



**PARTICIPATORY BUDGETING
STEERING COMMITTEE REGULAR
MEETING AT 6:30 PM**


NOVEMBER 19, 2025

HYBRID MEETING
www.Cityofvallejo.net

**Vallejo Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

COMMITTEE MEMBERS

Jessica Lozano, Chair
Patricia Baisden, Co-Chair
Lynda Daniels
Patricia Hunter
TahraLeigh Martin
Guillermo Herrera
William Richerson
Ebony Smith
Paul Perry
Don Jordan, Secondary Representative
Corrine Quinn, Secondary Representative
Dr. Annetta Ward-Clark, Secondary Representative
VACANT, At-Large
VACANT, At-Large
VACANT, Alternate
VACANT, Alternate
VACANT, Alternate

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p align="center">Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the City Council less than 72 hours before the meeting will be posted concurrently on the City’s website</p>	

at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the City Clerk



Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the PBSC Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the PBSC Secretary's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 COMMUNICATIONS

5 COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Secretary. When called upon, each speaker should step to the podium, state his/her name and address for the record. The conduct of the community forum shall follow those as the City Council and shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300. The Commission may take information but may not take action on any item not on the agenda.

6 REPORT OF THE CITY COUNCIL LIAISON

7 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF AGENDA AND MINUTES

8 DISCUSSION ITEMS

9 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Housing Authority on Action Calendar Items are requested to submit a completed speaker card to the Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A APPOINTMENT OF EXECUTIVE COMMITTEE

B CONSIDER THE REALLOCATION OF PRIOR PB CYCLE PROJECT FUNDS; FUNDING OF SKATE PARK PROJECT AND YOUTH DELEGATION TRIP

Recommendation: Approve the reallocation of \$329,798.70 in unexpended Participatory Budgeting funding as follows: 1) \$60,950 towards the Cycle 8 Wardlaw Skate Park project; 2) \$25,000 toward future Youth Delegation Trips; and 3) the remainder of funds being allocated to PB Fund Balance.

Contact: Jason Ackley, PBSC Secretary (707) 648-4577
Jason.Ackley@cityofvallejo.net

10 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolan.com

Dated:	<i>Jason Ackley</i> For <u>Jessica Lozano, PBSC Chair</u>
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I, Jason Ackley, PBSC Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to

Jessica Lozano, Chair
Patricia Baisden, Co-Chair
Lynda Daniels
Patricia Hunter
TahraLeigh Martin
Guillermo Herrera
William Richerson
Ebony Smith
Paul Perry
Don Jordan, Secondary Representative
Corrine Quinn, Secondary Representative
Dr. Annetta Ward-Clark, Secondary Representative
VACANT, At-Large
VACANT, At-Large
VACANT, Alternate
VACANT, Alternate
VACANT, Alternate

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at

Dated:	<i>Jason Ackley</i> Jason Ackley, PBSC Secretary
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DATE: November 19, 2025
TO: PBSC Chair
FROM: Jason Ackley, PBSC Secretary
SUBJECT: **APPROVAL OF AGENDA AND MINUTES**

RECOMMENDATION

BACKGROUND AND DISCUSSION

ATTACHMENTS

1. Minutes PBSC - Regular - 10.15.25

CONTACT

Jason Ackley, PBSC Secretary (707) 648-4577
Jason.Ackley@cityofvallejo.net



**PARTICIPATORY BUDGETING
STEERING COMMITTEE REGULAR
MEETING AT 6:30 PM**

OCTOBER 15, 2025

**Vallejo Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

MINUTES

1 CALL TO ORDER

- Meeting called to order at 6:41 PM

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

Present – Commissioners Daniels; Hunter; Martin; Herrera; Richerson; Smith
Absent – Chair Lozano; Co-Chair Baisden; Commissioner Perry
Also present: Secretary Ackley; Assistant City Attorney Zagaroli

4 COMMUNICATIONS

- None.

5 COMMUNITY FORUM

- No speakers.

6 REPORT OF THE CITY COUNCIL LIAISON

- None.

7 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF AGENDA AND MINUTES

Recommendation: By motion, approve the agenda for the October 15, 2025 Regular Meeting and the meeting minutes for the September 17, 2025 Regular Meeting.

Contact: Jason Ackley, PBSC Secretary (707) 648-4577

jason.ackley@cityofvallejo.net

- Moved by Martin, seconded by Hunter.
- Vote passed unanimously.

8 DISCUSSION ITEMS

A PB STAFFING AND CYCLE UPDATE

City Staff will provide a brief update on PB Staffing and Cycle 9 funding.

- Secretary Ackley gave an update on staffing changes in PB as well as the status of the current PB funding available for Cycle 9.
- Staff to prepare a staff report & recommendation to close out prior year projects and use that funding to fully fund Cycle 8 Skatepark project and Washington DC Youth Delegation trip. Will return next meeting with item for Commission consideration.
- Commissioner Martin requested detailed overview of the items to be recommended for defunding at the next meeting.

B BROWN ACT TRAINING

- Conducted by Laura Zagaroli, Assistant City Attorney.

9 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A APPOINTMENT OF EXECUTIVE COMMITTEE

By motion appoint an Executive Committee (1 Chair, 2 Co-Chairs) to the Participatory Budgeting Steering Committee.

- Due to absence of the Chair & Co-Chair(s), this item was continued/moved to the next meeting for consideration.
- Moved by Daniels, seconded by Hunter. Motion passed unanimously.

