



MEETING MINUTES
APPROVED MARCH 13, 2025

**MEASURE P OVERSIGHT
COMMITTEE (MPOC)
SPECIAL MEETING AT 6:00 PM**

**COMMITTEE
MEMBERS**

Jasmine Salmeron (Chair, Dist. 6)
Kanat Tibet (Dist. 1)
Loretta Gaddies (Dist. 2)
Regina Briseno (Dist. 3)
VACANT (Dist. 4)
Brien Farrell (Vice Chair, Dist. 5)
Jackie Jones (at-large)

JANUARY 23, 2025

**Vallejo Room
(Lower Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590**

AGENDA

1 CALL TO ORDER

The meeting was called to order at 6:19pm.

3 ROLL CALL

Present: Chair Salmeron, Vice Chair Farrell, Commissioners Tibet, Gaddies (arrived at 6:57pm), Briseno, and Jones.

Absent: None

Staff Present: City Manager Murray (online), Board Secretary and Finance Director Nayar, Chief Assistant City Attorney Risner, Interim Fire Chief Gonzales, Deputy Police Chief Knight, Public Works Director Tigbao, Transportation Program Superintendent Helmbrecht

4 CONSENT CALENDAR AND APPROVAL OF AGENDA

A. APPROVAL OF MEETING MINUTES 1-9-25

Action: Motion by Chair Salmeron, seconded by Commissioner Jones, carries unanimously.

5 REPORT OF THE COMMITTEE/BOARD SECRETARY

No report.

6 REPORT OF CITY ATTORNEY

No report.

7 REPORT OF THE CITY COUNCIL LIAISON

Report presented by Councilmember Matias.

**8 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE
COMMITTEE/BOARD**

Introduction of District 3 Committee Member Regina Briseno.

9 ACTION CALENDAR

A. REVIEW WORKPLAN THROUGH PHASE 1

Action: Moved to next meeting

B. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$834,000 OF MEASURE P FUNDS ANNUALLY TO FUND VALLEJO POLICE DEPARTMENT NON-SWORN SUPPORT STAFFING

Recommendation: Staff recommends (1) the approval of funding for four new call taker positions in the 911 Communications Center using Measure P funds to enhance emergency response capabilities and improve public safety; and (2) the approval of funding to continue the three Police Assistant positions currently funded through ARPA.

Staff believes this request meets both City Council goals along with the tenants of Measure P by doing the following:

- Maintain fire protection
- Maintain emergency medical response
- Maintain crime prevention

Contact: Bob Knight, Deputy Chief of Police bobby.knight@cityofvallejo.net

Action: Motion by Commissioner Jones and seconded by Commissioner Gaddies to **not recommend**. Carries unanimously.

C. ADOPT A RESOLUTION RECOMMENDING OR, ALTERNATIVELY, NOT RECOMMENDING THAT THE CITY COUNCIL APPROPRIATE \$3 MILLION OF MEASURE P FUNDS FOR THE MARE ISLAND CAUSEWAY BRIDGE (23C-0248) PREVENTIVE MAINTENANCE AND REPAIR ACTIVITIES PROJECT (BPMP-5030(060))

Recommendation: The Mare Island Causeway Bridge has been identified by the Caltrans Division of Structure Maintenance & Investigations for painting, concrete repairs and other works as part of a long-awaited maintenance project. This project is part of the City's effort to maintain its infrastructure. The project is primarily funded by Federal funds authorized by Caltrans for the Mare Island Causeway Bridge (23C-0248) Preventative Maintenance and repair activities Project (BPMP). The grant will fund 88.53% of the total project costs; the City is required to provide the 11.47% match. A request is being made to support staff's recommendation for Measure P funding in the amount of \$3 million to fully fund the project to cover the costs of construction management, inspections, and award the construction contract to the lowest bidder.

Contact: Melissa Tigbao, P.E., Public Works Director
Melissa.Tigbao@cityofvallejo.net

Action: Motion by Vice Chair Farrell and seconded by Commissioner Jones to not recommend. Carries unanimously. Member Briseno recused herself due to conflict of interest.

D. ADOPT A RESOLUTION RECOMMENDING, OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL APPROVE \$300,000 OF MEASURE P FUNDS FOR THE POLICE DEPARTMENT MODULAR DISPATCH CENTER

Recommendation: The City of Vallejo is installing a new modular emergency dispatch center that will be used until a new permanent Police Headquarters is built. This facility is designed to continue the City's emergency response capabilities by providing a modern, reliable, and effective environment for dispatch operations. Budget has been allocated for the purchase of the unit. Additional budget in the amount of \$300,000 is being requested for construction/installation of the unit, construction contingency, and ongoing regular service and maintenance/upkeep costs of the facility.

Contact: Melissa Tigbao, P.E., Public Works Director

Melissa.Tigbao@cityofvallejo.net

Action: Motion by Commissioner Jones and seconded by Commissioner Gaddies to recommend. Carries unanimously.

E. ADOPTION OF A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL APPROPRIATE \$100,000 MEASURE P FUNDS TO SUPPLEMENT FUNDING FOR 17 INTERSECTION IMPROVEMENT PROJECTS (PROJECT #PW9709) WITHIN THE CITY OF VALLEJO

Recommendation: The Pedestrian Crossing Enhancements at 17 Locations project (Vallejo project Number PW9709; State project number HSIPL5030(069)) is part of the City's efforts to enhance and improve roadway safety for pedestrians as part of the Highway Safety Improvement Program (HSIP). In order to complete the project, an additional \$100,000 is needed based on cost estimates for the project.

