



**MCCUNE COLLECTION COMMISSION
REGULAR MEETING**

COMMISSIONERS



APRIL 6, 2026

Rebekah Truemper, (Chair)
Joel Benson, (Vice Chair)
Vince Tajima, Treasurer
Henry Beecher
Zachary Kent
VACANT
VACANT

4:30 PM

HYBRID MEETING
www.Cityofvallejo.net

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	
	<p>Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability by contacting Staff Secretary, Annette Taylor via email at Annette.Taylor@cityofvallejo.net or by phone at (707) 649-3510 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.</p>

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 COMMUNICATIONS

A REPORT FROM CITY STAFF

B REPORT FROM COUNCIL LIAISON

C REPORT FROM MCCUNE FOUNDATION LIAISON

D REPORT FROM CHAIR

i) Reminder: Submission of monthly receipts for reimbursement

E OTHER/ANNOUNCEMENTS

5 COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Secretary. When called upon, each speaker should step to the podium, state his /her name for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

6 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF AGENDA AND MINUTES

Recommendation: (a) By motion, approve the agenda for the April 6, 2026, Regular Meeting of the McCune Collection Commission.

(b) By motion, approve the minutes from February 2, 2026, Regular Meeting of the McCune Collection Commission.

7 RECURRING BUSINESS

A CATALOG

Recommendation: Discuss and provide comments on the McCune Collection Catalog and Cataloging System

ACQUISITION OF ITEMS DONATED TO THE MCCUNE COLLECTION

Recommendation: By motion, approve/deny recommendations to the City of proposed donated items.

B PUBLIC ENGAGEMENT, PROGRAMMING & DOCENT PARTICIPATION
Recommendation: Discuss and provide comments on public engagement activities and docent participation.

i) Website

ii) Volunteer Program

C PRESERVATION
Recommendation: Discuss and provide comments on preservation projects.

8 NEW/UNFINISHED BUSINESS

A TREASURER'S REPORT
Recommendation: By motion, approve the Treasurer's Report ending December 31, 2025.

B MCCUNE FUND ANALYSIS
Recommendation: Review Fund Analysis.

C COMMISSION DISCUSSION AND QUESTIONNAIRE REGARDING MUNICIPAL RESOURCE GROUP (MRG) LLC REPORT ON BOARDS, COMMITTEES AND COMMISSIONS
Recommendation: Discuss and provide comments and recommendations on the MRG Report and provide responses to the questionnaire.

D WORK PLAN REVIEW
Recommendation: Provide comments on work plan presentation to City Council on March 3, 2026.

9 FUTURE AGENDA ITEMS

A Establish criteria for acquisitions

B Establish priorities for repair/preservation needs

10 NEXT MEETING DATE

A June 1, 2026

11 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

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- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolan.com

AFFIDAVIT OF POSTING: I Annette Taylor, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 5:30 p.m., April 2, 2026.

Dated: April 2, 2026

Annette Taylor

Annette Taylor, Secretary

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. February 2, 2026 Council Chambers

1. CALL TO ORDER – 4:32 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Rebekah Truemper, Chair, Vice Chair Benson (arrived 4:51 pm), Commissioners Vince Tajima, Henry Beecher, Zachery Kent

4. COMMUNICATIONS

A. Report from City staff

1. Staff introduced Brad Paul, Interim Economic Development Director, reported that a special City Council meeting is scheduled for March 3, 2026, for the various Boards/Committees/Commissions to present their work plan and budget

B. Report from Council Liaison

1. No report

C. Report from McCune Foundation Liaison

1. Chair Truemper reported the Foundation, in partnership with the Commission hosted the year end Open House with the relaunch of the Albion Press demonstration; Foundation will align fundraising strategies with the needs of the work plan; introduce/reintroduce sister organizations to the McCune for partnerships

D. Report from the Chair

1. Chair Truemper inquired about Commission vacancies; staff reported that the City Clerk sent a press release for Commission vacancies. Chair Truemper reminded Commissioners if they have items that need to be reimbursed, submit receipts to the Foundation

E. Other/Announcements

1. No report.

F. ACTIVITY REPORTS

1. Website
No report
2. Volunteer Program
No report.

5. COMMUNITY FORUM

None

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

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Recommendation: By motion, approve the agenda for February 2, 2026, McCune Collection Commission regular meeting and approve the minutes from December 1, 2025, regular meeting.

- (a) Motion to reorder the agenda making Item 8E Item 8A and to accept the February 2, 2026, agenda, by Commissioner Beecher, seconded by Commissioner Tajima, approved 3-1.
- (b) Motion to accept the minutes from December 1, 2025, regular meeting by Commissioner Kent, seconded by Commissioner Beecher, approved unanimously 4-0.

7. RECURRING BUSINESS

A. CATALOG

ACQUISITION OF ITEMS DONATED TO THE MCCUNE COLLECTION

Discussion on how acquisitions will be handled. Chair Truemper and staff to schedule meeting with City Attorney's Office to discuss.

