



**MEASURE P OVERSIGHT COMMITTEE
(MPOC) REGULAR MEETING AT 6:00
PM**

COMMITTEE MEMBERS

MAY 28, 2025

Kanat Tibet (Chair, Dist.1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
Aleta Santos (Dist. 4)
Brien Farrell (Dist. 5)
Adjoa McDonald (Dist. 6)
Jackie Jones (at-large)


Council Chambers
555 Santa Clara Street
Vallejo, CA 94590

HYBRID MEETING
www.Cityofvallejo.net

**Commissioner Briseno will attend remote
via Zoom.**

Location & Notice Posted

1 E Pratt Street
Bldg #103
Baltimore, MD 21202

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p><u>VIEW THE MEETING:</u> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>

Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the City Council less than 72 hours before the meeting will be posted concurrently on the City's website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the City Clerk



Vallejo Room is ADA compliant. Devices for the hearing impaired are available from the Board Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Board Secretary's office via email to Monica.Gomez@cityofvallejo.net or via phone at (707) 648-4579 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 COMMUNITY FORUM

Anyone wishing to address the Committee on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Committee to resolve, is requested to submit a completed speaker card to the Board Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF MAY 20, 2025, MEETING MINUTES

Recommendation: Commissioners review and approve meeting minutes for May 20, 2025.

Contact: Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net

6 REPORT OF THE COMMITTEE/BOARD SECRETARY

7 CITY ATTORNEY'S REPORT

8 REPORT OF THE CITY COUNCIL LIAISON

9 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD

10 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Committee on Action Calendar Items are requested to submit a completed speaker card to the Board Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A ELECTION OF VICE-CHAIR FOR MEASURE P COMMITTEE

Recommendation: Measure P Committee elect a Vice-Chair.

Contact: Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net

- B ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZES \$1,501,862 OF MEASURE P FUNDS TO PARTIALLY FUND AN AGREEMENT WITH FELTON INSTITUTE FOR THE IHART PROGRAM.**
Recommendation: Adopt a resolution recommending or, in the alternative, not recommending, that the City Council authorize \$1,501,862 of Measure P funds to partially fund an agreement with Felton Institute for the Integrated Health and Resource Team (“IHART”) Program, fiscal year 2025-2026.

Contact: Jason Ta, (707) 648-4540
jason.ta@cityofvallejo.net

- C ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT ALL PRESENTATIONS BE LIMITED TO 15 MINUTES.**

Recommendation: That Measure P Committee limits presentations to 15 minutes.

Contact: Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net

- D ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THE REQUIREMENT OF DEPARTMENTS TO REPORT ANY FUNDS THAT HAVE NOT BEEN USED WITHIN TWO HUNDRED DAYS OF ALLOCATION.**

Recommendation: Measure P Committee to require Departments to provide report of funds not used within two hundred days of allocation.

Contact: Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net

11 FUTURE AGENDA ITEMS

12 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolanano.com

I, Monica Gomez, Board Secretary, on behalf of Rekha Nayar do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee,

Kanat Tibet (Chair, Dist. 1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
Aleta Santos (Dist. 4)
Brien Farrell (Dist. 5)
Adjoa McDonald (Dist. 6)
Jackie Jones (at-large),

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 P.M., MAY 23, 2025

Dated: MAY 23, 2025

Monica Gomez

Monica Gomez for Rekha Nayar, Measure P Oversight Committee



**MEASURE P OVERSIGHT COMMITTEE
(MPOC)
REGULAR MEETING AT 6:00 PM**

MAY 20, 2025

COMMITTEE MEMBERS

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HYBRID MEETING
www.Cityofvallejo.net

**Vallejo Room (Lower Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590**

AGENDA MINUTES

1 CALL TO ORDER

The meeting was called to order at 6:03 p.m.

2 PLEDGE OF ALLEGIANCE

3 COMMUNITY FORUM

None

4 ROLL CALL

Present: Vice-Chair Tibet, Commissioner Farrell, Commissioner Jones, Commissioner Briseno, Commissioner McDonald, Commissioner Santos.

Absent: Gaddies

Staff Present: Finance Director Nayar, Chief Assistant City Attorney Risner, Board Secretary Gomez, Chief Ta

5 INFORMATIONAL ITEM

None

6 CONSENT CALENDAR AND APPROVAL OF AGENDA

A) APPROVAL OF MEETING MINUTES 4-29-25

Action: Motion by Commissioner McDonald, seconded by Commissioner Farrell, carried out unanimously.

7 REPORT OF THE COMMITTEE/BOARD SECRETARY

Introduction of newly appointed Commissioners, McDonald and Santos

8 REPORT OF CITY ATTORNEY

None

9 REPORT OF THE CITY COUNCIL LIAISON

None

10 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD
None

11 ACTION CALENDAR

A ELECTION OF CHAIR FOR MEASURE P COMMITTEE
Action: Moved by Commissioner Farrell to appoint Vice-Chair Tibet to Chair, seconded by Commissioner Briseno, Chair Tibet accepts appointment. Motion carries.

B ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZES \$1,501,862 OF MEASURE P FUNDS TO PARTIALLY FUND AN AGREEMENT WITH FELTON INSTITUTE FOR THE IHART PROGRAM.
Action: Moved by Commissioner McDonald to postpone the decision till further information is provided by The Vallejo Police Department and IHART, seconded by Commissioner Farrell, Chair Tibet, abstained, No, vote by Briseno. Motion carries.

C THE MEASURE P OVERSIGHT COMMITTEE TO CONSIDER AGENDIZING THE CONSIDERATION OF LIMITING PRESENTATIONS TO 15 MINUTES
Action: Moved by Commissioner Farrell, seconded by Briseno, motion carries to agendize.

D THE HE MEASURE P OVERSIGHT COMMITTEE TO CONSIDER AGENDIZING THE CONSIDERATION OF REQUIRING DEPARTMENTS TO REPORT ANY FUNDS THAT HAVE NOT BEEN USED WITHIN TWO HUNDRED DAYS OF ALLOCATION.
Action: Moved by Commissioner Farrell, seconded by Commissioner Jones, motion carries to agendize.

12 INFORMATION CALENDAR

13 FUTURE AGENDA ITEMS
Community Speaker: Hugh Kember wanted to address the MPOC regarding whether Measure P provides any funding towards grassroot or non-profit organizations that are providing community engagement or bringing economic growth into the city.

14 ADJOURN
7:47 P.M.





DATE: May 28, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Rekha Nayar, Board Secretary
SUBJECT: ELECTION OF VICE-CHAIR FOR MEASURE P COMMITTEE

RECOMMENDATION

Measure P Committee elect a Vice-Chair.

BACKGROUND AND DISCUSSION

FISCAL IMPACT

ATTACHMENTS

None

CONTACT

Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net



DATE: May 28, 2025
TO: Chair and Members of the Measure P Oversight Committee
FROM: Jason Ta, Police Chief
SUBJECT: **ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZES \$1,501,862 OF MEASURE P FUNDS FOR A CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH FELTON INSTITUTE FOR THE IHART PROGRAM IN FISCAL YEAR 2025-2026**

RECOMMENDATION

Adopt a resolution recommending or, in the alternative not recommending, that the City Council authorizes \$1,501,862 of Measure P funds for a Consultant and Professional Services Agreement (“Agreement”) with Felton Institute (“Felton”) for the Integrated Health and Resource Team (“IHART”) Program in Fiscal Year 2025-2026.

REASONS FOR RECOMMENDATION

On May 6, 2023, Felton staff presented the IHART Program to the Measure P Oversight Committee (“MPOC”). The IHART Program is a well-received community service; however, it is costly and solely being funded by federal grants obtained and managed by Vallejo Police Department (“VPD”) and a assortment of other City resources. Specifically, VPD is piecing together three federal grants, the BJA Protect to Connect grant, Fund 151 (SLEF), and opioid funding to fund Felton’s IHART Program services. These funding mechanisms are insufficient to consistently maintain this valuable Program.

On May 20, 2025, City staff presented to the MPOC and requested a recommendation that City Council authorizes \$1,501,862 of Measure P funds for an Agreement with Felton for the IHART Program in Fiscal Year 2025-2026. At that meeting, the MPOC requested that staff provide copies of Felton’s quarterly reports, copies of the existing contractual documents with Felton, and various other analytic information and documentation. Pursuant to the MPOC’s requests, the following attachments are included herewith:

1. Attachment 1 – Felton’s Quarterly Reports
2. Attachment 2 – Existing Contractual Documentation with Felton. There are no additional IHART community partners.

At May 28, 2025 MPOC meeting, City staff will provide additional information and documentation requested by MPOC on May 20, 2025.

VPD respectfully reiterates its request that this Committee recommends City Council authorizes \$1,501,862 of Measure P funds for a new Agreement with Felton for IHART Program services in Fiscal Year 2025 – 2026 (i.e., July 1, 2025 through June 30, 2026). VPD intends to utilize current and potentially future grant funding to reduce the city’s overall expenditures for the program. In the event that grant funding becomes unavailable, securing Measure P funding for Fiscal Year 2025-2026 will

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZES \$1,501,862 OF MEASURE P FUNDS FOR A CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH FELTON INSTITUTE FOR THE IHART PROGRAM IN FISCAL YEAR 2025-2026

ensure uninterrupted IHART services, until which time the city can identify and secure a more permanent funding source.

BACKGROUND AND DISCUSSION

In 2022, CRISIS Consulting conducted an official needs assessment for Vallejo. The assessment revealed that the demand for field-based programs and mental health services (where law enforcement may not be the appropriate first response) has outpaced the resources available through Solano County. VPD, in partnership with community members, local non-profits, and many other stakeholders, worked to develop a new mobile community crisis intervention team to address specific and urgent mental and behavioral health needs in Vallejo via trauma-informed responses and linkages for mental and behavioral health and social services. This team was designed to reduce – and has reduced – the need for police presence at certain non-violent calls for service.

Felton was selected as the IHART provider after a competitive bidding process and community outreach. Felton’s response to City’s May 2023 Request for Proposals was ranked highest (of three proposals) by VPD staff and stakeholders based on a number of factors, including background and capacity, scope of services, and budget. VPD also hosted a community town hall in November 2023 to receive community feedback about the vendors to inform the selection process.

In January 2024, City Council authorized execution of a one-year Consultant and Professional Services Agreement (“Original Agreement”) with Felton to provide IHART Program services for 12 hours every day for a total not-to-exceed budget of \$912,463. The Original Agreement is funded by two federal grants: (1) Fiscal Year 2022 Byrne Discretionary Community Project grant (\$900,000 total grant award, with \$626,607 available for Felton’s scope of work), and (2) Fiscal Year 2022 Crisis Intervention Teams (“CIT”) Community Policing grant (\$301,800 total grant award, with \$247,965 available for Felton’s scope of work).

On December 31, 2024, the City exercised its option to extend the Agreement for one year, resulting in a term extension to January 31, 2026.

On May 13, 2025, the police department presented to the Vallejo City Council to authorize gap funding (SLEF and opioid funding) to maintain the IHART program through May and June 2025.

VPD was awarded – and City Council accepted via Resolution 25-009 – a third federal grant (BJA Connect & Protect grant) for the IHART Program that provides some funding to Felton for the IHART Program. The amount of funding available to Felton in Fiscal Year 2025-2026 is uncertain due to a pending budget modification and changes occurring in the federal government.

FISCAL IMPACT

The City will use Measure P funds to supplement available grant funding for Felton’s services. The ultimate fiscal impact will depend upon several factors, including: (a) the final terms of any new Agreement with Felton, and (b) whether the DOJ accepts VPD’s request to modify the BJA Connect & Protect grant.

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZES \$1,501,862 OF MEASURE P FUNDS FOR A CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH FELTON INSTITUTE FOR THE IHART PROGRAM IN FISCAL YEAR 2025-2026

VPD also recently applied for a California State Crisis Intervention Program (SCIP) grant. If awarded, that grant will provide some funding for Felton’s services after Fiscal Year 2025-2026.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

ATTACHMENTS

1.	Felton’s Quarterly Reports
2.	Original Contract documentation with Felton
3.	MPOC Draft Resolution

CONTACT

Jason Ta, Police Chief (707) 648-4540

jason.ta@cityofvallejo.net

Bob Knight, Deputy Police Chief (707) 648-4120

bobby.knight@cityofvallejo.net

Integrated Health and Response Team (IHART)

Program Overview 4/11-6/30



Executive Summary

The Integrated Health and Resource Team (IHART) program responds to crises called into 911 to provide effective innovative crisis solutions. IHART consists of a dedicated mobile community resource team staffed by civilian personnel timely and compassionate face-to-face assistance to residents in need. The IHART program represents a proactive and compassionate approach to addressing mental and behavioral health needs in Vallejo. By prioritizing collaboration, evidence-based practices, and data-driven decision-making, IHART aims to make meaningful improvements in the lives of community members while advancing public safety and well-being. IHART provides follow-up services and continued support to those in crisis that are and help navigating other systems of care and support.

Table of content

Executive Summary

Table of content

Introduction

Number of Calls

Types of Calls

Follow Up

Outreach

Staffing Chart

Community partnership

Future Plans

Current Trends

Conclusion

Introduction

We begin this report with gratitude for the four hundred and eight (408) direct calls we have had the privilege to respond to, from **April 11, 2024, to June 30, 2024**. At the start of the IHART Program more than half of our team lived here in Vallejo. We are neighbors to some of the residents we have been called to support. We have immediate accountability for the way we show up, engage, and support our community. We understand and value the responsibility we have been given, and approach every incident with compassion, dignity and respect. We are Vallejo.

Sincerely, **Rayvon Williamson** IHART Program Manager

In our ongoing commitment to serve the Vallejo community, IHART has recently implemented a groundbreaking initiative: wellness mapping for our clients. We recognize that wellness is a deeply personal journey, unique to each individual. Our goal is to assist every client in mapping out what wellness means to them before our warm handoff.

This initiative aims to tailor our services more precisely to the diverse needs of our community members. By collaboratively identifying and prioritizing the components of wellness that resonate with each person, we can better support their journey toward health and fulfillment. Whether addressing physical, emotional, social, or environmental factors, our approach ensures that each client receives personalized care that aligns with their aspirations for a healthier life.

We are excited about the positive impact this initiative will have on our clients' well-being and look forward to sharing their progress and success stories with you in future updates.

Best, **Katie Burns** Administrative Data Analyst Specialist

My name is TaRhonda Thornabar, I am the Behavioral Health Specialist at Felton Institute IHART program in Vallejo, Ca. In my role as the Behavioral Health Specialist will meet with potential clients and complete an assessment. Each client's needs may vary and may include the need for food, clothing, housing, substance abuse or mental health treatment, medical, SSI/ disability, financial assistance, education/ vocational, etc. Based on their needs I will determine how we can best serve the client.

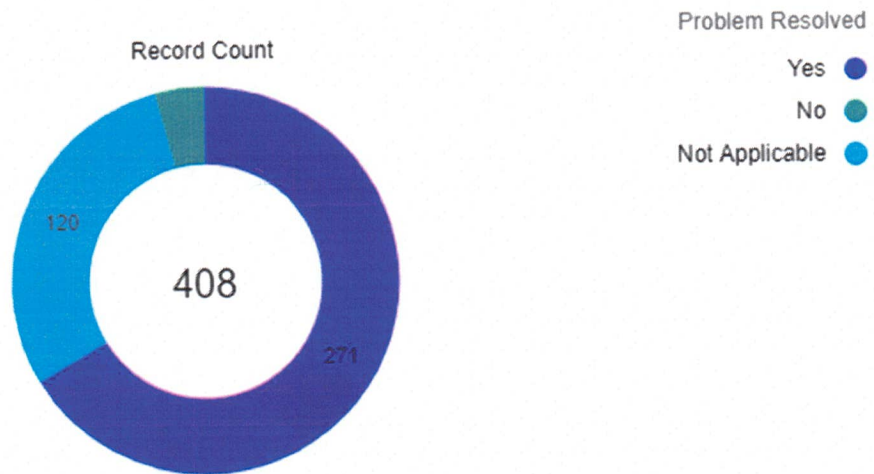
The goals that my team and I see for the IHART program includes Engagement, Education and Empowering our clients. The IHART program will consist of thinking of innovative ways to work with each client to provide a client specific Wellness Plan and comprehensive case management. In the future our team will offer self-help skills like life skills, coping skills, parenting skills, etc. We will also continue to refer clients to outside community-based agencies for any or all these services as well.

I believe to make an impact we at IHART will establish a rapport with our clients. It is vital that we include the client in the decision-making about his or her well-being. However, we want to provide them with necessary tools and resources to make healthy decisions regarding their Wellness Plans. I believe keeping the client engaged and educating them will help empower our clients.

Respectfully, **TaRhonda Thornabar, MS CRJS, BHS**

Number of Calls

Dispatches Outcomes



From **April 11, 2024, to June 30, 2024**, the IHART PROGRAM has responded to four hundred and eight (408) calls with an **average response time of 9.4 minutes**. Two hundred and ninety-five (295) of those calls resulted in barrier removal, forty-six (46) unwanted guests were relocated, twenty-one (21) received mental health linkage, twelve (12) were provided transportation, and eighteen (18) were linked to shelter.

Of those calls PD (Police Department) was present forty-two (42) times, EMS (Emergency Medical Services)/Paramedics were on scene thirty-six (36) times and twenty-two (22) of those calls resulted in Medic transport. Every resident that we engage has their air way, breathing, and circulation checked and their mental acuity as well.

What isn't reflected in those numbers are the times IHART was the secondary or third team/unit on the call.

For example:

IHART responded to a call at VPD request where a resident was experiencing a mental health episode. The person had been evicted but was under the belief that they still maintained residents, family members were on scene and expressed that they believed their family member required a higher level of care and had not responded well to family support. We were able to build rapport with the resident and connect them to mental health services on a follow-up visit.

IHART responded to a call where officers were on scene and was asked to provide support to a family member who was currently in the home with their deceased brother.

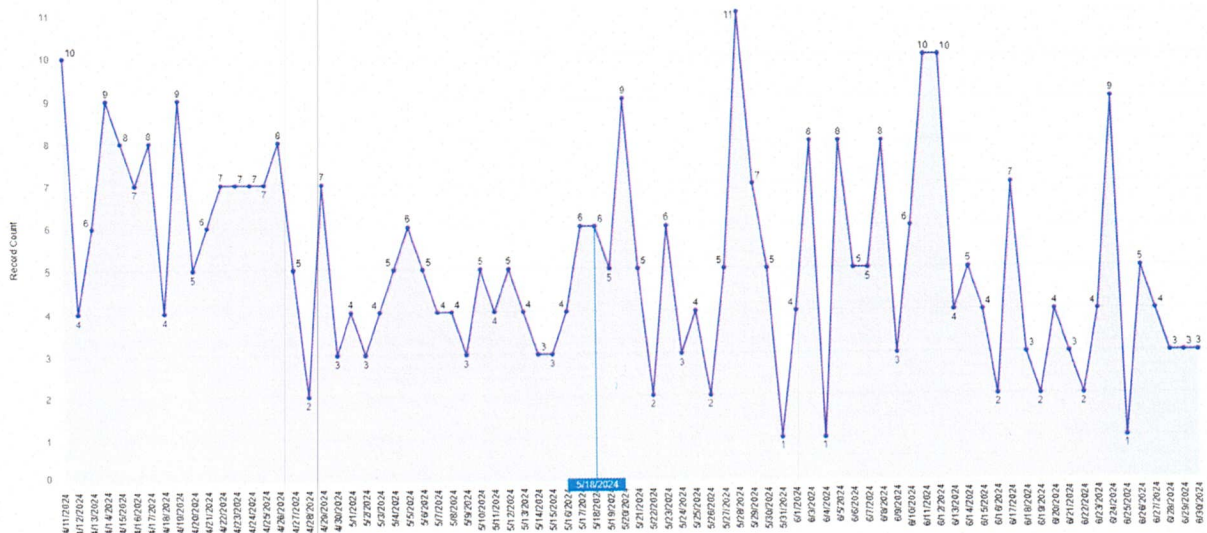
IHART responded to a call where VPD and Medic were on scene for what was believed to be a possible 5150 assessment. The resident needed substance use treatment and housing. IHART was able to link the resident with those services and provide transportation.

There are many more of these types of calls where IHART arrived for emotional support or to provide resources after the resident has been seen by PD or Medics.

Types of Calls

Most of our calls have been limited to Welfare Checks, potential 5150 holds, and providing resources to individuals who have had an encounter PD or Medics.

To our surprise a significant amount of our calls for possible 5150 holds has involved our youth. Which prompted us to get educated on teen/youth resources for mental health (Emotional Support/Thinking & Behavior Patterns). In our conversation with Kristina Skillman, we learned that Solano County has a **School Based Mobile Crisis Team** specifically for teens experiencing a crisis while on campus. As a result, we at IHART are dedicating our space to creating a safe place for our teens for self-care, self-discovery, and self-expression. I can honestly say that 100% of the teens we have encountered all have wanted help and wanted something in addition to their normal behavior health care. **IHART has been able to lend support in the hours the youth are not in school and especially over the summer. We have been able to provide mentorship, help create Safety Plans, Wellness Mapping, and barrier removal for our youth and their families.**



IHART was dispatched to a call that was reported as a potential 5150, where a **young lady had locked herself in her sister’s apartment bathroom and was threatening to harm herself.** Once at the apartment we quickly learned that this was a family dispute and the young lady had locked herself in the bathroom refusing to leave the premises. We were able to talk with the young lady through the door, establish rapport and she eventually came out of the bathroom, and we provided mediation between the sisters before the sister left the property.