10 ADJOURNMENT

- Meeting adjourned at 7:24 PM.



DATE: November 19, 2025
TO: PBSC Chair
FROM: Jason Ackley, PBSC Secretary
SUBJECT: **APPOINTMENT OF EXECUTIVE COMMITTEE**

RECOMMENDATION

BACKGROUND AND DISCUSSION

ATTACHMENTS

None

CONTACT

Jason Ackley, PBSC Secretary (707) 648-4577
Jason.Ackley@cityofvallejo.net



DATE: November 19, 2025
TO: PBSC Chair
FROM: Jason Ackley, PBSC Secretary
SUBJECT: **CONSIDER THE REALLOCATION OF PRIOR PB CYCLE PROJECT FUNDS; FUNDING OF SKATE PARK PROJECT AND YOUTH DELEGATION TRIP**

RECOMMENDATION

Approve the reallocation of \$329,798.70 in unexpended Participatory Budgeting funding as follows: 1) \$60,950 towards the Cycle 8 Wardlaw Skate Park project; 2) \$25,000 toward future Youth Delegation Trips; and 3) the remainder of funds being allocated to PB Fund Balance.

BACKGROUND AND DISCUSSION

Historically, the City Council has allocated \$1 million per PB cycle. However, recent cycles have been extended over two fiscal years, starting in response to the Covid-19 pandemic and due to the absence of necessary staff to facilitate the process. To date, \$500,000 has been allocated toward PB Cycle 9.

At the June 24, 2025 City Council Meeting, City Manager’s Office (CMO) staff recommended temporarily suspending new allocations for future Participatory Budgeting (PB) cycles until previously approved projects are fully implemented and evaluated.

Staff suggest reallocating prior-year PB project funds to prepare for PB Cycle 9 in 2026. A number of prior-year PB projects have been completed with a surplus budget. Other projects, though originally approved, are not feasible, either because the true costs of the projects exceed possible allocated budgets or the entity tasked with delivery is unable to follow through on the project. To ensure fiscal responsibility and maintain public trust, staff recommend focusing on completing active projects, reallocating unspent balances from less viable initiatives, and pausing new allocations until existing commitments are fulfilled.

Recommended Re-allocation to:

1) Wardlaw Skatepark Project (Cycle 8) + \$60,950.00

The Vallejo Skatepark project was initially budgeted at \$300,000 but there was only \$239,050 left in PB to award the project in FY 23/24. Additional funding is required to close the gap and proceed with implementation. Staff recommend repurposing unspent balances from completed projects to meet the original \$300,000 allocation requested. Completing the skatepark will provide significant community benefit, particularly to Vallejo youth, and has strong community support.

2) Vallejo Youth Delegation + \$25,000

Staff recommend reallocating \$25,000 from the Cycle 7 Financial Literacy project to the Vallejo Youth Delegation project. While the Financial Literacy project was envisioned to equip young people with practical financial skills, its narrow scope and limited implementation capacity have hindered rollout.

The Vallejo Youth Delegation, by contrast, provides a broader platform for cultivating the same core competencies: leadership, decision-making, and real-world problem-solving—that the financial literacy project sought to address. Through participation in the National League of Cities Youth Programs, Vallejo students gain hands-on exposure to civic processes, budgeting, and policy discussions that directly impact their

Subject: CONSIDER THE REALLOCATION OF PRIOR PB CYCLE PROJECT FUNDS; FUNDING OF SKATE PARK PROJECT AND YOUTH DELEGATION TRIP

communities. These experiences inherently build financial and civic literacy by requiring students to analyze tradeoffs, understand resource allocation, and advocate for equitable solutions.

In this way, reallocating funds maintains fidelity to the original youth-focused intent of the Financial Literacy project while ensuring timely impact. The Youth Delegation not only supports skill-building but also amplifies youth voices in local governance, aligning with the City's broader youth development and civic engagement initiatives.

Projects recommended for closeout and re-allocation of funding:

Cycle 1

Omega Boys & Girls Club Gym Renovation — \$60,000

Funding to repair the gym floor; upgrade the stage with lighting and sound, drop down screen, projector, and stage drapes. Project completed funding was never drawn down.

Senior Center Improvements — \$49,270.86

Florence Douglas Senior Center improvements include emergency lighting, flooring and energy efficient windows. Project completed with funding remaining.

Cycle 5

Smarter Greener Landscape Centers — \$40,880.86

Project to create 3 new landscaped areas in the city. Locations have kiosks with information about the plants, irrigation systems and design. Project completed with funding remaining.

Welcome to Vallejo Signs — \$71,550

Project to install welcome signs along entrances to the city. Project deemed infeasible as the City does not own the land at the entrance corridors to the city.

Cycle 6

Mobile Cameras for Illegal Dumping — \$4,091

Project to purchase high definition mobile cameras. Project completed with funding remaining.

Site Improvements to Florence Douglas Center — \$14,329.26

Kitchen, lighting and landscaping improvements. Project completed with funding remaining.

Cycle 7

Basic Needs Resources for the Homeless — \$913

Providing essential needs to the homeless by offering life skills training, medical care, job opportunities, etc. Project completed with funding remaining.

Financial Literacy for Youth & Families — \$69,288

A 9-month training program providing vocational and financial literacy education to 2,442 students and their families. Project deemed not feasible.