B. PUBLIC ENGAGEMENT & PROGRAMMING

Commissioner Beecher reported that the next two Art Walk exhibits will be "Threads That Bind Us – A Fiber Art Community Experience" by Amanda Farrell opening on February 13th, followed by a Filipino Art exhibit by Miro Salazar opening on May 8th.

Chair Truemper said that the Open House is part of public engagement and thought it was a success and asked Vice Chair Benson and Commissioner Kent how they thought it went using the Albion press for the first time. Vice Chair Benson said he was open to other programs, and Commissioner Kent said he would like to have an event for young people using large print.

DOCENT PARTICIPATION

No action

WEBSITE

No action

VOLUNTEER PROGRAM

No action

C. PRESERVATION

No action.

8. NEW/UNFINISHED BUSINESS

A. COMMISSION WORK PLAN DISCUSSION

Chair Truemper reported that the Commissioners edits were incorporated into the versions in the agenda packet, redlined and clean versions attached. Commissioner Beecher proposed a change in wording regarding shelf location under Cataloging. Discussion followed.

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Motion by Vice Chair Benson to accept the draft work plan with the amendment regarding shelving purposes that are unique to the McCune, seconded by Commissioner Beecher, approved unanimously 5-0.

Chair Truemper said with the approval of the work plan, cataloging is the Commission's number one priority; focus on cataloging when in the McCune Room and can be used to recruit new commissioners.

B. COMMISSION DISCUSSION AND QUESTIONNAIR REGARDING MUNICIPAL RESOURCE GROUP (MRG) LLC REPORT

Jason Ackley, Assistant to the City Manager, provided an overview of the report and process of the MRG report for Boards/Committees/Commissions. He reported that the City Council wanted feedback from the Boards and Commissions on the report. Commissioners provided comments about the recommendations for the McCune Commission and not having had the opportunity to provide input on the recommendation and the importance of the uniqueness of the Commission. Discussion to continue at a special meeting in March; Chair Truemper request a meeting with City Manager to discuss the recommendation.

C. TREASURER'S REPORT

Item continued to next meeting.

D. MCCUNE FUND ANALYSIS

Item continued to next meeting.

E. FISCAL YEAR 2026-27 BUDGET REVIEW

Motion to submit the proposed FY 2026-27 budget to staff by Commissioner Beecher, seconded by Commissioner Kent, approved 5-0.

9. FUTURE AGENDA ITEMS

- A. Establish criteria for acquisitions
- B. Establish priorities for repair/preservation needs

10. NEXT MEETING DATE: April 6, 2026

11. ADJOURNMENT – Motion by Chair Truemper to adjourn; 5:56 p.m.

ATTESTED:

Rebekah Truemper, Chair

Annette Taylor

Annette Taylor, Staff Liaison

**McCune Collection Commission
Treasurer's Report and Comments
July 1, 2025 thru December 31, 2025**

	Endowment	COV	<i>Opening Budget</i>	<i>Closing Budget</i>
Opening Balances:	2,500.00	2,500.00	5,000.00	
Facility Maintenance Program				
Janitorial Supplies	29.20		25.00	54.20
Office Supplies	114.70		150.00	264.70
Security Services CoV		716.40	1432.80	2,149.20
Collection Maintenance Program				
Acquisitions				
Preservation/Archival CoV			1067.20	1,067.20
Display				
Outreach Program				
Hospitality & Supplies	47.93		500.00	547.93
Publicity			660.00	660.00
Mailing/Postage			440.00	440.00
Program Reserve			700.00	700.00
Contingency			25.00	25.00
Period Totals:	191.83	716.40	5,000.00	5,908.23
Closing Balances:	2,691.83	3,216.40		

Notes:

**City of Vallejo
McCune Endowment Fund 603**

	Beginning Balance	Interest Amount	%	Disbursements Payments	Ending Balance
FY 1987	-	64,625.00		-	64,625.00
FY 1988	64,625.00	13,880.00		4,319.00	74,186.00
FY 1989	74,000.00	7,000.00		7,000.00	74,000.00
FY 1990	73,582.00	5,956.00		-	79,538.00
FY 1991	79,538.00	7,233.00		36.00	86,735.00
FY 1992	86,735.00	6,305.00		-	93,040.00
FY 1993	93,040.00	5,382.00		6,526.00	91,896.00
FY 1994	91,896.00	3,814.00		3,019.00	92,691.00
FY 1995	94,285.00	-		-	94,285.00
FY 1996	94,285.00	5,975.00		706.00	99,554.00
FY 1997	99,554.00	5,007.00		3,500.00	101,061.00
FY 1998	101,061.00	6,338.00		5,000.00	102,399.00
FY 1999	102,399.00	3,602.00		3,929.00	102,072.00
FY 2000	102,072.00	7,939.44	7.97%	2,500.00	107,511.44
FY 2001	107,511.44	7,029.81	6.69%	2,500.00	112,041.25
FY 2002	112,041.25	2,363.85	2.16%	2,500.00	111,905.10
FY 2003	111,905.10	4,755.57	4.41%	4,000.00	112,660.67
FY 2004	112,660.67	4,213.77	3.74%	-	116,874.44
FY 2005	116,874.44	2,847.02	2.48%	2,000.00	117,721.46
FY 2006	117,721.46	1,941.92	1.70%	3,700.00	115,963.38
FY 2007	115,963.38	6,270.00	5.50%	1,942.00	120,291.38
FY 2008	120,291.38	7,494.00	6.44%	4,000.00	123,785.38
FY 2009	123,785.38	5,495.00	4.71%	7,000.00	122,280.38
FY 2010	122,280.38	2,739.00	2.34%	5,000.00	120,019.38
FY 2011	120,019.38	1,634.00	1.36%	-	121,653.38
FY 2012	121,653.38	1,328.00	1.14%	5,000.00	117,981.38
FY 2013	117,981.38	66.00	0.06%	4,000.00	114,047.38
FY 2014	114,047.38	1,095.00	1.00%	4,000.00	111,142.38
FY 2015	111,142.38	897.00	0.84%	4,000.00	108,039.38
FY 2016	108,039.38	1,692.00	1.57%	-	109,731.38
FY 2017	109,731.38	246.00	0.23%	5,038.94	104,938.44
FY 2018	104,938.44	605.00	0.59%	2,345.52	103,197.92
FY 2019	103,197.92	3,562.00	3.50%	1,427.75	105,332.17
FY 2020	105,332.17	4,313.00	4.17%	1,842.13	107,803.04
FY 2021	107,803.04	(56.00)	-0.05%	-	107,747.04
FY 2022	107,747.04	(2,972.00)	-2.76%	195.00	104,580.04
FY 2023	104,580.04	1,161.00	1.11%	256.24	105,484.80
FY 2024	105,484.80	5,423.00	5.17%	528.61	110,379.19
FY 2025	110,379.19	5,819.00	5.30%	593.63	115,604.56
Total	102,399.00	81,504.38		68,298.82	115,604.56

Fund Balance Classification

Non Spendable (principal endowment)	64,625.00
Restricted (net accumulated earnings)	50,979.56
Total	115,604.56

Key Take-aways from the Fund Analysis Report on The McCune Endowment

- Overall the McCune Endowment is currently the most robust it has been in over 12 years.
- Both 2024 & 2025 (last 2 consecutive years) yielded very favorable interest rates greater than 5%.
- The previous closest highs were 4+% 5 years ago and 6+% 15 years ago.
- The current ending balance of \$115,604 is the highest in 12+ years and \$12k higher than lowest fund balance 8 years ago.
- The lowest fund balance had followed a 10-year period (prior to the Commission existing) when annual spending was severely out of alignment with interest accrual.
- Since 2017 (first full year of the McCune Commission) the Commission has intentionally followed an approach of fiscal moderation, basically only making essential expenditures with the goal of realizing the most benefit when financial markets would (eventually) yield stronger growth.
- It's now a fair assessment to conclude that fiscal moderation has produced desired results – *directly* attributable to the fiscal prudence and discipline of the Commission.
- Going forward: regaining prior losses is not an end-goal in itself – the purpose of the Fund is to enable the Commission to ideally address Collection related needs that are both small and large in scope.
- Practically speaking, using 'larger' sums (e.g. 2k, 3k, 4k) requires establishing an interval cushion – one where a larger outlay made in a single year can be done with a reasonable expectation of recouping that outlay in a shorter 2-3 year period rather than a decade or more as we are just coming out of.
- Determining an appropriate interval cushion: this is a function of several factors including what would likely constitute larger spending sums as well as what length of time is tenable for regrowing the interest on the Endowment.
- A fund balance of 115k-125k is a prudent interval cushion to support a lump expenditure of 2-4k being replenished with an interest accrual window of 2-3 years.
- The 2026-27 budget does not envision any large outlays. Should interest rates remain at or above 5% for a third year running, the fund balance next year will be approximately 120K and exactly at the mid-point of a 115k-125k interval cushion.

Questions to facilitate discussion with BCCs members:

Name of Board, Commission, Committee: _____

Date of Meeting: _____

The City contracted with Municipal Resource Group (MRG) to perform a review of City Boards, Commissions and Committees (BCCs), make suggestions as to best practices, and review BCCs for potential consolidation. The report from MRG was presented to City Council and staff were instructed to ask for, and receive feedback from members of BCCs, to directly to include as data with the report.

1. Do you believe you have the necessary training and tools to help you be effective in your role?

1.b. What, if anything, could make you more effective?

2. Do you feel the topic(s) your (Board / Commission / Committee) oversees is easily understandable, focused, and reflects the work you do?

3. Do you believe having defined goals and a work plan would help your (Board / Commission / Committee) be more effective?

4. Do you feel your recommendations, if any, flow through to City Council well?

5. Do you feel consolidation of Boards, Commissions or Committees with overlapping focuses would be a positive step?

5.b. If so, do any specifically come to mind?