

ACTION MINUTES

1. Call to Order

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:05 p.m. on Thursday, November 6, 2025.

2. Pledge of Allegiance

Chair Bunde led the pledge of allegiance

3. Roll Call

Present: Commission Chair: Bunde, Commission Vice-Chair: Jackson, Commissioners: Cassidy, Daniels, Stueland, Vance

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Smith

Liaison: Councilmember Lediju, Absent

Staff: Chari Francisco, Administrative Manager/HCD Commission Secretary
Alicia M. Jones, Housing Director

4. Presentations and Commendations

None

5. Report of the City Council Liaison

None

6. Community Forum

None

7. Public Comment Regarding Consent Calendar Items

None

8. Consent Calendar and Approval of the Agenda

A. Approval of Agenda

Vice-Chair Jackson made the motion to approve the agenda. This was seconded by Commissioner Stueland.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Jackson, Stueland, Vance

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Smith

The motion passed unanimously by commission members present, 6-0-0.

B. Approval of Minutes

Staff Secretary Francisco noted a correction to the meeting minutes from October 2, 2025, clarifying that the Commission Chair is Bunde, not Jackson. Commissioner Daniels made the motion to approve the meeting minutes from October 2, 2025 with a correction to the minutes. This was seconded by Commissioner Cassidy.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Jackson, Stueland, Vance

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Smith

The motion passed unanimously by commission members present, 6-0-0.

9. Action Calendar

A. CONSIDER REQUEST BY MARCO CARDENAS DURING THE OCTOBER 2ND MEETING TO AGENDIZE A PRESENTATION BY PATHFINDERS FOR HOPE REGARDING HOMELESSNESS

Vice-Chair Jackson made the motion to approve Marco Cardenas's request and direct staff to coordinate presentation at a subsequent meeting. This was seconded by Commissioner Cassidy.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Jackson, Stueland, Vance

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Smith

The motion passed unanimously by commission members present, 6-0-0.

B. DISCUSS WORK PLAN AND POTENTIALLY FORM AN AD HOC COMMITTEE

Staff Secretary Francisco explained the purpose of an Ad Hoc committee and the process for establishing the committee. Commissioner Cassidy made a motion to consider a recommendation to the Housing and Community Development Commission to create an Ad Hoc Committee of three members of the Commission to develop Commission Goals and a Work Plan. Vice-Chair Jackson made a motion to establish two separate Ad Hoc Committees; one for the Goals and one for the Work Plan. Cassidy seconded this motion.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Jackson, Stueland, Vance

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: Smith

The motion passed unanimously by commission members present, 6-0-0.

Commissioners Daniels, Stueland, and Vance volunteered to serve on the Goals Committee. Commissioners Cassidy, Stueland, and Vance volunteered to serve on the Work Plan Committee. A Budget Committee will be established at a later date.

10. Written Communications

None

11. Regular Reports

A. Report of the Secretary

None

B. Report of the City Attorney

None

C. Report of the Presiding Officer and members of the Housing and Community Development Commission

None

D. Report of Subcommittees


None

12. Other Agenda Items

None

14. Adjournment

There being no further business, at 7:32 p.m., the meeting was adjourned.



JARED BUNDE, Chair

ATTEST:



CHARI FRANCISCO, Secretary