PB Reallocation 20-21

Financial Literacy for Youth & Families — \$19,471

As above, the project is not feasible.

Miscellaneous projects with less than \$2 of funding remaining in their budgets.

Subject: CONSIDER THE REALLOCATION OF PRIOR PB CYCLE PROJECT FUNDS; FUNDING OF SKATE PARK PROJECT AND YOUTH DELEGATION TRIP

Next Steps:

Any proposed re-allocations must first be reviewed and recommended by the Participatory Budgeting Steering Committee, then forwarded to the City Council for final action. Staff seek the Committee's direction on prioritizing viable projects and reallocating unspent funds to maximize near-term impact.

ATTACHMENTS

1.	Projects to reallocate Fund 11.19
2.	11_omegabgclub
3.	Greener Landscape
4.	Vallejo Sign Proposal
5.	Proposal-Financial Literacy Training for Youth and Families - Decision Form and Proposal
6.	C7_Basic Needs for Homeless

CONTACT

Jason Ackley, PBSC Secretary (707) 648-4577

Jason.Ackley@cityofvallejo.net

GL Account	GL Acct Desc	Budget	Actual	PTD Balance
ITEMS TO CLOSE OUT				
Project: PB000 - PARTICIPATORY BUDGETING				
0039001 - 7021027	MEAS B ND Non Departmental / BOYS/GIRLS CLUB SO. VLJO	60,000.00	0.00	60,000.00
2019001 - 7036001	FIXED CHARGES / MISC EQUIPMENT	90,327.00	90,326.91	0.09
Project: PB0003 - FLORENCE DOUGLAS-SR LOUNG				
2012602 - 7034001	PUBLIC BUILDINGS / SITE IMPROVEMENTS	109,149.00	59,150.00	49,270.86
Project: PB0005 - SIDEWALK REPAIR TREE PRES				
2012604 - 7034001	STREETS & STREET OVERLAY / SITE IMPROVEMENTS	243,180.00	243,179.02	0.98
Project: PB0016 - SCHOOL ROADS REPAIR				
2012502 - 7034001	ENGINEERING / SITE IMPROVEMENTS	109,513.00	109,512.32	0.68
Project: PB0403 - PARKS & RECREATION IMPROV				
2019001 - 7021011	FIXED CHARGES / COMMUNITY & RECREATION	200,000.00	199,999.69	0.31
Project: PBC5 - PB CYCLE 5				
2012401 - 7008001	POLICE - ADMINISTRATION / TRAINING & CONFERENCES	172,879.00	172,878.53	0.47
2012608 - 7014036	TRAFFIC SIGNS & SIGNALS / TRAFFIC SIGNS & SIGNALS	71,550.00	0.00	71,550.00
2012606 - 7015005	GROUNDS / GROUNDS R/M SERVICES	120,000.00	79,119.14	40,880.86
2019001 - 7021019	FIXED CHARGES / YOUTH SERVICES	69,300.00	3,125.00	
Project: PBC6 - PB CYCLE 6				
2019001 - 7015071	FIXED CHARGES / FIREFIGHTER YOUTH ACADEMY	65,350.00	65,348.72	1.28
2011304 - 7031005	Information Technology / FIELD EQUIPMENT	39,909.00	39,908.41	0.59
2011901 - 7031005	Information Technology / FIELD EQUIPMENT	4,091.00	0.00	4,091.00
2012502 - 7034001	ENGINEERING / SITE IMPROVEMENTS	85,904.00	71,574.74	14,329.26
	ENGINEERING / STREET IMPROVEMENTS			
Project: PBC7 - PB CYCLE 7				
2019001 - 7021047	FIXED CHARGES / FINANCIAL LITERACY	69,288.00	0.00	69,288.00
2019001 - 7021050	FIXED CHARGES / BASIC NEED RESOUR HOMELES	75,000.00	74,087.00	913.00
2019001 - 7021051	FIXED CHARGES / VJO FOSTER YOUTH STRIVING	55,941.00	55,940.68	0.32

