

MINUTES

VALLEJO ARCHITECTURAL HERITAGE AND LANDMARKS COMMISSION REGULAR MEETING – 6:30 P.M.

January 16, 2025

1. CALL TO ORDER

The meeting was called to order by Chair McDonald at 6:32 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Chair McDonald, Vice-Chair Hall, Commissioners Adams, Riley, Chacon, Hall, Quismorio

Absent: Commissioner Sosa, and Quismorio

Staff present: Planning Manager Orozco, Principal Planner Thacker, Associate Planner Solomon

4. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

A. APPROVAL OF THE AGENDA

Action: Commissioner Riley, Second by Commissioner Chacon, and carried unanimously (Absent – Sosa and Quismorio) to approve the January 16, 2025 – Regular Meeting agenda.

B. APPROVAL OF THE MINUTES

i. November 21, 2024 – Regular Meeting

Action: Commissioner Riley, Second by Commissioner Vice-Chair Hall, to approve the November 21, 2024 - regular meeting minutes; with the following vote:

Vote:

AYES:	Chair McDonald, Vice-Chair Hall, Commissioner Adams, and Riley
NOES:	None
ABSENT:	Commissioner Sosa and Quismorio
ABSTAIN:	Commissioner Chacon

5. REPORT OF THE CITY COUNCIL LIAISON - None

6. COMMUNITY FORM – None

7. PUBLIC HEARING

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A. 316 FLORIDA STREET - NEW SINGLE-FAMILY RESIDENCE - CERTIFICATE OF APPROPRIATENESS (COA24-0002), DEVELOPMENT REVIEW (DVR24-0004), LANDSCAPE REVIEW (LR24-0004), AND EXCEPTION PERMIT (EXC24-001

Planning Manager Orozco introduced Associate Planner Solomon.

Associate Planner Solomon presented the item.

Commissioners asked questions and staff and the applicant responded.

Chair McDonald opened the public hearing.

Speakers – None

Chair McDonald closed the public hearing.

The Commission deliberated the merits of the project, and a motion was made:

Motion: Commissioner Riley, Second by Vice-Chair Hall, that the Architectural Heritage and Landmark Commission find the project exempt from environmental review pursuant to CEQA Guidelines Section 15303 (a) – New Construction or Conversion of Small Structures, and adopt a resolution to approve Certificate of Appropriateness (COA24-0002), Development Review (DVR24-0004), Landscape Review (LR24-0004), and an Exception (EXC24-001), based on the findings and conditions contained in the Resolution and make the following recommendations to consider – explore bay windows, French doors with grids, and different styles of railing, with the following vote:

Vote:

AYES:	Chair McDonald, Vice-Chair Hall, Commissioner Chacon, and Riley
NOES:	Commissioner Adams
ABSENT:	Commissioner Sosa and Quismorio
ABSTAIN:	None

8. WRITTEN COMMUNICATIONS - None

9. REGULAR REPORTS

A. SECRETARY'S REPORT

Planning Manager Orozco announced Principal Planner Thacker will be taking over as secretary for the Commission, possibility of future training for Brown Act and Department of Interior Standards for Historic Preservation, and staff is working on a historical page for the website.

B. CITY ATTORNEY'S REPORT – None

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C. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMISSION

Commissioner Riley commented on taking advantage of local resources to learn more about history of properties.

D. REPORT OF THE SUBCOMMITTEES

i. Records/Resources Subcommittee

Chair McDonald provided an update on future meeting with the Water Division and processing the tap of records.

ii. Goal Setting Subcommittee

Commissioner Chacon asked when the goal settings meeting for City Council will be held.

iii. Review of Vallejo Municipal Code Chapter 16.614 – Architectural Heritage and Historic Preservation.

10. OTHER AGENDA ITEMS

A. Potential Formation of Additional Subcommittees

- i. Possible AHLC workplan/budget request
- ii. Review of the Secretary of the Interior's Standards
- iii. Create a ministerial process for non-contributing homes.

B. Future Agenda Items

- i. Future Presentations

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11. ADJOURNMENT

The meeting was adjourned at 7:58 p.m.

Signed by:

Angela McDonald

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ANGELA MCDONALD, CHAIR

ATTEST:

Signed by:

Robby Thacker

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ROBBY THACKER, SECRETARY