



**HOUSING AND COMMUNITY  
DEVELOPMENT (HCD) COMMISSION  
REGULAR MEETING**

**MAY 7, 2026**



**COMMISSIONERS**

Jared Bunde (Chair)  
S. Bre Jackson (Vice Chair)  
Nicholas Cassidy  
Lynda Daniels  
Brianna Rogers  
Dana Stueland  
Carmen Marie Vance

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**7:00 PM**

**Vallejo Room  
505 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>The Vallejo Room will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the Meeting in person or via ZOOM (<a href="https://ZoomVallejoRoom.CityofVallejo.net">https://ZoomVallejoRoom.CityofVallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a></li> <li>• Join the Zoom webinar: <a href="https://ZoomVallejoRoom.CityofVallejo.net">https://ZoomVallejoRoom.CityofVallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> <div align="right">  </div>
<p align="center"><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomVallejoRoom.CityofVallejo.net">https://ZoomVallejoRoom.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 814 4681 4741# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 814 4681 4741# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary</p>	
	<p>Vallejo Room is ADA compliant. Devices for the hearing impaired are available by contacting via email Chari Francisco, Staff Secretary at <a href="mailto:Chari.Francisco@cityofvallejo.net">Chari.Francisco@cityofvallejo.net</a> or via phone at (707) 553-7204. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

## AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ADMINISTRATION OF OATH OF OFFICE**
4. **ROLL CALL**
5. **PRESENTATIONS AND COMMENDATIONS**
6. **REPORT OF THE CITY COUNCIL LIAISON**
7. **COMMUNITY FORUM**

*Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Staff Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

8. **PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS**

*Members of the public wishing to address the Commission on Consent Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Commission. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

9. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

- A. **APPROVAL OF AGENDA**

Recommendation: By motion, approve the agenda for the May 7, 2026 regular meeting of the Housing and Community Development Commission

- B. **APPROVAL OF MINUTES**

Recommendation: By motion, approve meeting minutes from April 2, 2026.

10. **ACTION CALENDAR**

*Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.*

- A. **ADOPT A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL DIRECT STAFF TO TAKE THE NECESSARY STEPS TO PURSUE THE STATE'S PROHOUSING DESIGNATION**

Recommendation: Adopt a resolution recommending that the City Council direct staff to take the necessary steps to pursue the State's Prohousing Designation.

Contact: Hector Rojas, Long Range Planning Manager

[Hector.Rojas@cityofvallejo.net](mailto:Hector.Rojas@cityofvallejo.net)

**B. CONSIDER REQUEST BY CHAIR BUNDE TO AGENDIZE AT FUTURE REGULAR MEETINGS PRESENTATIONS BY LOCAL NON-PROFIT ORGANIZATIONS (STEP 1 OF A 2-STEP PROCESS)**

Recommendation: Consider Chair Bunde's request for local non-profit organizations to present at subsequent meetings

Contact: Chari Francisco, Administrative Manager, (707) 553-7204  
[chari.francisco@cityofvallejo.net](mailto:chari.francisco@cityofvallejo.net)

**C. CONSIDER REQUEST BY CHAIR BUNDE TO AGENDIZE AT A FUTURE REGULAR MEETING THE DISCUSSION AND CREATION OF AD HOC COMMITTEES FOR THE IMPLEMENTATION OF THE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION'S WORKPLAN (STEP 1 OF A 2-STEP PROCESS)**

Recommendation: Consider Chair Bunde's request and direct staff to prepare and present relevant materials at a subsequent meeting

Contact: Chari Francisco, Administrative Manager, (707) 553-7204  
[chari.francisco@cityofvallejo.net](mailto:chari.francisco@cityofvallejo.net)

**D. CONSIDER REQUEST BY CHAIR BUNDE TO AGENDIZE AT A FUTURE REGULAR MEETING THE DISCUSSION OF FORMING A STANDING COMMITTEE (STEP 1 OF A 2-STEP PROCESS)**

Recommendation: Consider Chair Bunde's request and direct staff to prepare and present relevant materials at a subsequent meeting

Contact: Chari Francisco, Administrative Manager, (707) 553-7204  
[chari.francisco@cityofvallejo.net](mailto:chari.francisco@cityofvallejo.net)

**11. WRITTEN COMMUNICATIONS**

**12. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION**

**A. REPORT OF THE SECRETARY**

**B. REPORT OF THE CITY ATTORNEY**

**C. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE COMMISSION**

**D. REPORT OF THE AD HOC COMMITTEES**

**13. OTHER**

**14. ADJOURNMENT**

**ADDITIONAL CITY INFORMATION**

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))
- Sign up for emergency alerts at: [alertsolano.com](http://alertsolano.com)

**AFFIDAVIT OF POSTING:** I Chari Francisco, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 11:36am, May 4th, 2026.

Dated: May 4th, 2026



Chari Francisco, Secretary

## **ACTION MINUTES**

### **1. Call to Order**

The Housing and Community Development (HCD) Commission of the City of Vallejo met in a regular meeting at 7:07 p.m. on Thursday, April 2, 2026.

### **2. Pledge of Allegiance**

Chair Bunde led the Pledge of Allegiance.

### **3. Roll Call**

Present: Commission Chair: Bunde, Commission Vice-Chair: Jackson, Commissioners: Cassidy, Daniels, Stueland, Vance

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: None

Liaison: Councilmember Lediju, Present

Staff: Chari Francisco, Administrative Manager/HCD Commission Secretary  
Brianna Todaro-Ellsworth, Administrative Analyst  
Alicia Jones, Housing Director (participating remotely)

### **4. Presentations and Commendations**

City Attorney Randy Risner presented on the Brown Act and transparency for the Commissioners. Risner responded to questions from Commissioners.