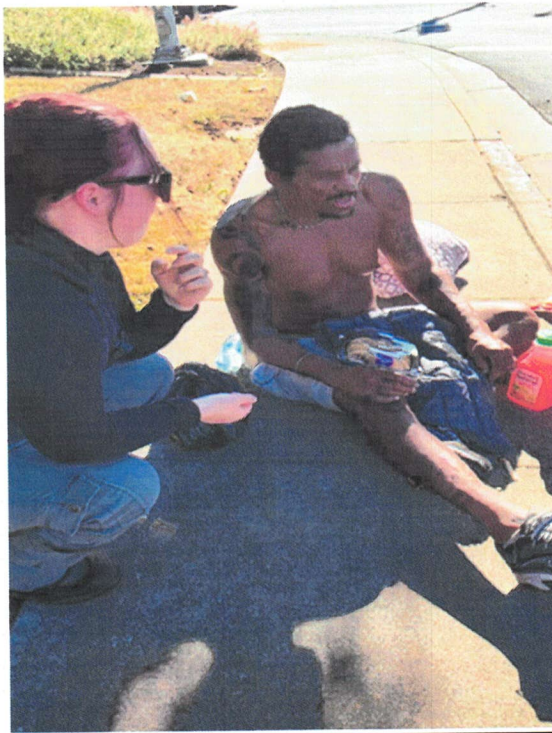
IHART was dispatched to a call that was reported as an **individual refusing to leave a treatment facility (Christian Help Center)** here in Vallejo. When IHART arrived, we found a young man distraught and pacing in front of the facility. While talking with him the gentleman explained that he had been released from and transported from another county’s medical facility (a hospital band was visible and legible on his wrist). The gentleman was assured a bed had been secured for him at this facility, but that proved untrue. Once the individual had calmed down, he asked

if he could be transported to **Shelter Inc.**, at **310 Beck Ave.**, in the **City of Fairfield**. IHART contacted staff at that location and was told he would be provided with a bed with a referral. IHART staff provided transportation while other staff prepared the referral. Well, we found that no one in the City of Vallejo could have provided a referral. Although that is a Solano County program, **there is no agency within the City of Vallejo in their funding network, so service is not accessible to anyone needing support through the City of Vallejo**. IHART then transported the young man to Resource Connect Solano in the City of Fairfield where he was able to begin the referral process.

IHART was dispatched to a call **for service for an elderly resident who needed support with opening their medication**. IHART was able to help the resident open their medication and spend time with the resident for emotional support.

IHART was dispatched to a call that came in as a welfare check for **an individual who appeared to be sleeping in their vehicle with the engine running**. IHART arrived on the scene and discovered an individual who was non-responsive. The resident was pronounced deceased at the scene.

Although most of our calls are categorized as Welfare Checks, as we have described above, often the call requires a certain skillset, commitment, patience, compassion and quick thinking. We at IHART take great pride in being able to serve in this way.



Trainings

Our commitment to serving the Vallejo community extends to enhancing our internal capabilities. With the addition of a new Behavioral Health Specialist, we are prioritizing comprehensive training, including **CPI (Crisis Prevention & Intervention) certification** and **Violence Interrupters certification**. In September, we will host our inaugural in-house training sessions focusing on **workplace integrity, anger management, effective communication, and maintaining healthy boundaries**. These initiatives not only strengthen our ability to support community members but also ensure our team remains well-equipped and professionally nurtured. By investing in our internal development, we aim to provide even more effective and empathetic care to those we serve.

Outreach

In the past 80 days, we have significantly expanded our outreach efforts with the hope of encouraging, educating, and empowering those we have had the privilege of meeting with. Through conversation with community leaders and the everyday hard-working citizens of Vallejo, we continue to learn the need for the IHART PROGRAM. And it's through the voices of our community that we continue to shape and build out aspects of our program to meet the community in their specific needs. Additionally, we have had meetings with **Solano Behavior Health, the Education Department, and other Community Based Organizations** speaking of ways we would like to be of support in those respected spaces and bring added value through collaboration. We have joined projects and **provided lunches to other community-based organizations (CBO) youth summer programs. We've initiated a wellness mapping program for clients**, aimed at enhancing their overall well-being. **To support youth entrepreneurship, we organized a successful car wash event.** Moreover, we continue our ongoing efforts of distributing water, food, clothing and hygiene products to support our unhoused populations.

Follow-Ups

In our efforts to reestablish community, foster community, and establish healthy relationships, IHART has conducted one hundred and six (**106**) successful **follow-ups thus far**, resulting in thirty-six (**36**) individuals receiving case management and peer navigation. Our follow-up efforts have resulted in **mentorships, educational opportunities, job placement, safe housing, wellness mapping and safety plans** for those we have served. **The goal is to engage our community in a way that allows those we serve to arrive at a place of self-efficacy.**

Case Management

Under the direction of our Behavior Health Specialist, we have been able to craft specific personalized plans for a number of the residents we have served and get them on the path of stability, engagement, and restoration within the community.

We find that this has been the most valuable and meaningful aspect of what we are doing. It's through our follow-up and case management efforts that we typically get to know the people that we are serving. More importantly, it's also where the residents can feel reconnected to the community and have a direct and personal experience with an organization who is following through with the things established in the beginning. This is often where we see our residents become emotionally overwhelmed but also a sense of hope restored. Unfortunately, not everyone desires follow-up and not every call requires it.

Linkage

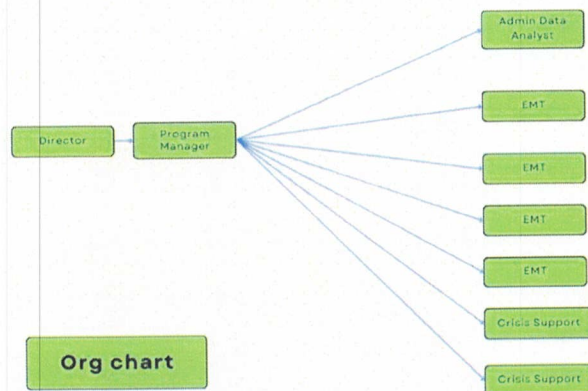
Our ability to connect clients to services is truly a testament to the work our community partners do on a day-to-day basis. Without their willingness for collaboration and a mutual desire to serve our community we would not have the ability to navigate and advocate for our community to have their needs met. We have linked nearly forty (40) people/families to direct services and have provided barrier removal services to another twenty (20) to thirty (30) people.

We are providing group facilitation on site and wellness workshops to educate residents on mental health and the importance of support networks and safety/wellness planning. We have also begun to open our doors for more community engagement and service navigation.

Staffing org chart

IHART began full operation on 4/11/24 at twelve (12) hours a day, seven (7) days a week, between the hours of 6am-6pm.

Our team is comprised of six (6) total responders. Two (2) full-time Mobile Crisis Response members and two (2) EMT that work Monday-Friday. And two (2) part-time EMTs who cover the weekends. We recently added our **Behavior Health Specialist** to the team.



We strive to form the team most reliable and disciplined as possible. One that can lead with empathy, compassion and integrity.

Community Partners

We are excited to further expand our efforts in collaboration with our esteemed community partners. Through joint planning sessions and shared vision, organizations such as **Vernas House, Vallejo Project, Fighting Back, Watch Me Grow, Angels with Hearts, and Safe Quest** have become invaluable allies in our mission to provide holistic support and wrap around services to our community.

Their unwavering support and commitment have not only facilitated our integration into the community but have also enhanced our ability to serve our clients effectively as members of the community.

Through these collaborative efforts, we are confident that we can make a lasting and positive impact on the lives of our residents and further advance the goals of the IHART program and Vallejo Police Department. We will look to continue to build and grow our community network and create more collaborative opportunities.

In light of that we continue in our efforts to build a stronger communication and collaborative relationship with **Solano County Mobile Crisis team. We have had the opportunity to co-respond as well as respond to calls they have differed to us through dispatch.** Although we share some of the same Clients/resident contact we understand that we do not share the same role and value their support when provided.



Future

Moving forward, we are excited to expand our efforts to address the wellness of our community's youth. Our upcoming 6-week youth empowerment summit for children ages 13-18 will focus on addressing biological, psychological, social, and emotional well-being while fostering goal setting and providing educational and vocational opportunities.

IHART will facilitate and certify our young men and ladies as Ambassadors of the IHART program. This will serve as a part of a greater effort to educate our community of who we are as a program, the types of support that are available in our community and how to access those resources. We are currently working on plans that will allow us to take this to our schools and engage our youth and continue with our support and training in the community. We hope to be an instrument for all the voices in our community to be heard and advocated for.

We are focusing on building community connections by visiting various neighborhoods in Vallejo, engaging with residents, and fostering relationships through shared meals. During these interactions, we introduce IHART and our range of services, ensuring that people are aware of who we are and how we can support them as a valuable resource. Our aim is to go to the people, to be amongst our community before, during and after crisis.

We are confident that we can positively impact our community's well-being and further advance the goals of the IHART program, the interest of Vallejo Police Department and those we have the privilege to serve. **So far IHART has been posted on the social-media Vallejo Community page.** We hope to be able to share that good light with VPD as time goes on.

Current Trends

A few of the current trends that we have noticed are that:

- Most of our calls take place between **10AM and 1PM, 3PM and 5PM**
- There is a need for youth direct services and programs
- We encounter a lot of mothers with their children in crisis
- IHART is now requested by name
- Some of our known frequent callers aren't bombarding dispatch with non-emergency calls as much, they call IHART now
- We are looking to provide more support services in addition the barrier removal we currently provide

Katie Burns and Rayvon Williamson



Art in the Park & Hot Dogs with Angels w/Hearts 7/20/24

Conclusion

In conclusion, the **Integrated Health and Resource Team (IHART)** program is striving to be an effective and innovative approach to crisis response in Vallejo. By prioritizing collaboration, evidence-based practices, and data-driven decision-making, IHART has made meaningful improvements in the lives of community members while advancing public safety and well-being. Through timely and compassionate assistance, IHART has successfully connected residents in crisis to the care and support they need.



Integrated Health and Response Team

(IHART)

Program Overview 7/1-9/30



Executive Summary

The Integrated Health and Resource Team (IHART) program responds to crises called into 911 to provide effective innovative crisis solutions. IHART consists of a dedicated mobile community resource team staffed by civilian personnel who provide timely and compassionate face-to-face assistance to residents in need. The IHART program represents a proactive and compassionate approach to addressing mental and behavioral health needs in Vallejo. By prioritizing collaboration, evidence-based practices, and data-driven decision-making, IHART aims to make meaningful improvements in the lives of community members while advancing public safety and well-being. IHART provides follow-up services and continued support to those in crisis that need help navigating other systems of care and support.

Table of content

Executive Summary

Table of content

Introduction

Number of Calls

Types of Calls

Follow Up

Outreach

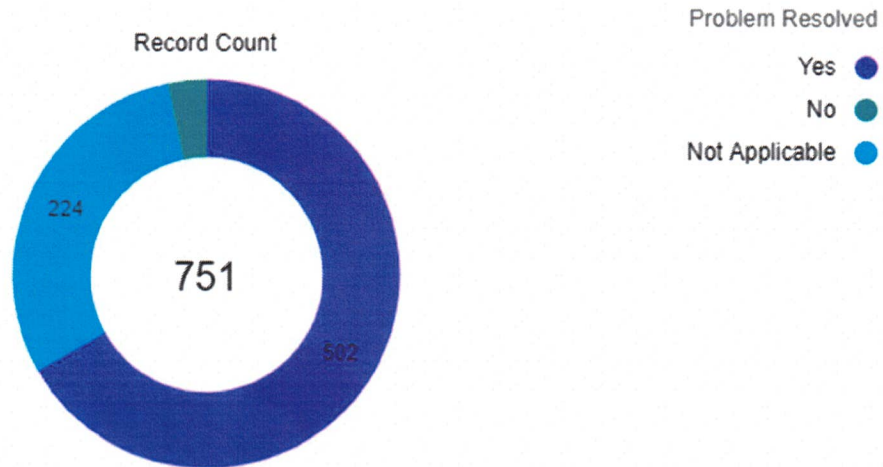
Staffing Chart

Community partnership

Future Plans

Current Trends

Introduction

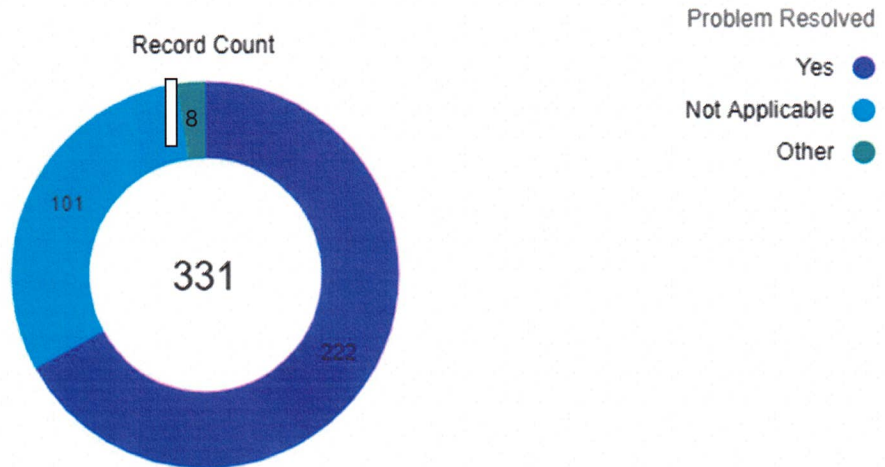


At the time of this report the IHART team has responded to **seven hundred and fifty-one (751)** calls. That's **751** since April 11, 2024. Those are a lot of calls. However, as the Program Manager I know that we have yet to realize our full potential. For example, the program I previously supervised responds to nearly **500** calls a month. Granted that's a **24-hour, 7 day** a week, **365** days a year response program. We're building towards that goal, and it is our aim to expand the type of calls we respond to, enhance our services, and have a greater presence within our community. You have a team that is dedicated to the work that we do. And because of the need we are constantly looking for ways to better ourselves so that we may show up as the best representation of community that we possibly can achieve. We thank you for all the support we have received.

Sincerely, **Rayvon Williamson** IHART Program Manager

Number of Calls

Dispatches Outcomes



From **July 1, 2024, to September 30, 2024**, the IHART PROGRAM has responded to three hundred and thirty-one (331) calls with an **average response time of 9.4 minutes**. Two hundred and twenty-two (222) of those calls resulted in immediate **barrier removal (food, clothing, emergency housing)**, nineteen (19) unwanted guests were relocated, twenty (20) received mental health linkage, fourteen (14) were provided transportation, and twenty-four (24) were linked to shelter. **The remaining numbers resulted in individuals who were either gone on arrival or refused services.**

Of those calls PD (Police Department) was present twenty-three (23) times, EMS (Emergency Medical Services)/Paramedics were on scene thirty-seven (37) times and twenty-two (22) of those calls resulted in Medic transport. IHART had to administer Narcan on two (2) occasions. Every resident that we engage has their air way, breathing, and circulation checked, as well as their mental acuity.

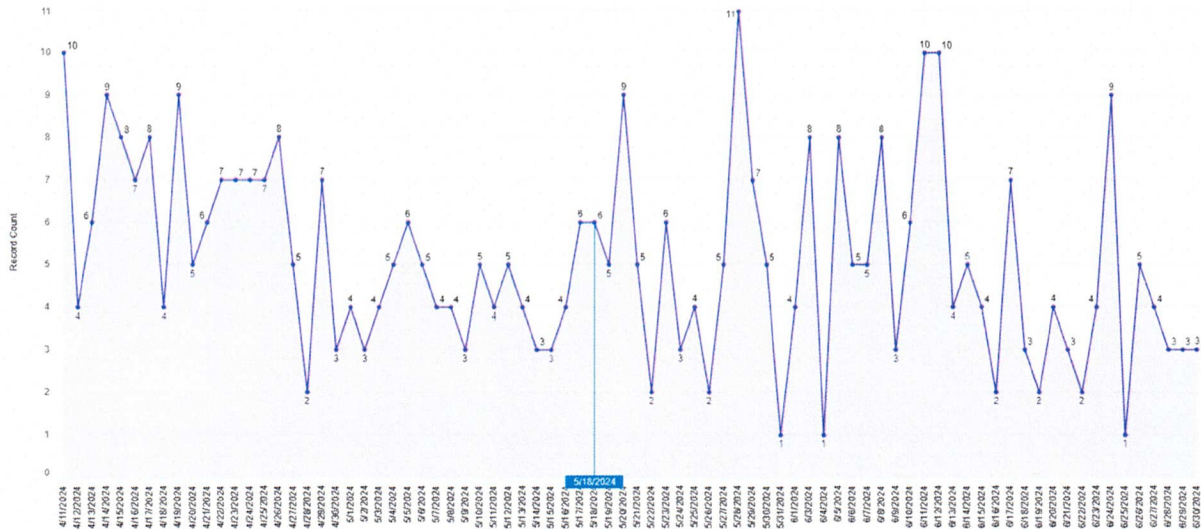
Types of Calls

The type of calls we respond to has been limited to welfare checks, possible 5150 admission, linkage to resources, and youth with behavior and/or mental health concerns.

The demographic of those we have served breaks down as such:

- Hispanic: 76**
- Asian/Filipino: 26**
- Black/African Am.: 109**
- White: 49**
- Other/Unidentified: 38**

Not all the residents we have served have provided their age/DOB, so we are unable to accurately share their age range.



Trainings

Our commitment to serving the Vallejo community extends to enhancing our internal capabilities.

Annual In-House Training Program

Duration: 3 Days

Participants: Entire staff (EMTs, Behavioral Health Specialists, Program Manager, Crisis Support Team, Data Analysts)

Facilitated by: EKG – Hosted the Training with Heart

Focus Areas: Effective Communication, Workplace Integrity, Healthy Boundaries, Anger Management, Emotional Regulation

Outcomes: The training fostered stronger relationships among team members, enhancing teamwork and collaboration, and provided the team with coping strategies/techniques.

Future Plans: This training will be conducted annually.

Violence Interrupter Certification Training

Duration: 2 Days

Participants: Admin Data Analyst, Program Manager

Overview: Certified participants in violence interruption strategies to effectively intervene in potential violent situations.

Outcomes: Gained skills in conflict resolution, crisis management, and grief support empowering us to positively support our community.

Upcoming Trainings

- **Crisis Intervention and Assessment of Violence**
Focus: Advanced techniques for crisis intervention and identifying warning signs of violence.
- **Substance Use and Other Drugs Training & Registration**
Focus: Skills for providing peer support in substance use recovery, including motivational interviewing, coping skills, group facilitation, support strategies, and individual action plans.
- **CPI (Crisis Prevention & Intervention) Certification**
- **Strategies for engaging and supporting grieving families.**
- **Working with the elderly population with Demetia. Cognitive engagement and support.**

Outreach

Outreach Initiatives: Breaking Bread and Barriers

Since June, IHART has embraced the theme "Breaking Bread and Barriers," implementing various outreach activities to strengthen community connections and address critical needs. During that period of time, we served over 300 meals, engaged in numerous conversations, and listened to the community as they identified their needs and what support would look like for them.

Key Activities:

- **Partnerships with Local Community-Based Organizations (CBOs):**
We collaborated with organizations like **Angels with Hearts** to provide lunch for children in their summer programs. This initiative not only nourished young minds but also fostered relationships within the community.
- **Feeding the Unhoused:**
We organized efforts to deliver hot meals to unhoused individuals, ensuring they receive nutritious food and support. Our partnership with local caterers **From Scratch with Love Catering** and **The Grind Cafe** has been instrumental in making this possible through generous food donations.
- **Town Hall Meetings:**
Recently, we hosted four town hall meetings across different locations in Vallejo. The goal was to meet community members where they are, especially in neighborhoods where residents may feel hesitant to use 911 services. These meetings focused on discussing resources related to mental health, safety, and wellness while informing attendees about IHART's response services, follow-up, linkage and case management.
- **Engagement in Underserved Communities:**
Our outreach efforts extended to underserved areas, where we shared hot meals with justice-involved community members, the unhoused, and individuals facing mental health challenges. These gatherings facilitated open conversations and provided a safe space for community dialogue and brainstorming sessions for solutions to challenges we as a community face.
- **Support from Other CBOs:**
We are grateful for the collaboration of partners such as the **Boys and Girls Empowerment Group**, **Leaven Kids**, **DOVE** and **Emmanuel Temple** who graciously provided their spaces and support for our outreach activities.

Follow-Ups

In our efforts to reestablish community, foster community, and establish healthy relationships, IHART has conducted one hundred and eight (**108**) successful **follow-ups**, resulting in forty-two (**42**) individuals receiving case management and peer navigation. Our follow-up efforts have resulted in **mentorships, educational opportunities, job placement, safe housing, wellness mapping and safety plans** for those we have served. **The goal is to engage our community in a way that allows those we serve to arrive at a place of self-efficacy.**

Case Management

Under the guidance of our Behavioral Health Specialist, we have developed personalized plans for many of the residents we serve, helping them achieve stability, engagement, and restoration within the community. Since her arrival, she has implemented psychological assessments before intake and conducts wellness mapping with each client.

We find that this aspect of our work is among the most valuable and meaningful. Our follow-up efforts occur within 24-48 hours, ensuring clients can check in with her as needed. This support continues in addition to linking the resident to a therapist. Through these interactions, we build strong relationships with those we serve, allowing us to understand their unique needs better.

More importantly, residents feel reconnected to the community, experiencing firsthand the commitment of an organization that follows through on its promises. It is often during these interactions that residents may feel emotionally overwhelmed, but we also witness a profound sense of hope being restored and the building blocks to self-efficacy.

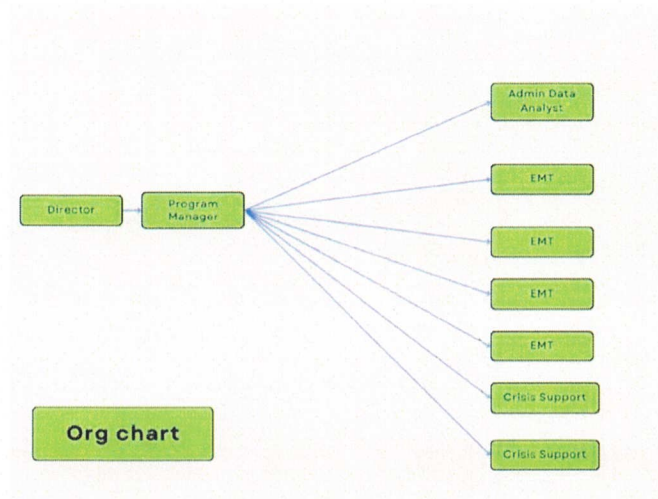
Linkage

Our ability to connect clients to services is truly a testament to the work our community partners do on a day-to-day basis. Without their willingness for collaboration and a mutual desire to serve our community we would not have the ability to navigate and advocate for our community to have their needs met.

We are providing group facilitation on site and wellness workshops to educate residents on mental health and the importance of support networks and safety/wellness planning. We have also begun to open our doors for more community engagement and service navigation.

