



**SURVEILLANCE ADVISORY BOARD
REGULAR MEETING AT 6:00 PM**

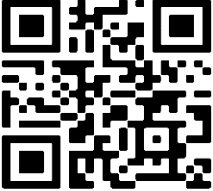

JUNE 26, 2025

BOARD MEMBERS

Simon Lee (Chair) (District 4)
 Russell Owen (District 1)
 Tony Stewart (District 2)
 Peggy Cohen-Thompson (District 3)
 Mike Moreno (Vice-Chair) (District 5)
 VACANT (District 6)
 Alejandro Bras (At-Large)

HYBRID MEETING
www.Cityofvallejo.net

**Vallejo Room (Lower-Level JFK Library)
 505 Santa Clara Street
 Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>Vallejo Room will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM https://ZoomVallejoRoom.Cityofvallejo.net, or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://zoomvallejooroom.cityofvallejo.net/ 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomVallejoRoom.CityofVallejo.net to launch and join the zoom application. Meeting ID: 814 4681 4741# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 814 4681 4741 Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the City Council less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the City Clerk</p>	
	<p>Vallejo Room is ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Staff Secretary’s office no less than 72 hours prior to the meeting by contacting via email Naveed.Ashraf@cityofvallejo.net or via phone at (707) 648-5200 as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **COMMUNITY FORUM**
5. **CONSENT CALENDAR AND APPROVAL OF AGENDA**
 - A **APPROVE MEETING MINUTES FROM MAY 29, 2025, SURVEILLANCE ADVISORY BOARD SPECIAL MEETING AND APPROVE AGENDA FOR THE SURVEILLANCE ADVISORY BOARD REGULAR MEETING JUNE 26, 2025**

Recommendation: By motion to approve meeting minutes from May 29, 2025, Surveillance Advisory Board Special meeting and approve the agenda for the Surveillance Advisory Board Regular Meeting June 26, 2025.
Contact: Naveed Ashraf, Board Secretary (707) 648-4468
Naveed.Ashraf@cityofvallejo.net
6. **REPORT OF THE COMMITTEE/BOARD SECRETARY**
7. **CITY ATTORNEY'S REPORT**
8. **REPORT OF THE CITY COUNCIL LIAISON**
9. **REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD**
10. **ACTION CALENDAR**
 - A **TRAINING ON THE BROWN ACT, CALIFORNIA PUBLIC RECORDS ACT, ADOPTED CODE OF ETHICS, DECORUM, MEETING RULES & PROCEDURES, AUTHORITY AND POWERS OF THE BOARD.**

Recommendation: Presentation by the Chief Assistant City Attorney. No action is taken.
Contact: Randy Risner, Chief Assistant City Attorney (707) 648-4548
Randy.Risner@cityofvallejo.net
11. **INFORMATION CALENDAR**
12. **FUTURE AGENDA ITEMS**
 - A **BOARD TO CREATE A WORKPLAN (BOARD MEMBER STEWART)**

- B SOFTWARE OR TECHNOLOGY USED TO FORECAST CRIMINAL ACTIVITY OR CRIMINALITY. BOARD NEEDS TO EXPLORE AND REVIEW SUCH TECHNOLOGY. (BOARD MEMBER STEWART)
- C RANDOM AUDIT POLICY FOR THE DRONE PROGRAM (BOARD MEMBER STEWART)
- D OTHER SURVEILLANCE TECHNOLOGIES IN USE BY THE CITY DEPARTMENTS BESIDES POLICE (BOARD MEMBER STEWART)

13. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:


- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolan.com

I, Naveed Ashraf, Board Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to

Simon Lee (Chair) (District 4)
Russell Owen (District 1)
Tony Stewart (District 2)
Peggy Cohen-Thompson (District 3)
Mike Moreno (Vice-Chair) (District 5)
VACANT (District 6)
Alejandro Bras (At-Large),

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 P.M., June 16, 2025.

Dated: June 16, 2025



Naveed Ashraf, Board Secretary

DRAFT MINUTES

SURVEILLANCE ADVISORY BOARD SPECIAL MEETING MINUTES

May 29, 2025
Vallejo Council Chambers
555 Santa Clara Street
Vallejo, CA 94590

1. **CALL TO ORDER** *Meeting called to order 6:00 p.m.*
2. **PLEDGE OF ALLEGIANCE**
3. **OATH OF OFFICE** *Oath of office was administered by Council Liaison Bregenzer for Board members, Russell Owen, Peggy Cohen-Thompson, and Aljandro Bras. Newly sworn board members introduced themselves.*
4. **ROLL CALL**
Present: *Lee, Moreno, Bras, Owen, Stewart, Bras*
Absent: *None*
Staff present: *Secretary Ashraf*
Council Liaison: *Peter Bregenzer*
5. **SELECTION OF CHAIR AND VICE CHAIR**
*Selection of Chair: Board member Moreno nominated Simon Lee as the board chair. Board member Lee accepted the nomination.
Motion to select Board Member Lee as Chair was made by Board Member Stewart and seconded by Board Member Moreno.
VOTE: ayes: Owen, Cohen-Thompson, Stewart, Moreno, Bras
abstain: Lee*

*Selection of Vice-Chair: Two nominations received
Board Member Lee nominated Board Member Moreno
Board Member Cohen-Thompson nominated Board Member Stewart
Motion to select Board Member Moreno as vice-chair was made by Board Member Owen and seconded by Board Member Stewart
VOTE: ayes: Owen, Cohen-Thompson, Stewart, Lee, Bras
Abstain: Moreno*
6. **CONSENT CALENDAR AND APPROVAL OF AGENDA**
Approve meeting minutes of April 28, 2025, and approval of the agenda for May 29, 2025.