### **5. Report of the City Council Liaison**

Councilmember Liaison Lediju commented that item 4A, Brown Act Training was lengthy and requested that future Brown Act training is held electronically.

City Attorney Risner responded to Councilmember Liaison Lediju's comments

### **6. Community Forum**

A member of the public commented on the need for active community participation and a local Community Housing Development Organization (CHDO) that is effective in program outcomes.

### **7. Public Comment Regarding Consent Calendar Items**

None

## **8. Consent Calendar and Approval of the Agenda**

Staff Secretary Francisco requested that Action Item 9B is addressed before Action Item 9A. The commission accepted this alteration in the agenda.

### **A. Approval of Agenda**

Commissioner Cassidy made a motion to approve the agenda for April 2, 2026. This was seconded by Commissioner Daniels.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Jackson, Stueland, Vance

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: None

The motion passed unanimously by commission members, 6-0-0.

### **B. Approval of Minutes**

Commissioner Cassidy made a motion to approve the meeting minutes from March 5, 2026. Commissioner Daniels seconded this motion.

ROLL CALL:

Ayes: Bunde, Cassidy, Daniels, Jackson, Stueland, Vance

Noes: None

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: None

The motion passed unanimously by commission members, 6-0-0.

## **9. Action Calendar**

### **A. COMMISSION DISCUSSION AND QUESTIONNAIRE REGARDING MRG REPORT**

Commissioners discussed the MRG questionnaire that was provided during the regular Commission meeting in March.

### **B. RECOMMENDATION TO ADOPT A RESOLUTION RECOMMENDING CONDUCTING A PUBLIC HEARING AND APPROVING THE ISSUANCE OF**

**THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY QUALIFIED 501(C)(3) BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$20,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, REHABILITATION, DEVELOPMENT, AND EQUIPPING OF SERENO VILLAGE APARTMENTS PURSUANT TO THE TAX AND EQUITY FISCAL RESPONSIBILITY ACT (TEFRA) WITH NO FINANCIAL LIABILITY FOR THE CITY**

Mike Rodgers from Mike Rodgers Consulting responded to questions from Commissioners.

Commissioner Cassidy made a motion to adopt a resolution 1. Recommending conducting a public hearing under the Tax and Equity Fiscal Responsibility Act ("TEFRA") in connection with the proposed issuance of revenue bonds by the California Municipal Finance Authority (the "CMFA"), a joint exercise of powers authority and public entity of the State of California, in an amount not to exceed \$20,000,000, (the "Bonds"), for the part of a plan to finance or refinance the acquisition, construction, development, and equipping of a multifamily rental housing project located at 750 Sereno Drive, Vallejo, California (the "Project"). 2. Approving the issuance of the Bonds by the CMFA for the benefit of Eden Housing, Inc., a California nonprofit public benefit corporation (the "Developer"), on behalf of Eden Sereno Village, L.P., a California limited partnership, or another ownership entity to be created by Eden Sereno Village LLC, a California limited liability company, its general partner (the "General Partner"), or by another affiliate of the Developer (such limited partnership or other ownership entity being referred to herein as the "Borrower"), to provide for the financing of the Project, such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code Section 6500 (and following). Commissioner Vance seconded the motion.

**ROLL CALL:**

Ayes: Bunde, Cassidy, Daniels, Stueland, Vance

Noes: Vice-Chair Jackson

Abstentions: Commissioners: None

Absent/Excused: Commissioners: None

Absent/Unexcused: Commissioners: None

The motion passed by commission members, 5-1-0.

**10. Written Communications**

None

**11. Regular Reports**

**A. Report of the Secretary**

None

**B. Report of the City Attorney**

City Attorney Risner provided updates on the Brown Act that affect Commissions.

**C. Report of the Presiding Officer and members of the Housing and Community Development Commission**

Chair Bunde requested to agendize two Ad Hoc Committees- Reporting Ad Hoc Committee to present to City Council and a Partnership Committee to establish a partnership with another Commission.

Chair Bunde requested to agendize a discussion to agendize standing committee to address tenant concerns regarding the Vallejo Housing Authority. Chair Bunde requested that staff agendize an update on policies related to grievances and complaints against the Vallejo Housing Authority.

City Attorney Risner responded to questions from commissioners regarding Standing Committees.

Director Jones explained the process for grievances and complaints against the Vallejo Housing Authority.

**D. Report of Ad Hoc Committees**

None

**12. Other Agenda Items**

None

**13. Adjournment**

There being no further business, at 8:56 p.m., the meeting was adjourned.

\_\_\_\_\_  
JARED BUNDE, Chair

ATTEST:

\_\_\_\_\_  
CHARI FRANCISCO, Secretary



**DATE:** May 7, 2026  
**TO:** Housing & Community Development Chair and Commissioners  
**FROM:** Hector Rojas, Long Range Planning Manager  
**SUBJECT:** **ADOPT A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL DIRECT STAFF TO TAKE THE NECESSARY STEPS TO PURSUE THE STATE'S PROHOUSING DESIGNATION**

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**RECOMMENDATION**

Adopt a resolution recommending that the City Council direct staff to take the necessary steps to pursue the State's Prohousing Designation.

**REASON FOR RECOMMENDATION**

On March 10, 2026, during City Council referrals, Councilmember Matias requested that the Housing and Community Development Commission provide a recommendation to the City Council regarding the steps needed for the City to pursue the State's Prohousing Designation. This item responds to that referral.

