



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, June 12, 2025
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltranside.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

*The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom. To join remotely: <https://ZoomRegular.CityofVallejo.net> Option to join by phone: Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Press *9 to digitally raise your hand from the phone For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Govt Code § 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

6.A Clipper Fare Revenue Findings

Suggested Action: Informational. (PRESENTERS: Bisi Ibrahim, Innovation and Technology Manager; Evan Siroky, Transit Data Quality Branch Manager; and Farhad Salemi, Transit Data Analyst)

[RPT-Clipper Fare Revenue Findings.pdf](#)

[ATCH A-SolTrans Clipper Fare Collection Errors.pdf](#)

[ATCH B-under separate cvr.pdf](#)

6.B Transdev Employee Recognition Upon Retirement

Suggested Action: Informational. (PRESENTER: Terry Scott, Chairperson, City of Benicia)

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of May 15, 2025

Suggested Action: Approve the Board meeting minutes of May 15, 2025. (PRESENTER: Suzanne Reyes, Transit Board Administrator/Office Manager)

[DRAFT BOD Minutes 05.15.25.pdf](#)

7.B Execute Contract for a Communication System with Golden State Communications, Inc.

Suggested Action: Authorize the Executive Director to award and execute a contract with Golden State Communications, Inc. for Communication System to be provided over the next five years in an amount not to exceed \$264,640, subject to legal counsel approval as to form and subject to a signed MOU with Transdev. (PRESENTER: Bisi Ibrahim, Innovation and Technology Manager)

[RPT-Award for Communication System.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A Information Technology (IT) Services Restructuring

Suggested Action: Authorize the Executive Director to restructure the existing IT managed service provider (MSP) contract with SDI Presence, LLC, pending legal counsel approval as to form, and initiate recruitment efforts for a DevOps Engineer. (PRESENTER: Bisi Ibrahim, Innovation and Technology Manager)

[RPT-IT Restructuring.pdf](#)

[ATCH A-IT Contract Analysis.pdf](#)

8.B Intercity Transit Funding and Cost Sharing Agreement (Solano Express)

Suggested Action: Authorize the Executive Director to execute the Intercity Transit Funding and Cost Sharing Agreement (Solano Express) as shown in Attachment A, subject to legal counsel approval as to form. (PRESENTER: Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)

[ATCH A-Intercity Transit Cost Funding Agreement.pdf](#)

[ATCH B-Presentation.pdf](#)

8.C Systemwide Comprehensive Operational Analysis (COA) Draft Concepts Public Feedback

Suggested Action: Direct Staff to return with revised concepts for both local and Solano Express service at the September SolTrans Board of Directors meeting based on the summary of public feedback. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT-COA Draft Concepts Public Feedback.pdf](#)
[ATCH A-Summary of COA Draft Concepts Public Feedback.pdf](#)
[ATCH B-Individual Public Comments.pdf](#)

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A System Performance Report

Suggested Action: Informational. (PRESENTER: Ronald Freeman, Operations Manager)

[Cvr Memo.pdf](#)

[ATCH A-under separate cvr.pdf](#)

9.B Sereno Transit Center Beautification Project Update

Suggested Action: Informational. (PRESENTER: Milan Atkinson, General Services Manager)

[Cvr Memo.pdf](#)

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational.

[Cvr Memo.pdf](#)

[06-2025 State Legislative Report.pdf](#)

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT