



**SOLTRANS BOARD OF DIRECTORS AGENDA**  
**Regular Meeting**  
**3:30 PM**  
**Thursday, March 19, 2026**  
**Vallejo Council Chamber**  
**555 Santa Clara Street, Vallejo, CA 94590**

---

**Public Comment:** Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

**Staff Reports:** Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at [Suzanne@soltranside.com](mailto:Suzanne@soltranside.com).

**Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

**Agenda Times:** Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

### **PUBLIC PARTICIPATION NOTICE**

*The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.*

*To join remotely: <https://ZoomRegular.CityofVallejo.net>*

*Option to join by phone: Dial (669) 900-6833*

*Enter Meeting ID: 914 0075 0676#*

*Press \*9 to digitally raise your hand from the phone. For additional instructions on how to speak during public comment, please visit: [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment)*

#### **1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Terry Scott, Chairperson, City of Benicia (3:30 p.m.)*

#### **2. CONFIRM QUORUM/STATEMENT OF CONFLICT**

*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Government Code Section 87200.*

#### **3. APPROVAL OF AGENDA**

#### **4. OPPORTUNITY FOR PUBLIC COMMENT**

## 5. EXECUTIVE DIRECTOR'S REPORT

## 6. PROCLAMATIONS & PRESENTATIONS

### 6.A State Legislative Report

**Suggested Action:** Informational. (PRESENTER: Michael Pimentel, Shaw Yoder Antwih Schmelzer and Lange)

[Cvr Memo.pdf](#)

## 7. CONSENT CALENDAR

*Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.*

### 7.A Board Meeting Minutes of March 4, 2026

**Suggested Action:** Approve the Board meeting minutes of March 4, 2026. (PRESENTER: Suzanne Reyes, Board Administrator/ Office Manager)

[DRAFT BOD Minutes 3.04.26.pdf](#)

### 7.B Authorization to Execute a Contract for Service Planning Software

**Suggested Action:**

Authorize the Executive Director to execute a contract with OptiBus not-to-exceed \$220,456 for the purchase of planning and scheduling technologies, subject to Legal Counsel approval as to form. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT-Planning Software.pdf](#)

### 7.C MOEV Inc. (MOEV) Contract Amendment

**Suggested Action:** Authorize the Executive Director to amend the contract with MOEV Inc. to increase the contract amount by \$8,000, subject to legal counsel approval as to form. (PRESENTER: Bisi Ibrahim, Innovation and Technology Manager)

[RPT-MOEV Contract Amendment.pdf](#)

## REGULAR CALENDAR

## 8. ACTION ITEMS

### 8.A Financial Forecast for Fiscal Year (FY) 2026-27 through 2035-36

**Suggested Action:** Receive the financial forecast for FY 2026-27 through 2035-36. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-Financial Forecast FY27-36.pdf](#)

[ATCH A-10 Yr Financial Forecast.pdf](#)

## NON-ACTION/ INFORMATIONAL

## 9. DISCUSSION ITEMS

### 9.A Solano Operating Metrics and Costs

**Suggested Action:** Informational. (PRESENTER: Kristina Botsford, Deputy Director, and Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)

[ATCH A-Operating Metrics & Costs.pdf](#)

### 9.B Solano Express Subcommittee Update and Intercity Transit Funding Agreement

**Suggested Action:** Informational. (PRESENTER: Beth Kranda, Executive Director)

[Cvr Memo.pdf](#)

**9.C Systemwide Redesign Update**

**Suggested Action:** Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT-Systemwide Redesign Update.pdf](#)

[Attachment A-Systemwide Redesign Marketing Plan.pdf](#)

**10. NON-DISCUSSION ITEMS**

**11. BOARD OF DIRECTORS COMMENTS**

**12. CLOSED SESSION**

*PERSONNEL MATTERS (GC § 549547): Public Employee Performance Review – SolTrans Executive Director*

**13. ADJOURNMENT**