**BACKGROUND AND DISCUSSION**

The Prohousing Designation Program is a State program intended to recognize jurisdictions that have adopted policies and programs that go beyond baseline state housing law to facilitate and accelerate housing production.

Jurisdictions with a Prohousing Designation may receive priority processing, preference, or additional points when applying for certain state funding programs. These programs include:

- Affordable Housing and Sustainable Communities
- Infill Infrastructure Grant
- Transformative Climate Communities
- Solutions for Congested Corridors
- Local Partnership Program
- Transit and Intercity Rail Capital Program
- Sustainable Transportation Planning Grant Program

Together, these programs can support a broad range of eligible activities, including affordable housing, infrastructure, climate resilience, transit, and transportation improvements. While funding availability varies by program and funding cycle, the designation may improve Vallejo's competitiveness for significant state funding opportunities.

Jurisdictions with the designation are also eligible to apply for the Prohousing Incentive Program, which provides funding intended to accelerate housing and community development activities. For example, the current Round 4 Notice of Funding Availability made approximately \$8 million available statewide. Based on Vallejo's population, the City would have been eligible for a base award of \$750,000, with the potential for additional bonus funding based on the City's Prohousing score. Applications and Prohousing Designation for that round were both due by March 31, 2026, so the City would instead be looking ahead to a future funding round if it obtains designation.

**Subject: ADOPT A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL DIRECT STAFF TO TAKE THE NECESSARY STEPS TO PURSUE THE STATE’S PROHOUSING DESIGNATION**

To obtain the designation, the City must satisfy threshold requirements and submit a scored application demonstrating qualifying local policies and programs. Threshold requirements generally include having a compliant Housing Element, submitting required Annual Progress Reports, completing any required rezoning programs, complying with applicable state housing law, adopting the formal resolution required for the program, and completing a diligent public participation process.

Applications to the Prohousing Designation Program are accepted on a rolling basis. Once a complete application is submitted, HCD has up to 60 calendar days to complete its review and provide a written determination. During that review period, HCD may request clarifying information or additional documentation from the applicant. HCD reviews and acts on applications on a rolling basis.

In addition to the threshold requirements, applications are evaluated using four broad categories:

- Favorable zoning and land use
- Acceleration of housing production timeframes
- Reduction of construction and development costs
- Providing financial subsidies

Staff has conducted a preliminary review of Vallejo’s existing housing policies, regulatory framework, and housing-related programs. Based on that preliminary review, staff believes the City is likely positioned to achieve the minimum score needed for Prohousing Designation. However, additional staff review is still needed to verify the applicability of individual policies and programs and confirm the City’s final scoring.

At this stage, staff believes the appropriate course is for the Commission to recommend that the City Council direct staff to take the necessary steps to pursue the designation. Those steps would include verifying Vallejo’s qualifying policies and supporting documentation, conducting the required public participation process, preparing the formal resolution required for the program, and returning to City Council with the materials necessary for a final decision on application submittal.

If the City ultimately elects to submit an application and receives the designation, the designation itself would not approve any development project or alter the City’s land use authority. Rather, it would recognize qualifying local policies and may improve the City’s competitiveness for certain state funding opportunities.

A growing number of California jurisdictions have already obtained the designation. As of March 26, 2026, those jurisdictions included several cities and counties in the Bay Area and surrounding region, including Alameda, Benicia, Berkeley, El Cerrito, Emeryville, Fairfield, Hayward, Moraga, Mountain View, Napa, Oakland, Petaluma, Pinole, Redwood City, Richmond, San Francisco, San Leandro, Santa Rosa, Sonoma County, South San Francisco, Sunnyvale, and Walnut Creek. In Solano County, both Benicia and Fairfield had already received the designation. Staff also understands that Vacaville applied to HCD in December 2025 and that its designation is currently pending. Pursuing the designation would allow Vallejo to evaluate whether it can join those nearby jurisdictions in strengthening its competitiveness for future state housing and infrastructure funding opportunities.

**ATTACHMENTS**

1.	Resolution Recommending City Council to Pursue a Prohousing Designation for the City of Vallejo CAO Stamp
2.	HCD Prohousing Designation Program Application

**Subject: ADOPT A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL DIRECT  
STAFF TO TAKE THE NECESSARY STEPS TO PURSUE THE STATE'S  
PROHOUSING DESIGNATION**

**FISCAL IMPACT**

This item does not, by itself, authorize an expenditure or commit the City to submit an application. If the City Council directs staff to proceed with the next steps described above, staff time associated with verifying eligibility, conducting public outreach, preparing the required resolution, and assembling application materials would be absorbed through existing departmental work programs unless otherwise directed.

If Vallejo ultimately obtains Prohousing Designation, the City could become eligible for funding advantages in various state housing, transportation, infrastructure, and climate-related programs and could become eligible to apply for the Prohousing Incentive Program.

**CONTACT**

Hector Rojas, Long Range Planning Manager  
[Hector.Rojas@cityofvallejo.net](mailto:Hector.Rojas@cityofvallejo.net)



evaluate eligibility for a State designation that may improve competitiveness for future housing, infrastructure, and related funding opportunities.

NOW, THEREFORE, BE IT RESOLVED that the Housing and Community Development Commission hereby finds, determines, and resolves as follows:

**Section 1. Recitals.**

The foregoing recitals are true and correct, and the same are incorporated herein by reference.

