

APPROVED MINUTES
Approved on July 24, 2025

SURVEILLANCE ADVISORY BOARD
SPECIAL MEETING MINUTES

June 26, 2025
Vallejo Room (Lower JFK Library)
505 Santa Clara Street
Vallejo, CA 94590

1. **CALL TO ORDER** *Meeting called to order 6:00 p.m.*
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
Present: *Lee, Moreno, Bras, Bras*
Absent: *Owen, Stewart*
Staff present: *Secretary Ashraf*
Council Liaison:
4. **CONSENT CALENDAR AND APPROVAL OF AGENDA**
Approve meeting minutes of May 29, 2025, and approval of the agenda for June 26, 2025.

Moved By: Cohen-Thompson
Second By: Chair Lee
Vote: Ayes Moreno, Lee, Cohen-Thompson, Bras
Absent: Owen, Stewart

5. **REPORT OF THE SECRETARY** *(None)*
6. **CITY ATTORNEY'S REPORT** *(None)*
7. **CITY COUNCIL LIAISON REPORT** *(None)*
8. **REPORT OF BOARD MEMBERS** *(None)*
9. **ACTION CALENDAR**

TRAINING ON THE BROWN ACT, CALIFORNIA PUBLIC RECORDS ACT,
ADOPTED CODE OF ETHICS, DECORUM, MEETING RULES & PROCEDURES,
AUTHORITY AND POWER OF THE BOARD.


Assistant Chief City Attorney, Risner conducted the training.

10. **FUTURE AGENDA ITEMS** *(These items were not discussed as Board Member Stewart was not in attendance to elaborate and explain. These items will be discussed in the July Meeting.)*
 - a. *Explore the workplan for this board. (Board Member Stewart)*
 - b. *Board training on June 19th meeting. (Staff Secretary)*

- c. *Item 12 on the SAB website (software designed to forecast criminality and criminal activity) board needs to know if city is deploying such technologies. (Board Member Stewart)*
- d. *Random audit policy for the drones. (Board Member Stewart)*
- e. *What other technologies are being used in other departments besides PD that uses surveillance technology (Board Member Stewart)*

11. ADJOURNMENT *Meeting adjourned 7:55 p.m.*

DocuSigned by:



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SIMON LEE, VICE CHAIR

ATTEST:

DocuSigned by:



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NAVEED ASHRAF

CHIEF INNOVATION OFFICER/IT DIRECTOR