

APPROVED ON JUNE 26, 2025

SURVEILLANCE ADVISORY BOARD SPECIAL MEETING MINUTES

May 29, 2025
Vallejo Council Chambers
555 Santa Clara Street
Vallejo, CA 94590

1. **CALL TO ORDER** *Meeting called to order 6:00 p.m.*
2. **PLEDGE OF ALLEGIANCE**
3. **OATH OF OFFICE** *Oath of office was administered by Council Liaison Bregenzer for Board members, Russell Owen, Peggy Cohen-Thompson, and Aljandro Bras. Newly sworn board members introduced themselves.*
4. **ROLL CALL**
Present: *Lee, Moreno, Bras, Owen, Stewart, Bras*
Absent: *None*
Staff present: *Secretary Ashraf*
Council Liaison: *Peter Bregenzer*
5. **SELECTION OF CHAIR AND VICE CHAIR**
Selection of Chair: Board member Moreno nominated Simon Lee as the board chair. Board member Lee accepted the nomination.
Motion to select Board Member Lee as Chair was made by Board Member Stewart and seconded by Board Member Moreno.
VOTE: ayes: Owen, Cohen-Thompson, Stewart, Moreno, Bras
abstain: Lee

Selection of Vice-Chair: Two nominations received
Board Member Lee nominated Board Member Moreno
Board Member Cohen-Thompson nominated Board Member Stewart
Motion to select Board Member Moreno as vice-chair was made by Board Member Owen and seconded by Board Member Stewart
VOTE: ayes: Owen, Cohen-Thompson, Stewart, Lee, Bras
Abstain: Moreno
6. **CONSENT CALENDAR AND APPROVAL OF AGENDA**
Approve meeting minutes of April 28, 2025, and approval of the agenda for May 29, 2025.

Moved By: Stewart
Second By: Moreno
Vote: Ayes Moreno, Lee, Stewart, Cohen-Thompson
Abstain: Bras, Owen
7. **REPORT OF THE SECRETARY**

Board Secretary Ashraf reported the following items:

1) Welcomed the new board members and informed the board that next meeting will consist of board training, Code of Ethics, Brown Act, and Public Records Act.

8. **CITY ATTORNEY'S REPORT** Welcomed the new board members.

9. **CITY COUNCIL LIAISON REPORT** (None)

10. **REPORT OF BOARD MEMBERS** (None)

11. **ACTION CALENDAR**

**ADOPTION OF A RESOLUTION RECOMMENDING DEPLOYMENT OF
AUTOMATED RED LIGHT CAMERA TECHNOLOGY BY THE VALLEJO POLICE
DEPARTMENT AND FORWARD THIS RECOMMENDATION TO THE VALLEJO
CITY COUNCIL**

Board in their May 29th, 2025, meeting had given ample directions to Chief Assistant City Attorney Risner to draft a resolution. The drafted resolution was discussed by the board and after some deliberation the board decided to adopt the resolution as presented in the agenda packet. Board debated and a suggestion was made that item # 2 in NOW THEREFORE section of the resolution can be deleted as it seems redundant. Board Attorney pointed out that this section was added as per board's direction. Board Member Cohen-Thompson pointed out that if the Board directed staff to add this section, then it should not be removed.

First Motion was made by Chair Lee to remove section #2 and approve the rest

Seconded by: Vice-Chair Moreno

VOTE: First Motion failed

Ayes: Lee, Moreno, Bras

Noes: Cohen-Thompson and Stewart

Absent: None

Abstain: Owen

Secun Motion was made by Board Member Stewart to approve the resolution as is

Seconded by: Board Member Owen

VOTE: Motion passed

Ayes: Owen, Cohen-Thompson, Stewart, Moreno

Noes: None

Absent: None

Abstain: Lee, Bras

Public comment on this item was made by Ron Tesnow.

**ADOPT A RESOLUTION TO APPROVE THE GUNSHOT DETECTION
TECHNOLOGY POLICY**

Captain Bautista and Lt. Tai presented on this item and answered questions and made clear that no other police policy references a specific board or a commission by name. Even other agencies do not reference the board name in their policies. The PD will accept all other changes to the policy recommended by the SAB and the ad-

hoc committee. The policies and the proposed changes were shared with the board in their agenda packet.

Motion was made by Chair Lee to adopt the resolution to approve the gunshot detection policy as is.

Seconded by Board Member Cohen-Thompson

Vote: Motion passed

Ayes: Owen, Cohen-Thompson, Stewart, Moreno, Bras

Noes: Lee

Absent: None

Abstain: None

12. INFORMATION CALENDAR

a. TECHNOLOGY USAGE REPORTS

Captain Bautista and Lt. Tai went through the technology reports. Board had no questions on the technology reports presented by VPD staff. Drone log was not provided but in the future meeting we can cover the missing month.

b. RAVEN AD-HOC COMMITTEE REPORT

This committee's work is completed with the adoption of the policy. This item will be removed from future agendas.

13. FUTURE AGENDA ITEMS

- a. Explore the workplan for this board. (Board Member Stewart)*
- b. Board training on June 19th meeting. (Staff Secretary)*
- c. Item 12 on the SAB website (software designed to forecast criminality and criminal activity) board needs to know if city is deploying such technologies. (Board Member Stewart)*
- d. Random audit policy for the drones. (Board Member Stewart)*
- e. What other technologies are being used in other departments besides PD that uses surveillance technology (Board Member Stewart)*

14. ADJOURNMENT *Meeting adjourned 7:05 p.m.*

DocuSigned by:



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SIMON LEE, VICE CHAIR

ATTEST:

DocuSigned by:



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NAVEED ASHRAF

CHIEF INNOVATION OFFICER/IT DIRECTOR