**Section 2. Record.**

The Record of Proceedings ("Record") upon which the Housing and Community Development Commission bases its recommendation includes but is not limited to: (1) the staff reports, City files and records, and other documents prepared for this agenda item; (2) the evidence, facts, findings and other determinations set forth in this resolution; (3) all documentary and oral evidence received at public meetings, hearings, or submitted to the City relating to this item; and (4) all other matters of common knowledge to the Housing and Community Development Commission including, but not limited to, City, state, and federal laws, policies, rules, regulations, reports, and records within the City of Vallejo and its surrounding areas.

The location and custodian of the records is the Planning and Development Services Department of the City of Vallejo, 555 Santa Clara Street, Vallejo, California 94590.

**Section 3. California Environmental Quality Act Findings.**

Based on the Record as described above, and all matters deemed material and relevant prior to adopting this Resolution, the Housing and Community Development Commission hereby finds and determines that this action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 because it involves only the provision of information and a recommendation regarding future administrative steps and does not constitute approval of a project that may result in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Accordingly, no further environmental review is required, and this determination reflects the Housing and Community Development Commission's independent judgment and analysis.

**Section 4. Decision.**

BE IT FURTHER RESOLVED that the Housing and Community Development Commission hereby recommends that the City Council direct staff to take the necessary steps to pursue the State's Prohousing Designation, including verifying qualifying policies and supporting documentation, conducting the required public participation process, preparing the formal resolution required for the program, and returning to the City Council with the materials necessary for a final decision on application submittal.

**PASSED AND ADOPTED** at a regular meeting of the Housing and Community Development Commission of the City of Vallejo, State of California, on the 7th day of May 2026 by the following vote, to-wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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JARED BUNDE, CHAIRPERSON  
City of Vallejo Housing and Community Development Commission

Attest:

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CHARI FRANCISCO – SECRETARY  
City of Vallejo Housing and Community Development Commission

DRAFT

# Prohousing Designation Program Application



**State of California  
Governor Gavin Newsom**

**Tomiquia Moss, Secretary  
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director  
Department of Housing and Community Development**

**Megan Kirkeby, Deputy Director  
Division of Housing Policy Development**

651 Bannon Street  
Sacramento, CA 95811

Website: <http://www.hcd.ca.gov/planning-and-community-development/prohousing-designation-program>

Email: [ProhousingPolicies@hcd.ca.gov](mailto:ProhousingPolicies@hcd.ca.gov)

February 2025

# Prohousing Designation Program Application Package Instructions

The applicant is applying for a Prohousing Designation under the Prohousing Designation Program (“**Prohousing**” or “**Program**”), which is administered by the Department of Housing and Community Development (“**Department**”) pursuant to Government Code section 65589.9.

The Program creates incentives for Jurisdictions that are compliant with State Housing Element Law and that have enacted Prohousing Policies. These incentives will take the form of additional points or other preference in the scoring of applications for competitive housing and infrastructure programs. The administrators of each such program will determine the value and form of the preference.

In order to be considered for a Prohousing Designation, the applicant must accurately complete all sections of this application, including any relevant appendices. The Department reserves the right to request additional clarifying information from the applicant.

This application is subject to Government Code section 65589.9 and to the regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) adopted by the Department in promulgation thereof (“**Regulations**”). All capitalized terms in this application shall have the meanings set forth in the Regulations.

All applicants must submit a complete, signed application package to the Department, in electronic format, in order to be considered for a Prohousing Designation. Please direct electronic copies of the completed application package to the following email address: [ProhousingPolicies@hcd.ca.gov](mailto:ProhousingPolicies@hcd.ca.gov).

A complete application will include all items identified in the Application Checklist.

In relation to **Appendix 1**, the Formal Resolution for the Prohousing Designation Program, please use ~~strike through~~ and underline if proposing any modifications to the text of the Resolution. Please be aware, any sustentative deviations from the Formal Resolution may result in an incomplete application and will likely be subject to additional internal review and potential delays.

**Appendix 2**, the Proposed Policy Completion Schedule, applies only if an application includes proposed policies.

**Appendix 3**, Self-Scoring Sheet and Sample Self-Scoring Sheet, includes a blank template to be completed by the applicant as part of the application, as well as a Sample Self-Scoring Sheet with an example of how this template may be completed.

**Appendix 4** lists examples of Prohousing Policies with enhancement factors to aid applicants in understanding how enhancement factors may be applied.

**Appendix 5** provides a sample template to assist applicants with confirming the treatment of homeless encampments within the jurisdiction is consistent with USICH's "7 Principles for Addressing Encampments."

**Appendix 6** provides a checklist to confirm that a Diligent Public Participation Process was conducted.

**Appendix 7** is where the applicant will include any additional information and supporting documentation for the application.

If you have questions regarding this application or the Program, or if you require technical assistance in preparing this application, please email [ProhousingPolicies@hcd.ca.gov](mailto:ProhousingPolicies@hcd.ca.gov).

