



**MCCUNE COLLECTION COMMISSION  
REGULAR MEETING**

**JUNE 2, 2025**



**4:30 PM**

**COMMISSIONERS**

Joel Benson, (Chair)  
Rebekah Truemper, (Vice-Chair)  
Vince Tajima, Treasurer  
Henry Beecher  
James Petka  
Amy Nunn  
Paul Perry

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (<a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Watch Vallejo local channel 28</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a> Join the Zoom webinar: <a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomRegular.CityofVallejo.net">https://ZoomRegular.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	
	<p>Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability by contacting Staff Secretary, Annette Taylor via email at <a href="mailto:Annette.Taylor@cityofvallejo.net">Annette.Taylor@cityofvallejo.net</a> or by phone at (707) 649-3510 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.</p>

## AGENDA

**1 CALL TO ORDER**

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**4 ELECTION**

**A NOMINATE AND ELECT A NEW CHAIR, VICE CHAIR, AND TREASURER**

Recommendation: By motion, approve officers for calendar year 2025.

Contact: Annette Taylor, Staff Secretary (707) 649-3510

[Annette.Taylor@cityofvallejo.net](mailto:Annette.Taylor@cityofvallejo.net)

**5 COMMUNICATIONS**

**A REPORT FROM CITY STAFF**

**B REPORT FROM COUNCIL LIAISON**

**C REPORT FROM MCCUNE FOUNDATION LIAISON**

**D REPORT FROM CHAIR**

**E OTHER/ANNOUCEMENTS**

**F ACTIVITY REPORTS**

**WEBSITE**

**VOLUNTEER PROGRAM**

**6 COMMUNITY FORUM**

*Anyone wishing to address the Council on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Council to resolve, is requested to submit a completed speaker card to the City Clerk. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

**7 CONSENT CALENDAR AND APPROVAL OF AGENDA**

**A APPROVAL OF AGENDA AND MINUTES**

Recommendation: (a) By motion, approve the agenda for the June 2, 2025, Regular Meeting of the McCune Collection Commission.

(b) By motion, approve the minutes from the April 7, 2025, Regular Meeting.

Contact: Annette Taylor, Staff Secretary (707) 649-3510  
[Annette.Taylor@cityofvallejo.net](mailto:Annette.Taylor@cityofvallejo.net)

## 8 RECURRING BUSINESS

- A **ACQUISITION OF ITEMS DONATED TO THE MCCUNE COLLECTION**  
Recommendation: By motion, approve/deny recommendation to the City of proposed donated items.
- B **SUBMISSION OF MONTHLY RECEIPTS FOR REIMBURSEMENT**  
Recommendation: None
- C **DOCENT PARTICIPATION**  
Recommendation: Discuss and provide comments on docent participation.

## 9 NEW/UNFINISHED BUSINESS

- A **CATALOGING AD-HOC SUBCOMMITTEE REPORT**  
Recommendation: Receive the information presented by the Cataloging Ad-hoc Subcommittee comprised of Chair Benson, Commissioners Nunn and Tajima, and make recommendations as needed.  
Contact: Annette Taylor, Staff Secretary (707) 649-3510  
[Annette.Taylor@cityofvallejo.net](mailto:Annette.Taylor@cityofvallejo.net)
- B **PRESERVATION**  
Recommendation: Consider spending up to \$2,500 on art preservation of the 5-book volume set titled 'The Life of George Washington, Commander in Chief of the American Forces.'  
Contact: Annette Taylor, Staff Secretary (707) 649-3510  
[Annette.Taylor@cityofvallejo.net](mailto:Annette.Taylor@cityofvallejo.net)
- C **COMMISSION WORK PLAN DISCUSSION**  
Recommendation: Discuss the status of the Commission Work Plan and consider the appointment of subcommittee(s) to complete unfinished portions.  
Contact: Annette Taylor, Staff Secretary (707) 649-3510  
[Annette.Taylor@cityofvallejo.net](mailto:Annette.Taylor@cityofvallejo.net)

## 10 FUTURE AGENDA ITEMS

- A **NEW ITEMS FOR FUTURE DISCUSSION**  
Recommendation: Work Plan categories not selected as top priorities will be listed on future agenda.  
Contact: Annette Taylor, Staff Secretary (707) 649-3510  
[Annette.Taylor@cityofvallejo.net](mailto:Annette.Taylor@cityofvallejo.net)

## 11 NEXT MEETING DATE

- A **To be determined.**

## 12 ADJOURNMENT



**ADDITIONAL CITY INFORMATION**

Members of the public can:

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- Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))
- Sign up for emergency alerts at: [alertsolano.com](http://alertsolano.com)

**AFFIDAVIT OF POSTING:** I Annette Taylor, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 5:00 pm, May 29, 2025.

Dated: May 29, 2025

**Annette Taylor**

Annette Taylor, Secretary

## MINUTES

### MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. April 7, 2025 Council Chambers

1. **CALL TO ORDER – 4:32 pm**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Rebekah Truemper, Vice Chair; Commissioners Henry Beecher, Vince Tajima, Amy Nunn, Paul Perry

Absent: Joel Benson, Chair; Commissioner James Petka

Commissioner Perry gave a brief introduction.

4. **COMMUNICATIONS**

- A. Report from City staff to the McCune Collection Commission
  - 1. Reported City Clerk's Office is requesting Commissioners to return their appreciation survey.
- B. Report from Council Liaison to the McCune Collection Commission
  - 1. Welcomed Commissioner Perry.
- C. Report from McCune Foundation to the McCune Collection Commission
  - 1. No report.
- D. Report from the Chair of the McCune Collection Commission
  - 1. No report.
- E. Others
  - 1. No report.

F. **ACTIVITY REPORTS**

- 1. Website  
No report.
- 2. Volunteer Program  
Commissioner Beecher introduced new volunteer, Zachery Kent.

5. **COMMUNITY FORUM**

Zackery Kent, volunteer gave a brief background and his interest to volunteer.

6. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

A. **Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for April 7, 2025, McCune Collection Commission regular meeting and approve the minutes from February 3, 2025, regular meeting.

Motion to accept the April 7, 2025, agenda, and the February 2025, regular meeting minutes by Commissioner Nunn, seconded by Commissioner Beecher, approved 5-0.

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## 7. RECURRING BUSINESS

### A. Acquisition of Items Donated to the McCune Collection

None.

### B. Submission of Monthly Receipts for Reimbursement

Commissioner Tajima presented receipts totaling \$267.30.

### C. Docenting

Commissioner Beecher recapped the Sunday programs; February 23<sup>rd</sup>, presentation on Digital Book Design by Diane Hume; March 2, Youth Poetry presentation arranged by Vallejo's Co-Poet Laureates; April 27<sup>th</sup> "Preserving Solano History" presented by Elissa DeCaro from the Solano Historical Society; May 18<sup>th</sup>, "The Craft of Bookbinding" presented by professional bookbinder Juliayn Coleman. Commissioner Beecher reviewed the proposed McCune Commissioner Participation in Docenting handout. Discussion by Commissioners; take handout as a guideline, build report in Docent Participation item.

## 8. NEW/UNFINISHED BUSINESS

### A. Cataloging Ad-Hoc Committee

No report. Request Ad-Hoc Committee meet before the next meeting.

### B. McCune Endowment Fund Analysis

Commissioner Beecher provided the background of the McCune Endowment Fund Analysis; it is an informational report. Discussion followed.

### C. Fiscal Year (FY) 2025-26 Budget Review

Motion to submit the proposed FY 2025-26 budget to staff by Commissioner Beecher, seconded by Commissioner Nunn, approved 5-0.

### D. Preservation

Commissioner Beecher gave an overview of the \$2,500 allotted for preservation and previous uses and described the display options he presented at the February meeting. Commissioner Tajima reported he and Chair Benson identified items that need preservation. Discussion by Commissioners regarding use of the preservation funds.

Motion to purchase the three display options with the preservation funds by Commissioner Beecher, did not receive a second. Motion fails.

Commissioner Tajima offered to take on the responsibility of transporting the selected items to Karen Zukor for an estimate if that is the direction of the Commission.

By consensus, Commissioners allow Chair Benson and Commissioner Tajima to select items for preservations, provide staff with the list, staff provides list to

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Commissioners for review. Commissioner Tajima to contact Karen Zukor for an estimate. Request that the display options be part of next meeting consideration.

**E. Commission Work Plan Discussion**

Commissioners discussed moving the work plan forward.

**9. FUTURE AGENDA ITEMS**

A. Officers' election

B. Keep all ten work plan categories on the agenda. Categories not selected for action will be moved to future list for later discussion.

**10. NEXT MEETING DATE:** June 2, 2025

**11. ADJOURNMENT – 5:52 pm**

Motion by Commission Nunn to adjourn.

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ATTESTED:

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Joel Benson, Chair

*Annette Taylor*

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Annette Taylor, Staff Liaison