



**HOUSING AND COMMUNITY  
DEVELOPMENT (HCD) COMMISSION  
REGULAR MEETING**

**OCTOBER 2, 2025**

**COMMISSIONERS**

S. Bre Jackson (Chair)  
Jared Bunde  
Nicholas Cassidy  
Lynda Daniels  
LaWanda Smith  
Dana Stueland  
Carmen Marie Vance

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**7:00 PM**

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (<a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Watch Vallejo local channel 28</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a></li> <li>• Join the Zoom webinar: <a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> <div align="right">  </div>
<p align="center"><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomRegular.CityofVallejo.net">https://ZoomRegular.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available by contacting via email Chari Francisco, Staff Secretary at [Chari.Francisco@cityofvallejo.net](mailto:Chari.Francisco@cityofvallejo.net) or via phone at (707) 553-7204. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

## **AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ELECTION OF CHAIR AND VICE-CHAIR**
- 4. ROLL CALL**
- 5. PRESENTATIONS AND COMMENDATIONS**
  - A. PRESENTATION BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT- FAIR HOUSING ADVOCATES OF NORTHERN CALIFORNIA (FHANC)**
- 6. REPORT OF THE CITY COUNCIL LIAISON**
- 7. COMMUNITY FORUM**

*Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Staff Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*
- 8. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS**

*Members of the public wishing to address the Commission on Consent Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Commission. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*
- 9. CONSENT CALENDAR AND APPROVAL OF AGENDA**
  - A. APPROVAL OF AGENDA**

Recommendation: By motion approve the agenda for the October 2, 2025, regular meeting of the Housing and Community Development Commission
  - B. APPROVAL OF MINUTES**

Recommendation: By motion, approve meeting minutes from September 4, 2025.
- 10. ACTION CALENDAR**

*NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.*

**11. WRITTEN COMMUNICATIONS**

**12. REPORT OF THE COMMITTEE/BOARD SECRETARY**

**A. REPORT OF THE SECRETARY**

The Secretary may, from time to time, report on items that may be of interest to the Commission and the general public.

**B. REPORT OF THE CITY ATTORNEY**

The City Attorney may, from time to time, report on items that may be of interest to the Commission and the general public.

**C. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION**

The Presiding Officer and any Commissioner may, from time to time, wish to make certain announcements, requests information from staff and report on items of activity that may be of interest to the Commission and the general public.

**D. REPORT OF AD HOC COMMITTEES**

None

**13. OTHER**

**A. HOUSING AND COMMUNITY DEVELOPMENT COMMISSION WORK PLAN & BUDGET**

**14. ADJOURNMENT**

**ADDITIONAL CITY INFORMATION**

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- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))
- Sign up for emergency alerts at: [alertsolano.com](http://alertsolano.com)

**AFFIDAVIT OF POSTING:** I Chari Francisco, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 4:12pm, September 25, 2025.

Dated: September 25, 2025



Chari Francisco, Secretary



**DATE:** October 2, 2025  
**TO:** Housing & Community Development Chair and Commissioners  
**FROM:**  
**SUBJECT: PRESENTATION BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
SUBRECIPIENT- FAIR HOUSING ADVOCATES OF NORTHERN CALIFORNIA (FHANC)**

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**RECOMMENDATION**

**REASON FOR RECOMMENDATION**

**BACKGROUND AND DISCUSSION**

**ATTACHMENTS**

None

**FISCAL IMPACT**

**CONTACT**

**ACTION MINUTES**

**1. Call to Order**

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:18 p.m. on Thursday, September 4, 2025.

**2. Pledge of Allegiance**

Commission Chair Jackson led the pledge of allegiance

**3. Administration of Oath of Office**

Councilmember Lediju, liaison to the committee, administered the oath of office to newly appointed Commission Members Bunde, Cassidy and Daniels

**4. Roll Call**

Staff Secretary Francisco shared that Commissioner Smith will be participating remotely, pending approval from the HCD Commission.

ROLL CALL:

Ayes: Commission Chair Jackson, Commissioners: Bunde, Cassidy, Daniels,

Noes: Commissioners: Stueland

Abstentions: Commissioners: Smith

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Vance

The motion passed unanimously by commission members present, 4-1-1.