### Application Checklist

	Yes	No
Application Information	<input type="checkbox"/>	<input type="checkbox"/>
Certification and Acknowledgement	<input type="checkbox"/>	<input type="checkbox"/>
The Legislative Information form is completed.	<input type="checkbox"/>	<input type="checkbox"/>
The Threshold Requirements Checklist is completed.	<input type="checkbox"/>	<input type="checkbox"/>
A duly adopted and certified Formal Resolution for the Prohousing Designation Program is included in the application package. (See <b>Appendix 1</b> for the Formal Resolution for the Prohousing Designation Program form.)	<input type="checkbox"/>	<input type="checkbox"/>
If applicable, the Proposed Policy Completion Schedule is completed. (See <b>Appendix 2</b> .)	<input type="checkbox"/>	<input type="checkbox"/>
The Self-Scoring Sheet is completed. (See <b>Appendix 3</b> for the Self-Scoring Sheet and the Sample Self-Scoring Sheet.)	<input type="checkbox"/>	<input type="checkbox"/>
One-page summary describing consistency with the 7 Principles for Addressing Encampments is completed. (See <b>Appendix 5</b> for a template to assist.)	<input type="checkbox"/>	<input type="checkbox"/>
The checklist confirming that a Diligent Public Participation process was conducted. (See <b>Appendix 6</b> for the template.)	<input type="checkbox"/>	<input type="checkbox"/>
Additional information and supporting documentation (Applicant to provide as <b>Appendix 7</b> .)	<input type="checkbox"/>	<input type="checkbox"/>

### Application Information

Applicant (Jurisdiction):	
Applicant Mailing Address:	
City:	
ZIP Code:	
Website:	
Authorized Representative Name	
Authorized Representative Title:	
Phone:	
Email:	
Contact Person Name:	
Contact Person Title:	
Phone:	
Email:	
<b>Total Self-Score (Based on Appendix 3):</b>	

## CERTIFICATION AND ACKNOWLEDGMENT

As authorized by the Formal Resolution for the Prohousing Designation Program (Resolution No. \_\_\_\_\_), which is attached hereto and incorporated by reference as if set forth in full, I hereby submit this full and complete application on behalf of the applicant.

I certify that all information and representations set forth in this application are true and correct.

I further certify that any proposed Prohousing Policy identified herein will be enacted within two (2) years of the date of this application submittal.

I acknowledge that this application constitutes a public record under the California Public Records Act (Gov. Code, § 6250 et seq.) and is therefore subject to public disclosure by the Department.

Signature: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Legislative Information

District	Number	Legislators Name(s)
State Assembly District		
State Senate District		

Applicants can find their respective State Senate representatives at <https://www.senate.ca.gov/>, and their respective State Assembly representatives at <https://www.assembly.ca.gov/>

### Threshold Requirements Checklist

The applicant meets the following threshold requirements in accordance with Section 6604 of the Regulations:

	Yes	No
The applicant is a Jurisdiction.	<input type="checkbox"/>	<input type="checkbox"/>
The applicant has adopted a Compliant Housing Element.	<input type="checkbox"/>	<input type="checkbox"/>
The applicant has submitted or will submit a legally sufficient Annual Progress Report prior to designation.	<input type="checkbox"/>	<input type="checkbox"/>
The applicant has completed or agrees to complete, on or before the relevant statutory deadlines, any rezone program or zoning that is necessary to remain in compliance with Government Code sections 65583, subdivision (c)(1), and 65584.09, subdivision (a), and with California Coastal Commission certification where appropriate.	<input type="checkbox"/>	<input type="checkbox"/>
The applicant is in compliance, at the time of the application, with applicable state housing law, including, but not limited to those included in Government Code section 65585, subdivision (j); laws relating to the imposition of school facilities fees or other requirements (Gov. Code, § 65995 et seq.); Least Cost Zoning Law (Gov. Code, § 65913.1); Permit Streamlining Act (Gov. Code, § 65920 et seq.); and provisions relating to timeliness of CEQA processing by local governments in Public Resources Code sections 21080.1, 21080.2, and 21151.5(a).	<input type="checkbox"/>	<input type="checkbox"/>
The applicant further acknowledges and confirms that its treatment of homeless encampments on public property complies with and will continue to comply with the constitutional rights of persons experiencing homelessness and that it has submitted a one-page summary to the Department demonstrating how the applicant has enacted best practices in their jurisdiction related to the treatment of unhoused individuals camping on public property, consistent with United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments," (June 17, 2022 update), hereby incorporated by reference.	<input type="checkbox"/>	<input type="checkbox"/>
The applicant has duly adopted and certified, by the applicant's governing body, a Formal Resolution for the Prohousing Designation Program, which is hereby incorporated by reference. (A true and correct copy of the resolution is included in this application package.)	<input type="checkbox"/>	<input type="checkbox"/>

**Scoring Criteria**  
**Category 1: Favorable Zoning and Land Use**

Category	Prohousing Policy Description	Points
1A	Sufficient sites, including rezoning, to accommodate 150 percent or greater of the current or draft RHNA, whichever is greater, by total and income category. These additional sites must be identified in the Jurisdiction’s housing element adequate sites inventory, consistent with Government Code section 65583, subdivisions (a)(3) and (c)(1).	3
1B	Permitting missing middle housing uses (e.g., duplexes, triplexes, and fourplexes) by right in existing low-density, single-family residential zones in a manner that exceeds the requirements of SB 9 (Chapter 162, Statutes of 2021, Gov. Code, §§ 65852.21, 66411.7).	3
1C	Sufficient sites, including rezoning, to accommodate 125 to 149 percent of the current or draft RHNA, whichever is greater, by total and income category. These points shall not be awarded if the applicant earns three points pursuant to Category (1)(A) above. These additional sites must be identified in the Jurisdiction’s housing element adequate sites inventory, consistent with Government Code section 65583, subdivisions (a)(3) and (c)(1).	2
1D	Density bonus programs that allow additional density for additional affordability beyond minimum statutory requirements (Gov. Code, § 65915 et seq.).	2
1E	Increasing allowable density in low-density, single-family residential areas beyond the requirements of state Accessory Dwelling Unit Law, (Gov. Code, §§ 65852.2, 65852.22) (e.g., permitting more than one converted ADU; one detached, new construction ADU; and one JADU per single-family lot), and in a manner that exceeds the requirements of SB 9 (Chapter 192, Statutes of 2021, Gov. Code, §§ 65852.21, 66411.7). These policies shall be separate from any qualifying policies under Category (1)(B).	2
1F	Eliminating minimum parking requirements for residential development as authorized by Government Code section 65852.2; adopting vehicular parking ratios that are less than the relevant ratio thresholds at subparagraphs (A), (B), and (C) of Gov. Code section 65915, subdivision (p)(1); or adopting maximum parking requirements at or less than ratios pursuant to Gov. Code section 65915, subdivision (p).	2
1G	Zoning or incentives that are designed to increase affordable housing development in a range of types, including, but not limited to, large family units, Supportive Housing, housing for transition age foster youth, and deep affordability targeted for Extremely Low-Income Households in all parts of the Jurisdiction, with at least some of the zoning, other land use designation methods, or incentives being designed to increase affordable housing development in higher resource areas shown in the TCAC/HCD Opportunity Map, and with the Jurisdiction having confirmed that it considered and addressed potential environmental justice issues in adopting and implementing	2