Project: PBR21 - PB Revised FY 20-21

[2019001 - 7021047](#) FIXED CHARGES / FINANCIAL LITERACY

19,471.00 0.00 19,471.00

Total Closed Project Funds: \$ 329,798.70

ITEMS TO FUND

Project: PBC8 - PB CYCLE 8

[2019001 - 7034016](#) FIXED CHARGES / MODERNIZE VJO SKATEPARK

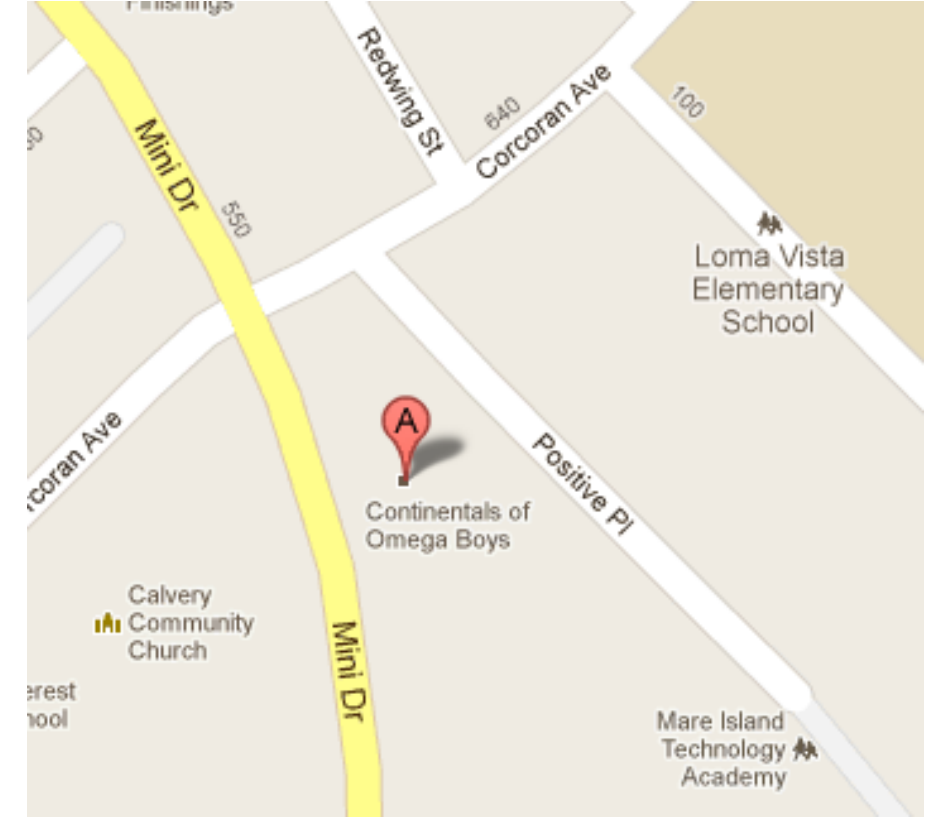
239,050.00 0.00 239,050.00

Additional Funding Request: \$ 60,950.00

VALLEJO YOUTH DELEGATION

Additional Funding Request: \$ 25,000.00

Amount to PB Fund Balance \$ 243,848.70



F6 Omega Boys & Girls Club Gym Renovation

The gym needs repairs to the floor, upgrade to stage with lighting & sound, a drop down screen, projector, and stage drapes.



Before



After



Cost \$60,000

Location 1 Positive Place, corner of Mini Drive and Corcoran Ave.

Who Benefits

It will benefit the Club kids, the community, MIT school students, different sport groups, dance troops, cheer squads, theatre performers and neighborhoods because youth and others have a place to go after school.

Project Description

Improve the flooring with interlocking tiles to play basketball, add drapes & curtains to the stage for presentations, install new lighting & sound systems, a drop down ceiling screen & a projector for presentations.

Smarter, Greener Landscape Centers

This project will create 3 new landscape areas in different parts of Vallejo. Each location will have kiosks with information about plants, irrigation systems and designs and can be utilized as source of teaching for our community.

Implementer:	GVRD
Cost:	\$ 120,000
Location:	Norman King, Florence Douglas Senior Center, Setterquist Park



Who Benefits

Vallejo citizens will benefit from various locations that they can visit and become familiar with different types of plants, sustainable landscape designs with options of visualizing the true beauty associated with drought tolerant landscapes.

Detailed Project Description

This project will create 3 new landscape areas in different parts of Vallejo. Each location will have kiosks with information about plants, irrigation systems and designs. North and South will enhance open areas near existing public and community activities. The Senior Center site will teach about drought resistant plants, irrigation systems and designs, this specific location would serve as a “teaching classroom”.

All visitors to the locations will have approximately 3,000 sq ft, to explore for a total of 12,000 sq ft of beautification and green space. In addition to creating smarter, greener landscape, designs we are helping reduce our turf footprint and creating a healthier environment.

Greener, Smarter Landscape Centers

The objective of this project is to create an outdoor landscape area surrounding different locations within the City of Vallejo. Our targeted area will transform a location within North Vallejo, South Vallejo and Central Vallejo – Florence Douglas Senior Center. These landscape centers will consist of drought resistant gardens, with sustainable native plants, which the community could enjoy at their leisure. In addition, the areas would have kiosks with information regarding the plants, efficient irrigation systems and layout of designs.

The north and south locations would serve to enhance open areas that currently are used for public and community activities. Our citizens have voiced a need to create areas to uplift the visual impacts of our community and at the same time, we are looking to enhance our property values and city image.

The Douglas Senior Center would serve as a source of education regarding drought resistant plants, efficient irrigation systems and designs. Encouraging our community to create and build these smart, greener landscape designs in their own property. This specific location would serve as a “teaching classroom” for the community with information regarding plants, irrigation systems and designs and the center currently offers classes educating our citizens free of charge.

All three locations will have approximately 3,000 square feet, for a total of approximately 12,000 square feet of beautification and garden designs. In addition to creating smarter, greener landscape, designs we are helping reduce our turf footprint.

Delegates Working on Project: [REDACTED]

Detailed Project Description: Plans for Douglas Center uploaded. Plans for north and south locations to be provided by GVRD.

What is the type of Project: City Infrastructure

Why is the project needed: Vallejo citizens would benefit from various locations that they could visit and become familiar with different types of plants, sustainable landscape designs with options of visualizing the true beauty associated with drought tolerant, low water usage landscapes. Encouraging our citizens and homeowners to perform similar designs in their own yards.

Our community wants and need to assist in water conservation and eliminating water waste. To do this effectively, Vallejo needs Smarter, Greener, Landscape designs where they can congregate, to learn and enjoy these and possibly create their own Smarter, Greener, Landscape designs in their own yards.

How will the project address or solve this need: This project provides Vallejo with various locations for education and demonstration of the benefits and beauty of low water use landscapes. The existing landscape surrounding the Senior Center will receive a huge transformation from turf grass to water efficient, drought tolerant, Smarter, Greener, and Landscapes Center. At the same time, the north and south locations will receive be transformed so that our community can enjoy the beauty and learn about the different types of plants.

Who will implement the project: This project will be possible through the cooperation and partnership of GVRD as the primary partner in Design, Construction, Plant and Maintenance of GVRD properties. As well as Construct, Plant for the Senior Center based on design plans already in place. The Douglas Senior Center has signed an agreement regarding maintenance and upkeep of their project.

Budget: The budget for this project is a total of \$120,000.00. The funds would be allocated by each project in the following manner:

North location – Setterquist Park - \$40,000.00

South location – Norman C King Center - \$40,000.00

Central location – Douglas Senior Center - \$40,000.00

In Kind Contributions: The Vallejo Public Works Landscaping Maintenance office has helped facilitate the Senior Center drought resistant garden by performing a preliminary irrigation system assessment and utility inspection (USA). They also removed trees and bushes on the site which included subsurface tree stump and root grinding operations (25 labor hours, est.). In addition, City landscaping supervisors have pledged to help facilitate publicly held irrigation workshops using the Senior Center garden as an outdoor classroom. The Water Department Conservation office has funded a Senior Center garden site plan that was developed by a local professional landscape architect (\$5,850). In addition, the Water Department and the Solano County Water Agency have committed additional funding, up to \$25,000 in support of the Senior Center drought resistant garden and the educational and learning elements of the project.

Welcome to Vallejo Signs

This project will install welcome signs in our city. Signage will reflect Vallejo’s identity and welcome residents and visitors to our vibrant city.

Implementer:	Public Works
Cost:	\$ 300,000
Location:	Citywide



Who Benefits

These signs will become part of the advertising of a healthy community to future residents, businesses as well as raise a positive image of Vallejo to all of its own citizens.

Detailed Project Description

The project would install Welcome to Vallejo signs. The signs will reflect Vallejo’s unique identity in a cohesive theme that falls in line with the City’s rebranding initiatives (in progress). Finalized sign concepts and locations will be at the discretion of the City of Vallejo and identified after the vote. The new welcome signs would allow residents and visitors alike to notice that they are entering a city of interest and that we care about our presentation. The entrance and exits of the city would be enhanced and provide a source of pride as well as notice that you are entering a vibrant city.

1. Project Title (max 50 characters):

Vallejo Welcome Sign

2. Total budget amount request

\$50,000-100,000

3. Short Project Summary (max 200 characters):

This project calls to install a welcome sign in one of Vallejo's most visited areas such as the Automall Plaza. The sign would be a representation of Vallejo's identity.

4. Full names of all the delegates from your committee that worked on the proposal

Alejandro Esquivel

5. One e-mail address for the PB staff to send a confirmation that the proposal was received

6. Detailed project description (Be specific and use as much space as you need.) (Be specific and use as much space as you need.):

The project would install a welcome sign to Vallejo. The sign would include the words "VALLEJO" and have a representation of Vallejo's logo which is the sail. Vallejo is a great city that needs this. We may have welcome signs all around the city, but there is no main sign that are known for. Vallejo's sign would be telling visitors that we care about our presentation.

7. What is the type of project?

Capital Infrastructure

8. Why is this project needed? (1-2 paragraphs)

The project is needed because the city of Vallejo has great diversity that would be greatly shown in such project. The project would be important in creating a sense of pride among not only its residents, but their visitors and communities.

9. How will the project address or solve this need and/or problem? (1-2 paragraphs)

The project will make its residents and visitors know that Vallejo is a diverse, welcoming, and proud city.

10. Describe in detail how residents, visitors, groups, communities, geographic areas, or the City of Vallejo will benefit from this project. (1-2 paragraphs)

Vallejo residents can benefit because it would make them curious and want to go see the sign. They will want to go where the sign is and take a picture to post on social media, to just go out for a trip, or to just see something new they have learned about and maybe, hopefully continue to come back occasionally. Visitors, groups, and communities would also benefit in that same aspect, but the difference is that they would reach a bigger audience as they do not live in Vallejo, so they can spread the news to different geographic. While it may sound like it's more of

a long shot, we must remember that the Hollywood sign and other cool and iconic signs did not become popular overnight.

11. Describe the potential challenges and/or obstacles for this project (1-2 paragraphs)

Location, budgeting, feasibility, and or support.

12. Who will implement the project?

Public Works m

13. Where will the project be implemented?

Automall Plaza exit/entrance

Hunter Hill

Wilson Avenue

Downtown

14. Itemized budget

\$50,000-10,000

15. Describe the project timeline/schedule.:



Participatory Budgeting (PB) Cycle 7 Proposal Decision

Background

PB was put on hold as of March 2020. The Cycle 7 PB vote did not occur as planned given the high reliance on in-person outreach efforts for community engagement.

As of January 2021, the PB Steering Committee is considering how to proceed with Cycle 7 voting. They will be reviewing the Cycle 7 proposals at the March Steering Committee meeting and deciding on the next steps, including which proposals to include in the Cycle 7 vote given the decrease in allocated program funds. A request was made to reach out to all budget delegates to ask if they would like to update their proposal, have it considered in Cycle 8, or withdraw it. The PBSC will use this information to inform their decision-making.

Instructions

Please complete the form indicating your preference in moving forward with your proposal and submit it by February 8, 2021.

Please email Felicia.Flores@cityofvallejo.net with any questions.

Proposal Name: _____

Budget Delegates

Implementing Partner

Our team would like to:

- Update our proposal and submit it by March 5th for consideration in Cycle 7
- Have our proposal be considered for Cycle 8
- Withdraw our proposal

Comments

Vallejo Participatory Budgeting Cycle 7

Education and Training

Suggested title for application: **Financial Literacy Training for Youth and Families**

Project Code E3, E4

2. Amount Requested: \$69,288

3. Full Names of PB Delegates who worked in the proposal: Stephan Betz, Ivary Fregoso, Vanessa Gonzalez, Andrea Barajas

4. Email address for proposal:

[REDACTED]

5. Type of Project:

Program and/or Service

6. Detailed Project Description:

This project provides financial literacy training leading to financial stability and job placement for Vallejo youth and their families. Vallejo youth gain knowledge and understanding to attain long term employment that starts a career. Sophomore, Junior and Senior students at John Finney High School, Vallejo High School, Jesse Bethel High School, Regional Recreational District and Mare Island Technology Academy and their family members receive financial literacy training for a total of 2,442 participants. Junior and Senior MIT students become financial literacy mentors for an additional 80 Sophomores and their family members. The project addresses three of the five priorities identified by Vallejo PB Delegates:

Afterschool activities for youth,

Financial Literacy, and

Support for students with disabilities

The training will be provided both during school hours and in after school programs. A financial literacy coach teaches financial literacy mentors (MIT) and students course materials provided through the Heartland Institute of Financial Education. Each student will receive 40 hours of classroom coaching within a 5 week period, and family members will receive 40 hours of instruction over a 12 week period. Two financial literacy coaches certified by the Heartland Institute will be provided through Vallejo's Global Center for Success, a pre-approved Implementation Partner in good standing with the City of Vallejo. Financial literacy training will be conducted in two cohorts - beginner and advanced - and include:

Financial Workshop Topics for Students: Beginner

1. Proper Budgeting: Understanding the importance of money management.
2. Debt Management: Applying the Debt Roll Up Program to accelerate the debt payoff process.
3. Emergency Fund: Creating a plan of action to set aside money for emergencies.
4. Building a Strong Financial Foundation: Analyzing the four important factors in a solid financial plan.
5. Building Wealth: Analyzing the usage of the Wealth Formula.
6. College Planning: Creating a plan of action to reduce college cost and time. (New this year)

Financial Workshop Additional Topics for Parents and students who completed the Beginner cohort: Advanced

7. Proper Protection: Evaluating the different types of insurance options.
8. Asset Accumulation: Understanding mutual funds, how to reduce risks, and different management strategies.
9. Retirement Planning: Analyzing various retirement plans and contribution limits.
10. Long Term Care Basics: Understanding Long Term Care service costs and benefit options.
11. Medicare Basics: Evaluating Medicare, Medigap, and Medicare Advantage Plans.
12. Wealth Preservation: Understanding Estate Planning using Will, Trust, and other legal documents.

In addition, Vallejo Career Center staff will provide resume writing and interviewing workshops both at the schools and at the Vallejo Career Center for graduates and their family members. A job fair will be held at the Career Center:

Career Skill through Vallejo Career Center

1. Resume Writing Skill: Creating an effective resume for job hunting.
2. Interview Skill: Understanding how to answer interview questions and showcase your strengths.
3. Job Fair with Internship Potentials - Various Companies

Outreach and enrollment will be conducted at each school during back to school events. Enrollment is open to all Sophomore, Junior and Senior students (classes during school hours) and their interested family members (classes after school). Contact sheets will be provided at back to school days listing the class hours, study components and desired outcomes. Additional outreach activities will be conducted to reach a larger community wide audience at City of Vallejo High School events and at the Kids Club Program of the Greater Vallejo Recreation District.

Students who want to become mentors will be required to complete a statement of intent and a short questionnaire that assesses their past experience in financial literacy. Before becoming mentors, MIT students will demonstrate proficiency in the financial literacy curriculum. During this training, MIT students become familiar with what it takes to be a mentor. In addition to having the five training hours completed, MIT students will need to meet up with the financial literacy instructors to ensure that their mentoring services are up to date with the curriculum and schedule.

Toward the completion of the financial literacy training, coaches will refer students who complete the first phase of the financial literacy program to:

Internships in those professional fields where market demand is highest: fire fighting, welding, construction, waste management, transportation, solar energy and home-based healthcare.

After school health and wellness classes at VCUSD facilities to heighten youth's attention to relationship building and connecting to their community.

Resume writing classes at the local Job Center.

On-the-job-training which will be accessible at the local Job Center.

Participants will achieve the following desired outcomes by the end of the course:

- 1) Recall one relevant knowledge fact for each of the topics: budgeting, debt, emergency funds, financial foundation, wealth, and college planning.
- 2) Construct meaning from each topic for one's own individual quality of life measures and career goals.
- 3) Carrying out one action step toward financial stability in each of the topic areas.

- 4) Being able to determine the relationships between topics and describe how they influence one's individual life.
- 5) Making critical decisions at life planning junctures based on learned topics and the knowledge of factors determining financial stability.
- 6) Producing an individual financial success five year plan.

Evaluation:

At the completion of the course participants will be asked to complete questionnaires on the 6 desired outcomes listed above and the evaluation will be provided to the City of Vallejo. MIT students will be selected by filling out a survey/questionnaire asking multiple questions on a variety of topics within financial literacy, and after course completion those exact same questions will be asked to measure what they have learned throughout the course.

7. Why is this project needed:

Vallejo's need for employed youth is among the highest in the State of California since its youth unemployment rate is above the average of California's cities. Youth however do not fully understand the value of employment because they do not make the connection to their own personal financial stability (conversation with Workforce Development Board Staff, August 2019). Financial literacy training for youth shows them the value of money and the transformational power it can have on their lives. This is important to launch their careers: while Solano county currently enjoys a 3.3% low unemployment rate, the percentage of youth disconnected from services and employment is 7.7% (2019 Solano Workforce Development Report). A larger pool of employed youth is needed to support Vallejo's economic growth and empower students to become thriving self-sufficient taxpayers rather than rely on public assistance or their family members to survive. Insights into financial stability also has an impact on career building: the Solano Workforce Development Report shows that services and employment opportunities are increasingly available to students who want to build a career path. However, they do not see the benefits for them and are reluctant to engage in career development. After having received financial literacy training they will understand the long term value of earning money and how to build wealth for themselves.

8. How will the project address or solve this need and/or problem?

Benefits to the public consist of long-term employment opportunities for youth who normally have barriers to connect to resources to start their careers. This program will reach out to those who usually are left behind in preparation for employment and ensure they will participate in the Vallejo community

as thriving taxpayers. If 2,240 students in the Vallejo School District will be offered financial literacy classes, it is expected to impact at least 2,000 families or 6,000 members of the community. They will also be motivated to earn more money and build a career for themselves with an outlook of experiencing the joy to manage one's own financial portfolio. Their new understanding will incentivize them to seek more career paths leading to higher wage employment.

9. Describe in detail how residents, visitors, groups, communities, geographic areas, or the City of Vallejo will benefit from this project:

Residents and the City of Vallejo are in need of skilled labor. The City's labor force increased by 3.8% but vacancies could only be filled at 2% leaving too many jobs open to improve the local economy and increase economic output (December Labor Market Report, EDD, 2019). The City of Vallejo depends on a growing local economy which requires filling all needed jobs in due time during an expected nationwide economic surge in 2021. It is in the interest of all residents to support youth in their career search. Vallejo has always maintained a pride of providing labor opportunities to graduates amid a growing workforce within their own community. This project will support that long standing effort. Vallejo's trade-driven workforce can profit from hiring employees from within the High School student body. When trades do well, the surrounding community does well also.

10. Describe the potential challenges and/or obstacles for this project:

Potential challenges include conducting enough outreach to inform the community about this opportunity. This will be addressed by providing outreach activities at community events and those youth events sponsored by the City of Vallejo Unified School District and the faith based communities during summer break. The Implementing Partner Global Center For Success already has a presence at all the schools where financial literacy classes will be held and it can be expected that students will be amenable to sign up for the after school courses as well because they can attend with their family members. Additional outreach will be conducted in back to school presentations. Another challenge is the relatively high wage per hour for the coaches. Since the coaches have to be certified financial professionals to conduct this training, the wage per hour is competitive in comparison to a certified financial professional's pay. The proposal addresses the high wage with engaging the support of 10 MIT mentors so that more participants can be instructed, bringing the trainer cost to \$16 per participant.

11. Who will implement the project?

The Implementing Partner is Vallejo's Global Center for Success. Agencies involved in the project but not benefiting financially from PB Vallejo are the City of Vallejo Unified School District to provide facilities during after-school hours and refer special needs students to this program, the Solano Workforce

Development Board to provide services at the local Job Center. The Implementing Partner Global Center for Success (GCS) has a proven track record of its clients completing employment placement and financial literacy courses to avert homelessness and achieve self-sufficiency. In 2018, 41 of its 217 clients graduated from financial literacy and life skills courses, 44 achieved job placement, and 98 found permanent housing. GCS has established connections with local employers and schools. GCS has also previously provided financial literacy courses under the PB Vallejo umbrella. The Vallejo School District has an existing contract with Global Center of Success. In 2019, school principals and the district's Chief Academic Officer have verbally and in email expressed support for this project (because of the COVID-19 related school shutdown they were unable to provide written letters of support at this time). A letter from MIT is attached to this proposal.

12. Where will the project be implemented?

The places of service will be the MIT campus, Vallejo High School, John Finney High School, Jesse Bethel High School, the Regional Recreation District classrooms and the Vallejo Career Center during and after school hours. See Section 14 (Schedule) for an itemized list of activities at these locations.

