



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, April 16, 2026
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltranside.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. CA Government Code Section 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of March 19, 2026

Suggested Action: Approve the Board meeting minutes of March 19, 2026. (PRESENTER: Suzanne Reyes, Board Administrator/ Office Manager)
[DRAFT BOD Minutes 3.19.26.pdf](#)

7.B Award of Paratransit Software Services Contract to Spare Labs Inc.

Suggested Action: Authorize the Executive Director to award and execute a contract with Spare Labs Inc. not-to-exceed \$420,000 for the purchase of paratransit software services, subject to Legal Counsel approval as to form. (PRESENTER: Myron Banez, Program Analyst II)
[RPT-Paratransit Software.pdf](#)

7.C Amendment to WSP Design and Engineering Contract

Suggested Action: Authorize the Executive Director to execute an amendment to the WSP engineering services contract for an increase of \$47,373 for construction management services, subject to Legal Counsel approval as to form. (PRESENTER: Kristina Botsford, Deputy Director)
[RPT-WSP Contract AMDT.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A Draft Fiscal Year (FY) 2026-27 Performance Goals

Suggested Action: Receive the attachment and provide feedback on the draft SolTrans FY 2026-27 Performance Goals, as shown in Attachment A. Direct staff to bring the final version to the Board for approval in May 2026. (PRESENTER: Beth Kranda, Executive Director)
[Cvr Memo.pdf](#)
[ATCH A-FY 26-27 Performance Goals.pdf](#)

8.B Fiscal Year (FY) 2025-2026 Capital Budget Amendment

Suggested Action:

Approve the amendment to the FY 2025-26 capital budget, as presented in Attachment A. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-FY25-26 Capital Budget AMDT.pdf](#)
[ATCH A-Capital Budget AMDT.pdf](#)

8.C Revised Financial Forecast for Fiscal Year (FY) 2026-27 Through 2035-36

Suggested Action: Receive the revised financial forecast for FY 2026-27 through 2035-36. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-REVISED Financial Forecast FY27-36.pdf](#)
[ATCH A-Revised 10Yr Forecast.pdf](#)

8.D Proposed Fiscal Year (FY) 2026-27 Operating and Capital Budget

Suggested Action: Receive the proposed FY 2026-27 operating and capital budgets as shown in Attachments A and B and provide feedback to staff. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-PPSD FY26-27 Budget.pdf](#)
[ATCH A-DRAFT FY 26-27 Operating Rev & Exp.pdf](#)
[ATCH B-DRAFT FY 26-27 Capital Rev & Exp.pdf](#)

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A Systemwide Redesign Update

Suggested Action: Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT-Systemwide Redesign Update.pdf](#)

[ATCH A-Systemwide Redesign Marketing Plan.pdf](#)

[ATCH B-System Resdesign Outreach.pdf](#)

9.B Transit-Oriented Development (TOD) for the SolTrans Curtola Park and Ride Hub and Lemon Lot Update

Suggested Action: Informational. (PRESENTER: Milan Atkinson, General Services Manager)

[RPT-TOD for Curtola PNR Update.pdf](#)

[ATCH A-Yes Site Concept Sketch_resized.pdf](#)

[ATCH B-Presentation.pdf](#)

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational.

[Cvr Memo.pdf](#)

[04-2026 State Legislative Report.pdf](#)

11. BOARD OF DIRECTORS COMMENTS

12. CLOSED SESSION

PERSONNEL MATTERS (GC § 549547): Public Employee Performance Review – SolTrans Executive Director

13. ADJOURNMENT