



**HOUSING AND COMMUNITY
DEVELOPMENT (HCD) COMMISSION
REGULAR MEETING**

NOVEMBER 6, 2025

COMMISSIONERS

Jared Bunde (Chair)
S. Bre Jackson (Vice-Chair)
Nicholas Cassidy
Lynda Daniels
LaWanda Smith
Dana Stueland
Carmen Marie Vance

HYBRID MEETING
www.Cityofvallejo.net

7:00 PM

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> <div align="right">  </div>
<p align="center">Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available by contacting via email Chari Francisco, Staff Secretary at Chari.Francisco@cityofvallejo.net or via phone at (707) 553-7204. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PRESENTATIONS AND COMMENDATIONS

5. REPORT OF THE CITY COUNCIL LIAISON

6. COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Staff Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

7. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Members of the public wishing to address the Commission on Consent Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Commission. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Recommendation: By motion approve the agenda for the November 6, 2025, regular meeting of the Housing and Community Development Commission

B. APPROVAL OF MINUTES

Recommendation: By motion, approve meeting minutes from October 2, 2025.

9. ACTION CALENDAR

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A. CONSIDER REQUEST BY MARCO CARDENAS DURING THE OCTOBER 2ND MEETING TO AGENDIZE A PRESENTATION BY PATHFINDERS FOR HOPE REGARDING HOMELESSNESS

Recommendation: Consider Marco Cardenas's request and direct staff to coordinate presentation at a subsequent meeting

Contact: Chari Francisco, Staff Secretary (707) 553-7204
Chari.Francisco@cityofvallejo.net

B. DISCUSS WORK PLAN AND POTENTIALLY FORM AN AD HOC COMMITTEE

Recommendation: By motion, consider a recommendation to the Housing and Community Development Commission to create an AdHoc Committee of three members of the Commission to develop Commission Goals and Work Plan.

Contact: Chari Francisco, Staff Secretary (707) 553-7204
Chari.Francisco@cityofvallejo.net

10. WRITTEN COMMUNICATIONS

11. REPORT OF THE COMMITTEE/BOARD SECRETARY

A. REPORT OF THE SECRETARY

The Secretary may, from time to time, report on items that may be of interest to the Commission and the general public.

B. REPORT OF THE CITY ATTORNEY

The City Attorney may, from time to time, report on items that may be of interest to the Commission and the general public.

C. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION

The Presiding Officer and any Commissioner may, from time to time, wish to make certain announcements, requests information from staff and report on items of activity that may be of interest to the Commission and the general public.

D. REPORT OF AD HOC COMMITTEES

None

12. OTHER

13. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolano.com

AFFIDAVIT OF POSTING: I Chari Francisco, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 1:41pm, November 3, 2025.

Dated: November 3, 2025



Chari Francisco, Secretary

ACTION MINUTES

1. Call to Order

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:05 p.m. on Thursday, October 2, 2025.

2. Pledge of Allegiance

Chair Jackson led the pledge of allegiance

3. Election of Chair and Vice-Chair

Chair Jackson nominated Commissioner Bunde for the position of Chair. Commissioners Smith, Cassidy, Stueland, and Daniels seconded this nomination.

ROLL CALL:

Ayes: Jackson, Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Commissioners: Bunde

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: Commissioners: None

The motion passed unanimously by commission members present, 5-0-1.

Commissioner Cassidy nominated Jackson for the position of Vice-Chair. Chair Bunde, Daniels, Jackson, Smith and Stueland seconded this nomination.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Jackson

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: Commissioners: None

The motion passed unanimously by commission members present, 5-0-1.

4. Roll Call

Present: Bunde, Cassidy, Daniels, Jackson, Smith, Stueland

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: None

Liaison: Councilmember Lediju, Present

Staff: Chari Francisco, Administrative Manager/HCD Commission Secretary
Alicia M. Jones, Housing Director

5. Presentations and Commendations

A. PRESENTATION BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT- FAIR HOUSING ADVOCATES OF NORTHERN CALIFORNIA (FHANC)

Julia Howard-Gibbons from FHANC presented on services and community impact. Howard-Gibbons responded to questions from Commissioners.

Housing Director Jones explained the selection of FHANC as a FY 2025-26 CDBG Subrecipient. The Vice-Chair recommended that City Staff notify previous Subrecipients that they will not be funded this year.

6. Report of the City Council Liaison

None

7. Community Forum

Marco Cardenas from Pathfinders for Hope presented on lack of effective resources for Vallejo's homeless community. Cardenas requested to be added to a future agenda to provide a full presentation.

A member of the public presented on the deficiencies of encampment sweeps and the treatment of the Homeless community.

A member of the public presented on concerns regarding a dangerous living situation with their landlord.

A member of the public, and member of the Human Relations Commission commented on voucher utilization, waitlist opening and offered a partnership between the Housing and Community Development Commission and the Human Relations Commission.

8. Public Comment Regarding Consent Calendar Items

None

9. Consent Calendar and Approval of the Agenda

A. Approval of Agenda

Vice-Chair Jackson made the motion to approve the agenda. This was seconded by Commissioner Stueland.

ROLL CALL:

Ayes: Commission Chair Bunde, Commission Vice-Chair Jackson, Commissioners: Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: Commissioners: None

The motion passed unanimously by commission members present, 6-0-0.

B. Approval of Minutes

Vice-Chair Jackson made the motion to approve the meeting minutes from September 4, 2025. This was seconded by Commissioner Smith.

ROLL CALL:

Ayes: Commission Chair Bunde, Commission Vice-Chair Jackson, Commissioners: Bunde, Cassidy, Smith, Stueland

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: None

The motion passed unanimously by commission members present, 6-0-0.

10. Action Calendar

None

11. Written Communications

None

12. Regular Reports

A. Report of the Secretary

Staff Secretary Francisco announced the Board and Commission Appreciation Dinner. Francisco also announced that there are several Board and Commission vacancies and encouraged the public to apply for the Housing Authority Board.

B. Report of the City Attorney

None

C. Report of the Presiding Officer and members of the Housing and Community Development Commission

Vice-Chair Jackson encouraged the commission to continue to converse and work with leaders in the homeless community.

City Council Liaison Lediju announced that City Staff will be taking over the Homeless Round Table.

D. Report of Subcommittees

None

13. Other Agenda Items

A. HOUSING AND COMMUNITY DEVELOPMENT COMMISSION WORK PLAN & BUDGET

Staff Secretary Francisco explained the process for developing a work plan for the Housing and Community Development Commission. Commissioners brainstormed ideas for utilizing the budget effectively and creating housing solutions in the City.

14. Adjournment

There being no further business, at 8:52 p.m., the meeting was adjourned.

S. BRE JACKSON, Chair

ATTEST:

CHARI FRANCISCO, Secretary