate in litter pickups through the contest and through seeing public social media posts by neighbors; educate residents how to participate in litter pickups and initiate community projects; educate residents how to use SeeClickFix and encourage them to use it; promote shopping in downtown Vallejo</p>	<p>Residents will be entered in an opportunity drawing for a \$50 “Downtown Dollars” voucher for every social-media post they create during a one-month timeframe showing them participating in a litter pickup in Vallejo. Participants will use a specified hashtag and/or tag the City of Vallejo on their post to enter. Contest rules will include information on how to use SeeClickFix to report issues seen during cleanups or report large items of trash to be picked up</p>	<p>Budget: \$50 per prize</p>