	this policy, especially in areas with existing industrial and polluting uses.	
1H	Zoning or other land use designation methods to allow for residential or mixed uses in one or more non-residential zones (e.g., commercial, light industrial). Qualifying non-residential zones do not include open space or substantially similar zones.	1
1I	Modification of development standards and other applicable zoning provisions or land use designation methods to promote greater development intensity. Potential areas of focus include floor area ratio, height limits, minimum lot or unit sizes, setbacks, and allowable dwelling units per acre. These policies must be separate from any qualifying policies under Category (1)(B) above.	1
1J	Establishment of a Workforce Housing Opportunity Zone, as defined in Government Code section 65620, or a Housing Sustainability District, as defined in Government Code section 66200.	1
1K	Establishment of an inclusionary housing program requiring new developments to include housing affordable to and reserved for low- and very low-income households, consistent with the requirements of AB 1505 (Chapter 376, Statutes of 2017, Gov. Code, § 65850.01).	1
1L	Other zoning and land use actions not described in Categories (A)-(K) of this section that measurably support the Acceleration of Housing Production.	1

**Scoring Criteria**  
**Category 2: Acceleration of Housing Production Timeframes**

Category	Prohousing Policy Description	Points
2A	Establishment of ministerial approval processes for multiple housing types, including, for example, single-family, multifamily and mixed-use housing.	3
2B	Acceleration of Housing Production through the establishment of streamlined, program-level CEQA analysis and certification of general plans, community plans, specific plans with accompanying Environmental Impact Reports (EIR), and related documents.	2
2C	Documented practice of streamlining housing development at the project level, such as by enabling a by-right approval process or by utilizing statutory and categorical exemptions as authorized by applicable law, (e.g., Pub. Resources Code, §§ 21155.1, 21155.4, 21159.24, 21159.25; Gov. Code, § 65457; Cal Code Regs., tit. 14, §§ 15303, 15332; Pub. Resources Code, §§ 21094.5, 21099, 21155.2, 21159.28).	2
2D	Establishment of permitting processes that take less than four months to complete. Policies under this category must address all approvals necessary to issue building permits.	2
2E	Absence or elimination of public hearings for projects consistent with zoning and the general plan.	2
2F	Priority permit processing or reduced plan check times for homes affordable to Lower-Income Households.	2
2G	Establishment of consolidated or streamlined permit processes that minimize the levels of review and approval required for projects, and that are consistent with zoning regulations and the general plan.	1
2H	Absence, elimination, or replacement of subjective development and design standards with objective development and design standards that simplify zoning clearance and improve approval certainty and timing.	1
2I	Establishment of one-stop-shop permitting processes or a single point of contact where entitlements are coordinated across city approval functions (e.g., planning, public works, building) from entitlement application to certificate of occupancy.	1
2J	Priority permit processing or reduced plan check times for ADUs/JADUs or multifamily housing.	1
2K	Establishment of a standardized application form for all entitlement applications.	1
2L	Documented practice of publicly posting status updates on project permit approvals on the internet.	1
2M	Limitation on the total number of hearings for any project to three or fewer. Applicants that accrue points pursuant to category (2)(E) are not eligible for points under this category.	1
2N	Other policies not described in Categories (2)(A)-(M) of this section that quantifiably decrease production timeframes or promote the streamlining of approval processes.	1

**Scoring Criteria**

### Category 3: Reduction of Construction and Development Costs

Category	Prohousing Policy Description	Points
3A	Waiver or significant reduction of development impact fees for residential development with units affordable to Lower-Income Households. This provision does not include fees associated with the provision of housing affordable to Lower-Income Households (e.g., inclusionary in lieu fees, affordable housing impact fees, and commercial linkage fees).	3
3B	Adoption of policies that result in less restrictive requirements than Government Code sections 65852.2 and 65852.22 to reduce barriers for property owners to create ADUs/JADUs. Examples of qualifying policies include, but are not limited to, development standards improvements, permit processing improvements, dedicated ADU/JADU staff, technical assistance programs, and pre-approved ADU/JADU design packages.	2
3C	Adoption of other fee reduction strategies separate from Category (3)(A), including fee deferrals and reduced fees for housing for persons with special needs. This provision does not include fees associated with the provision of housing affordable to Lower-Income Households (e.g., inclusionary in lieu fees, affordable impact fees and commercial linkage fees).	1
3D	Accelerating innovative housing production through innovative housing types (e.g., manufactured homes, recreational vehicles, park models, community ownership, and other forms of social housing) that reduce development costs.	1
3E	Measures that reduce costs for transportation-related infrastructure or programs that encourage active modes of transportation or other alternatives to automobiles. Qualifying policies include, but are not limited to, publicly funded programs to expand sidewalks or protect bike/micro-mobility lanes, creation of on-street parking for bikes, transit-related improvements, or establishment of carshare programs.	1
3F	Adoption of universal design ordinances pursuant to Health and Safety Code section 17959.	1
3G	Establishment of pre-approved or prototype plans for missing middle housing types (e.g., duplexes, triplexes, and fourplexes) in low-density, single-family residential areas.	1
3H	Adoption of ordinances that reduce barriers, beyond existing law, for the development of housing affordable to Lower-Income Households.	1
3I	Other policies not described in Categories (3)(A)-(H) of this section that quantifiably reduce construction or development costs.	1

