

**City of Vallejo
Housing and Community Development Commission
Council Chambers
October 2, 2025**

ACTION MINUTES

1. Call to Order

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:05 p.m. on Thursday, October 2, 2025.

2. Pledge of Allegiance

Chair Jackson led the pledge of allegiance

3. Election of Chair and Vice-Chair

Chair Jackson nominated Commissioner Bunde for the position of Chair. Commissioners Smith, Cassidy, Stueland, and Daniels seconded this nomination.

ROLL CALL:

Ayes: Jackson, Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Commissioners: Bunde

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: Commissioners: None

The motion passed unanimously by commission members present, 5-0-1.

Commissioner Cassidy nominated Jackson for the position of Vice-Chair. Chair Bunde, Daniels, Jackson, Smith and Stueland seconded this nomination.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Jackson

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: Commissioners: None

The motion passed unanimously by commission members present, 5-0-1.

4. Roll Call

Present: Bunde, Cassidy, Daniels, Jackson, Smith, Stueland

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: None

Liaison: Councilmember Lediju, Present

Staff: Chari Francisco, Administrative Manager/HCD Commission Secretary
Alicia M. Jones, Housing Director

5. Presentations and Commendations

A. PRESENTATION BY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT- FAIR HOUSING ADVOCATES OF NORTHERN CALIFORNIA (FHANC)

Julia Howard-Gibbons from FHANC presented on services and community impact. Howard-Gibbons responded to questions from Commissioners.

Housing Director Jones explained the selection of FHANC as a FY 2025-26 CDBG Subrecipient. The Vice-Chair recommended that City Staff notify previous Subrecipients that they will not be funded this year.

6. Report of the City Council Liaison

None

7. Community Forum

Marco Cardenas from Pathfinders for Hope presented on lack of effective resources for Vallejo's homeless community. Cardenas requested to be added to a future agenda to provide a full presentation.

A member of the public presented on the deficiencies of encampment sweeps and the treatment of the Homeless community.

A member of the public presented on concerns regarding a dangerous living situation with their landlord

A member of the public, and member of the Human Relations Commission commented on voucher utilization, waitlist opening and offered a partnership between the Housing and Community Development Commission and the Human Relations Commission.

8. Public Comment Regarding Consent Calendar Items

None

9. Consent Calendar and Approval of the Agenda

A. Approval of Agenda

Vice-Chair Jackson made the motion to approve the agenda. This was seconded by Commissioner Stueland.

ROLL CALL:

Ayes: Commission Chair Bunde, Commission Vice-Chair Jackson, Commissioners: Cassidy, Daniels, Smith, Stueland

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: Commissioners: None

The motion passed unanimously by commission members present, 6-0-0.

B. Approval of Minutes

Vice-Chair Jackson made the motion to approve the meeting minutes from September 4, 2025. This was seconded by Commissioner Smith.

ROLL CALL:

Ayes: Commission Chair Bunde, Commission Vice-Chair Jackson, Commissioners: Bunde, Cassidy, Smith, Stueland

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: Vance

Absent/Unexcused: Commissioners: None

The motion passed unanimously by commission members present, 6-0-0.

10. Action Calendar

None

11. Written Communications

None

12. Regular Reports

A. Report of the Secretary

Staff Secretary Francisco announced the Board and Commission Appreciation Dinner. Francisco also announced that there are several Board and Commission vacancies and encouraged the public to apply for the Housing Authority Board.

B. Report of the City Attorney

None

C. Report of the Presiding Officer and members of the Housing and Community Development Commission

Vice-Chair Jackson encouraged the commission to continue to converse and work with leaders in the homeless community.

City Council Liaison Lediju announced that City Staff will be taking over the Homeless Round Table.

D. Report of Subcommittees

None

13. Other Agenda Items

A. HOUSING AND COMMUNITY DEVELOPMENT COMMISSION WORK PLAN & BUDGET

Staff Secretary Francisco explained the process for developing a work plan for the Housing and Community Development Commission. Commissioners brainstormed ideas for utilizing the budget effectively and creating housing solutions in the City.

14. Adjournment

There being no further business, at 8:52 p.m., the meeting was adjourned.

DocuSigned by:

JARED BUNDE

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JARED BUNDE, Chair

ATTEST:

DocuSigned by:

Chari Francisco

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CHARI FRANCISCO, Secretary