*Moved By: Stewart
Second By: Moreno
Vote: Ayes Moreno, Lee, Stewart, Cohen-Thompson
Abstain: Bras, Owen*
7. **REPORT OF THE SECRETARY**

Board Secretary Ashraf reported the following items:

1) Welcomed the new board members and informed the board that next meeting will consist of board training, Code of Ethics, Brown Act, and Public Records Act.

8. CITY ATTORNEY'S REPORT Welcomed the new board members.

9. CITY COUNCIL LIAISON REPORT (None)

10. REPORT OF BOARD MEMBERS (None)

11. ACTION CALENDAR

**ADOPTION OF A RESOLUTION RECOMMENDING DEPLOYMENT OF
AUTOMATED RED LIGHT CAMERA TECHNOLOGY BY THE VALLEJO POLICE
DEPARTMENT AND FORWARD THIS RECOMMENDATION TO THE VALLEJO
CITY COUNCIL**

Board in their May 29th, 2025, meeting had given ample directions to Chief Assistant City Attorney Risner to draft a resolution. The drafted resolution was discussed by the board and after some deliberation the board decided to adopt the resolution as presented in the agenda packet. Board debated and a suggestion was made that item # 2 in NOW THEREFORE section of the resolution can be deleted as it seems redundant. Board Attorney pointed out that this section was added as per board's direction. Board Member Cohen-Thompson pointed out that if the Board directed staff to add this section, then it should not be removed.

First Motion was made by Chair Lee to remove section #2 and approve the rest

Seconded by: Vice-Chair Moreno

VOTE: First Motion failed

Ayes: Lee, Moreno, Bras

Noes: Cohen-Thompson and Stewart

Absent: None

Abstain: Owen

Secun Motion was made by Board Member Stewart to approve the resolution as is

Seconded by: Board Member Owen

VOTE: Motion passed

Ayes: Owen, Cohen-Thompson, Stewart, Moreno

Noes: None

Absent: None

Abstain: Lee, Bras

Public comment on this item was made by Ron Tesnow.

**ADOPT A RESOLUTION TO APPROVE THE GUNSHOT DETECTION
TECHNOLOGY POLICY**

Captain Bautista and Lt. Tai presented on this item and answered questions and made clear that no other police policy references a specific board or a commission by name. Even other agencies do not reference the board name in their policies. The PD will accept all other changes to the policy recommended by the SAB and the ad-

hoc committee. The policies and the proposed changes were shared with the board in their agenda packet.

Motion was made by Chair Lee to adopt the resolution to approve the gunshot detection policy as is.

Seconded by Board Member Cohen-Thompson

Vote: Motion passed

Ayes: Owen, Cohen-Thompson, Stewart, Moreno, Bras

Noes: Lee

Absent: None

Abstain: None

12. INFORMATION CALENDAR

a. TECHNOLOGY USAGE REPORTS

Captain Bautista and Lt. Tai went through the technology reports. Board had no questions on the technology reports presented by VPD staff. Drone log was not provided but in the future meeting we can cover the missing month.

b. RAVEN AD-HOC COMMITTEE REPORT

This committee's work is completed with the adoption of the policy. This item will be removed from future agendas.

13. FUTURE AGENDA ITEMS

- a. Explore the workplan for this board. (Board Member Stewart)*
- b. Board training on June 19th meeting. (Staff Secretary)*
- c. Item 12 on the SAB website (software designed to forecast criminality and criminal activity) board needs to know if city is deploying such technologies. (Board Member Stewart)*
- d. Random audit policy for the drones. (Board Member Stewart)*
- e. What other technologies are being used in other departments besides PD that uses surveillance technology (Board Member Stewart)*

14. ADJOURNMENT *Meeting adjourned 7:05 p.m.*

SIMON LEE, VICE CHAIR

ATTEST:

NAVEED ASHRAF
CHIEF INNOVATION OFFICER/IT DIRECTOR



DATE: June 26, 2025
TO: Surveillance Advisory Board Chair and Members of the Board
FROM: Randy Risner, Chief Assistant City Attorney
SUBJECT: **TRAINING ON THE BROWN ACT, CALIFORNIA PUBLIC RECORDS ACT, ADOPTED CODE OF ETHICS, DECORUM, MEETING RULES & PROCEDURES, AUTHORITY AND POWERS OF THE BOARD.**

RECOMMENDATION

Presentation by the Chief Assistant City Attorney. No action is taken.

BACKGROUND AND DISCUSSION

ATTACHMENTS

None

CONTACT

Randy Risner, Chief Assistant City Attorney (707) 648-4548
Randy.Risner@cityofvallejo.net