

MINUTES

VALLEJO ARCHITECTURAL HERITAGE AND LANDMARKS COMMISSION REGULAR MEETING – 6:30 P.M.

July 18, 2024

1. **CALL TO ORDER**

The meeting was called to order by Chair McDonald at 6:31 pm

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Chair McDonald, Vice-Chair Hall, Commissioners Adams, Riley, Chacon, Hall, Quismorio

Absent: Commissioner Sosa, and Quismorio

Staff present: Planning and Development Services Director Pollot and Planning Manager Orozco

4. **CONSENT CALENDAR AND APPROVAL OF THE AGENDA**

A. APPROVAL OF THE AGENDA

Motion: Moved by Commissioner Adams, Seconded by Commissioner Riley, to approve the July 18, 2024, agenda; with the following vote:

Vote:

AYES: Chair McDonald, Vice-Chair Hall, Commissioner Adams, Riley, and Chacon

NOES: None

ABSENT: Commissioner Sosa and Quismorio

ABSTAIN: None

B. APPROVAL OF THE MINUTES

i. May 16, 2024 – Regular Meeting

Motion: Moved by Commissioner Riley, Second by Commissioner Vice-Chair Hall, to approve the minutes of the May 16, 2024 - regular meeting; with the following vote:.

Vote:

AYES: Chair McDonald, Vice-Chair Hall, Commissioner Adams, and Riley

NOES: Commissioner Chacon

ABSENT: Commissioner Sosa and Quismorio

ABSTAIN: None

C. APPORVAL OF CONSENT CALENDAR - None

- 5. REPORT OF THE CITY COUNCIL LIAISON - None
- 6. COMMUNITY FORM – None
- 7. PUBLIC HEARING

A. Project Number: Certificate of Appropriateness (COA23-0008)

Project Location: 721 York Street, Vallejo CA 94590 / APN:0056-233-030

Summary: The project involves the removal of a 291 square-foot ground floor wooden deck, a 184-square-foot first-floor wooden deck, and a flight of stairs that connect the two decks (see figure 3).The wooden decks will be replaced with a new 291-square-foot ground floor and a 141-square-foot first-floor deck. The decks will be surrounded by a 42-inch-tall handrail and a new staircase will be constructed between the first floor and the ground floor adjacent to the home. New concrete footings will be installed to support the posts for both the ground-floor and first-floor decks.

Planning Manager Orozco presented the item to the commission.

Commissioners asked questions and staff responded.

Chair McDonald opened the public hearing.

Speakers – None

Chair McDonald closed the public hearing.

The Commission deliberated the merits of the project, and a motion was made:

Motion: Commissioner Chacon, Second by Commissioner Riley, made a motion to adopt a resolution to approve Certificate of Appropriateness (COA23-0008) based on the findings and conditions; with the following vote:

Vote:

- | | |
|-----------------|--|
| AYES: | Chair McDonald, Vice-Chair Hall, Commissioner Adams, Riley, and Chacon |
| NOES: | None |
| ABSENT: | Commissioner Sosa and Quismorio |
| ABSTAIN: | None |

8. WRITTEN COMMUNICATIONS

Staff provided the commission the written communication provided by Jimmy Ghenn regarding the Herbert House on how the city needs to appraise it and sell it to save it.

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9. REGULAR REPORTS

A. SECRETARY'S REPORT

- i. **1 Kentucky Street**
- ii. **Mare Island Flagpole**

Planning Manager Orozco provided an update on the Herbert House on getting appraisal and survey for the site, the Mare Island Flagpole conversation is continuing repairing existing or replacing, an update was provided on future agenda item of the improvements to the Naval Chapel, Quarters A and the Servants quarters, Planning and Development Services Director Pollot was introduced to the Commission and provided an update on staffing levels.

B. CITY ATTORNEY'S REPORT – None

C. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMISSION

Commissioner Riley commented on the updated façade of the building downtown.

Chair McDonald reminded the commission regarding the National Night Out celebration coming up August 6, 2024.

D. REPORT OF THE SUBCOMMITTEES

- i. Records/Resources Subcommittee

Chair McDonald requested the contact information of Vice-Chair Hall and Commissioner Adams.

- ii. Goal Setting Subcommittee

Commissioner Chacon requested the contact information of Commissioner Riley and Quismorio.

- iii. Review of Vallejo Municipal Code Chapter 16.614 – Architectural Heritage and Historic Preservation.

10. OTHER AGENDA ITEMS

A. Potential Formation of Additional Subcommittees

- i. Possible AHLC workplan/budget request
- ii. Review of the Secretary of the Interior's Standards
- iii. Create a ministerial process for non-contributing homes.

B. Future Agenda Items

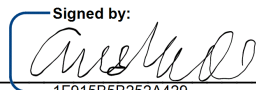
- i. Future Presentations

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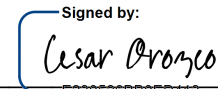
11. ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

Signed by:


ANGELA MCDONALD, CHAIR

ATTEST:

Signed by:


CESAR OROZCO, SECRETARY