



**ECONOMIC DEVELOPMENT
COMMISSION (EDC)
REGULAR MEETING**

JUNE 11, 2025

COMMISSIONERS

Nicole Loufas (Chair)
Dwight Monroe Jr. (Vice Chair)
Mai-Ling Garcia
Calvin Harrell
Jessica Gonzalez
Keira Williams
Ta Lynn Mitchell

HYBRID MEETING
www.Cityofvallejo.net

6:00 PM

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

**3 ADMINISTRATION OF OATH OF OFFICE FOR NEW COMMISSIONERS,
COUNCILMEMBER ALEXANDER MATIAS**

**A ADMINISTRATION OF OATH OF OFFICE FOR NEWLY APPOINTED
COMMISSIONER TA LYNN MITCHELL**

**B ADMINISTRATION OF OATH OF OFFICE FOR NEWLY APPOINTED
COMMISSIONER JESSICA GONZALEZ**

**C ADMINISTRATION OF OATH OF OFFICE FOR NEWLY APPOINTED
COMMISSIONER KEIRA WILLIAMS**

4 ROLL CALL

5 FIRST COMMUNITY FORUM

Anyone wishing to address the Economic Development Commission (EDC) on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the EDC to resolve, is requested to submit a completed speaker card to the Commission Secretary.

6 CONSENT CALENDAR AND APPROVAL OF AGENDA

**A APPROVAL OF JUNE 11, 2025 AGENDA AND APPROVAL OF MEETING
MINUTES FROM THE APRIL 9, 2025 REGULAR MEETING**

Recommendation: By motion to approve the agenda for June 11, 2025
Economic Development Commission Regular Meeting.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707)
645-2622

Ivette.Iraheta@cityofvallejo.net

7 PRESENTATIONS AND COMMENDATIONS

A UPDATE ON NEW/UPCOMING LOST BUSINESSES, CHAIR LOUFAS

8 REPORT OF THE COMMITTEE/BOARD SECRETARY

A **UPDATES FROM EDC SECRETARY, IVETTE IRAHETA, CITY OF VALLEJO ECONOMIC DEVELOPMENT PROGRAM MANAGER**

9 **ACTION CALENDAR**

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Secretary of the Commission.

A **CONSIDER EDC EXPENDITURES OF BUDGETED FUNDS AS PROPOSED BY CHAIR LOUFAS AND VICE CHAIR MONROE (STEP 1 OF TWO)**

Recommendation: Consider EDC expenditures of budgeted funds as proposed by Chair Loufas and Vice Chair Monroe (STEP 1 OF TWO)

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

B **CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS HIGHLIGHTS AND SHOP LOCAL AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER GARCIA (STEP 1 OF 2)**

Recommendation: Consider EDC expenditures as proposed by the Business Highlights and Shop Local Ad Hoc Subcommittee, Chair Loufas, Vice Chair Monroe, Commissioner Garcia (STEP 1 OF 2)

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

C **REQUEST TO ADD UNDERSTANDING THE PROCESS FOR EDC TO ADVISE THE CITY COUNCIL AS A FUTURE PRESENTATION AGENDA ITEM, COMMISSIONER GARCIA (STEP 1 OF 2)**

Recommendation: Request to add understanding the process for EDC to advise the City Council as a future presentation agenda item, Commissioner Garcia (STEP 1 OF 2)

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

D **REQUEST TO CONSIDER THE CREATION OF AD AH HOC SUBCOMMITTEE FOR BUSINESS RETENTION AND EXPANSION, CHAIR LOUFAS (STEP 1 OF 2)**

Recommendation: Request to consider the creation of an ad hoc subcommittee for business retention and expansion, Chair Loufas (STEP 1 OF 2)

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

10 **SECOND COMMUNITY FORUM**

Anyone wishing to address the Economic Development Commission (EDC) on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the EDC to resolve, is requested to submit a completed speaker card to the Commission Secretary.

11 **REPORT OF THE CITY COUNCIL LIAISON, ALEXANDER MATIAS**

12 FUTURE AGENDA ITEMS

13 ANNOUNCEMENTS

A COMMUNITY OUTREACH REPORTS FROM COMMISSIONERS

14 ADJOURNMENT

ADDITIONAL CITY INFORMATION

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- Sign up for emergency alerts at: alertsolano.com

AFFIDAVIT OF POSTING: I Ivette Iraheta, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Economic Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 5:00 PM, June 6, 2025.

