



**VALLEJO SISTER CITY COMMISSION
REGULAR MEETING AT 5:30 PM**

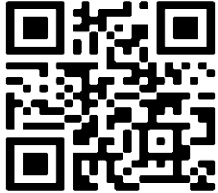

DECEMBER 15, 2025

COMMISSIONERS

Elissa Shanks-Stewart (Chair)
Paul Lamb (Vice Chair)
Emanuel Andreas
Paul Ligda
Yajaira Rubio Machado
Norma Placido
Pelton Stewart

HYBRID MEETING
www.Cityofvallejo.net

**Vallejo Room (Lower-Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>The Vallejo Room will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM https://ZoomVallejoRoom.Cityofvallejo.net, or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://zoomvallejoroom.cityofvallejo.net/ 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomVallejoRoom.CityofVallejo.net to launch and join the zoom application. Meeting ID: 814 4681 4741# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 814 4681 4741# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary</p>	
	<p>The Vallejo Meeting Facility is ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability via email to Erik Rzomp, Staff Secretary at Erik.Rzomp@cityofvallejo.net or via phone by calling (707) 648-4377 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 THANK YOU TO THE NATIVE TRIBES

We pause to commemorate the Native American Tribes upon whose land our city was built: The Patwin Tribes, the Coastal Miwoks, the Suisunes, and the Karkins.

4 ROLL CALL

5 COMMUNICATIONS

**A REPORT FROM THE EXECUTIVE ASSISTANT TO THE MAYOR,
SECRETARY TO THE COMMISSION.**

**B REPORT FROM COUNCIL LIAISON TO THE VALLEJO SISTER CITY
COMMISSION.**

C REPORT FROM THE CHAIR OF THE VALLEJO SISTER CITY COMMISSION.

6 COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the staff secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

7 APPROVAL OF MINUTES AND AGENDA

APPROVAL OF MINUTES AND AGENDA

Recommendation: By motion, approve the agenda for December 15, 2025, Regular meeting of the Vallejo Sister City Commission and approve the minutes of October 19, 2025, Regular Meeting of the Vallejo Sister City Commission.
Contact: Erik Rzomp, Executive Secretary (707) 648-4377

Erik.Rzomp@cityofvallejo.net

8 OLD BUSINESS

A REPORT FROM COMMISSIONER LAMB ON YOUTH SUBCOMMITTEE.

**B REPORT FROM COMMISSIONER LAMB ON POTENTIAL OPPORTUNITIES
TO WORK WITH COACH SARNA FLAG FOOTBALL LEAGUE FOR
INTERNATIONAL COMPETITION WITH SISTER CITIES.**

C REPORT FROM ENTRY SIGN SUBCOMMITTEE.

**D RECEIVE STATUS REPORT RELATING TO THE JAPANESE GARDEN AND
REVIEW THE PLANS AND DRAWINGS FOR THE OUTDOOR DISPLAY OF**

THE ONIGAWARA. BY MOTION ACCEPT OR REJECT THE PROPOSAL TO THEN BE PRESENTED TO THE COMMISSION ON CULTURE AND THE ARTS (CCA). AUTHORIZE COMMISSIONER STEWART TO SPEAK ON BEHALF OF THE SISTER CITY COMMISSION AT CCA MEETING AND WHEN NECESSARY, AT CITY COUNCIL MEETING. IN THE EVENT THAT CCA APPROVES PLAN FOR ONIGAWARA, BY MOTION AUTHORIZE THE REQUEST FOR THE PLAN TO GO TO CITY COUNCIL FOR APPROVAL WITHOUT COMING BACK IN FRONT OF THE SISTER CITY COMMISSION.

Recommendations:

By motion approve plans for outdoor display of the Onigawara to then be forwarded to CCA.

By motion authorize Commissioner Stewart to speak on behalf of the Sister City Commission regarding the Japanese Garden at both the Commission on Culture and the Arts and City Council.

By motion authorize CCA approved plan to go in front of City Council for final decision.

E STATUS REPORT FROM STAFF ON REQUEST FROM CITY OF AKIM ODA, BIRIM CENTRAL MUNICIPALITY, GHANA. COMMISSIONER ANDREAS TO REPORT ON INTEREST IN FORMATION OF EXPLORATORY COMMITTEE. PROVIDE DIRECTION ON NEXT STEPS.

F RECEIVE PRESENTATION FROM STAFF ON REVISED COMMISSION MEETING SCHEDULE FOR 2026 TO ACCOMMODATE SIX SCHEDULED MEETINGS AND DETERMINE MEETING DATES FOR 2026.

Recommendation:

By motion, approve the meeting schedule for odd-numbered months:

Wednesday, January 21, 2026, 5:30 PM

Monday, March 16, 2026, 5:30 PM

Monday, May 18, 2026 5:30 PM

Monday, July 20, 2026, 5:30 PM

Monday, September 21, 2026, 5:30 PM

Monday, November 16, 2026, 5:30 PM

G UPDATE ON POTENTIAL FOLLOW-UP TO CONSULTANT REPORT — BOARDS, COMMISSIONS, AND COMMITTEES ASSESSMENT REPORT,

9 NEW BUSINESS

A NONE.

10 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD

A SISTER CITY SUBCOMMITTEE REPORTS - (NEW INFORMATION UPDATES ONLY)

1. Trondheim, Norway- Commissioner Ligda
2. Baguio City, Philippines - Commissioner Placido
3. Bagamoyo, Tanzania - Commissioner Stewart

4. Jincheon, South Korea - Commissioner Lamb
5. La Spezia, Italy - Chair Shanks-Stewart
6. Akashi, Japan - Commissioner Stewart
7. Ensenada, Mexico - Commissioner Stewart & Rubio-Machado

B FRIENDSHIP CITY SUBCOMMITTEE REPORTS- (NEW INFORMATION UPDATES ONLY)

- 1 Muju, South Korea - Commissioner Lamb
- 2 Ennery, Haiti — Commissioners Andreas and Stewart
- 3 Rota, Northern Marianas Islands (U.S. Commonwealth) - Chair Shanks-Stewart
- 4 Zanzibar, Tanzania - open
- 5 Seven Generations Inter-Tribal Council — Commissioner Lamb
- 6 Parun, Afghanistan - Commissioner Placido

11 NEXT MEETING DATE

Tentatively Wednesday, January 21, 2026, at 5:30 PM

12 FUTURE AGENDA ITEMS

13 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolan.com

I, Erik Rzomp, Executive Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to

Elissa Shanks-Stewart (Chair)
Paul Lamb (Vice Chair)
Emanuel Andreas
Paul Ligda
Yajaira Rubio Machado
Norma Placido
Pelton Stewart,

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:30 PM, DECEMBER 12, 2025.

Dated: DECEMBER 12, 2025

Erik Rzomp

Executive Secretary