Staffing org chart

IHART began full operation on **4/11/24** at twelve (12) hours a day, seven (7) days a week, between the hours of 6am-6pm.



Staff Organizational Structure

Current Team Composition: As we strive to expand from a 12-hour to a 24-hour program, our current team is structured as follows:

- **Total Responders: 6**
 - **Full-Time Mobile Crisis Response Members: 2**
 - **Full-Time EMTs: 2** (Monday-Friday)
 - **Part-Time EMTs: 2** (covering weekends)
 - **Behavioral Health Specialist:** Recently added to the team

Future Growth Plans: To effectively meet the demands of a 24-hour program, we recognize the need for an expanded team structure. Our future staffing goals include:

- **Additional Mobile Crisis Responders:** To ensure continuous coverage and effective response.
- **Case Managers:** To provide comprehensive support for individuals in crisis and facilitate access to resources.
- **Additional EMTs:** To maintain a robust emergency response capability around the clock.
- **Full-Time Administrative Support:** To streamline operations and enhance program management.
- **Program Lead:** To oversee day to day program operations and provide additional oversight.
- **Community Engagement Team/Outreach:** This can be comprised of new and existing staff members to strengthen our outreach efforts and community relationships.

Community Partners

We are excited to further expand our efforts in collaboration with our esteemed community partners. Through joint planning sessions and a shared vision, organizations such as D.O.V.E, Boys and Girls Empowerment Group, Watch Me Grow, Leaven Kids, Angels with Hearts, and House of Acts have become invaluable allies in our mission to provide holistic support and wraparound services to our community.

Their unwavering support and commitment have not only facilitated our integration into the community but have also enhanced our ability to serve our clients effectively. Through these collaborative efforts, we are confident that we can make a lasting and positive impact on the lives of our residents and further advance the goals of the IHART program and Vallejo Police Department. We will continue to build and grow our community network and create more collaborative opportunities.

Future

As IHART continues to evolve, we have recently seen an increase in requests to support more schools within our community. We are actively engaging in conversations with several schools, alongside members of the Vallejo City Unified School District (VCUSD), to explore how IHART can provide safe spaces for youth through assemblies, on campus clubs, and off campus activities.

From within our youth, we are committed to facilitating and certifying IHART Ambassadors, empowering young people to bridge connections within the community, educate their peer groups and families, and be the leaders of change within the community.

Our mission remains focused on educating, supporting, and empowering residents through shared meals, information/resources, and resource navigation.

In addition, we will continue to implement wellness mapping to ensure a holistic approach to the well-being of our clients and the broader community we serve. By addressing physical, mental, and emotional health, we aim to create a comprehensive support system that fosters resilience and growth.

So far IHART has been posted on the social-media Vallejo Community page and mentioned in several articles in a good light. We hope to be able to share that good light with VPD as time goes on.

Current Trends

A few of the current trends that we have noticed are that:

- Most of our calls take place between **10AM and 1PM, 3PM and 5PM**
- There is a need for youth direct services and programs
- We encounter a lot of mothers with their children in crisis
- IHART is now requested by name
- Some of our known frequent callers aren't bombarding dispatch with non-emergency calls as much, they call IHART now
- We are looking to build out and provide more support services in addition to the barrier removal we currently provide.

Conclusion

In the past 90 days, IHART has made significant strides in enhancing our services and community engagement. Through targeted training, meaningful partnerships, and an unwavering commitment to our mission, we have strengthened our capacity to support those in need. As we expand our outreach to schools and continue to develop our team, we remain dedicated to fostering a culture of safety, wellness, and empowerment within our community.

Looking ahead, we are excited about the opportunities to grow and adapt to the evolving needs of the individuals we serve. Together with our community partners, we will continue to break down barriers, create safe spaces, and promote holistic wellness for all. Thank you for your ongoing support as we work towards a healthier and more resilient community.

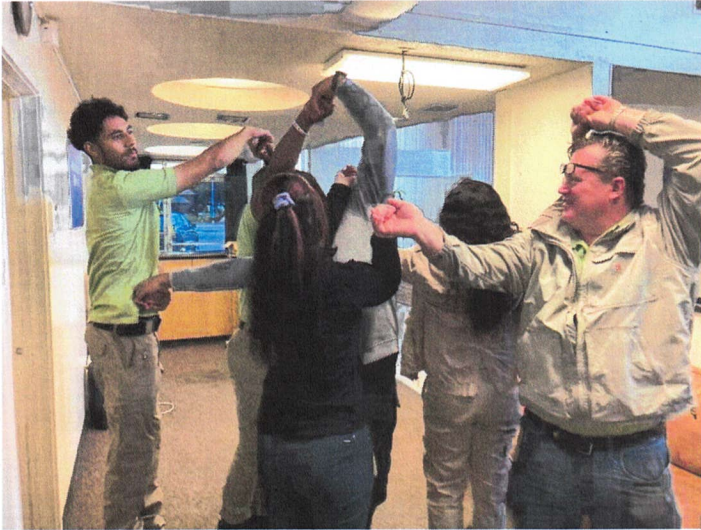
Findings and Recommendations

Findings:

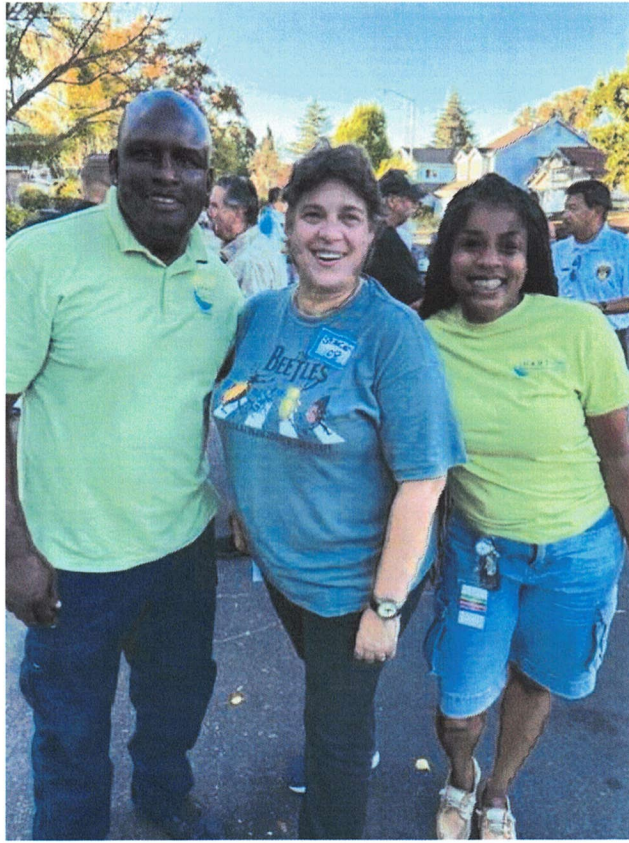
1. **Funding Challenges:** The need to expand to a 24-hour program necessitates additional funding to support increased staffing levels and specialized training.
2. **Staffing Needs:** There is a requirement for more staff equipped with diverse skills, including credentials in substance use disorder treatment, and behavior health specialist to effectively address the varying needs of our clients.
3. **Collaboration vs. Competition:** A noticeable disconnect exists between organizations. It is essential to remind the community that collaboration, not competition, is crucial for collective impact.
4. **Visibility in Underserved Areas:** Our presence must be more pronounced in underserved and underrepresented areas, requiring additional staff to engage effectively with these communities.
5. **Need for Community Support:** Active community involvement is vital. We need open communication and invitations for community members to participate in our initiatives.
6. **Crisis Response Limitations:** We sometimes face barriers with referrals, particularly for individuals in immediate need, such as domestic violence survivors or substance users. Time constraints and limited availability hinder our ability to provide timely support.

Recommendations:

1. **Pursue Funding Opportunities:** Actively seek grants and community funding to support the expansion of our program and the hiring of additional staff.
2. **Recruit Diverse Talent:** Focus on recruiting staff with various credentials, particularly in mental health and substance use disorders, to enhance service delivery.
Explore the idea of having volunteers in office.
3. **Foster Collaborative Networks:** Engage in partnership-building among organizations to create a supportive network that prioritizes collaboration over competition.
Invite organizations into strategy meetings.
4. **Increase Community Engagement:** Implement strategies to enhance visibility in underserved areas, including outreach events and partnerships with local leaders.
5. **Enhance Community Involvement:** Organize community forums and outreach initiatives to encourage participation and feedback from residents, creating a sense of ownership and support.
6. **Streamline Crisis Response:** Develop a more efficient referral process to quickly connect clients with necessary resources, ensuring immediate support for those in crisis.









Integrated Health and Response Team

(IHART)

Program Overview 10/1-12/31



Executive Summary

The Integrated Health and Response Team (IHART) program provides innovative crisis solutions by responding to 911 calls with a dedicated mobile community resource team. Staffed by civilian personnel, IHART delivers timely and compassionate face-to-face assistance to residents in need. The program represents a proactive approach to addressing mental and behavioral health needs in Vallejo, prioritizing collaboration, evidence-based practices, and data-driven decision-making. By offering follow-up services, soft case management, and ongoing support, IHART helps individuals navigate complex systems of care, fostering public safety and community well-being.

IHART's role has expanded beyond 911 response to include co-response with VPD officers, follow-ups for short-staffed officers, and crisis navigation in faith-based situations referred by VPD chaplains. Additionally, IHART now supports the VPD Investigations Unit, providing resources and communication to victims' families following homicides. Through Impact Team collaboration, IHART will assist communities affected by major incidents such as drive-by shootings. The program will also play a critical role in Vallejo's Neighborhood Watch, fostering relationships between residents and beat sergeants.

On the youth services front, IHART is now active on four school campuses, providing wellness programming, restorative support, and an after-school program. This expansion allows IHART to reach students in schools, engage with their families, and provide behavioral support beyond the classroom.

Through these services, IHART continues to bridge the gap between the community and VPD, ensuring that every resident has access to compassionate, effective crisis intervention.

Table of Contents

1. Executive Summary
2. Introduction
3. Number of Calls
4. Types of Calls
5. Follow-Up & Soft Case Management
6. Outreach & Community Engagement
7. Staffing Chart
8. Community Partnerships
9. Future Plans
10. Current Trends
11. Conclusion

Introduction

In the last 90 days, IHART has deepened its commitment to serving Vallejo by meeting people where they are—both figuratively and literally. Participation in community events has been crucial in building trust and meaningful relationships with residents. Seeing familiar faces and being recognized by name reflects the growing trust IHART is fostering in a city that faces systemic challenges.

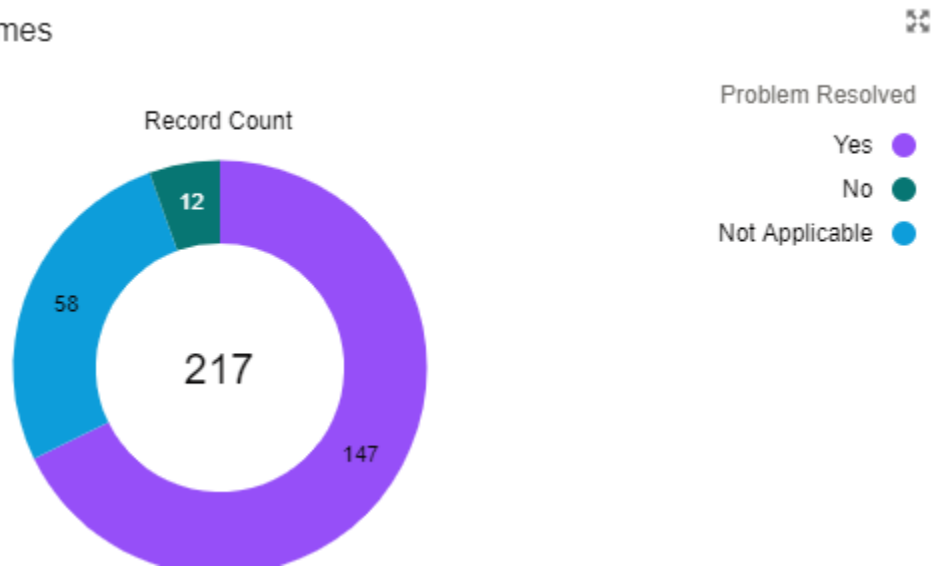
Vallejo is marked by resilience but also struggles with mistrust of law enforcement and limited access to resources. Recognizing this, IHART takes an approach centered on being a trusted, accessible resource. By engaging directly with residents in parks, community centers, and public spaces, IHART demonstrates its unwavering commitment to the community.

Using wellness mapping, IHART empowers clients with a tangible roadmap for actionable steps toward their goals, ensuring smooth transitions during warm handoffs to other resources or organizations. Through our soft case management model, IHART remains with individuals in crisis until they are stable, ensuring their needs are met before transitioning them to long-term community-based support.

Despite resource limitations, IHART remains steadfast in its dedication to Vallejo, celebrating every milestone as a step toward building a healthier, stronger community.

Number of Calls

Dispatches Outcomes



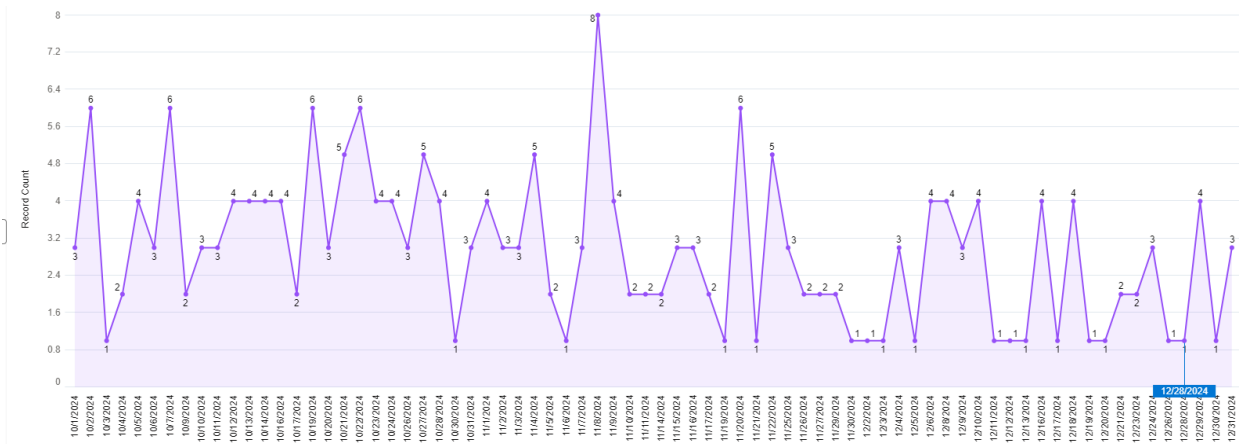
Number of Calls

From October 1, 2024, to December 31, 2024, IHART responded to 217 calls with an average response time of 9.2 minutes. Breakdown of outcomes includes:

- **147 calls:** Barrier removal
- **36 calls:** Unwanted guest relocations
- **21 calls:** Mental health linkages
- **13 calls:** Shelter connections

Of these, VPD (Vallejo Police Department) was present in 23 instances, and EMS (Emergency Medical Services) was on scene 22 times. Every resident engaged undergoes assessments for airway, breathing, circulation, and mental acuity.

IHART 90-DAY REPORT



Types of Calls & Expanded Services

IHART primarily handles welfare checks, potential 5150 holds, and providing resources to individuals involved with law enforcement or medics. Our expanded services now include:

- **Soft Case Management:** IHART serves as crisis navigators, staying with individuals until they are stable and can be handed off to an appropriate CBO.
- **Homicide Victim Support:** Working with the VPD Investigations Unit, IHART provides case management, resource navigation, and communication between detectives and victims' families.
- **Impact Team Response:** IHART now assists communities following major incidents, providing immediate support and information after events like homicides or drive-by shootings.
- **Faith-Based Crisis Support:** VPD chaplains refer IHART when families require support navigating crises with religious considerations.
- **Neighborhood Watch Collaboration:** IHART partners with beat sergeants, fostering community relationships and ensuring public safety.
- **Reducing 911 Dependence:** IHART provides direct access to case managers for frequent 911 callers, alleviating strain on emergency services.

Case Studies:

- **Youth Crisis Mediation:** IHART responded to a call involving a young woman threatening self-harm during a family dispute. After establishing rapport through a locked bathroom door, the team mediated between the sisters, de-escalating the situation and preventing further conflict.
- **Shelter Access Support:** A young man stranded after being discharged from another county's hospital was redirected to appropriate services. Although initial attempts to connect him to a local shelter failed due to funding gaps, IHART transported him to Resource Connect Solano in Fairfield, where he began the referral process.

- **Elderly Welfare Check:** IHART assisted an elderly resident with medication access and provided emotional support during a welfare check.
- **Vehicle Welfare Check:** IHART responded to a report Current Trends

IHART has responded to 978 calls from April 11, 2024, to December 31, 2024. There was a decrease of nearly 200 calls since last quarter. This decline is in part to our case management, outreach, and community engagement efforts.

Through Case management some residents who previously contacted 911 multiple times daily, have been connected to mental health support, medical and dental care, food resources, and other essential services. Through follow-up case management and warm handoffs to appropriate organizations, these residents have reached greater stability and reduced their reliance on emergency services.

Additionally, residents now frequently request IHART by name when calling 911, reach out through partner organizations, or approach team members in public for information and program opportunities. These engagements have fostered opportunities for small group meetings focused on mental health, substance use, and wellness planning, furthering prevention and intervention efforts.

School-Based Programming & Youth Services

IHART is embedded in four Vallejo schools, offering:

- **Restorative Justice & Wellness Support:** Providing behavioral health access, conflict resolution, and wellness mapping.
- **After-School Program:** Expanding our engagement beyond school hours, offering mentorship, behavioral support, and wellness programming.
- **Summer Youth Programming:** Ensuring continued engagement with youth by offering structured wellness and support services outside of the school year.

These initiatives allow IHART to support youth holistically, extending care from the classroom into their homes and community settings.

Training

IHART's commitment to serving Vallejo extends to enhancing internal capabilities and partnerships. A key milestone is the ongoing certification of an EMT to become a Red Cross-certified instructor. This development will enable IHART to offer community training in First Aid, CPR, and disaster preparedness, equipping residents with life-saving skills and reinforcing community resilience.

Outreach

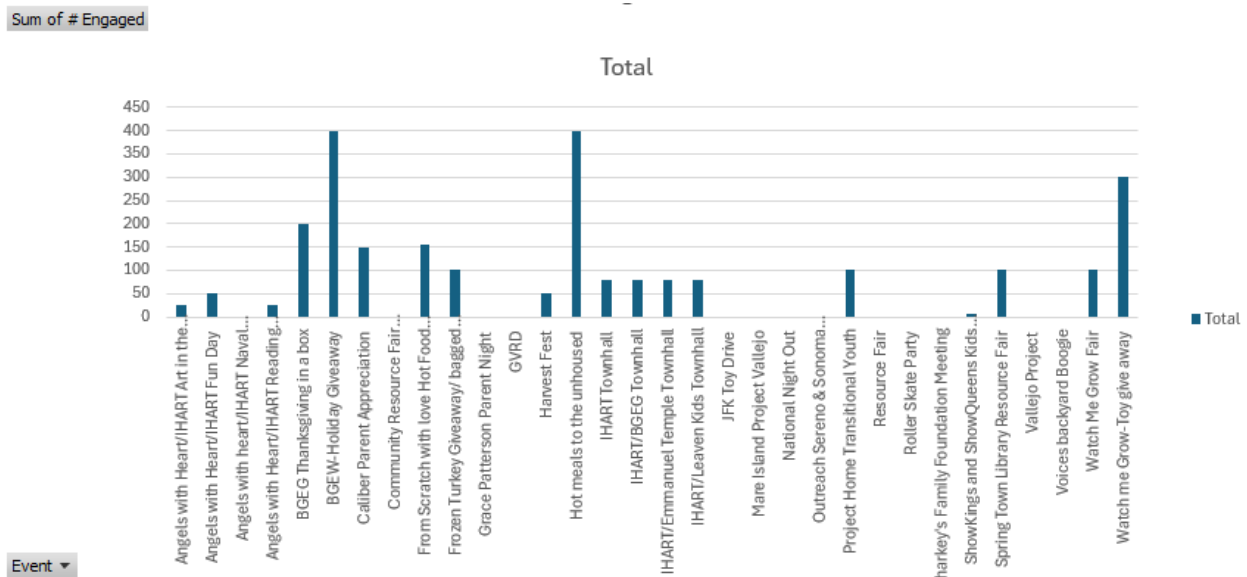
IHART’s outreach continues to expand, with major initiatives including:

- **Community Events:** Partnering with local organizations to distribute food, clothing, and hygiene products.
- **Neighborhood Meetings:** Building relationships through ongoing engagement with residents and law enforcement.
- **Homicide Victim Family Support:** Ensuring affected families receive resources and information throughout investigations.
- **Youth Empowerment:** Providing structured mentorship, workshops, and resources for Vallejo’s youth.

In the past 90 days, IHART has expanded outreach efforts through collaboration with local organizations and participation in community events. Highlights include:

- **Sharky’s Turkey Plate Giveaway:** Partnered with Watch Me Grow, Grocery Outlet, and other organizations to serve 400 meals to community members.
- **Brown Box Giveaway:** Collaborated with local groups to distribute essential supplies to 200 individuals.
- **Parent Appreciation Event:** Hosted at Caliber Charter School, feeding 150 individuals and celebrating the role of parents.
- **Holiday Toy Drives:** Supported over 1,500 children and families through collaborations with local organizations, providing toys, meals, and community connection.

IHART’s outreach efforts also include distributing water, food, clothing, and hygiene products, supporting youth entrepreneurship, and facilitating wellness mapping for clients.



Follow-Ups

IHART's follow-up services are instrumental in rebuilding community trust and ensuring sustained support for residents. Regular check-ins, wellness mapping, and resource connections allow IHART to assist residents in achieving stability and navigating complex systems of care.

Our Behavioral Health Specialist and Clinical Case Manager develop personalized plans for individuals, ensuring they receive the peer support needed to stabilize their lives. This follow-up process is often the most impactful aspect of IHART's work, providing hope and long-term solutions for those in crisis.