Dated: June 6, 2025



Ivette Iraheta, EDC Secretary



**ECONOMIC DEVELOPMENT
COMMISSION (EDC)
REGULAR MEETING**

APRIL 9, 2025

COMMISSIONERS

Nicole Loufas (Chair)
Dwight Monroe Jr. (Vice Chair)
Thomas Barbeiro
Mai-Ling Garcia
Calvin Harrell
Roberto Hernandez

HYBRID MEETING
www.Cityofvallejo.net

6:00 PM

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

MINUTES

1 CALL TO ORDER

The meeting was called to order at 6:14

2 PLEDGE OF ALLEGIANCE

Pledge lead by Chair Loufas

3 ROLL CALL

Present: Chair Loufas, Comm. Garcia, Comm. Harrell, Comm. Hernandez

Staff: Secretary Iraheta, ED Interim Director Haen, City Attorney Nebb

Absent: Comm. Barbeiro, Vice-Chair Monroe

4 FIRST COMMUNITY FORUM

5 CONSENT CALENDAR AND APPROVAL OF AGENDA

A Motion by Comm. Garcia, Seconded by Comm. Harrell.

Motion passed unanimously.

6 PRESENTATIONS AND COMMENDATIONS

A UPDATES ON NEW/UPCOMING/LOST BUSINESSES, CHAIR LOUFAS

Update provided by Chair Loufas.

**B ECONOMIC DEVELOPMENT IN DOWNTOWN VALLEJO, ANDREA
PORTILLO-KNOWLES, EXECUTIVE DIRECTOR OF VALLEJO MAIN
STREET**

Presentation made by Exec. Dir. Portillo-Knowles

C VALLEJO CONVENTION & VISITORS BUREAU QUARTERLY PRESENTATION AND REPORT, KIRK SMITH, PRESIDENT AND CEO

Report provided by President/CEO Smith

7 REPORT OF THE COMMITTEE/BOARD SECRETARY

A UPDATES FROM THE ECONOMIC DEVELOPMENT INTERIM DIRECTOR, GILLIAN HAEN, CITY OF VALLEJO ASSISTANT CITY MANAGER

ECONOMIC DEVELOPMENT DEPARTMENT RECRUITMENTS

Update provided by Interim ED Dir. Haen

ii. TRACKING OF LOSS BUSINESS

Update provided by Interim ED Dir. Haen

B UPDATE FROM EDC SECRETARY, IVETTE IRAHETA, CITY OF VALLEJO ECONOMIC DEVELOPMENT PROGRAM MANAGER

i. STATUS ON EDC VACANCY

Update provided by ED Sec. Iraheta

ii. UPDATE ON COMMISSIONER'S ATTENDANCE - LETTERS FROM CITY CLERK'S OFFICE

Update provided by ED Sec. Iraheta

8 ACTION CALENDAR

A CONSIDERATION OF THE 2025 EDC WORK PLAN AND POSSIBLE ADOPTION OF A RESOLUTION RECOMMENDING APPROVAL THEREOF AND RELATED BUDGET ALLOCATION BY THE CITY COUNCIL, COMMISSIONER GARCIA (STEP 2 OF 2)

Motion to approve the resolution with two amendments, including adding the FY2025-26 budget request of \$20,000 and re-allocation of FY2024-25 unexpended funds not to exceed \$10,392 by Comm. Harrell and Seconded by Comm. Garcia.

Motion passed unanimously.

B CONSIDER LIST OF TRAINING OPPORTUNITIES FOR THE EDC, COMMISSIONER GARCIA AND CITY STAFF (STEP 2 OF 2)

Motion to approve EDC Budget expenditures for trainings on 4 webinars and details on which commissioner signs up for which to be determined at a later date made by Chair Loufas, Seconded by Comm. Garcia.

Motion passed unanimously.

C CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS RETENTION AND EXPANSION AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER HERNANDEZ (STEP 1 OF TWO)

Motion to continue the item passed unanimously.

D CONSIDER EDC EXPENDITURES AS PROPOSED BY THE BUSINESS HIGHLIGHTS AND SHOP LOCAL AD HOC SUBCOMMITTEE, CHAIR LOUFAS, VICE CHAIR MONROE, COMMISSIONER GARCIA (STEP 1 OF 2)

Motion to continue the item passed unanimously.

E REQUEST TO ADD UNDERSTANDING THE PROCESS FOR EDC TO ADVISE THE CITY COUNCIL AS A FUTURE PRESENTATION AGENDA ITEM, COMMISSIONER GARCIA (STEP 1 OF 2)

Motion to continue the item passed unanimously.

9 SECOND COMMUNITY FORUM

No speakers during this forum.

10 REPORT OF THE CITY COUNCIL LIAISON, ALEXANDER MATIAS

Report from Council Liaison Matias was read by Sec. Iraheta.

11 FUTURE AGENDA ITEMS

The following items were requested for future meeting agenda items:

1. Request to add the Creation of an Ad Hoc Subcommittee for Business Retention and Expansion, Chair Loufas.
2. Request to add the Creation of an Ad Hoc Subcommittee for Output Innovation and Technology, Comm. Garcia
3. Request to add the Creation of an Ad Hoc Subcommittee for Public Safety, Comm. Garcia

4. Discussion on tariffs, Comm. Garcia

12 ANNOUNCEMENTS

A COMMUNITY OUTREACH REPORTS FROM COMMISSIONERS

Announcement by Comm. Hernandez

13 ADJOURNMENT

Meeting adjourned at 10:01 PM