



**VALLEJO SISTER CITY COMMISSION
AT 5:30 PM**

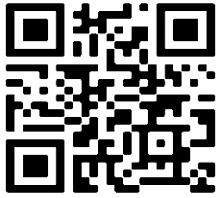

MARCH 16, 2026

COMMISSIONERS

Elissa Shanks-Stewart (Chair)
Paul Lamb (Vice Chair)
Emanuel Andreas
Paul Ligda
Yajaira Rubio Machado
Norma Placido
Pelton Stewart

HYBRID MEETING
www.Cityofvallejo.net

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary</p>	
	<p>The Vallejo Meeting Facility is ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability via email to Erik Rzomp, Staff Secretary at Erik.Rzomp@cityofvallejo.net or via phone by calling (707) 648-4377 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 THANK YOU TO THE NATIVE TRIBES

We pause to commemorate the Native American Tribes upon whose land our city was built: The Patwin Tribes, the Coastal Miwoks, the Suisunes, and the Karkins.

4 ROLL CALL

5 COMMUNICATIONS

**A REPORT FROM THE EXECUTIVE ASSISTANT TO THE MAYOR,
SECRETARY TO THE COMMISSION**

**B REPORT FROM COUNCIL LIAISON TO THE VALLEJO SISTER CITY
COMMISSION**

C REPORT FROM THE CHAIR OF THE VALLEJO SISTER CITY COMMISSION

6 COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

7 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF MINUTES

Recommendation: By motion, approve the minutes of the December 15, 2025, Regular Meeting of the Vallejo Sister City Commission and the minutes of the February 5, 2026, Special Meeting of the Vallejo Sister City Commission.

Contact: Erik Rzomp, Executive Secretary (707) 648-4377

Erik.Rzomp@cityofvallejo.net

8 OLD BUSINESS

A REPORT FROM COMMISSIONER LAMB ON YOUTH SUBCOMMITTEE

B REPORT FROM ENTRY SIGN SUBCOMMITTEE AND/OR STAFF.

C RECEIVE STATUS REPORT RELATING TO THE JAPANESE GARDEN.

**D RECEIVE STATUS REPORT FROM COMMISSIONER ANDREAS ON
FORMATION OF EXPLORATORY COMMITTEES FOR POTENTIAL SISTER**

CITY RELATIONSHIP WITH AKIM ODA, GHANA. DISCUSS NEXT STEPS AND IF NECESSARY, PROVIDE RECOMMENDATIONS ON NEXT STEPS.

- E RECEIVE STATUS REPORT ON COMMISSIONER FEEDBACK ON RECOMMENDATIONS MADE BY CONSULTANT ON THE BOARDS, COMMISSIONS, AND COMMITTEE ASSESSMENT REPORT AND A REPORT ON THE COMMISSION'S PRESENTATION OF THE 2026-27 WORKPLAN AND BUDGET TO CITY COUNCIL.**

9 NEW BUSINESS

- A DISCUSSION OF PROTOCOL FOR CULTURAL EXCHANGE VISITS AND RECEIVE INFORMATION FROM COMMISSIONER RUBIO-MACHADO REGARDING A CULTURAL EXCHANGE VISIT TO ENSENADA. IF NECESSARY, PROVIDE RECOMMENDATIONS FOR CULTURAL EXCHANGE VISITS.**
- B REVIEW OF EXPENDITURES SUBMITTED FOR REIMBURSEMENT TO DATE AND DISCUSSION OF AND IDENTIFICATION OF POTENTIAL COMMISSION BUDGET EXPENDITURES FOR REMAINDER OF 2025-2026 FISCAL YEAR. REVIEW EXPENDITURES PROCESS. IDENTIFY ANY EXPENSES TO BE BROUGHT BACK TO THE COMMISSION FOR APPROVAL AT THE NEXT MEETING AND/OR BEFORE THE END OF THE FISCAL YEAR.**

10 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD

- A SISTER CITY SUBCOMMITTEE REPORTS - (NEW INFORMATION UPDATES ONLY)**
 - 1. Trondheim, Norway - Commissioner Ligda**
 - 2. Baguio City, Philippines - Commissioner Placido**
 - 3. Bagamoyo, Tanzania - Commissioner Stewart**
 - 4. Jincheon, South Korea - Commissioner Lamb**
 - 5. La Spezia, Italy - Chair Shanks-Stewart**
 - 6. Akashi, Japan - Commissioner Stewart**
 - 7. Ensenada, Mexico - Commissioners Stewart & Rubio Machado**
- B FRIENDSHIP CITY SUBCOMMITTEE REPORTS - (NEW INFORMATION UPDATES ONLY)**
 - 1. Muju, South Korea - Commissioner Lamb**
 - 2. Ennery, Haiti - Commissioners Andreas and Stewart**
 - 3. Rota, Northern Marianas Islands (U.S. Commonwealth) - Chair Shanks- Stewart**
 - 4. Zanzibar, Tanzania - open**
 - 5. Seven Generations Inter-Tribal Council - Commissioner Lamb**
 - 6. Parun, Afghanistan - Commissioner Placido**

11 NEXT MEETING DATE

A Monday, May 18, 5:30 P.M.

12 FUTURE AGENDA ITEMS

13 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolano.com

I, Erik Rzomp, Executive Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to

Elissa Shanks-Stewart (Chair)
Paul Lamb (Vice Chair)
Emanuel Andreas
Paul Ligda
Yajaira Rubio Machado
Norma Placido
Pelton Stewart,

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:30 PM, March 13, 2026.

Dated: March 13, 2026

Erik Rzomp

Executive Secretary