Case management

Under the direction of our Behavioral Health Specialist and our new Clinical Case Manager, we have been able to craft comprehensive personalized plans for many of the residents we serve, guiding them toward stability, engagement, and restoration within the community. Together, they have faced challenges and celebrated successes, such as ensuring each family was adopted for the holiday season by the local motorcycle club, Show Kings and Show Queens, and assisting a resident in entering rehab while tending to his personal needs, such as watering his plants during his absence.

Our efforts extend across counties, transporting clients to facilities like the Bay Area Rescue Mission to meet their immediate needs. Through case management approach, residents receive the peer support they need to accomplish their goals and stabilize their lives. This personalized support helps residents reconnect with the community while experiencing an organization that follows through on the commitments made during initial engagement.

We find that this follow-up and case management process is the most valuable and meaningful aspect of our work. It's here that residents often feel a sense of hope restored, even becoming emotionally overwhelmed by the care they receive. While not every call requires follow-up and not every individual seeks it, those who do benefit greatly from the stability and resources IHART provide

Linkage

Our ability to connect clients with essential services is a direct reflection of the dedication and hard work of our community partners. Their commitment to collaboration and shared mission of service allows us to effectively navigate and advocate for the needs of our community.

Over the past 90 days, we have successfully linked more than 250 individuals and families to direct services while also providing barrier removal support to an additional 300 people.

Beyond direct services, we are fostering community resilience through on-site group facilitation and wellness workshops. These sessions focus on mental health awareness, the power of support

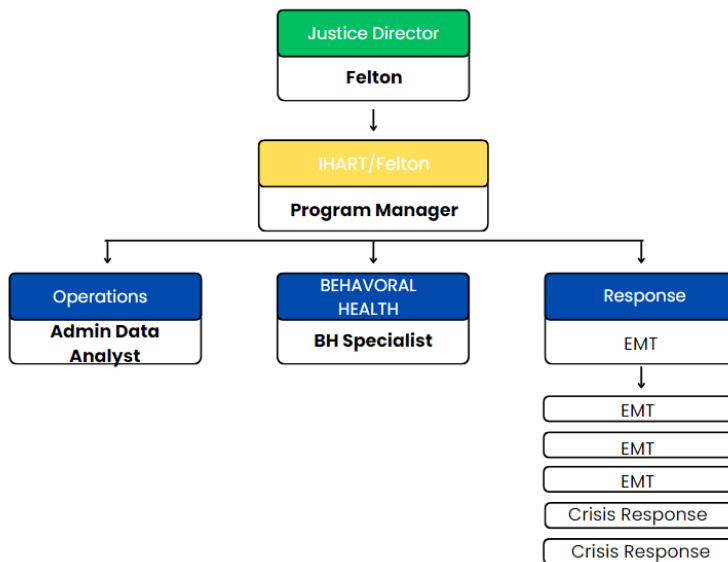
networks, and the importance of safety and wellness planning—ensuring that residents have the tools they need to build a healthier future.

Staffing org chart

IHART began full operation on 4/11/24 at twelve (12) hours a day, seven (7) days a week, between the hours of 6am-6pm.

Our team is comprised of six (6) total responders. Two (2) full-time Mobile Crisis Response members and two (2) full-time EMTs that work Monday-Friday. And two (2) part-time EMTs who cover the weekends. A Behavior Health Specialist, the Program Manager and the Admin Data Analyst.

Organization Chart



Community Partnerships

IHART’s success is rooted in strong partnerships with local organizations, which amplify its impact. Collaborations with schools, shelters, and community groups ensure that residents have access to comprehensive support networks.

Future Plans

IHART plans to:

- Expand services for youth, including mentorship programs and wellness spaces.
- Increase community training offerings through Red Cross certification.
- Enhance data-driven decision-making to improve response efficiency.

Current trends

HART has observed several key trends over the past 90 days:

- **Reduction in Repeat 911 Calls:** Due to direct access to IHART case managers, frequent 911 callers are now engaging with IHART first, reducing non-emergency calls to dispatch.
- **Increased Youth Engagement:** IHART's expansion into schools has led to higher participation in wellness programs, providing a crucial early intervention point for at-risk youth.
- **Greater Community Trust:** More residents are requesting IHART services directly, whether through 911 or via word-of-mouth referrals.
- **Expanded Role in Crisis Response:** IHART is increasingly being called upon for homicide victim support, Impact Team responses, and faith-based crisis intervention.

Findings:

- **High Demand for Behavioral Health Support:** Many calls require mental health resources that go beyond crisis response, highlighting the need for additional behavioral health specialists.
- **Limited After-Hours Support:** IHART's services remain in high demand outside regular hours, underscoring the need for expanded operational capacity.
- **Gap in Transitional Support Services:** While IHART provides crucial crisis intervention, there is a growing need for long-term stability programs to support clients beyond the handoff process.

Recommendations:

1. **Expand Behavioral Health Team:** Increase the number of specialists to meet the rising demand for mental health support.
2. **Extend Service Hours:** Explore funding opportunities to expand IHART's availability beyond the current operating hours.
3. **Enhance Community Partnerships:** Strengthen collaborations with CBOs to ensure smoother transitions for clients requiring long-term support.
4. **Develop Sustainable Funding Strategies:** Secure additional funding sources to support the program's ongoing expansion and impact.

Conclusion

IHART continues to bridge the gap between emergency response and community care in Vallejo. By reducing 911 dependency, expanding youth engagement, and providing crisis navigation, IHART is building a sustainable model for compassionate intervention. As the program grows, additional funding and staffing will be critical in meeting the increasing demand for crisis response, case management, and community integration.

With continued collaboration, innovation, and dedication, IHART is reshaping the landscape of crisis intervention, ensuring that Vallejo's residents receive the support they need—when and where they need it most.



IHART 90-DAY REPORT









IHART 90-DAY REPORT









Integrated Health and Resource Team

(IHART)

Program Overview 01/1-03/30



Executive Summary

The Integrated Health and Resource Team (IHART) program continues to provide innovative crisis solutions by deploying a dedicated mobile community resource team to assist Vallejo residents in need. Staffed by trained civilian personnel, IHART delivers timely, compassionate, and culturally responsive face-to-face support, offering an alternative to traditional emergency responses. The program remains a proactive approach to addressing mental and behavioral health needs, prioritizing collaboration, evidence-based practices, and data-driven decision-making to enhance public safety and community well-being.

Key Program Expansions & Impact:

- **Crisis Navigation & Community Support:** IHART has expanded beyond its core services to include co-response with VPD officers, follow-ups for short-staffed units, and crisis navigation in non-faith-based situations referred by VPD chaplains.
- **Victim & Community Assistance:** Now supporting the VPD Investigations Unit, IHART provides crucial resources and communication to victims' families following homicides and other violent incidents. Through Impact Team collaboration, IHART also aids communities recovering from traumatic events, such as drive-by shootings.
- **Neighborhood Engagement:** IHART will play a key role in Vallejo's Neighborhood Watch efforts, fostering relationships between residents and beat sergeants to strengthen community trust and safety.
- **Youth & School-Based Services:** IHART delivers wellness programming, restorative support, and after-school services, ensuring students, families, and educators have access to behavioral and social-emotional support beyond the classroom.

Through these efforts, IHART continues to bridge the gap between the community and law enforcement, ensuring that every resident has access to compassionate, effective crisis intervention and resource navigation.

Table of Contents

1. Executive Summary
2. Introduction
3. Number of Calls
4. Types of Calls
5. Follow-Up & Soft Case Management
6. Outreach & Community Engagement
7. Staffing Chart
8. Community Partnerships
9. Future Plans
10. Current Trends
11. Conclusion

Introduction

Over the past 90 days, the Integrated Health and Resource Team (IHART) has deepened its commitment to serving Vallejo by meeting people where they are—both figuratively and literally. Active participation in community events has been crucial in building trust and meaningful connections with residents. The increasing number of familiar faces and moments of recognition by name reflect the growing trust IHART is fostering in a city that continues to face systemic challenges.

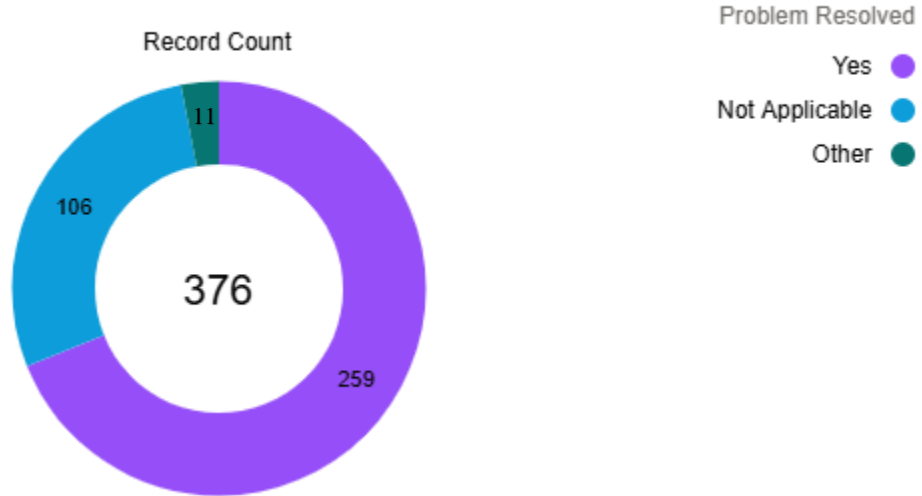
Vallejo is a city of resilience, yet it grapples with mistrust of law enforcement and limited access to essential resources. In response, IHART has positioned itself as a trusted, accessible resource by engaging directly with residents in parks, community centers, and public spaces. This intentional presence reinforces IHART’s unwavering commitment to building relationships and bridging gaps in support services.

At the core of IHART’s approach is wellness mapping, which empowers clients with a tangible roadmap for achieving their goals. This tool ensures seamless transitions during warm handoffs to other support organizations. Through a soft case management model, IHART remains engaged with individuals in crisis until they reach stability, ensuring their needs are met before transitioning them to long-term community-based support.

Despite resource limitations, IHART remains steadfast in its mission, celebrating every milestone as a step toward a healthier, stronger Vallejo.

Number of Calls

Dispatches Outcomes



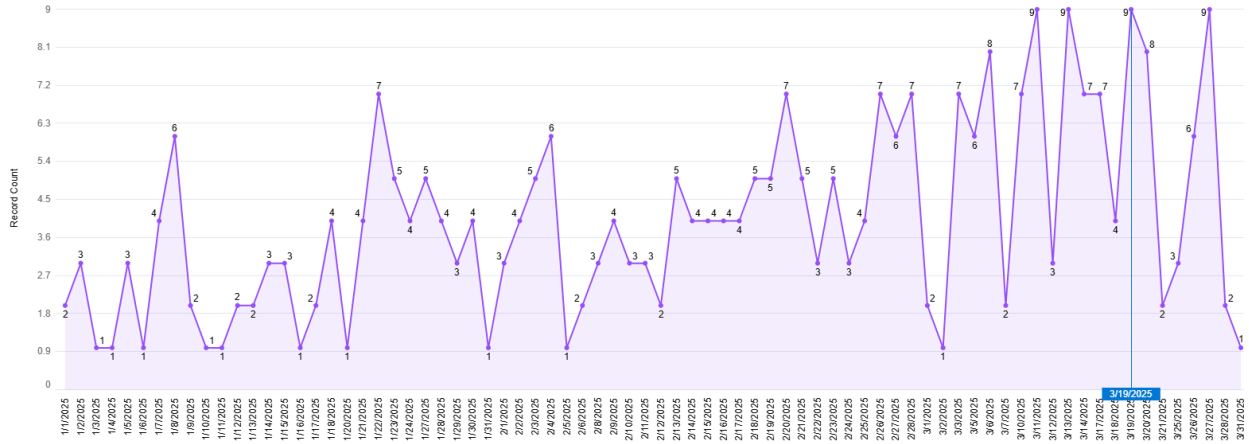
Number of Calls

From January 1, 2025, to March 31, 2025, IHART responded to 376 calls with an average response time of 12.8 minutes. Breakdown of outcomes includes:

- **215 calls:** Barrier removal
- **5 calls:** Unwanted guest relocations
- **11 calls:** Mental health linkages
- **11 calls:** Shelter connections

Of these, VPD (Vallejo Police Department) was present in 21 instances, and EMS (Emergency Medical Services) was on scene 15 times. Every resident engaged undergoes assessments for airway, breathing, circulation, and mental acuity.

IHART 90-DAY REPORT



Types of Calls & Expanded Services

IHART primarily handles welfare checks, potential 5150 holds, and providing resources to individuals involved with law enforcement or medics. Our expanded services now include:

- **Soft Case Management:** IHART serves as crisis navigators, staying with individuals until they are stable and can be handed off to an appropriate CBO.
- **Homicide Victim Support:** Working with the VPD Investigations Unit, IHART provides case management, resource navigation, and communication between detectives and victims' families.
- **Neighborhood Impact Team:** IHART now assists communities following major incidents, providing immediate support and information after events like homicides or drive-by shootings.
- **Faith-Based Crisis Support:** VPD chaplains refer to IHART when families require support navigating crises without religious considerations.
- **Neighborhood Watch Collaboration:** IHART partners with beat sergeants, fostering community relationships and ensuring public safety.
- **Reducing 911 Dependence:** IHART provides direct access to case managers for frequent 911 callers, alleviating strain on emergency services.

Case Studies:

- **March 31, 2025 – Repeat Contact Follow-Up** IHART Units 53 and 55 were dispatched at 2:27 PM to 10-21 reporting party F. Owens, a repeat contact. O inquired about a previously scheduled appointment for IHART to help set up cameras at her front door. IHART confirmed the appointment for Tuesday, April 1, at 11:30 AM. During the conversation, O again expressed concerns that her next-door neighbors were breaking into her home and poisoning her food. Although she visited the hospital and was told by her doctor that there was no evidence of poisoning, she stated she does not believe the medical findings. IHART has previously spoken with her family regarding mental health resources and additional support services, but O has consistently refused assistance.
- **March 22, 2025 – Support for Unhoused Individual** IHART responded to a request for support involving an unhoused man, Jessie, residing in an area scheduled for demolition. Upon arrival, city workers and Solano County Sheriffs were already on site. The sheriffs reported that J was cooperative but had nowhere to go. IHART introduced themselves and learned J had personal belongings and a small dog. IHART contacted the Solano Dream Center, which had a bed available—though they do not accept pets. No immediate alternative shelter options for individuals with animals were available. J said he wasn't ready to enter a shelter and preferred to wait a few days before deciding. IHART provided contact information and encouraged him to reach out when ready, reiterating that transportation to the Dream Center could be arranged.
- **March 13, 2025 – Support for At-Risk Individual** IHART was dispatched in response to a request for conversation and support. The team met with H, a repeat contact who reported sleeping in his inoperable car, which was at risk of being towed. IHART informed H of available support options, including a single-room occupancy (SRO) unit and access to detox facilities. H declined both offers but stated he would contact IHART if further support was needed.
- **March 1, 2025 – De-escalation at Care Facility** At 5:06 PM, IHART Units 56 and 57 responded to a care facility where a patient, K, was reportedly being unruly and refusing medication. Upon arrival at 5:15 PM, they were met by two VPD officers who determined the situation did not meet the criteria for a 5150 hold and transferred the case to IHART. The team engaged with K, providing space for him to express his frustrations. They successfully guided him through breathing techniques and mindfulness exercises. With continued support, K agreed to take his prescribed medication. IHART reminded him to use his newly learned tools to remain calm. The team cleared the scene at 5:55 PM.

School-Based Programming & Youth Services

IHART continues to expand its presence and impact in Vallejo schools through a variety of strategic youth initiatives:

- Restorative Justice & Wellness Support: Embedded in two schools, IHART provides behavioral health access, conflict resolution, and wellness mapping.
- Hogan Assemblies & Weekly Wellness Check-Ins: IHART supports students and staff at Hogan through weekly check-ins focused on identifying students who would benefit from mentorship and wellness interventions—aiming to reduce suspensions and school-based violence.
- After-School Programming: IHART leads mentorship, behavioral support, and wellness activities at Patterson Elementary and other school sites.
- Late Night Basketball: IHART is helping coordinate this community-based prevention program to give youth a safe, engaging alternative to street activity.
- Summer Youth Wellness Summit: In partnership Lee Rose , and Love Our Youth IHART will co-host a 4-week summer program focused on wellness, leadership, and life skills for youth.

These initiatives allow IHART to support youth holistically extending care from the classroom into after-school hours, summer programming, and the broader community.

Training

IHART's commitment to serving Vallejo extends to enhancing internal capabilities and partnerships. A key milestone is the ongoing certification of an EMT to become a Red Cross-certified instructor, which will enable IHART to offer community training in First Aid, CPR, and disaster preparedness. These efforts will equip residents with life-saving skills and reinforce community resilience.

Additionally, one IHART staff member completed 80 hours of peer support training, earning certification as a Peer Support Specialist. This certification strengthens IHART's ability to provide empathetic, lived-experience support to individuals in crisis, fostering deeper connections and more effective interventions within the community.

Outreach

IHART's outreach continues to expand with a focus on building strong relationships and providing essential resources to the Vallejo community. In addition to our monthly warm meal distribution, IHART has been actively involved in several significant initiatives over the past 90 days, including:

- **Community Events:** Partnering with local organizations to distribute food, clothing, hygiene products, and other essential supplies.
- **Neighborhood Meetings:** Building relationships through ongoing engagement with residents and law enforcement.
- **Homicide Victim Family Support:** Ensuring affected families receive resources and information throughout investigations.
- **Youth Empowerment:** Providing structured mentorship, workshops, and resources for Vallejo's youth.

Recent Outreach Highlights:

- **CBO Appreciation Event:** IHART hosted a special appreciation event for local businesses and community-based organizations (CBOs) that have partnered with us to serve Vallejo residents.
- **Dr. Martin Luther King Jr. Parade:** IHART proudly marched in the MLK Parade in Vallejo, showing solidarity with the community.
- **From Black History to Black Futures Event:** Participated in this event, celebrating the achievements and future of Black culture in Vallejo.
- **Student Solutions Forum:** Focused on addressing cyberbullying, IHART participated in this important forum in collaboration with BWOPA and NAACP.
- **"They Not Like Us" Conference:** IHART attended this conference, which focused on stopping gun violence in Vallejo, working alongside community members and local organizations.
- **Neighborhood Impact Team:** IHART deployed on two separate occasions as part of the Neighborhood Impact Team, including one following a successful operation by ATF, FBI, and VPD's ESU.
- **Late Night Basketball Planning:** IHART has been actively participating in the planning for Late Night Basketball, an initiative aimed at providing positive youth engagement.
- **Cue Center for Urban Excellence Resource Fair:** IHART attended and engaged with the community at this resource fair, providing valuable information and support to residents.

Additionally, IHART continues to provide monthly warm meal distributions to residents in need, offering both nourishment and community support. These efforts are part of IHART's broader commitment to meeting the needs of Vallejo's underserved populations and fostering connections across the city.

Follow-Ups

IHART's follow-up services are instrumental in rebuilding community trust and ensuring sustained support for residents. Regular check-ins, wellness mapping, and resource connections allow IHART to assist residents in achieving stability and navigating complex systems of care.

Our Behavioral Health Specialist and Clinical Case Manager develop personalized plans for individuals, ensuring they receive the peer support needed to stabilize their lives. This follow-up process is often the most impactful aspect of IHART's work, providing hope and long-term solutions for those in crisis.

Case management

Guided by our Behavioral Health Specialist and Clinical Case Manager, IHART continues to provide personalized, holistic case management that helps stabilize lives and restore hope. Over the past quarter, our team has worked closely with residents to develop tailored wellness plans, address urgent needs, and maintain consistent support through check-ins and warm handoffs.

Our case management team has supported clients through transitions into rehabilitation, housing programs, and health services, often going beyond traditional roles—whether it's ensuring pets are fed or plants are watered during recovery stays. We continue to serve individuals across county lines, transporting clients to programs such as the Bay Area Rescue Mission and other regional partners that meet immediate and long-term needs.

This follow-through builds trust and restores dignity. One highlight this quarter was coordinating with local partners to ensure families received personalized care and support during the holidays, reinforcing IHART's commitment to both emergency response and sustained community care.

While not every call requires follow-up, those who do accept support benefit immensely from the relationships built through this model. The emotional impact of being seen, heard, and supported continues to be one of the most transformative aspects of our work.

Linkage

Our ability to connect clients with essential services is a direct reflection of the dedication and hard work of our community partners. Their commitment to collaboration and shared mission of service allows us to effectively navigate an advocate for the needs of our community.

Over the past 90 days, we have successfully linked more than 215 individuals and families to direct services while also providing barrier removal support to an additional 300 people.

Beyond direct services, we are fostering community resilience through on-site group facilitation and wellness workshops. These sessions focus on mental health awareness, the power of support

networks, and the importance of safety and wellness planning—ensuring that residents have the tools they need to build a healthier future.

Staffing org chart

IHART began full operation on 4/11/24, initially offering 12-hour service days, seven (7) days a week, from 6 AM to 6 PM.

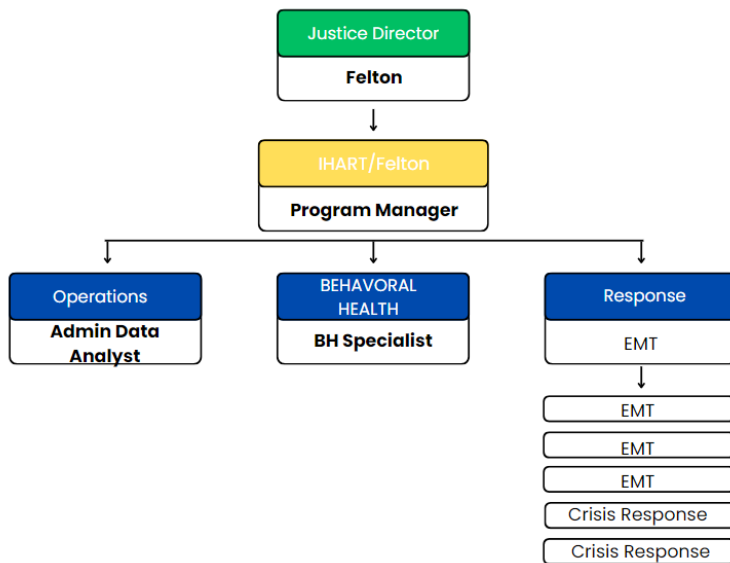
After careful evaluation, we are transitioning to a sustainable operational model after this year to determine what works best for long-term success.