Contact: Melissa Tigbao, P.E., Public Works Director

Melissa.Tigbao@cityofvallejo.net

Action: Motion by Vice Chair Farrell and seconded by Commissioner Gaddies to recommend. Carries unanimously.

F. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL APPROPRIATE \$20,000 OF MEASURE P FUNDING FOR THE BAY TRAIL/VINE TRAIL ONGOING MAINTENANCE AND REPAIR

Recommendation: A request is being made to support staff's recommendation for Measure P funding in the amount of \$20,000 to maintain the infrastructure of the portion of the Bay Trail and Vine Trail that are within city limits. This item falls within the following Measure P spending criteria set by City Council: Maintain critical services such as keeping public spaces healthy, safe and clean.

Contact: Melissa Tigbao, P.E., Public Works Director

Melissa.Tigbao@cityofvallejo.net

Action: Motion by Chair Salmeron and seconded by Commissioner Jones to recommend. Carries unanimously.

G. ADOPT A RESOLUTION RECOMMENDING, OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL ALLCOATE \$85,000 OF MEASURE P FUNDS FOR PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT

Recommendation: Staff is seeking approval for purchase of PPE from Measure P funds for the Fire Department. The department issues each member two sets of turnouts. The turnouts have an expiration of 10 years per National Fire Protection Association (NFPA) 1851 requirements. The Fire Department has not been able to budget and prepare for the expiration dates of the current issued turnouts since the state implemented these requirements effective January 1, 2024. Currently 33% of the department has turnouts that are expired.

This item aligns with the City Council's goal to maintain fire protection. If approved, the purchase of the PPE will ensure the safety of our staff who will be provided with the proper equipment.

Contact: Frank Drayton, Interim Fire Chief Frank.Drayton@cityofvallejo.net

Action: Motion by Commissioner Tibet and seconded by Chair Salmeron to recommend. Carries unanimously.

H. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$10 MILLION OF MEASURE P FUNDING FOR THE 2025 ROADWAY PAVING RESTORATION AND RENEWAL PROJECT

Recommendation: Improving conditions of Vallejo's roadway network is a key outcome expected to be delivered by the Measure P tax measure. A request to support staff's recommendation for Measure P funding in the amount of \$10 million is being made to construct two major pavement rehabilitation efforts during the summer 2025 paving season in an effort to continue the annual, increased investment in improving Vallejo's roadway network.

Contact: Melissa Tigbao, P.E., Public Works Director

Melissa.Tigbao@cityofvallejo.net

Action: Motion by Vice Chair Farrell and seconded by Commissioner Briseno to recommend. Carries unanimously.

I. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$70,000 OF MEASURE P FUNDS TO PURCHASE THERMAL IMAGING CAMERAS FOR FIRE DEPARTMENT

Recommendation: Staff is seeking approval for the purchase of thermal imaging cameras from Measure P funds for the Fire Department. The department has been using thermal imaging cameras (TICs) for 20 years. The current equipment is at the end of life and in need of replacement. The use of thermal imaging technology has proven to be invaluable in enhancing firefighting operations, improving firefighter safety, and increasing the effectiveness of emergency response.

This item aligns with the City Council's goal to maintain fire protection. If approved, this equipment will assist staff in search and rescue efforts, identifying

trapped victims, hot spot detection, structural assessment, post fire analysis and firefighter safety.

Contact: Frank Drayton, Interim Fire Chief Frank.Drayton@cityofvallejo.net

Action: Motion by Commissioner Gaddis and seconded by Chair Salmeron to recommend. Carried unanimously.

J. ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE, NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE \$168,132 OF MEASURE P FUNDS TO FUND A BATTALION CHIEF POSITION FOR FIRE DEPARTMENT

Recommendation: Staff is seeking approval for Administrative Battalion Chief position from Measure P funds for the Fire Department.

The funding of the Administrative Battalion Chief will ensure direct oversight of the department's Emergency Operations Center (EOC), serving as the city-wide coordinator of all items relating to disaster preparedness. They will ensure direct oversight of the Emergency Medical System (EMS) operations. This position will enable other staff to focus on department training and other significant needs of the department.

Contact: Frank Drayton, Interim Fire Chief Frank.Drayton@cityofvallejo.net

Action: Motion by Commissioner Jones and seconded by Commissioner Gaddis to not recommend. Carries unanimously.

10 FUTURE AGENDA ITEMS

A. CONSIDER NOMINATIONS AND VOTE FOR NEW MEASURE P OVERSIGHT COMMITTEE CHAIR AND VICE CHAIR

B. CONTINUED DISCUSSION AND DEVELOPMENT OF COMMITTEE WORK PLAN (EXPECTED TIMELINES & DELIVERABLES)

C. CONSIDER AND VOTE ON REGULAR MEETING SCHEDULE

D. Discussion held regarding requests from Committee Members.

11 ADJOURNMENT

The meeting was adjourned at 10:30pm.

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Jasmine Salmeron, Chair (Chair Kanat Tibet)

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Rekha Nayar, Secretary