



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, January 15, 2026
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltranside.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

*The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom. To join remotely: <https://ZoomRegular.CityofVallejo.net> Option to join by phone: Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Press *9 to digitally raise your hand from the phone For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Govt Code Â§ 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

6.A Metropolitan Transportation Commission (MTC) Regional Mapping and Wayfinding Project

Suggested Action: Informational. (PRESENTERS: Mandi Renshaw, Planning and Marketing Manager and Gordon Hansen, MTC)

6.B Proclamation Presented to Patricia Carr

Suggested Action: Informational. (PRESENTER: Terry Scott, Chairperson, City of Benicia)

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of November 20, 2025

Suggested Action: Approve the Board meeting minutes of November 20, 2025.

(PRESENTER: Suzanne Reyes, Board Administrator/ Office Manager)

[DRAFT BOD Minutes 11.20.25.pdf](#)

7.B Resolution Amending Solano County Transit Conflict of Interest Code

Suggested Action: Approve Resolution 2026-01 amending the Solano County Transit (SolTrans) Conflict of Interest Code, and direct Staff to forward a copy to the Solano County Board of Supervisors for review and approval. (PRESENTER: Suzanne Reyes, Board Administrator/ Office Manager)

[RPT-Reso Amending COI Code.pdf](#)

[ATCH A-Reso No. 2026-01 Amending COI Code.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A PARS Retirement Plan Valuation Report

Suggested Action: Receive the Actuarial Valuation Report, as of June 30, 2025, for the Solano County Transit PARS Retirement Plan. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-PARS Retirement Plan Valuation.pdf](#)

[ATCH A-Actuarial Valuation Rpt.pdf](#)

8.B Open Public Comment Period for Proposed Revisions to SolTrans ADA Paratransit No-Show Policy

Suggested Action: 1) Provide feedback on the proposed revision of the ADA Paratransit No-Show policy; and 2) Authorize staff to begin outreach to SolTrans ADA Paratransit riders to obtain feedback on the proposed revision of SolTrans ADA Paratransit No-Show Policy; and 3) Schedule a public hearing to occur during the February 19, 2026, Board meeting.

(PRESENTER: Angel Anderson, Program Assistant/Deputy Clerk)

[RPT-Paratransit No-Show Policy Revision.pdf](#)

[ATCH A-Proposed Revised No Show Policy.pdf](#)

8.C Use of SolTrans' Transportation Development Act (TDA) Funding and Review of the City of Benicia Lyft Funding

Suggested Action: Send a letter through SolTrans' Vice Chair to the City of Benicia detailing the need to coordinate directly with SolTrans for the use of TDA funds and suggesting program modifications to allow the Benicia Lyft program to continue. (PRESENTER: Beth Kranda, Executive Director)

[RPT-TDA for Benicia Lyft Program.pdf](#)

[ATCH A-Benicia Staff Rpt.pdf](#)

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A Comprehensive Operational Analysis (COA) Update

Suggested Action: Informational. (PRESENTER: Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)

9.B System Performance Report

Suggested Action: Informational. (PRESENTER: Ronald Freeman, Operations Manager)

[Cvr Memo.pdf](#)

[Staff RPT under separate cvr.pdf](#)

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational.

[Cvr Memo.pdf](#)

[01-2026 State Legislative Report.pdf](#)

11. BOARD OF DIRECTORS COMMENTS

12. CLOSED SESSION

PERSONNEL MATTERS (GC § 549547): Public Employee Performance Review – SolTrans Executive Director

13. ADJOURNMENT