Our team is currently composed of:

- Two (2) Full-time Mobile Crisis Response Members (Monday-Friday)
- Two (2) Full-time EMTs (Monday-Friday)
- One (1) Behavior Health Specialist
- One (1) Program Manager
- One (1) Admin Data Analyst

We no longer offer weekend hours, as we continue to refine our service model.

Organization Chart



Community Partnerships

IHART’s success is rooted in strong partnerships with local organizations, which amplify its impact. Collaborations with schools, shelters, and community groups ensure that residents have access to comprehensive support networks.

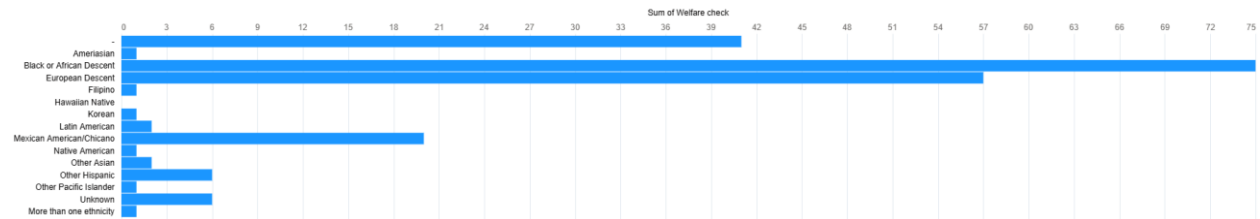
Future Plans

IHART plans too:

- Expand services for youth, including mentorship programs and dedicated wellness spaces to support their development and well-being.
- Increase community training offerings by providing Red Cross certification in essential areas like First Aid, CPR, and disaster preparedness.
- Enhance data-driven decision-making to optimize response efficiency, ensuring that resources are allocated where they’re needed most, and services are continually improved.

Demographics

IHART responded to a total of 376 calls, which included welfare checks, crisis de-escalation, and behavioral health support. These engagements reflect our commitment to meeting community members where they are, with care rooted in cultural awareness and trauma-informed practices.



Demographics of Individuals Served (Based on Self-Report or Observation):

- Black/African American: 132
- European Descent: 80
- Mexican: 35
- Other Hispanic: 10
- Other Asian: 5
- Amerasian: 1
- Filipino: 2
- Korean: 1

- Native American: 1
- Other Pacific Islander: 1
- More Than One Race: 1
- Unknown/Not Reported: 101

These numbers reflect the diverse populations IHART engages with, many of whom are impacted by overlapping challenges including housing instability, behavioral health concerns, substance use, and lack of access to culturally appropriate resources.

Current trends

From January 1, 2025, to March 31, 2025, IHART responded to 376 calls with an average response time of 7 minutes. Key trends include:

- **Reduction in Repeat 911 Calls:** IHART's direct engagement has helped minimize non-emergency dispatch calls, with 175 cases focused on barrier removal.
- **Growing Need for Housing Support:** 11 calls resulted in shelter connections, highlighting an increasing demand for emergency and transitional housing resources.
- **Mental Health & Crisis Intervention:** 9 calls required direct mental health linkages, reinforcing the need for expanded behavioral health services.
- **Community Safety & Mediation:** IHART assisted in 5 unwanted guest relocations, demonstrating its role in non-violent conflict resolution.
- **Increased Trust & Accessibility:** More residents are proactively reaching out to IHART for immediate assistance and linkage to critical services.

Findings:

- **High Demand for Behavioral Health Support:** A significant portion of calls require mental health intervention beyond crisis response, emphasizing the need for more behavioral health specialists.
- **Operational Gaps in After-Hours Support:** IHART's transition away from weekend coverage highlights the continued demand for after-hours crisis response.
- **Need for Sustainable Funding:** Current grant funding is not enough to maintain or expand services, limiting IHART's ability to address growing community needs.

Recommendations:

1. **Expand Behavioral Health Team:** Increase the number of specialists to address the rising need for mental health support.
1. **Secure Sustainable Funding:** Advocate for additional grants, public funding, and private partnerships to sustain and grow IHART's services.

2. Enhance Community Partnerships: Strengthen collaborations with CBOs to provide long-term support beyond crisis intervention.
3. Improve Resource Allocation: Assess call data trends to optimize response times and operational hours for maximum impact.

Conclusion

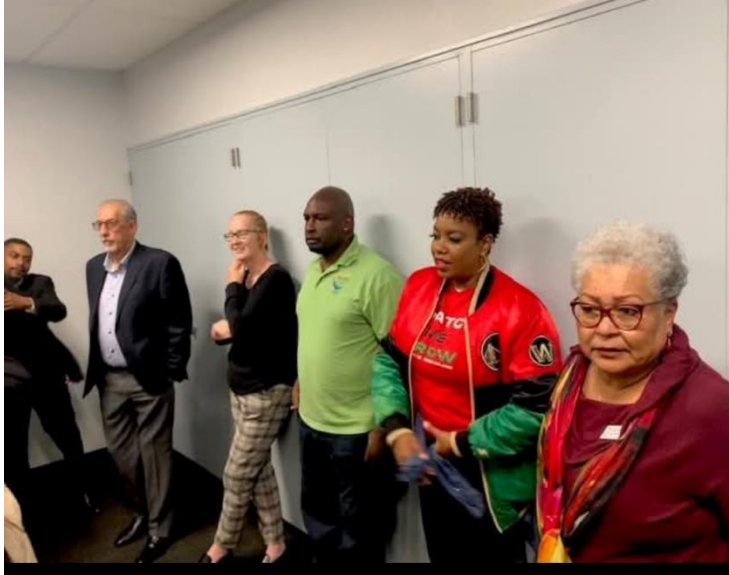
Over the past 90 days, IHART has solidified its role as a trusted community resource, responding to 376 calls with an average response time of 12.8 minutes. The team's dedication to proactive engagement and direct service provision has led to 215 cases of barrier removal, 11 shelter connections, and 11 mental health linkages, demonstrating IHART's impact beyond immediate crisis response.

Through outreach efforts, strategic partnerships, and wellness mapping, IHART has not only reduced repeat 911 calls but also fostered deeper community trust. Events such as the CBO Appreciation Gathering, MLK March, and the Black Futures Forum have further strengthened IHART's visibility and accessibility, allowing the team to meet residents where they are. Additionally, the organization's commitment to ongoing training, including peer support certification and Red Cross instruction, ensures IHART's ability to deliver high-quality services.

However, as a grant-funded initiative, IHART continues to face challenges in securing sustainable funding to expand behavioral health support, increase operational hours, and enhance long-term client stability programs. The demand for after-hours crisis response, mental health specialists, and transitional support services highlights the necessity for additional resources and financial investment to sustain and grow IHART's impact.

Despite these challenges, IHART remains steadfast in its mission to provide culturally responsive, community-centered crisis intervention. Every milestone achieved, whether through direct service, advocacy, or prevention, represents a step toward a healthier, safer, and more resilient Vallejo. Moving forward, securing long-term funding and strengthening collaborative efforts will be key to ensuring IHART continues to serve as a lifeline for those in need.











Contract and Routing Form



24PD196

Date Originated:

Finance Department · 555 Santa Clara Street · Vallejo · CA · 94590 · 707.648.4592

Department: Police Department,

Staff Contact: Caitlyn Nguyen, caitlyn.nguyen@cityofvallejo.net

Contract Type: Master Consultant and Professional Services Agreement

Vendor: Felton Institute

Vendor Number:104643

Contract Not to Exceed Amount: 912463.00

Contract Start Date: Feb 01, 2024

End Date: Jan 31, 2025

Authority to Contract: City Council

Date to Council: Jan 24, 2024

Other Comments:

PD contract only. Not for Citywide use.

Felton Institute applied for their business license with Vallejo and is currently waiting on approval.

Attachments are uploaded for review here: <https://bit.ly/vContracts>

Approved Pre-Requisition Form

Insurance

I have uploaded additional files.Yes

Contract and Routing Form

Signature Page

Department	Initial	Date	Comment
Originating Department/Division	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> BM </div>		
Risk Manager	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> AS </div>		
City Attorney's Office	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> RGR </div>		
Department Head	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> JT </div>		
Finance Department	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> AF </div>		
City Manager	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> MM </div>		
City Clerk	<div style="border: 1px solid black; border-radius: 5px; padding: 2px; display: inline-block;"> <small>DS</small> DGA </div>		

Return executed contract to: Bonnie Mirante

Pre-Requisition Form



Finance Department · 555 Santa Clara Street · Vallejo · CA · 94590 · 707.648.4592

Department: Police Department,

Staff Contact: Caitlyn Nguyen, caitlyn.nguyen@cityofvallejo.net

Vendor: Felton Institute

W-9 Uploaded: Yes

Term: Multi-year Term

Anticipated Start Date: Feb 01, 2024

Anticipated End Date: Jan 31, 2025

Anticipated Contract Type: Master Consultant and Professional Services Agreement

Purchasing Authority: City Council

Anticipated Date to Council: Jan 24, 2024

Total Projected Expenditure: 912463.00

Multiple Project Numbers? Multiple Account Numbers? No, just one

Description of Proposed Purchase:

Personnel, (Field Staff, Program Manager, Administrative Assistant, Mental Health Rehab Specialist, & Division Director), office expenses, technology, phones, emails, medical supplies, uniforms, client related expenses, internal training costs, marketing and outreach.

I have reviewed the city-wide contracts, expenditure and encumbrance reports to comply with the VMC.

This is a new/inactive vendor and I am working to take an action to the City Council because it will exceed the cap of \$100,000 in a single FY.

Competitive Process: I have completed a Competitive Proposal Process for Services

Winning Quote Uploaded: Yes

Explanation for Vendor Selection:

Staff determined vendor was the most qualified for the services after scoring by internal stakeholders, external stakeholders, and community townhall.

Other Comments:

This is a PD Contract. Not for Citywide use.

Uploaded documents available for review <https://bit.ly/vPreReqs>.

WarrantyNo


Winning Bid/Quote/ProposalYes

W-9Yes

Pre-Requisition Signature Section

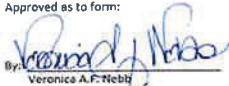
Department	Comment
------------	---------

Delegated Signee: Bonnie Mirante
Title: Administrative Manager
E-mail: bonnie.mirante@cityofvallejo.net

DocuSigned by:
 _____ 2/7/2024
Signature Date

Route Final HTE PO to City Clerk for Contract Log

Approved as to form:


By: Veronica A. F. Nebb
City Attorney

CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT

This Consultant and Professional Services Agreement ("Agreement") is made at Vallejo, California, dated for reference this January 24, 2024, by and between the City of Vallejo, a municipal corporation ("City"), and Felton Institute, hereinafter referred to as "Consultant", who agree as follows:

RECITALS

WHEREAS, City desires to establish the Integrated Health and Resource Team ("IHART") Mobile Mental Health and Crisis Response Program (Program) to benefit the residents of the City by providing mental health assistance and crisis response support through a broad behavioral health co-response model.

WHEREAS, City desires to retain a qualified firm to conduct the services described above in accordance with the Scope of Services as more particularly set forth in Exhibit A to this Agreement.

WHEREAS, Consultant represents to City that it is a firm composed of highly trained professionals and is fully qualified to conduct the services described herein and render advice to City in connection with said services.

WHEREAS, the parties have negotiated the terms pursuant to which Consultant will provide such services and have reduced such terms to writing as set forth herein.

1. Services. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide the City professional services as specified in Exhibit A, entitled "Scope of Work."

2. Payment. City shall pay Consultant for services rendered pursuant to this Agreement at the times and in the manner set forth in Exhibit B, entitled "Compensation." The payments specified in Exhibit B shall be the only payments to be made to Consultant for services rendered pursuant to this Agreement.

3. Facilities and Equipment. Except as set forth herein, Consultant shall, as its sole cost and expense, provide all facilities and equipment that may be necessary to perform the Services required by this Agreement. City shall make available to Consultant only the facilities and equipment specifically listed herein,

and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and information in the possession of the City. The location, quality, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Prior authorization, in writing, by City shall be required before Consultant enters into any unbudgeted purchase order, or subcontract for supplies, equipment, or services for which Consultant intends to seek reimbursement from City. Consultant shall provide an evaluation of the necessity or desirability of incurring such costs. The City will have the final say as to whether such expenditures are approved.

City may require Consultant to submit three competitive quotations or bids with the request for such purchase, or in the absence of bidding such request must be adequately justified in accordance with applicable laws, rules, regulations and policies.

Any equipment purchased as a result of this Agreement is subject to the following:

Contractor shall maintain, and provide to the City upon request, an inventory of all nonexpendable property having a useful life of at least one year.

Title to all property shall vest in the name of the City. During the term of this Agreement, Consultant shall be responsible for the protection, maintenance, and preservation of all such property held in custody for the City. Consultant shall, upon expiration or termination of this Agreement, deliver to the City all such property, and documents evidencing title to same, as applicable. In the case of lost or stolen items or equipment, Consultant shall immediately notify the City Representative, and shall complete any reports or follow such other procedures regarding lost or stolen items or equipment as required by the City.

Consultant shall comply with all other requirements of the City regarding supplies and equipment procured under this Agreement as may set forth in Exhibit A, or in any policies or procedures developed pursuant to this Agreement.

4. Indemnification. Consultant shall indemnify, hold harmless, and defend City, its officers, officials, directors, employees, agents, volunteers and affiliates and each of them from any and all claims, demands, causes of action, damages, costs, expenses, actual attorney's fees, consultant's fees, expert fees, losses or liability, in law or in equity, of every kind and nature whatsoever arising out of or in connection with Consultant's operations, or any subcontractor's operations, to be performed under this agreement for Consultant's or subcontractor's tort

negligence including active or passive, or strict negligence, including but not limited to personal injury including, but not limited to bodily injury, emotional injury, sickness or disease, or death to persons and/or damage to property of anyone, including loss of use thereof, caused or alleged to be caused by any act or omission of Consultant, or any subcontractor, or anyone directly or indirectly employed by any of them or anyone for the full period of time allowed by the law, regardless to any limitation by insurance, with the exception of the sole negligence or willful misconduct of the City.

The provisions of this section shall survive the expiration or termination of this Agreement.

5. Insurance Requirements. Consultant agrees to comply with all of the Insurance Requirements set forth in Exhibit C, entitled "Insurance Requirements for Consultant." Failure to maintain required insurance at all times shall constitute a default and material breach.

6. Accident Reports. Consultant shall immediately report (as soon as feasible, but not more than 24 hours) to the City Risk Manager any accident or other occurrence causing injury to persons or property during the performance of this Agreement. The report shall be made in writing and shall include, at a minimum: (a) the names, addresses, and telephone numbers of the persons involved, (b) the names, addresses, and telephone numbers of any known witnesses, (c) the date, time, and description of the accident or other occurrence.

7. Conflict of Interest. Consultant warrants and represents that to the best of its knowledge, there exists no actual or potential conflict between Consultant's family, business, real property or financial interests and the services to be provided under this Agreement. Consultant shall comply with the City of Vallejo Conflict of Interest Code and not enter into any contract or agreement during the performance of this Agreement which will create a conflict of interest with its duties to City under this Agreement. In the event of a change in Consultant's family, business, real property, or financial interests occurs during the term of this Agreement that creates an actual or potential conflict of interest, then Consultant shall disclose such conflict in writing to City. Every individual who performs services on behalf of Consultant pursuant to this Agreement must file a full Statement of Economic Interests (also known as Form 700) with the City Clerk if the work of the individual involves making a governmental decision whether to issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; authorizes the City to enter into, modify, or renew a contract; grants City approval of specifications for a contract; adopts or approves for the City any policy, standard or guideline; lobbies on behalf of the City, or performs the same or substantially all the same duties for the City that would otherwise be performed by an individual holding a position specified in the City's Conflict of Interest Code.

8. Independent Contractor. Consultant is an independent contractor. Neither Consultant nor any of Consultant's officers, employees, agents, or subcontractors, if any, is an employee of City by virtue of this Agreement or performance of any services pursuant to this Agreement. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement; however, City shall not have the right to control the means by which Consultant accomplishes services pursuant to this Agreement.

9. Licences, Permits, Etc. Consultant represents and warrants to City that all consultant services shall be provided by a person or persons duly licensed by the State of California to provide the type of services to be performed under this Agreement and that Consultant has all the permits, qualifications and approvals of whatsoever nature which are legally required for Consultant to practice its profession. Consultant represents and warrants to City that it shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Consultant to practice its profession.

10. Business License. Consultant, and its subcontractors, has obtained or agrees to apply prior to performing any services under this Agreement to City's Finance Department for a business license, pay the applicable business license tax and maintain said business license during the term of this Agreement. The failure to obtain such license shall be a material breach of this Agreement and grounds for termination by City. No payments shall be made to Consultant until such business license(s) has been obtained.

11. Standard of Performance. Consultant shall provide products and perform all services required pursuant to this Agreement in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised under similar conditions by a member of Consultant's profession currently practicing in California.

Consultant is responsible for making an independent evaluation and judgment of all conditions affecting performance of the work, including without limitation applicable federal, state, and local laws and regulations, and all other contingencies or considerations.

Consultant's responsibilities under this section shall not be delegated. Consultant shall be responsible to City for acts, errors, or omissions of Consultant's subcontractors.

Consultant is responsible for making an independent evaluation and judgment of all conditions affecting performance of the work and shall prepare plans, reports, and/or other work products in such a way that additional costs will not be incurred beyond a project budget approved or amended by the City Manager or his or her designee.

Whenever the scope of work requires or permits review, approval, conditional approval or disapproval by City, it is understood that such review, approval, conditional approval or disapproval is solely for the purposes of administering this Agreement and determining whether the Consultant is entitled to payment for such work, and not be construed as a waiver of any breach or acceptance by the City of any responsibility, professional or otherwise, for the work, and shall not relieve the Consultant of responsibility for complying with the standard of performance or laws, regulations, industry standards, or from liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of Consultant.

12. Force Majeure. Neither party shall be considered in default of this Agreement to the extent performances are prevented or delayed by causes or circumstances beyond either party's reasonable control, such as war, riots, strikes, lockouts, work slowdown or stoppage, acts of God, such as floods or earthquakes, and electrical blackouts or brownouts.

In the event that the Consultant is unable to meet the completion date or schedule of services, Consultant shall immediately inform the City Representative of this in writing. If additional time is required to perform the work, the City Representative may adjust the schedule.

13. Time is of the Essence. Time is of the essence in this Agreement. Any reference to days means calendar days, unless otherwise specifically stated.

14. Personnel. Consultant agrees to assign only competent personnel according to the reasonable and customary standards of training and experience in the relevant field to perform services under this Agreement. Failure to assign such competent personnel shall constitute grounds for termination of this Agreement.

The payment made to Consultant pursuant to this Agreement shall be the full and complete compensation to which Consultant and Consultant's officers, employees, agents, and subcontractors are entitled for performance of any work under this Agreement. Neither Consultant nor Consultant's officers or employees are entitled to any salary or wages, or retirement, health, leave or other fringe benefits applicable to employees of the City. The City will not make any federal or state tax withholdings on behalf of Consultant. The City shall not be required to pay any workers' compensation insurance on behalf of Consultant.

Consultant shall pay, when and as due, any and all taxes incurred as a result of Consultant's compensation hereunder, including estimated taxes, and shall provide City with proof of such payments upon request.

15. Consultant Not Agent. Except as authorized under this Agreement or as

City may authorize in a letter of authorization signed by the City Manager or his or her designee, Consultant shall have no authority, express or implied to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, under this Agreement, to bind City to any obligation whatsoever.

16. Term. The term of this Agreement shall commence on February 1, 2024 and shall continue in full force and effect until January 31, 2025.

City shall, at its discretion, have the right to extend the term of this Agreement, in intervals of one year, by written notice to Consultant. The total duration of this Agreement, including the exercise of any options under this section, shall not exceed five years.

If the term of this Agreement extends into fiscal years subsequent to that in which it is approved, such continuation of the Agreement is contingent on the appropriation of funds for such purpose by the City Council of the City of Vallejo. If funds to effect such continued payment are not appropriated, Consultant agrees to terminate any services supplied to City of Vallejo under this Agreement, and relieve City of any further obligation therefore.

17. Termination or Abandonment by City. The City has the right, at any time and in its sole discretion, to immediately terminate or abandon any portion or all of the services to be provided under this Agreement by giving notice to Consultant. Upon receipt of a notice of termination, Consultant shall perform no further work except as specified in the notice. Before the date of termination, Consultant shall deliver to City all City records and documents, all work product, whether completed or not, as of the date of termination and not otherwise previously delivered.

The City shall pay Consultant for services performed in accordance with this Agreement before the date of termination. If this contract provides for payment of a lump sum for all services or by task and termination occurs before completion of the work or any defined task which according to the performance schedule was commenced before the notice of termination, the fee for services performed shall be based on an amount mutually agreed to by City and Consultant for the portion of work completed in conformance with this Agreement before the date of termination. In addition, the City will reimburse Consultant for authorized expenses incurred and not previously reimbursed. The City shall not be liable for any fees or costs associated for the termination or abandonment except for the fees, and reimbursement of authorized expenses, payable pursuant to this section.

18. Products of Consulting Services. The work product, including without limitation, all writings, work sheets, reports, recordings, drawings, files, detailed calculations and other work products, whether complete or incomplete, of Consultant resulting from services rendered pursuant to this Agreement, shall become the property of City. Consultant agrees that all copyrights which arise

from creation of the work under this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or other intellectual property rights in favor of the City. City acknowledges that its use of the work product is limited to the purposes contemplated by the scope of work and that the Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by the scope of work.

Documents submitted to the City in electronic format shall be formatted according to specifications provided by the City, or if not otherwise specified, in Microsoft Word, Excel, PowerPoint or other Microsoft Office Suite (2002) format as appropriate for the particular work product or, if directed by the City Representative in Adobe Acrobat PDF format.

19. Cooperation by City. City shall, to the extent reasonable and practicable, assist and cooperate with Consultant in the performance of Consultant's services hereunder.

20. Assignment and Subcontracting. Consultant shall not subcontract, assign or transfer voluntarily or involuntarily any of its rights, duties or obligation under this Agreement without the express written consent of the City Manager or his or her designee in each instance. Any attempted or purported assignment of any right, duty or obligation under this Agreement without said consent shall be void and of no effect.