13. Itemized Budget

The Budget for the project is \$74,990 and includes two after school program coaches under contract for 40 weeks. Details are as follows:

A. STAFF: Coach Hours

A) Classroom lessons: teaching 2, 232 students and their family members

# of Workshops Hours/student	# of Periods Cost per participant	# of Trainers	Hours	wage/hr	Total Trainer Cost
129	56	2	1,056	\$34	\$35,904
92	\$16				

b) Mentor lessons - Teaching 80 MIT students to be mentors in financial literacy who in turn teach 180 students and their family members

10 one hour classes per week for 5 weeks:

participant	Hours	wage/hr	Cost	Hours/student	Cost per
	100	\$ 34.00	\$ 3,400.00	100	\$34.00

d) Reporting on student outcomes

5 hours of preparation and 2 hour per week for 5 weeks:

Hours	wage/hr	Cost
20	\$ 34.00	\$ 680

B. OPERATIONS: Materials

One study packets for each student:

Packets	Cost/packet	Cost
2,442	\$ 12.00	\$ 29,304

TOTAL:

Category	Cost
Staff hours:	
Classroom Teaching	\$35,904.00
Mentor lessons	\$ 3,400.00
Evaluation / Reporting	\$ 680.00

Operations:

Materials \$29,304.00

GRAND TOTAL \$69,288.00

14. Timeline / Schedule:

September 01, 2021 – October 01, 2021: Conduct outreach to students at summer break events, back to school evenings at all High School campuses

November 01, 2021 - June 01, 2022: Provide individual and classroom lessons

Career Skill Workshop Topics for Students and Parents

1. Resume Writing Skill: Creating an effective resume for job hunting.
2. Interview Skill: Understanding how to answer interview questions and showcase your strengths.
3. Job Fair with Internship Potentials - Various Companies

John Finney High (Total Student Count: 238, 10 Weeks)

Senior: (Total Student Count: 121)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 4 Student Counts: 15, 15, 15, 15

Trainer 2: Period 1, 2, 3, 4 Student Counts: 15, 15, 15, 16

Junior: (Total Student Count: 117)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 4 Student Counts: 14, 14, 14, 14

Trainer 2: Period 1, 2, 3, 4 Student Counts: 14, 14, 14, 19

Jesse Bethel High (Total Student Count: 979, 15 Weeks)

Senior: (Total Student Count: 333)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 5 Student Counts: 66, 24, 24, 34

Trainer 2: Period 1,3,4,6 Student Counts: 100, 32, 25, 28

Junior: (Total Student Count: 319)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 5, 6 Student Counts: 63, 33, 35, 33, 25

Trainer 2: Period 1, 3, 4, 6 Student Counts: 34, 36, 32, 28

MIT (Total Student Count: 360, 15 Weeks)

Senior: (Total Student Count: 180)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 5 Student Counts: 66, 24, 24, 34

Trainer 2: Period 1,3,4,6 Student Counts: 100, 32, 25, 28

Junior: (Total Student Count: 180)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 5, 6 Student Counts: 63, 33, 35, 33, 25

Trainer 2: Period 1, 3, 4, 6 Student Counts: 34, 36, 32, 28

After School Classes: (Total Participant Count: 360+)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 2, 5, 6 Student Counts: 72, 36, 68

Trainer 2: Period 2, 3, 4, 5, 6 Student Counts: 32, 32, 23, 35, 29

Vallejo High (Total Student Count: 895, Length: 15 Weeks)

Senior: (Total Student Count: 319)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 2, 3, 4, 5, 6 Student Counts: 32, 35, 51, 31, , 26

Trainer 2: Period 1, 2, 3, 5, 6 Student Counts: 29, 25, 34, 31, 25

Junior: (Total Student Count: 277)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 5, 6 Student Counts: 37, 32, 31, 26

Trainer 2: Period 1, 2, 5, 6 Student Counts: 29, 32, 28, 31, 31

Sophomore: (Total Student Count: 299)

Workshop 1,2,3,4,5 (5 Weeks)

Trainer 1: Period 1, 2, 3, 5, 6 Student Counts: 36, 35, 35, 23, 30

Trainer 2: Period 1, 3, 4, 5 Student Counts: 35, 36, 35, 34

May 10, 2022 – May 15, 2022:
outcomes

Provide summary report on progress and

May 15, 2022 – June 15, 2022:

Refer students to employers and career centers

Workforce Development Board Career Center and selected Vallejo Employers (Total Student Count: 180, 4 weeks)

Term 4 ((Total Student Count: 180)

Workshop 1, 2, 3, 4

Term 5 ((Total Student Count: 20)

Workshop 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

Total Student Count from 4 Schools, WDB and Companies: 2,442

APPCIVIST: <https://pb.appcivist.org/#/v2/assembly/100/campaign/217/group/301/contribution/21070>

Basic Need Resources for the Homeless

This project will provide funds to purchase basic need products for homeless people. Fighting Back Partnership will coordinate homeless outreach, distribute basic need products, and access to supportive services.

Implementer:	Fighting Back Partnership
Cost:	\$ 45,200
Location:	Citywide



Who Benefits

This project benefits at-risk, homeless families, veterans, seniors, and children by providing one-on-one interactions and interventions which lead to reentry to stabilization, training, health services, jobs, and housing.

Detailed Project Description

This project will address the most immediate needs to a specific population by providing basic necessities and supportive services to homeless people and gap populations throughout the City of Vallejo. Through nonprofit, Fighting Back Partnership (FBP), with the support of other citywide safety net providers, this project will directly address targeted needs of homeless people. Community engagement contractors will provide referrals (direct and indirect) to local safety net case managers to assure homeless in locations throughout the city are informed of available services and have an equal opportunity to benefit from the program.