**Scoring Criteria**  
**Category 4: Providing Financial Subsidies**

Category	Prohousing Policy Description	Points
4A	Establishment of a housing fund or contribution of funds towards affordable housing through proceeds from approved ballot measures.	2
4B	Establishment of local housing trust funds or collaboration on a regional housing trust fund, which include the Jurisdiction’s own funding contributions. The Jurisdiction must contribute to the local or regional housing trust fund regularly and significantly. For the purposes of this Category, “regularly” shall be defined as at least annually, and “significant” contributions shall be determined based on the impact the contributions have in accelerating the production of affordable housing.	2
4C	Demonstration of regular use or planned regular use of funding (e.g., federal, state, or local) for preserving assisted units at-risk of conversion to market rate uses and conversion of market rate uses to units with affordability restrictions (e.g., acquisition/rehabilitation). For the purposes of this category, “regular use” can be demonstrated through the number of units preserved annually by utilizing this funding source.	2
4D	Provide grants or low-interest loans for ADU/JADU construction affordable to Lower- and Moderate-Income Households.	2
4E	A comprehensive program that complies with the Surplus Land Act (Gov. Code, § 54220 et seq.) and that makes publicly owned land available for affordable housing, or for multifamily housing projects with the highest feasible percentage of units affordable to Lower Income Households. A qualifying program may utilize mechanisms such as land donations, land sales with significant write-downs, or below-market land leases.	2
4F	Establishment of an Enhanced Infrastructure Financing District or similar local financing tool that, to the extent feasible, directly supports housing developments in an area where at least 20 percent of the residences will be affordable to Lower-Income Households.	2
4G	Prioritization of local general funds to accelerate the production of housing affordable to Lower-Income Households.	2
4H	Directed residual redevelopment funds to accelerate the production of affordable housing.	1
4I	Development and regular (at least biennial) use of a housing subsidy pool, local or regional trust fund, or other similar funding source sufficient to facilitate and support the development of housing affordable to Lower-Income Households.	1

4J	Prioritization of local general funds for affordable housing. This point shall not be awarded if the applicant earns two points pursuant to Category (4)(G).	1
4K	Providing operating subsidies for permanent Supportive Housing.	1
4L	Providing subsidies for housing affordable to Extremely Low-Income Households.	1
4M	Other policies not described in Categories (4)(A)-(L) of this section that quantifiably promote, develop, or leverage financial resources for housing affordable to Lower-Income Households.	1

## Scoring Criteria Enhancement Factors

The Department shall utilize enhancement factors to increase the point scores of Prohousing Policies. An individual Prohousing Policy may not use more than one enhancement factor. Each Prohousing Policy will receive extra points for enhancement factors in accordance with the chart below.

Category	Prohousing Policy Description	Points
1	The policy represents one element of a unified, multi-faceted strategy to promote multiple planning objectives, such as efficient land use, access to public transportation, housing affordable to Lower-Income Households, climate change solutions, and/or hazard mitigation.	2
2	Policies that promote development consistent with the state planning priorities pursuant to Government Code section 65041.1.	1
3	Policies that diversify planning and target community and economic development investments (housing and non-housing) toward place-based strategies for community revitalization and equitable quality of life in lower opportunity areas. Such areas include, but are not limited to, Low Resource and High Segregation & Poverty areas designated in the most recently updated TCAC/HCD Opportunity Maps, and disadvantaged communities pursuant to Health and Safety Code sections 39711 and 39715 (California Senate Bill 535 (2012)).	1
4	Policies that go beyond state law requirements in reducing displacement of Lower-Income Households and conserving existing housing stock that is affordable to Lower-Income Households.	1
5	Rezoning and other policies that support intensification of residential development in Location Efficient Communities.	1
6	Rezoning and other policies that result in a net gain of housing capacity while concurrently mitigating development impacts on or from Environmentally Sensitive or Hazardous Areas.	1
7	Zoning policies, including inclusionary housing policies, that increase housing choices and affordability, particularly for Lower-Income Households, in High Resource and Highest Resource areas, as designated in the most recently updated TCAC/HCD Opportunity Maps.	1
8	Other policies that involve meaningful actions towards Affirmatively Furthering Fair Housing outside of those required pursuant to Government Code sections 65583, subdivision (c)(10), and 8899.50, including, but not limited to, outreach campaigns, updated zoning codes, and expanded access to financing support.	1

## Self-Scoring Sheet Instructions

The Department shall validate applicants' scores based on the extent to which each identified Prohousing Policy contributes to the Acceleration of Housing Production. The Department shall assess applicants' Prohousing Policies in accordance with statutory requirements and the Regulations.