If subcontracting of work is permitted, Consultant shall pay its subcontractor within ten (10) days of receipt of payment by City for work performed by a subcontractor and billed by the Consultant. Use of the term subcontractor in any other provision of this contract shall not be construed to imply authorization for Consultant to use subcontractors for performance of any service under this Agreement.

The City is an intended beneficiary of any work performed by Consultant's subcontractor for purposes of establishing a duty of care between the subcontractor and City.

Any subcontractor or assignee consented to by City shall be bound by all terms and conditions of this agreement and the same shall be incorporated into and made a part of any assignment or subcontractor agreement.

21. Successors and Assigns. All terms, conditions, and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this section is intended to affect the limitation on assignment.

22. Non-Discrimination/Fair Employment Practices.

(a) Consultant shall not, because of race, religious creed, color, sex, national

original, ancestry, disability, medical condition, age, marital status or sexual orientation of any person, refuse to hire or employ, or to bar or discharge from employment, or to discriminate in compensation, or in terms, conditions or privileges any person, and every employee will receive equal opportunity for employment and shall be granted equal treatment with respect to compensation, terms, conditions or other privileges of employment, without regard to his race, religious creed, color, sex, national origin, ancestry, or disability, medical condition, age, marital status or sexual orientation.

Consultant warrants and represents it is an equal opportunity employer and agrees it shall not discriminate on the basis of race, religious creed, color, sex, national origin, ancestry, disability, medical condition, age, marital status or sexual orientation in the selection and retention of employees, subcontractors or procurement of materials or equipment.

In all solicitations either by competitive bidding or negotiations made by Consultant for work to be performed under any subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligation under this Agreement relative to nondiscrimination and fair employment practices.

Consultant shall include the above provisions of this section in every subcontract, including procurement of materials or equipment.

(b) Consultant agrees to comply with Title VII of the Civil Rights Act of 1964, as amended, the California Fair Employment Practices Act, the Americans with Disabilities Act of 1990, any other applicable federal and state laws and regulations and City ordinances and regulations hereinafter enacted.

23. Notices. All notices or instruments required to be given or delivered by law or this Agreement shall be in writing and shall be effective upon receipt thereof and shall be by personal service or delivered by depositing the same in any United States Post Office, registered or certified mail, postage prepaid, addressed to:

If to City:

Robert Knight
Captain of Police/Program Director
City of Vallejo Police Department
111 Amador Street
Vallejo, CA 94590

If to Consultant:

Felton Institute
1005 Atlantic Ave.
Alameda, CA 94501

Any party may change its address for receiving notices by giving written notice of such change to the other party in accordance with this section.

Routine administrative communications shall be made pursuant to section 1 of Exhibit A.

24. Integration Clause. This Agreement, including all Exhibits, contains the entire agreement between the parties and supersedes whatever oral or written understanding they may have had prior to the execution of this Agreement. This Agreement shall not be amended or modified except by a written agreement executed by each of the parties hereto.

25. Severability Clause. Should any provision of this Agreement ever be deemed to be legally void or unenforceable, all remaining provisions shall survive and be enforceable.

26. Law Governing. This Agreement shall in all respects be governed by the law of the State of California without regard to its conflicts of law rules. Litigation arising out of or connected with this Agreement shall be instituted and maintained in the courts of Solano County in the State of California or in the United States District Court, Eastern District of California, Sacramento, California, and the parties consent to jurisdiction over their person and over the subject matter of any such litigation in such courts, and consent to service of process issued by such courts.

27. Waiver. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent or any other right hereunder.

28. Ambiguity. The parties acknowledge that this is a negotiated agreement, that they have had the opportunity to have this Agreement reviewed by their respective legal counsel, and that the terms and conditions of this Agreement are not to be construed against any party on the basis of such party's draftsmanship thereof.

29. Gender. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

30. Headings. The section headings contained in this Agreement are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Agreement.

31. Compliance with Laws. Consultant will comply with all statutes, regulations and ordinances in the performance of all services under this Agreement.

32. Confidentiality of City Information. During the performance of services under this Agreement, Consultant may gain access to and use City information regarding, but not limited to, procedures, policies, training, operational practices, and other vital information (hereafter collectively referred to as "City Information") which are valuable, special and unique assets of the City. Consultant agrees that it will not use any information obtained as a consequence of the performance of services under this Agreement for any purpose other than fulfillment of Consultant's scope of work, to protect all City Information and treat it as strictly confidential and proprietary to City, and that it will not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party, other than its own employees, agents or subcontractors who have a need for the City Information for the performance of services under this Agreement, without the prior written consent of City, or as required by law.

Consultant shall treat all records and work product prepared or maintained by Consultant in the performance of this Agreement as confidential.

A violation by Consultant of this section shall be a material violation of this Agreement and will justify legal and/or equitable relief.

Consultant's obligations under this section shall survive the completion of services, expiration or termination of this Agreement.

33. News and Information Release. Consultant agrees that it will not issue any news releases in connection with either the award of this Agreement, or any subsequent amendment of or efforts under this Agreement, without first obtaining review and approval of said news releases from City through the City Representative.

34. City Representative. The City Representative specified in Exhibit A, or the representative's designee, shall administer this Agreement for the City.

35. Counterparts. The parties may execute this Agreement in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed one and the same instrument.

36. Facsimile Signature; Electronic Signature. This Agreement shall be binding upon the receipt of facsimile signatures or e-mailed by PDF or otherwise. Any person transmitting his or her signature by facsimile or electronically shall promptly send an original signature to the other party pursuant to the notice provision of this Agreement. The failure to send an original shall not affect the binding nature of this Agreement.

37. Authority. The person signing this Agreement for Consultant hereby represents and warrants that he/she is fully authorized to sign this Agreement on

behalf of Consultant.

38. Exhibits. The following exhibits are attached hereto and incorporated herein by reference:

Exhibit A, entitled "Scope of Work," including any attachments

Exhibit B, entitled "Compensation," including any attachments

Exhibit C, entitled "Insurance Requirements," including attachments

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year shown below the name of each of the parties.

FELTON INSTITUTE

By: *Al Gilbert*
Al Gilbert, CEO and President

DATE: 31 JANUARY 2024

CITY OF VALLEJO,
a municipal corporation

DocuSigned by:
By: *Michael Malone*
17F458EA3344440...
~~Michael Malone~~
City Manager

DATE: 2/14/2024

(City Seal)

ATTEST:
DocuSigned by:
By: *Dawn G. Abrahamson*
1489DDA6695D425...
~~Dawn G. Abrahamson~~
City Clerk



APPROVED AS TO CONTENT:
DocuSigned by:
Jason Ta
0525048FD85F4CF...
Jason Ta, Interim Chief of Police

APPROVED AS TO FORM:
DocuSigned by:
Randy J. Risner For
116E649E99714D1...
Veronica A. F. Nebb
City Attorney

APPROVED AS TO INSURANCE:
DocuSigned by:
Armond Sarkis
F1CF2295B5CF441...
Armond Sarkis
Risk Manager

EXHIBIT A

SCOPE OF WORK

1. **Representatives.** The City Representative for this Agreement is:

Caitlyn Nguyen
Programs Analyst
Caitlyn.nguyen@cityofvallejo.net

The Consultant's Representative for this Agreement is:

Rayvon Williamson
Program Manager
rwilliamson@felton.org

All routine administrative communications between the parties will be between the above named representatives and may be by personal delivery, mail, facsimile transmission, or electronic mail as agreed between the Consultant Representative and City's Representative.

2. **Services to be Provided.** The services provided shall be as set forth in Attachment 1 of Exhibit A, attached hereto and incorporated herein by this reference.

3. **Time for Performance.**

Consultant will perform the services according to the schedule contained in Attachment 1 of Exhibit A. If the schedule calls for the services to be performed in phases or discrete increments, Consultant shall not proceed from one phase or increment to the next without written authorization from the City's Representative.

4. **Key Personnel.** All of the individuals identified below are necessary for the successful prosecution of the services due to their unique expertise and depth and breadth of experience. There shall be no change in the personnel listed below, without written approval of the City Representative. Consultant recognizes that the composition of this team was instrumental in the City's decision to award the work to Consultant and that compelling reasons for substituting these individuals must be demonstrated for the City's consent to be granted. Any substitutes shall be persons of comparable or superior expertise and experience. Failure to comply with the provisions of this section shall constitute a material breach of Consultant's obligations under this Agreement and shall be grounds for termination.

Key personnel are as follows:

Al Gilbert

Curtis Penn
Rayvon Williamson

ATTACHMENT 1 OF EXHIBIT A**IHART Contract Executive Summary**

IHART is a mobile crisis intervention team that is staffed by an EMT, a mental health clinician, and a crisis worker/social worker. The team will respond to non-violent, non-emergency calls for services dispatched through the Vallejo Police Department Communications Center. IHART will provide residents of the City of Vallejo with trauma-informed responses and linkages for mental and behavioral health and social services-related calls through a co-response model, thus reducing the role of police for these calls and improving outcomes for individuals experiencing mental health and social services-related crises. The team will provide proactive education and outreach to those who are frequent utilizers of the system. IHART team members will focus on holistic wrap-around services and engage those who have been contracted by the mobile response team and assist these vulnerable community members in accessing long term care and services. This Program also seeks to mitigate and respond to institutional structures that exacerbate inequalities for the target population by providing immediate critical support and assistance in navigating existing services and reducing police response. Felton Institute will work closely with the VPD and VFD to integrate the program into the existing first-response systems and processes. This project will also integrate a focus on providing proactive, easily accessible, culturally responsive resources for individuals in mental health crises. A responsive communication strategy will be developed to ensure residents are both engaged and aware of this program as an access point for preventative mental health care.

I. The Goals of the Program are to:

- A. Operate a mobile crisis team serving the entire city of Vallejo, 365 days a year to enhance crisis response for those in Vallejo experiencing a mental health crisis or non-violent dispute;
- B. Respond 12 hours per day, 7 days per week, and 365 days per year. A period of ramping up the service is acceptable. IHART must provide community-based crisis intervention, welfare checks, screening, assessment, and referrals to appropriate resources (based on the individual's need, age, etc.).
- C. Provide a timely in-person response - with a targeted response time of 10 - 20 minutes from dispatch to arrival - deployed through the VPD's dispatch system and through radio communication with the police.
- D. Increase the level of trust in our community to call for help when they have a need for mental or behavioral health assistance, specifically in communities that are underrepresented and underserved by mental health services and supports.
- E. Reduce the number of non-emergent calls for police and medical services.
- F. Increase the linkage to social services to address social care needs that lead to police or medical calls for service.
- G. Reduce emergency room utilization among those who are experiencing behavioral health challenges or non-emergent medical crises.
- H. Disrupt the disparity in communities seeking mental health support services, specifically addressing underrepresented and underserved communities
- I. Increase the awareness and availability of preventative mental health support services for underrepresented and underserved community members.

II. Hours of Service

IHART will begin with service 12 hours a day for seven days a week and 365 days a year.

III. Area of Patrol and Transportation Services

IHART shall provide proactive outreach and respond to crisis intervention and mental/behavioral health support services within the geographical boundaries of the City of Vallejo. The City of Vallejo will provide transportation vehicles for the team to respond to all calls for service. IHART shall maintain an emphasis in proactive outreach, servicing and preventative services in the highest-risk areas of Vallejo, public spaces such as parks, and other areas as identified between the VPD and the IHART personnel.

IV. Types of Services to be Provided

- A. For the purpose of this contract the term "transport" means to provide a courtesy ride to a willing, self-ambulatory person who requires no medical attention or treatment during transport. IHART personnel shall observe, and reach out to any person, while in a public place, that meets any of the criteria referenced in below.
 - 1. Persons Intoxicated/Under Influence of Controlled Substances
 - a) If the person is unconscious, and cannot be aroused, the IHART EMT should assess the individual and if necessary request an ambulance to assist in the medical evaluation.
 - b) If the person is willing, IHART shall transport him/her to the appropriate licensed or certified open treatment facility within the City or the County if:
 - (1) The person is conscious but appears mentally ill, intoxicated or under the influence of a controlled substance; or
 - (2) IHART has reasonable cause to believe that the person is dangerous to themselves.
 - c) If the person is unwilling to be transported to a treatment center, but appears to be in any of the above, A.1 (b)(1) or (b)(2), or IHART has reasonable cause to believe the person is dangerous to others, personnel assigned to IHART shall immediately notify VPD dispatch to have police officers respond, and shall stand by to assist the officers, as necessary.
 - d) IHART has reasonable cause to believe the person is intoxicated or under the influence of a controlled substance while in a public place, team personnel may counsel the person on treatment and detoxication options, and if the person is willing, transport them to an appropriate open facility for further assistance.
 - 2. Persons Needing Non-Medical Care or Treatment for Mental Illness
 - 1. If a person appears to be in need of care or treatment for mental illness, but not dangerous to themselves or others, IHART may counsel the person on treatment options and, if the person is willing, transport them to an appropriate facility within the City or county. Transports to appropriate Kaiser Medical Facilities may be permitted if necessary and upon notification to VPD dispatch.
 - 3. Persons in Need of Immediate Shelter
 - 1. When requested by VPD dispatch, or a supervisor from Vallejo Police Department or the Vallejo Fire Department, IHART shall provide transportation to mentally ill or disoriented persons in need of immediate transport to an appropriate open shelter or treatment center or provide such 'person's transportation to and from other open social services agencies or publicly organized and sponsored shelters within the City or the County.
 - 4. First Aid and Chronic Care
 - 1. The IHART EMT shall provide medical evaluations within their scope of training and should request an ambulance for any medical needs outside of that scope.

E. General Responsibilities of IHART personnel

1. Personnel from IHART can request police assistance to be present at any scene where they do not feel safe, and an officer will be dispatched as soon as an officer is available. If there is a call for service that the team members have a concern about responding to, then they should contact the on-duty police sergeant before they respond to the call for service.
2. The following calls for service have been identified as being appropriate for IHART to respond and provide services.
 - a) Counseling and intervention for depressed or suicidal subjects
 - b) Transportation for mental health services, substance abuse services, nonemergency medical care, or shelter resources.
 - c) Non-violent intoxicated subjects in a public place
 - d) Non-violent subjects under the influence of a controlled substance in a public place
 - e) Minor medical complaints that do not require emergency medical care
 - f) Family disputes where there is no indication of a criminal violation, weapons, or any potential of violence.
 - g) Welfare checks where there is no crime suspected
 - h) Report of a disoriented person
 - i) Provide support for individuals in need of shelter or housing services
 - j) Collection of drug paraphernalia for destruction
 - k) At the request of any Vallejo Police Department or Vallejo Fire Department personnel on the scene of an incident
 - l) Basic immediate needs such as water, food, and clothing
 - m) Triage, screening, and assessment
 - n) Emotional support
 - o) Crisis intervention and de-escalation
 - p) Risk assessment/Risk of harm to self
 - q) Suicide prevention and intervention
 - r) Psycho-social support
 - s) Peer support services
 - t) Referral to local area resources including coordination with medical and behavioral health services and homeless services providers and resources, including housing assistance referrals

F. Provisions of Services at Direction of the City of Vallejo

1. All IHART provided proactive outreach, crisis intervention and transportation services shall be subject to the direction of and oversight by the City. IHART shall respond to all VPD radio dispatches and contacts from police and fire personnel requesting mobile crisis intervention services or IHART assistance unless they are already assigned to another call for service of a higher priority. IHART shall immediately suspend the services under Section IV, A, B, or C herein when notified to do so by VPD Program Coordinator or by a VPD Police Supervisor or Officer. If a provision of service hereunder is suspended due to notice by VPD, IHART shall reinstate the service upon notice to do so by VPD. While providing services hereunder, IHART shall obey all lawful commands and directions received from police personnel.

V. Consultant Provided Staff

- A. The consultant, Felton Institute, will provide:

1. One (1) Mental Health Clinician (Program Manager) to oversee the program and provide case management to work eight hours a day for five days a week and act as liaison between IHART and VPD Program Coordinator and/or VPD Supervisor. The Program Manager also serves as a liaison to external partners such as other police departments, local governments, mental health and social services, including County service providers, and other internal agency programs and departments;
 2. Two (2) Crisis Workers/Social Workers to work twelve hours a day for seven days a week. The Crisis Worker/Social Worker provides support in the planning and operation of services to ensure smooth functioning and clear communication. Under direction of the Clinician, advocates for and represents clients, their family members and the loved ones of mental health clients and supports and facilitates timely and informative interactions between family members and mental health service programs and staff. Staff is expected to be culturally and linguistically responsive and, to the extent possible, reflect the community's diversity and have lived experience. Individuals should have a demonstrated capacity for service delivery across all neighborhoods and micro-communities of the City;
 3. Two (2) EMT/Paramedic/Registered Nurse to work twelve hours a day for seven days a week and respond to a broad range of non-life-threatening medical calls and situations without law enforcement;
 4. One (1) Administrative Staff/Data Analyst to provide operational and administrative day-to-day support twenty hours a week.
 5. One (1) Mental Health Rehabilitation Specialist to provide outreach, engagement, mental health rehabilitation and navigation services to work eight hours a day for five days a week.
- B. IHART Staff should have experience collaborating with other community-based organizations and a commitment to building a network of shared providers and resources. This effort is grounded in collaboration and collective impact, and as such, all staff should be committed to cross-organization and cross-sector transparency and coherent efforts.
- C. IHART responsibilities and activities will also include:
1. Provide system navigation for clients who have just experienced an acute mental health or substance abuse challenge. Assist in accessing various medical, detention, and psychiatric care, and substance abuse facilities as needed and directed. Encourage client efforts at utilizing community supports and peer-based supports.
 2. Provide transportation in personal and agency vehicles as directed.
 3. Facilitate peer and family support groups as needed.
 4. Assist Program Manager in planning, implementing and monitoring services to meet the needs of the client and their family members.
 5. Represent client and family 'members' issues to mental health and substance abuse managers, supervisors and staff to enhance awareness and sensitivity regarding concerns.
 6. Train, inform and assist client and family members in developing skills to enable them to care for and effectively advocate for the client and family members receiving services. Provide similar training to mental health and substance abuse staff to facilitate client and family involvement in services.
 7. Provide support and information to assist family members of persons and individuals with mental health and substance abuse challenges who are

- incarcerated in the county jail by way of coordination and communication with the Mental Health Jail Liaison.
8. Ensure clients and families are aware of current legislation that will impact the services provided to client and family members.
 9. Investigate concerns and/or grievances as a designated representative of IHART clients and family members or identified support persons. Maintain written records of client / family 'members' or identified support 'persons' requests for assistance, including describing problems, actions taken, and results. Enter, track and manage client and family services data in Consultant's electronic records; generate reports as needed. Communicate effectively with the client, family or identified support persons, treatment staff, supervisors, managers, administrators, support staff, and other involved entities, about concerns or grievances pertinent to the request for services.
 10. Attend team meetings for IHART.
 11. Utilize an asset-based or strength-based approach to working with families and individuals in crisis.
 12. Utilize culturally and linguistically sensitive mental health and engagement practices.
 13. All IHART Staff will consistently support the mission and objectives of City of Vallejo by maintaining the privacy and confidentiality of information, protecting the assets of the organization, acting with ethics and integrity, and adhering to applicable federal, state and local laws and regulations.
 14. Develop strategic partnerships with state and local organizations, and develop communications strategies supporting advocacy efforts that reflect best practices for full community engagement and empowerment.
 15. Perform community outreach and engage in public speaking to increase public awareness of the impact of mental illness on clients and families, preventative practices, and the importance of family and community involvement in the treatment of the clients we serve.
 16. Collaborate with partners to help organize and participate in community events to promote IHART services, provide resources, and decrease stigma.
 17. Explore and maintain community resources in order to provide peer and families and consumers with appropriate and up-to-date resources and support.
 18. Represent client and family interests in various community committees and task forces.
 19. Establish and maintain collaborative relationships with peer and family support groups and other community providers.
 20. Practice culturally and linguistically competent communication and engagement strategies including translation and transcription as appropriate.
 21. Specifically target and track the inclusion of underserved and underrepresented community populations to mitigate disparate engagement.

Staff Roles and Responsibilities - Detailed

Clinician (Program Manager)	<ul style="list-style-type: none"> • Assist in managing all aspects of operations of IHART to include planning, growth, staffing and program development. • Assisting in the development of annual program goals, objectives and activities as well as exploring trends and considering the future expansion of IHART.
------------------------------------	--

	<ul style="list-style-type: none"> • Ensures all city safety protocols are maintained in order to provide a safe, open and welcoming work environment. • Ensure all services meet the highest standards of care while adhering to documentation requirements maximizing the use of evidence based and best practice treatment models and/or industry standards. Ensure that services are designed and delivered in a manner that facilitates progress toward identifiable client goals while maintaining a reasonable degree of client satisfaction. • Ensure that all legal, regulatory, and contractual requirements applicable to the Program are adhered to and/or delivered, including compliance with program certifications. • Oversee, assist, monitor and provide direction to staff in the planning, development, reviewing, and implementation of client care, client services and record keeping. • Provide crisis intervention and crisis management services as needed. • Ensure services are delivered with cultural sensitivity and in the preferred language of client/family receiving support services. • Track and report engagement efforts by attendance, race, ethnicity, age and when possible address/location/community.
Crisis Workers/Social Workers	<ul style="list-style-type: none"> • Employees with relevant lived experience. • Masters in social work or licensed LCSW. • Provide input to the Clinician and other members of IHART in the development of client and family member policies. • Represent client and family members within the mental health system and provide individual support and accurate information to assist families or support persons interacting with the system, community supports and services. Assure that services are delivered with cultural sensitivity and in the preferred language of the family receiving support services. • Provide accurate and relevant information to the client and family members regarding legal processes in the mental health system.
EMTs	<ul style="list-style-type: none"> • Employee with EMT/paramedic or Registered Nursing license. • Make decisions regarding transportation of any person to a non-emergency medical care provider, shelter, or to an alcohol, drug, or mental health treatment facility. • Respond to a broad range of non-life-threatening medical calls and situations without law enforcement.
Administrative Specialist/Data Analyst	<ul style="list-style-type: none"> • Work with VPD Program Coordinator to prepare budgets within assigned program(s), monitor expenses to operate within budgets assuring that financial procedures and controls are adhered to by program staff. • Manages all administrative and clinical record-keeping tasks. • Manage vehicle maintenance calendar. • Schedule and facilitate team meetings.
Mental Health Rehabilitation Specialist	<ul style="list-style-type: none"> • Outreach to collateral agencies and community members (as appropriate) • Provide psychoeducation to residents and family/social supports • Assess residents biosocial history and current presenting strengths, risks, and challenges • Provide crisis intervention modalities • Provide Intensive Care Coordination • Provide Rehabilitation Counseling

VI. Staffing Restrictions

- A. Consultant represents that it has employees who have experience and training to provide services as described in a reasonable and responsible manner. The City relies upon this representation in entering into this contract. Consultant shall facilitate a background check

of prospective employees and shall inform prospective employees that their full name, date of birth, 'driver's license number, and other information needed will be provided to the VPD for any necessary background and security clearances. These clearances are needed before using a police radio or operating a City vehicle. All employees will be trained to operate the police radio.