Present: Commission Chair Jackson, Commissioners: Bunde, Cassidy, Daniels, Smith (remote), Stueland

Absent/Excused: None

Absent/Unexcused: Commissioners: Vance

Liaison: Councilmember Lediju, Present

Staff: Chari Francisco, Administrative Manager/HCD Commission Secretary  
Alicia M. Jones, Housing Director

**5. Presentations and Commendations**

**A. SECTION 8 MANAGEMENT ASSESSMENT PROGRAM (SEMAP) PERFORMANCE OF THE HOUSING AUTHORITY OF THE CITY OF VALLEJO FOR FISCAL YEAR (FY) 2024-25**

Director Jones presented on Vallejo Housing Authority’s anticipated SEMAP score. Jones responded to questions from commissioners.

**6. Report of the City Council Liaison**

None

**7. Community Forum**

A member of the public presented upcoming local events, organizations, and homelessness in Vallejo.

**8. Public Comment Regarding Consent Calendar Items**

None

**9. Consent Calendar and Approval of the Agenda**

**A. Approval of Agenda**

Commissioner Stueland made the motion to approve the agenda. This was seconded by Commissioner Cassidy.

ROLL CALL:

Ayes: Commission Chair Jackson, Commissioners: Bunde, Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Commissioners: Vance

The motion passed unanimously by commission members present, 6-0-0.

**B. Approval of Minutes**

Commissioner Bunde made the motion to approve the meeting minutes from June 5, 2025. This was seconded by Commissioner Cassidy.

ROLL CALL:

Ayes: Commission Chair Jackson, Commissioners: Bunde, Cassidy, Smith, Stueland

Noes: None

Abstentions: Commissioners: Daniels

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Commissioner Vance

The motion passed unanimously by commission members present, 6-0-1.

**C. HOME INVESTMENT PARTNERSHIPS ("HOME") PROGRAM BUDGET AMENDMENT FOR FISCAL YEAR 2025-26**

Staff Secretary Francisco responded to questions from Commissioners.

Commissioner Stueland made the motion to Adopt the enclosed Resolution recommending approval by the City Council of an amendment to the Fiscal Year (FY) 2025-26 HOME Program Budget to appropriate \$741,000 from unspent prior year HOME Program funds for the Tenant-Based Rental Assistance (TBRA) Program. Commissioner Smith seconded the motion.

ROLL CALL:

Ayes: Commission Chair Jackson, Commissioners Bunde, Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Vance

The motion passed unanimously by commission members present, 6-0-0.

**10. Action Calendar**

**A. CONDUCT A PUBLIC HEARING ON THE DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR FISCAL YEAR (FY) 2024-25 AND ADOPT A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL APPROVE THE CITY OF VALLEJO'S FY 2024-25 CAPER FOR SUBMITTAL TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD")**

Director Jones responded to questions from commissioners. Commission Chair Jackson opened the public hearing.

No members of the public commented on the FY 2024-25 draft CAPER. Jackson closed the public hearing.

Commissioner Bunde made a motion to adopt a resolution recommending that the City Council approve the FY 2024-25 Consolidated Annual Performance and Evaluation

Report. Commissioner Cassidy seconded the motion.

**ROLL CALL:**

Ayes: Commission Chair Jackson, Commissioners Bunde, Cassidy, Stueland, Smith

Noes: None

Abstentions: Commissioners: Daniels

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Commissioner Vance

The motion passed by commission members, 5-0-1.

**11. Written Communications**

None

**12. Regular Reports**

**A. Report of the Secretary**

Staff Secretary Francisco welcomed the new and reappointed Commissioners.

**B. Report of the City Attorney**

None

**C. Report of the Presiding Officer and members of the Housing and Community Development Commission**

Chair Jackson announced community events and recognized community partners.

**D. Report of Subcommittees**

None

**13. Other Agenda Items**

**A. PERFORMANCE UPDATES FOR THE BROADWAY VILLAGE AND NAVIGATION CENTER**

Commissioners were provided a memorandum from Assistant City Manager Haen. Director Jones requested that performance updates are conducted quarterly to align with project updates to Council. Jones collected questions to provide to Haen.

**14. Adjournment**

There being no further business, at 8:32 p.m., the meeting was adjourned.

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S. BRE JACKSON, Chair

ATTEST:

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CHARI FRANCISCO, Secretary