- B. During the provision of patrol, crisis intervention, and transportation services under this contract, the City provided vehicle(s) shall be staffed by at least two (2) persons per vehicle. At least one (1) person shall be currently certified as an Emergency Medical Technician, Paramedic or Registered Nurse, and (1) person shall be a Crisis/Social Worker. The EMT/paramedic shall serve as a transportation officer. The transportation officer shall make the final decision regarding transportation of any person to a non-emergency medical care provider, shelter, or to an alcohol, drug, or mental health treatment facility, unless the transportation officer receives direction from VPD on where to transport the person.
- C. Except for a trainee observer actively involved in a program leading to employment by the City of Vallejo or one of the consultants, no person shall ride in the vehicle except for employees assigned to IHART employees of the City of Vallejo, employees who are providing services under this contract and persons being transported to services or a treatment facility. The Vallejo Police Department Police Chief or his/her department designee may approve ride-a-longs under special circumstances when they assist with the needs of the team. At no time shall more than four (4) persons employed by, or under training with IHART ride in the vehicle. This does not include a patient being transported in the vehicle. The City reserves the right to reject any employee of consultant and/or its trainee observer from riding in the vehicle or participating in the 'consultant's provision of services under this contract, on the basis of the 'individual's driving record, criminal history record, or their inability to fulfill the requirements of the position. Consultant shall immediately notify the VPD Program Director (VPD Supervisor) should any employee providing services under this contract be arrested or identified as being under criminal investigation.

VII. Service Exclusions/Restrictions

If there is any indication of violence or weapons involved with a call for service, then IHART cannot respond. IHART personnel are not armed and do not perform any law enforcement duties. Any time a request for service involves a crime, a potentially hostile person, a potentially dangerous situation (to the subject or the public in general) or an emergency medical problem the call is not appropriate for IHART, and will be referred to the Vallejo Police Department and/or Fire/EMS for dispatch. IHART is only available inside Vallejo city limits unless the VPD Chief has approved traveling outside the city limits. IHART cannot transport subjects that require a wheelchair or children that require a car seat.

VIII. Use of Equipment

- A. The City will provide IHART with a modified passenger van type vehicle and portable radios for use during the duration of this contract. Equipment shall be provided in good working order and the consultant agrees to return any vehicle(s), radios, and other equipment the City agrees to provide the consultant for program use, in good working order and general condition at the completion of the contract. The City shall provide necessary fuel, maintenance, and repairs of equipment, except the consultant shall bear any costs of any equipment repair necessary due to deliberate, repetitive, or grossly negligent acts by employees of the consultant. The City shall provide ongoing maintenance for the equipment according to standard maintenance schedules.
- B. All IHART personnel will keep their radios on and at a volume to hear dispatch

communications. If a call for service dictates a quiet environment, one radio must be kept on and at a volume so that IHART personnel can hear and acknowledge dispatch. If a radio does not work properly, the consultant will make immediate arrangements with VPD to have the radio repaired or replaced. The consultant will notify the VPD Program Coordinator or Program Director when a radio or vehicle is out of service for maintenance.

- C. IHART personnel will not carry any firearms, as defined by California Penal Code section 16520, or dirk or dagger as defined by California Penal Code section 21310, or pepper spray, upon their person while working.
- D. Consultant will ensure employees wear the appropriate uniform clearly identifying them as a member of IHART. The uniform will be approved by the City of Vallejo and Consultant will be reimbursed as outlined in Exhibit B.

IX. Training

The City shall provide IHART personnel with applicable training in the use of the City vehicle, radio procedures, and other training needed for the successful implementation of this Program. Consultant agrees that its employees providing the services under this contract will have successfully completed any of the City-required training in a reasonable period and subject to City approval.

X. Services Guidelines

- A. While providing services in accordance with this contract, all IHART personnel shall observe the following rules:
 - 1. IHART personnel shall not use force while observing, contacting, detaining or transporting persons unless such force is necessary for the protection of a person from bodily harm, and a police officer cannot be summoned or cannot respond quickly enough to provide protection.
 - 2. IHART personnel shall summon a police officer when a dangerous situation appears to exist. Personnel shall request VPD dispatch to have an ambulance respond whenever it appears the person(s) contacted need emergency medical treatment.
 - 3. IHART personnel shall not provide emergency medical transportation to injured or ill persons. The IHART EMT/paramedic may provide first aid and/or basic life support to person(s) within the scope of their training. IHART personnel may provide courtesy transportation to persons evaluated by the IHART EMT/paramedic if the patient is determined to not need or refuses to receive medical transport by ambulance.
 - 4. Under no circumstances shall the City vehicles be used by IHART for personal use or for the transportation of intoxicated person(s) to their place or residence, nor shall it be driven outside the designated geographic corporate boundaries of the City of Vallejo or the County of Solano except at the direction of VPD dispatch, police supervisor, or fire supervisor. The vehicles shall be parked at the designated IHART office or City Corp/Fleet facility when not in-service.

XI. Vehicular Accident Report

- A. If an IHART team member is involved in a motor vehicle accident in a City vehicle, the following steps should occur:
 - 1. If the accident involves an injury, contact VPD dispatch or 9-1-1 as quickly as possible. If the accident does not involve an injury, but does involve a traffic violation, another vehicle, or damage to private property, call the police non-emergency business number, 707-552-3285, your immediate supervisor, and the VPD Program Coordinator or Program Director.

2. Do not leave the scene of the accident until instructed to do so by your supervisor. If another vehicle is involved, remain at the scene and obtain all necessary insurance information. A police supervisor must be notified to respond to document an on-duty employee vehicle collision incident report. Failure to notify a police supervisor immediately after an accident and/or any negligent damage may result in damages being repaired at the 'consultant's expense.
 3. File a traffic collision report with the VPD if the accident involves another vehicle, regardless of the dollar amount of damage or extent of injury.
- B. The VPD Fleet Manager will provide instructions regarding the transportation and repair of the damaged vehicle. Any damage to a city vehicle should be reported to a supervisor and the VPD Program Coordinator.
 - C. Consultant agrees to use the city vehicles only when they are in service as mobile crisis intervention team vehicles, or when they are transporting the vehicles to and from maintenance. When IHART vehicles are being used for these functions listed above, they shall notify dispatch of their service type, beginning of their shift, to and from calls, at the end of their shift, and to and from maintenance. Any use of the vehicles outside its IHART intended purpose is prohibited.
 - D. Use of drugs and/or alcohol by the consultant's employees assigned to the IHART, observer trainees, paramedics, officers or agents while on duty to provide the services under this contract, and/or reporting to duty with a noticeable presence or effects of alcohol or drugs is prohibited.

XII. Disposition of Contraband

All drugs, paraphernalia, and alcohol discovered by during IHART personnel's duties shall be removed from patients by IHART personnel before transport. Personnel shall make all reasonable efforts to discover and remove weapons and other objects capable of being used to inflict injury prior to transportation. IHART personnel shall ensure security of these items in the vehicle and shall inventory each item as it is secured. At the conclusion of the contact, personnel shall submit any contraband collected to VPD and reconcile items against the inventory list maintained.

XIII. Cooperative Planning Requirements

Consultant recognizes that planning within the City and other state and local agencies is essential to the success of a coordinated service delivery system. The consultant agrees to attend and participate in a reasonable number of meetings and planning efforts initiated by the City, and to provide non-confidential data already in the 'consultant's possession which may be required by the City and is reasonably necessary to achieve compliance with City programmatic goals. The consultant agrees to maintain open and responsive working relations with the Vallejo Police Department, the Vallejo Fire Department, and the City of Vallejo.

XIV. Statistical Reporting

Each month, IHART Program Manager will provide the VPD Program Coordinator with a summary of calls. The report will include if the activity was a VPD or VFD divert (IHART handling instead of VPD or VFD personnel) or if it was a joint response; time on call; disposition, the transport-pick up location, patient problem, time, estimate age of client, sex of client, race/ethnicity of client, language spoken, destination of transport, any pertinent history/treatment, and all of the criteria established by the VPD Program Coordinator.

Consultant represents it has:

- 1) Experience successfully providing culturally responsive and linguistically appropriate services and resources to our City's diverse individuals and families;
- 2) Through a collaborative approach, demonstrate capacity for service delivery across all neighborhoods of the City of Vallejo;
- 3) Experience collaborating with other community-based organizations and a commitment to building a network of providers and resources;
- 4) Successful equity process design and delivery experience, ensuring cultural relevance of engagement and services.

Consultant agrees to the following:

Quarterly Program benchmarking and recommendations that reflect a systems-level approach as well as ongoing data collection and analysis for internal continuous improvement to be provided to the City Representation.

EXHIBIT B
COMPENSATION

1. Consultant's Compensation.

A. Services: City agrees to pay Consultant, at the rate(s) specified in Attachment 1 of Exhibit B for a total not to exceed of nine hundred and twelve thousand four hundred sixty three dollars (\$912,463.00), including reimbursable expenses.

Consultant shall notify City in writing no later than thirty (30) days prior to the estimated date when Consultant will have billed City the maximum payment amount permitted under this Agreement, and Consultant shall provide City with an estimate of the additional compensation required to complete the project.

B. Additional Services:

1. Additional Services are those services related to the scope of Services of Consultant as set forth in Exhibit A but not anticipated at the time of execution of this Agreement. Additional Services shall be provided only when a Supplemental Agreement authorizing such Additional Services is approved by the City Manager, or his or her designee. City reserves the right to perform any Additional Services with its own staff or to retain other Consultants to perform said Additional Services.

2. Consultant's compensation for Additional Services shall be based on the total number of hours spent on Additional Services multiplied by the employees' appropriate billable hourly rate as established below. City, at its option, may negotiate a fixed fee for some or all Additional Services as the need arises. Where a fixed fee for Additional Services is established by mutual Agreement between City and Consultant, compensation to Consultant shall not exceed the fixed fee amount.

2. Appropriate Billable Hourly Rates for Services and Additional Services.

Consultant's billable hourly rates shall be as listed in Attachment 1 of Exhibit B, attached hereto and incorporated herein by this reference.

3. Consultant's Reimbursable Expenses. Reimbursable Expenses shall be limited to actual reasonable expenditures of Consultant for expenses that are necessary for the proper completion of the Services and shall only be payable if specifically authorized in advance by City.

4. Payments to Consultant.

A. Payments to Consultant shall be made within a reasonable time after receipt of Consultant's invoice, said payments to be made in proportion to services performed. Consultant may request payment on a monthly basis. Consultant shall be responsible for the cost of supplying all documentation necessary to verify the monthly billings to the satisfaction of City.

B. All invoices submitted by Consultant shall contain the following information:

1. Description of services billed under this invoice
2. Date of Invoice Issuance
3. Sequential Invoice Number
4. City's Purchase Order Number (if issued)
5. Social Security Number or Taxpayer Identification Number
6. Amount of this Invoice (Itemize all Reimbursable Expenses")
7. Total Billed to Date

C. Items shall be separated into Services and Reimbursable Expenses. Billings that do not conform to the format outlined above shall be returned to Consultant for correction. City shall not be responsible for delays in payment to Consultant resulting from Consultant's failure to comply with the invoice format described above.

D. Request for payment shall be sent to:

Financial Management Section
Police Department
111 Amador Street
Vallejo CA 94590
Vpd.finance@cityofvallejo.net

5. Accounting Records of Consultant. Consultant shall maintain for three (3) years after completion of all services hereunder, all records under this Agreement, including, but not limited to, records of Consultant's direct salary costs for all Services and Additional Services performed under this Agreement and records of Consultant's Reimbursable Expenses, in accordance with generally accepted accounting practices. Consultant shall keep such records available for audit, inspection and copying by representatives of the City's Finance Department or other government agencies during regular business hours upon twenty four (24) hours' notice.

The obligations of Consultant under this section shall survive this Agreement.

6. Taxes. Consultant shall pay, when and as due, any and all taxes incurred

as a result of Consultant's compensation hereunder, including estimated taxes, and shall provide City with proof of such payments upon request.

7. Taxpayer Identification Number. Consultant shall provide City with Consultant's complete Request for Taxpayer Identification Number and Certification, Form W-9, as issued by the Internal Revenue Service, and any other State or local tax identification number requested by City.

ATTACHMENT 1 OF EXHIBIT B**IHART Program Budget
12-hour model**

Personnel	Full Year Salary & Benefits
Field Staff: EMTs and Crisis Workers (11,440 hours)	\$550,333
Program Manager (1 FTE)	\$127,300
Administrative Assistant (.5 FTE)	\$46,900
Mental Health Rehab Specialist (1 FTE)	\$107,200
Division Director (.1 FTE)	\$12,730
Total Personnel Cost	\$844,463
Non-Personnel Expenses	Total Allocated
Office Expenses	\$6,400
Technology	\$15,000
Phones, emails, etc.	\$10,000
Misc Costs including medical supplies and uniforms	\$10,600
Client related expenses	\$15,000
Internal training costs	\$4,000
Marketing & Outreach	\$7,000
Total Non-Personnel Cost	\$68,000
<u>Total Program Cost</u>	<u>\$912,463</u>

EXHIBIT C

INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of this Agreement, including any extensions thereto, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by the Consultant, their agents, representatives, or employees or subcontractors.

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

A. Insurance Services Office form number GL 0002 covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).

B. Insurance Services Office form number CA 0001 covering Automobile Liability, code 1 any auto and endorsement CA 0025.

C. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

D. Professional Liability insurance appropriate to the Consultant's profession (Errors and Omission).

E. Sexual Abuse & Molestation insurance coverage

2. Minimum Limits of Insurance. Consultant shall maintain limits no less than:

A. General Liability: \$5,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

B. Automobile Liability: \$5,000,000 per accident for bodily injury and property damage.

C. Workers' Compensation and Employer's Liability: \$1,000,000 per accident for bodily injury or disease. If Consultant is not subject to California Workers' Compensation requirements, Consultant shall file a completed certificate of

exemption form which may be obtained from the City prior to commencing any activity authorized hereunder.

D. Professional Liability (Errors and Omission): \$3,000,000 combined single limit per occurrence, and annual aggregate.

E. Sexual Abuse & Molestation: \$3,000,000 per occurrence coverage.

3. Deductible and Self-Insured Retention. Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City of Vallejo, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4. Other Insurance Provisions. The general liability and automobile liability policies, as can be provided, are to contain, or be endorsed to contain, the following provisions:

A. The City of Vallejo, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects; liability, including defense costs, arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City of Vallejo, its officers, officials, employees, agents or volunteers. The insurance is to be issued by companies licensed to do business in the State of California.

B. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City of Vallejo, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City of Vallejo, its officers, officials, employees, agents, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

C. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officers, officials, employees, agents, or volunteers.

D. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

E. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in

coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

F. The workers' compensation and employer's liability policy required hereunder shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against City, its officers, officials, employees, agents and volunteers, which might arise by reason of payment under such policy in connection with Consultant's performance under this Agreement.

5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

6. Verification of Coverage. Consultant shall furnish the City with certificates of insurance and original endorsements effecting general and automobile liability insurance coverage required by this clause. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the City before work commences.

7. Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

8. Payment Withhold. City will withhold payments to Consultant if the certificates of insurance and endorsements required in Paragraph F, above, are canceled or Consultant otherwise ceases to be insured as required herein.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
FELTON INSTITUTE

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **NON-PROFIT ORGANIZATION**

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) **non-pro**
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1005 Atlantic Avenue

6 City, state, and ZIP code
Alameda CA 94501

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

9	4	-	1	1	5	6	5	3	0
---	---	---	---	---	---	---	---	---	---

Part II Certification

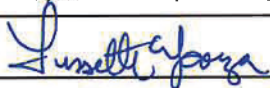
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶



Date ▶

11/24/24

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



City of Vallejo

Processing Center

Guest

Home

Report a Problem

Getting Started → Registration → Contacts → **Review / Submit**

Business License Online Application

Print Application

Date

1/25/2024 2:51:54 PM

Confirmation #

008392

Online Profile Created

An online profile has been created. You can use the following information to sign in to your profile on this website to check the status of your application.

Email Address:

egebreab@felton.org

Password:

680512

Registration Information

Business Name (DBA)

Felton Instittute

Corporate Name (if applicable)

Felton Insittute

Business Address

2 FLORIDA ST, VALLEJO, CA 94590-5099



City of Vallejo

Processing Center

Business Type

Service Stations

Please describe your business in detail

Social-Services

Ownership Type

Non-Profit

Employee Count

10

Enter the total yearly income from all sales and/or services before any deductions (estimate if this is a brand new business).

0

Start Date in City of Vallejo

01/23/2024

Business Phone

(510) 844-8244 x450

Mobile Phone

Website

<https://felton.org>

Email Address

egebreab@felton.org

State Board of Equalization Permit Number

Federal Employee ID#

94-1156530

State Employee ID#

Contact Preference

By Mail

SIC Code

8399001 - Social Services, Not Elsewhere Classified



City of Vallejo
Processing Center

State License Type

State License Expire Date

Additional Information

Stormwater ID Type - Based on your SIC code, your business is required to have a Stormwater Permit issued by the State Water Board. Please select the permit type.

Stormwater Number - Please provide the number for the type specified. If you selected "Other," provide a reason.

Mobile Vendors- Product or Service Sold

Mobile Vendors- Overnight Address of Vehicle

Mobile Vendors- Registered Owner of Vehicle

Mobile Vendors- Description of Logo (may attach photo)

Mobile Vendors- Make of Vehicle

Mobile Vendors- Year

Mobile Vendors- Color

Mobile Vendors- Serial #

Mobile Vendors- Previous License?

No

Mobile Vendors- City where previous license obtained

Mobile Vendors- Date

Mobile Vendors- Has the license/franchise previously been revoked/suspended?

No

Mobile Vendors- Reason for Suspension, if Yes



City of Vallejo

Processing Center

Mobile Vendors- Does your business provide a mobile service (such as pet grooming, power washing, car detailing, painters, carpet cleaners, mobile mechanic, other)? Please list all that apply.

Do you plan to sell or serve food? (Includes pre-packaged)
No

If serving food, how many seats?

Do you plan to sell or serve alcoholic beverages?
No

ABC License number

Conditions included? (If yes, please attach to application)
No

Does your business have amusement machines, video games, vending machines, jukebox and/or pool tables?
No

If yes, how many?

Type

Owner

Do you plan to sell tobacco products/paraphernalia?
No

Do you plan to operate a Smoking Lounge?
No

Will you sell, distribute, use, grow, store or transport Marijuana or Medical Marijuana?
No

Will you have Music, Dancing, Performers or Adult Entertainment? If yes, please list all that apply.
no



City of Vallejo

Processing Center

No

Will you engage in fundraising?

No

Will you deal in coins, firearms, jewels or second-hand property?

No

Building and Facility Info- Property Owners Name

Solano County

Building and Facility Sq Ft.

2500

Is there a warehouse on site?

No

Do you own or rent/lease your business property?

Rent/Lease

Will you manage or produce bio-hazardous materials or waste?

No

Will you use, store, distribute, or transport chemicals (new or waste state)?

No

Owners and Contacts

Owner

Al Gilbert

(510) 844-8244 x450

1005 ATLANTIC AVE

ALAMEDA, CA 94501-1148

Emergency Contact

Efrem Gebreab

(510) 844-8244 x450

1005 ATLANTIC AVE

ALAMEDA, CA 94501-1148



City of Vallejo

Processing Center

Declaration: I hereby declare under penalty of perjury that the information to be provided for this application is true and correct.

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Declaration.

Preparer Name:

Efrem T. Gebreab

Preparer Phone:

(510) 844-8244 x450

Contact Us

Email

vallejo@hdlgov.com

Phone

(707) 302-6074

Operating Hours

Monday-Friday

8:00 a.m. - 5:00 p.m. PT

Address

City of Vallejo

Processing Center

8839 N Cedar Ave #212 Fresno, CA 93720



City of Vallejo

Processing Center



ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED Felton Institute 1005 Atlantic Ave Alameda, CA 94501	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Policy Term: 7/1/2023 to 7/1/2024
 Policy #: PHSD1802098
 Carrier: Philadelphia Indemnity Insurance Company
 Employee theft: Limit:\$3,000,000 ,Deductible:\$25,000
 ERISA: Limit:\$500,000
 Forgery or alteration: Limit:\$3,000,000 ,Deductible:\$25,000
 Inside the Premises – Money, Securities and Other Property Limit: \$25,000, Deductible: \$2,500
 Outside the Premises – Money, Securities and Other Property

Policy : Cyber Liability
 Policy Term: 7/1/2023 to 7/1/2024
 Policy #: H23NGP226794-00
 Carrier: Houston Casualty Company
 Multimedia Liability Coverage: Limit: \$5,000,000, Deductible: \$25,000
 Security and Privacy Liability Coverage: Limit: \$5,000,000, Deductible: \$25,000

Policy: Directors & Officers Liability
 Policy Term: 7/1/2023 to 7/1/2024
 Policy #: 2023-01808-DO-NPO
 Carrier: Nonprofits' Insurance Alliance of CA
 Limit: \$1,000,000, Aggregate:\$2,000,000, Retention:\$75,000

Policy: Excess Cyber Liability
 Policy Term: 7/1/2023 to 7/1/2024
 Policy #: 2-CIA-CA-17E-S0112452-01
 Carrier: Accredited Specialty Insurance Company
 Aggregate Limit: \$5,000,000

Nonprofits' Insurance Alliance of CA - A.M. Best #: 011845

\$5M Umbrella goes over the Professional Liability increasing the limit to \$6M/\$7M.

The City of Vallejo, its officers, officials, employees, agents and volunteers are named additional insured on General Liability and Auto Liability with respect to the operations of the named insured. The insurance provided in the Commercial General Liability policies are primary and any other insurance shall be excess only and not contributing. Waiver of Subrogation on worker compensation applies in favor of certificate holder. Endorsement to follow



RE: Quality Comp, Inc.—Self-Insured Workers’ Compensation Group

To Whom It May Concern:

As proof of workers’ compensation coverage, I would like to provide you with the attached Certificate of Consent to Self-Insure issued to Quality Comp, Inc. by the California Department of Industrial Relations, Office of Self-Insurance Plans. This Certificate carries an effective date of December 1, 2004 and does not have an expiration date. The Quality Comp, Inc. program has excess insurance coverage with Safety National Casualty Corporation. Safety National is a fully licensed and admitted writer of Excess Workers’ Compensation Insurance in the State of California (NAIC #15105). The company is rated “A++ Superior” Category “XV” by A.M. Best & Company.

Specific Excess Insurance

Excess Workers’ Compensation: Statutory per occurrence excess of \$500,000

Employers Liability: \$1,000,000 Limit

Term of Coverage

Effective Date: January 1, 2024

Expiration: January 1, 2025

Please contact me if you have any questions or require additional information. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline Harris".

Jacqueline Harris

Director of Underwriting

RPS Monument

STATE OF CALIFORNIA
DEPARTMENT OF INDUSTRIAL RELATIONS
OFFICE OF THE DIRECTOR

NUMBER 4515

CERTIFICATE OF CONSENT TO SELF-INSURE

Quality Comp, Inc.

THIS IS TO CERTIFY, That (a corporation)

has complied with the requirements of the Director of Industrial Relations under the provisions of Sections 3700 to 3705, inclusive, of the Labor Code of the State of California and is hereby granted this Certificate of Consent to Self-Insure.

This certificate may be revoked at any time for good cause shown.*



EFFECTIVE:

THE 1st DAY OF December, 2004

Mark T. Johnson
MARK T. JOHNSON
MANAGER

DEPARTMENT OF INDUSTRIAL RELATIONS
OF THE STATE OF CALIFORNIA

John M. Rea
JOHN M. REA
DIRECTOR

*of Certificate.—“A certificate of consent to self-insure may be revoked by the Director of Industrial Relations at any time for good cause after a cause includes, among other things, the impairment of the solvency of such employer, the inability of the employer to fulfill his obligations, or the practice by such employer or his agent in charge of the administration of obligations under this division of any of the following: (a) Habitually and as a matter of practice and custom inducing claimants for compensation to accept less than the compensation due or making it necessary for them to resort to proceedings against the employer to secure the compensation due; (b) Discharging his compensation obligations in a dishonest manner; (c) Discharging his compensation obligations in such a manner as to cause injury to the public or those dealing with him.” (Section 3702 of Labor Code.) The Certificate may be revoked for noncompliance with Title 8, California Administrative Code, Group 2—Administration of Self-Insurance.



**DEPARTMENT OF INDUSTRIAL RELATIONS
OFFICE OF SELF-INSURANCE PLANS**

11050 Olson Drive, Suite 230
Rancho Cordova, CA 95670
Phone No. (916) 464-7000
FAX (916) 464-7007



CERTIFICATION OF SELF-INSURANCE OF WORKERS' COMPENSATION

TO WHOM IT MAY CONCERN:

This certifies that Certificate of Consent to Self-Insure No. **4515** was issued by the Director of Industrial Relations to:

Quality Comp, Inc.

under the provisions of Section 3700, Labor Code of California with an effective date of **December 1, 2004**. The certificate is currently in full force and effective.

Dated at Sacramento, California
This day the 13th of December 2023

A handwritten signature in blue ink, appearing to read "Lyn Asio Booz".

Lyn Asio Booz, Chief

ORIG: Jackie Harris
Director Of Underwriting
Risk Placement Services | Rps Monument
7 Great Valley Parkway
Malvern, Pa 19355

NUMBER : INT-4515-0150

STATE OF CALIFORNIA
DEPARTMENT OF INDUSTRIAL RELATIONS
OFFICE OF THE DIRECTOR

INTERIM
CERTIFICATE OF CONSENT TO SELF-INSURE
FELTON INSTITUTE

THIS IS TO CERTIFY, That

STATE OF INCORPORATION CA TAX ID NO 94-1156530

is hereby granted this Interim Certificate of Consent to Self-Insure for workers' compensation liabilities from the effective date of this certificate January 1, 2023 to expiration date of June 30, 2023, pursuant to Sections 3700 to 3705, inclusive, of the Labor Code of the State of California and Section 15205 of Title 8, California Code of Regulations. Said Interim Certificateholder is a subsidiary or affiliate of

QUALITY COMP, INC.

which has been issued Certificate to Self Insure 4515 by the Director of Industrial Relations; said certificate remains in full force and effect; and, as the master certificateholder is fully responsible for all benefits due from claims of the Interim Certificate party herein named during the period of this Interim Certificate.

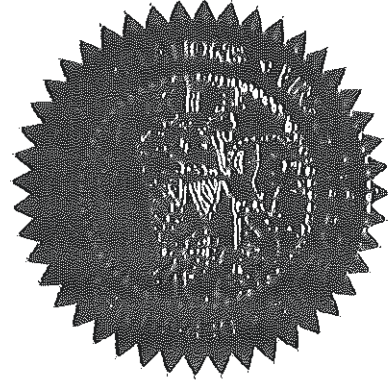
DEPARTMENT OF INDUSTRIAL RELATIONS
OF THE STATE OF CALIFORNIA

Lyn Asio Booz for

LYN ASIO BOOZ, CHIEF

Katrina S. Hagen

KATRINA S. HAGEN, DIRECTOR



POLICY NUMBER: 2023-01808

COMMERCIAL GENERAL LIABILITY

Named Insured: Felton Institute; dba: Family Service Agency*

CG 20 10 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization that you are required to add as an additional insured on this policy, under a written contract or agreement currently in effect, or becoming effective during the term of this policy. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.	All insured premises and operations.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



A Head for Insurance. A Heart for Nonprofits.

POLICY NUMBER: 2023-01808

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED
PRIMARY AND NON-CONTRIBUTORY
ENDORSEMENT FOR PUBLIC ENTITIES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

A. Section II – WHO IS AN INSURED is amended to include:

- 4. Any public entity as an additional insured, and the officers, officials, employees, agents and/or volunteers of that public entity, as applicable, who may be named in the Schedule above, when you have agreed in a written contract or written agreement presently in effect or becoming effective during the term of this policy, that such public entity and/or its officers, officials, employees, agents and/or volunteers be added as an additional insured(s) on your policy, but only with respect to liability for “bodily injury”, “property damage” or “personal and advertising injury” caused, in whole or in part, by:
 - a. Your negligent acts or omissions; or
 - b. The negligent acts or omissions of those acting on your behalf;

in the performance of your ongoing operations.

No such public entity or individual is an additional insured for liability arising out of the sole negligence by that public entity or its designated individuals. The additional insured status will not be afforded with respect to liability arising out of or related to your activities as a real estate manager for that person or organization.

B. Section III – LIMITS OF INSURANCE is amended to include:

- 8. The limits of insurance applicable to the public entity and applicable individuals identified as an additional insured(s) pursuant to Provision A.4. above, are those specified in the written contract between you and that public entity, or the limits available under this policy, whichever are less. These limits are part of and not in addition to the limits of insurance under this policy.

C. With respect to the insurance provided to the additional insured(s), Condition 4. Other Insurance of SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS is replaced by the following:

4. Other Insurance

a. Primary Insurance

This insurance is primary if you have agreed in a written contract or written agreement:

- (1) That this insurance be primary. If other insurance is also primary, we will share with all that other insurance as described in c. below; or



A Head for Insurance. A Heart for Nonprofits.

POLICY NUMBER: 2023-01808

- (2) The coverage afforded by this insurance is primary and non-contributory with the additional insured(s)' own insurance.

Paragraphs (1) and (2) do not apply to other insurance to which the additional insured(s) has been added as an additional insured or to other insurance described in paragraph **b.** below.

b. Excess Insurance

This insurance is excess over:

1. Any of the other insurance, whether primary, excess, contingent or on any other basis:
 - (a) That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";
 - (b) That is fire, lightning, or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;
 - (c) That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises temporarily occupied by you with permission of the owner; or
 - (d) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of **SECTION I – COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE.**
 - (e) Any other insurance available to an additional insured(s) under this Endorsement covering liability for damages which are subject to this endorsement and for which the additional insured(s) has been added as an additional insured by that other insurance.
- (1) When this insurance is excess, we will have no duty under Coverages **A** or **B** to defend the additional insured(s) against any "suit" if any other insurer has a duty to defend the additional insured(s) against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured(s)' rights against all those other insurers.
- (2) When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:
 - (a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
 - (b) The total of all deductible and self-insured amounts under all that other insurance.
- (3) We will share the remaining loss, if any, with any other insurance that is not described in this **Excess Insurance** provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Methods of Sharing

If all of the other insurance available to the additional insured(s) permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any other the other insurance available to the additional insured(s) does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

Certificate Of Completion

Envelope Id: 4C23276A95B64F559B9407CFD2AFFB66	Status: Completed
Subject: IHART Felton Institute Professional Services Agreement	
Source Envelope:	
Document Pages: 54	Signatures: 6
Certificate Pages: 6	Initials: 7
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Caitlyn Nguyen
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	555 Santa Clara St
	Vallejo, CA 94590
	caitlyn.nguyen@cityofvallejo.net
	IP Address: 71.128.39.127

Record Tracking

Status: Original	Holder: Caitlyn Nguyen	Location: DocuSign
2/5/2024 2:26:45 PM	caitlyn.nguyen@cityofvallejo.net	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Vallejo	Location: DocuSign

Signer Events

Bonnie Mirante
 bonnie.mirante@cityofvallejo.net
 Administrative Manager
 City of Vallejo
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:


 01FC22C261FD4CA...
 Signature Adoption: Pre-selected Style
 Using IP Address: 71.128.39.127

Timestamp

Sent: 2/5/2024 2:35:51 PM
 Viewed: 2/5/2024 2:41:22 PM
 Signed: 2/7/2024 11:14:24 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign


Jason Ta
 jason.ta@cityofvallejo.net
 Deputy Chief of Police
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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 Signature Adoption: Pre-selected Style
 Using IP Address: 71.128.39.127

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 Signed: 2/7/2024 1:39:28 PM

Electronic Record and Signature Disclosure:
 Accepted: 2/7/2024 1:39:13 PM
 ID: ad5c22c8-cd11-48f2-afd5-e14f9abef9f5


Armond Sarkis
 armond.sarkis@cityofvallejo.net
 Risk Manager
 City of Vallejo
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 F1CF2295B5CF441...
 Signature Adoption: Pre-selected Style
 Using IP Address: 73.222.50.107

Sent: 2/7/2024 1:39:31 PM
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 Viewed: 2/14/2024 12:38:03 PM
 Signed: 2/14/2024 12:40:37 PM

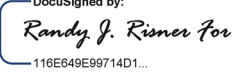
Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Allen French
 allen.french@cityofvallejo.net
 Purchasing Manager
 City of Vallejo
 Security Level: Email, Account Authentication (None)

DS

 Signature Adoption: Pre-selected Style
 Using IP Address: 71.128.39.127


Sent: 2/14/2024 12:40:39 PM
 Viewed: 2/14/2024 1:27:43 PM
 Signed: 2/14/2024 1:27:51 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Randy J. Risner For randy.risner@cityofvallejo.net Chief Assistant City Attorne Security Level: Email, Account Authentication (None)</p>	<p>DocuSigned by:  116E649E99714D1...</p> <p>Signature Adoption: Pre-selected Style Using IP Address: 71.128.39.127</p>	<p>Sent: 2/14/2024 1:27:54 PM Viewed: 2/14/2024 1:49:16 PM Signed: 2/14/2024 1:49:49 PM</p>

Electronic Record and Signature Disclosure:
Accepted: 12/8/2020 9:16:27 AM
ID: 2e72faa4-09b6-4a4c-b35a-dc1ed470f768

Michael Malone
mike.malone@cityofvallejo.net
City Manager
Security Level: Email, Account Authentication (None)

DocuSigned by:

17F458EA334440...

Signature Adoption: Pre-selected Style
Using IP Address: 99.185.3.223
Signed using mobile

Sent: 2/14/2024 1:49:51 PM
Viewed: 2/14/2024 3:41:29 PM
Signed: 2/14/2024 3:41:40 PM

Electronic Record and Signature Disclosure:
Accepted: 4/12/2020 2:08:19 PM
ID: a860947a-3e66-4b93-b9ec-f5e39f7bbae0

Dawn G. Abrahamson
dawn.abrahamson@cityofvallejo.net
City Clerk
City of Vallejo
Security Level: Email, Account Authentication (None)

DocuSigned by:

1489DDA6695D425...

Signature Adoption: Pre-selected Style
Using IP Address: 108.206.152.73
Signed using mobile

Sent: 2/14/2024 3:41:43 PM
Resent: 2/15/2024 8:35:01 AM
Viewed: 2/15/2024 8:46:17 AM
Signed: 2/15/2024 8:46:39 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Deena York
deena.york@cityofvallejo.net
Security Level: Email, Account Authentication (None)

COPIED

Sent: 2/14/2024 1:27:54 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Narcissa Wilson
Narcissa.wilson@cityofvallejo.net
Planning
City of Vallejo
Security Level: Email, Account Authentication (None)

COPIED

Sent: 2/14/2024 1:49:51 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Angelina Joya angelina.joya@cityofvallejo.net Deputy City Clerk City of Vallejo Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/15/2024 8:46:41 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/5/2024 2:35:51 PM
Envelope Updated	Security Checked	2/7/2024 10:52:20 AM
Envelope Updated	Security Checked	2/7/2024 10:52:20 AM
Certified Delivered	Security Checked	2/15/2024 8:46:17 AM
Signing Complete	Security Checked	2/15/2024 8:46:39 AM
Completed	Security Checked	2/15/2024 8:46:41 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Vallejo (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Vallejo:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: naveed.ashraf@cityofvallejo.net

To advise City of Vallejo of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at naveed.ashraf@cityofvallejo.net and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Vallejo

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to naveed.ashraf@cityofvallejo.net and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Vallejo

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to naveed.ashraf@cityofvallejo.net and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Vallejo as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Vallejo during the course of your relationship with City of Vallejo.



555 Santa Clara Street · Vallejo · CA · 94590

Via Certified United States Mail and E-Mail: rwilliamson@felton.org

December 31, 2024

Felton Institute
1005 Atlantic Avenue
Alameda, CA 94501
Attn.: Rayvon Williamson, Program Manager

Re: Notice of Exercise of Term Extension

Dear Mr. Williamson:

Pursuant to section 16 of the Consultant and Professional Services Agreement between Felton Institute and the City of Vallejo, dated January 24, 2024 ("Agreement"), please consider this letter as notice that the City of Vallejo is exercising its right to extend the term of Agreement for an interval of one year.

This extends the term of Agreement to January 31, 2026.


Sincerely,

Signed by:

0F60CAE6778840F...
Andrew Murray
City Manager

**APPROVED BY CITY COUNCIL ON 05/13/25
PENDING EXECUTION**

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

**FIRST AMENDMENT TO THE
CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF VALLEJO AND
FELTON INSTITUTE**

This First Amendment to the Consultant and Professional Services Agreement (the “First Amendment”) is entered into this _____ day of May 2025 by and between the City of Vallejo, a California municipal corporation (“City”), and Felton Institute (“Felton”), a California nonprofit public benefit corporation.

WHEREAS, the City and Felton entered into a Consultant and Professional Services Agreement dated January 24, 2024 (the “Agreement”), for Felton to provide various services through January 31, 2025, related to the IHART (Integrated Health and Resource Team) Program, for a total not to exceed amount of \$912,463; and

WHEREAS, on December 31, 2024, as authorized by section 16 of the Agreement, the City exercised its right to extend the term of the Agreement for one year (“First Amendment”) to January 31, 2026; and

WHEREAS. The purpose of this First Amendment is to increase Felton’s available budget by \$200,000, to a total of \$1,112,463.

NOW THEREFORE, the City and Felton (separately “Party” and collectively “Parties”) mutually agree as follows:

1. **Revision to Exhibit A.** Section 1 of Exhibit A to the Agreement is hereby amended only as to the name and contact information of City’s Representative. The City’s representative is Claudia Williams, whose email is Claudia.Williams@cityofvallejo.net.
2. **Revisions to Exhibit B.** The following sections of Exhibit B to the Agreement are hereby amended as follows:

a. Section 1(A) is hereby amended to read:

A. Services: City agrees to pay Felton a not-to-exceed amount of One Million One Hundred Twelve Thousand, Four Hundred Sixty Three Dollars (\$1,112,463.00) to provide the IHART Program services described in Attachment 1 of Exhibit A. Felton agrees that it has been paid \$912,463.00 as of the date of the First Amendment. Felton further agrees that its May 2025 budget shall not exceed \$75,000, and that its June 2025 budget shall not exceed \$125,000.

b. Section 4(D) is hereby amended to state:

D. Requests for payment shall be emailed to Claudia Williams at Claudia.Williams@cityofvallejo.net.

c. Attachment 1 of Exhibit B is hereby amended to reflect a \$200,000 increase in Felton's total budget, which increases the total budget to \$1,112,463.

3. **Integration.** This Second Amendment contains the entire agreement between the Parties with respect to its subject matter and supersedes whatever oral or written understanding they may have had prior to the execution of this Second Amendment. This Second Amendment shall not be amended or modified except by a written agreement executed by each Party. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect.
4. **Inconsistencies.** In the event of any conflict or inconsistency between the provisions of this Second Amendment and the Agreement, the provisions of this Second Amendment shall control in all respects.
5. **Ambiguities.** Each Party has carefully reviewed this Second Amendment and agrees to each term herein. No ambiguity shall be presumed or construed against either Party.
6. **Authority.** The person signing this Second Amendment for Felton hereby represents and warrants that he or she is fully authorized to sign on behalf of Felton.

[SIGNATURES ARE ON THE FOLLOWING PAGE.]

IN WITNESS WHEREOF, the Parties have executed this Second Amendment on the day and year shown below the name of each Party.

FELTON INSTITUTE,
a California nonprofit public benefit
corporation

CITY OF VALLEJO,
a municipal corporation

By: _____
AL GILBERT
C.E.O. and President

By: _____
ANDREW MURRAY
City Manager

DATE: _____

DATE: _____

Business License No.

ATTEST:

(City Seal)

By: _____
DAWN G. ABRAHAMSON
City Clerk

APPROVED AS TO CONTENT:

By: _____
JASON TA
Chief of Police

APPROVED AS TO FORM:

By: _____
VERONICA A. F. NEBB
City Attorney

APPROVED AS TO INSURANCE:

By: _____
ARMOND SARKIS
Risk Manager

RESOLUTION NO. 25- 10B

A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZES \$1,501,862 OF MEASURE P FUNDS FOR A CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH FELTON INSTITUTE FOR THE IHART PROGRAM IN FISCAL YEAR 2025-2026

WHEREAS, in January 2024, City Council authorized execution of a one-year Consultant and Professional Services Agreement (“Original Agreement”) with Felton Institute (“Felton”) to provide Integrated Health and Resource Team (“IHART”) Program services for 12 hours every day for a total not-to-exceed budget of \$912,463, and

WHEREAS, on December 31, 2024, the City of Vallejo exercised its option to extend the Agreement for one year, resulting in a term extension to January 31, 2026; and

WHEREAS, on May 13, 2025, Vallejo Police Department presented to the Vallejo City Council to obtain gap funding for the IHART program through May and June 2025; and

WHEREAS, on May 6, 2023, Felton staff presented the IHART Program to the Measure P Oversight Committee, which included a proposed contract amount of \$1,501,862 for Fiscal Year 2025-2026; and

WHEREAS, on May 20, 2025, Vallejo Police Department requested that the Measure P Oversight Committee recommend that City Council authorize \$1,501,862 of Measure P Funds for a Consultant and Professional Services Agreement with Felton Institute for the IHART Program in Fiscal Year 2025-2026; and

WHEREAS, at said meeting on May 20, 2025, the Measure P Oversight Committee requested that City staff and Felton staff provide additional information and documentation to aid the Committee’s decision; and

WHEREAS, at the May 28, 2025 Measure P Oversight Committee meeting, City staff and Felton staff provided the information and documentation necessary for the Measure P Oversight Committee to make an informed decision on the requested allocation of Measure P Funds; and

WHEREAS, the Measure P Oversight Committee is being asked to approve use of \$1,501,862 of Measure P funding for Felton’s Fiscal Year 2025-2026 IHART Program contract.

NOW, THEREFORE, BE IT RESOLVED that the Measure P Oversight Committee, after consideration of the information and presentation received at multiple meetings during May 2025, hereby: recommends does not recommend to the City Council that \$1,501,862 of Measure P funds be used to fund Felton’s \$1,501,862 Fiscal Year 2025-2026 IHART Program contract.

Reasons: _____

Adopted by the Measure P Oversight Committee on May 28, 2025, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

KANAT TIBET, CHAIR

ATTEST:

REKHA NAYAR, SECRETARY



DATE: May 28, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: REKHA NAYAR
SUBJECT: **ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT ALL PRESENTATIONS BE LIMITED TO 15 MINUTES.**

RECOMMENDATION

That Measure P Committee limits presentations to 15 minutes.

BACKGROUND AND DISCUSSION

FISCAL IMPACT

ATTACHMENTS

None

CONTACT

Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net



DATE: May 28, 2025
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: REKHA NAYAR
SUBJECT: **ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THE REQUIREMENT OF DEPARTMENTS TO REPORT ANY FUNDS THAT HAVE NOT BEEN USED WITHIN TWO HUNDRED DAYS OF ALLOCATION.**

RECOMMENDATION

Measure P Committee to require Departments to provide report of funds not used within two hundred days of allocation.

BACKGROUND AND DISCUSSION

FISCAL IMPACT

ATTACHMENTS

None

CONTACT

Rekha Nayar, Board Secretary (707) 648-5433
Rekha.Nayar@cityofvallejo.net