The Department shall further assess applicants' Prohousing Policies using the following four scoring categories: Favorable Zoning and Land Use, Acceleration of Housing Production Timeframes, Reduction of Construction and Development Costs, and Providing Financial Subsidies. Applicants shall demonstrate that they have enacted or proposed at least one policy that significantly contributes to the Acceleration of Housing Production in each of the four categories. A Prohousing Designation requires a total score of 30 points or more across all four categories.

### Instructions

Please utilize one row of the Self-Scoring Sheet for each Prohousing Policy.

- **Category Number:** Select the relevant category number from the relevant Scoring Criteria list in this application. Where appropriate, applicants may utilize a category number more than once.
- **Concise Written Description of Prohousing Policy:** Set forth a brief description of the enacted or proposed Prohousing Policy.
- **Enacted or Proposed:** Identify the Prohousing Policy as enacted or proposed. For proposed Prohousing Policies, please complete **Appendix 2: Proposed Policy Completion Schedule**.
- **Documentation Type:** For enacted Prohousing Policies, identify the relevant documentary evidence (e.g., resolution, zoning code provisions). For proposed Prohousing Policies, identify the documentation which shows that implementation of the policy is pending.
- **Web Links/Electronic Copies:** Insert the Web link(s) to the relevant documentation or indicate that electronic copies of the documentation have been attached to this application as **Appendix 7**.
- **Points:** Enter the appropriate number of points using the relevant Scoring Criteria list in this application.
- **Enhancement Category Number (optional):** If utilizing an enhancement factor for a particular Prohousing Policy, enter the appropriate category number using the relevant Scoring Criteria list in this application.
- **Enhancement Points (optional):** If utilizing an enhancement factor for a particular Prohousing Policy, enter the point(s) for that Prohousing Policy.
- **Total Points:** Add the enhancement point(s) to the Prohousing Policy's general point score.

## **Appendix 1: Formal Resolution for the Prohousing Designation Program**

### **Formal Resolution for the PROHOUSING Designation Program**

#### **RESOLUTION NO. [INSERT RESOLUTION NUMBER]**

#### **A RESOLUTION OF THE GOVERNING BODY OF [INSERT THE NAME OF THE CITY OR COUNTY] AUTHORIZING APPLICATION TO AND PARTICIPATION IN THE PROHOUSING DESIGNATION PROGRAM**

WHEREAS, Government Code section 65589.9 established the Prohousing Designation Program (“Program”), which creates incentives for jurisdictions that are compliant with state housing element requirements and that have enacted Prohousing local policies; and

WHEREAS, such jurisdictions will be designated Prohousing, and, as such, will receive additional points or other preference during the scoring of their competitive Applications for specified housing and infrastructure funding; and

WHEREAS, the California Department of Housing and Community Development (“Department”) has adopted regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) to implement the Program (“**Program Regulations**”), as authorized by Government Code section 65589.9, subdivision (d); and

WHEREAS, the **[INSERT THE NAME OF THE CITY OR COUNTY]** (“Applicant”) desires to submit an Application for a Prohousing Designation (“Application”).

#### **THEREFORE, IT IS RESOLVED THAT:**

1. Applicant is hereby authorized and directed to submit an Application to the Department.
2. Applicant acknowledges and confirms that it is currently in compliance with applicable state housing law.
3. Applicant acknowledges and confirms that it will continue to comply with applicable housing laws and to refrain from enacting laws, developing policies, or taking other local governmental actions that may or do inhibit or constrain housing production. Examples of such local laws, policies, and actions include moratoriums on development; local voter approval requirements related to housing production; downzoning; and unduly restrictive or onerous zoning regulations, development standards, or permit procedures. Applicant further acknowledges and confirms that the Prohousing Policies in its Application comply with its duty to Affirmatively Further Fair Housing pursuant to Government Code sections 8899.50 and 65583. Applicant further acknowledges and confirms that its general plan is in alignment with an adopted sustainable communities strategy pursuant to Public Resources Code sections 21155-21155.4. Applicant further acknowledges and confirms that its policies for the treatment of homeless encampments on public property comply do and will continue to comply with the Constitution and that it has enacted best practices in its jurisdiction

that are consistent with the United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments" (June 17, 2022, update).

- 4. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver all documents required or deemed necessary or appropriate to participate in the Program, and all amendments thereto (the "Program Documents").
- 5. Applicant acknowledges and agrees that it shall be subject to the Application, the terms and conditions specified in the Program Documents, the Program Regulations, and any and all other applicable law.

**6. [INSERT THE TITLE OF THE APPLICANT'S AUTHORIZED SIGNATORY]** is authorized to execute and deliver the Application and the Program Documents on behalf of the Applicant for participation in the Program.

PASSED AND ADOPTED this day of \_\_\_\_\_, 2024, by the following vote:

AYES: [Insert #] NOES: [Insert #] ABSENT: [Insert #] ABSTAIN: [Insert #]

The undersigned, [INSERT NAME AND TITLE OF SIGNATORY] of Applicant, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the Applicant's governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.

SIGNATURE:

DATE:

NAME:

TITLE:



### Appendix 3: Self-Scoring Sheet and Sample Self-Scoring Sheet

#### Self-Scoring Sheet

Category Number	Concise Written Description of Prohousing Policy	Enacted or Proposed	Documentation Type (e.g., resolution, zoning code)	Insert Web Links to Documents <u>or</u> Indicate that Electronic Copies are Attached as <b>Appendix 7</b>	Points	Enhancement Category Number	Enhancement Points	Total Points

#### Sample Self-Scoring Sheet

**Note: This is a Sample Self-Scoring Sheet; an actual submission may include more specificity when an applicant completes the “Concise Written Description of Prohousing Policy.”**

Category Number	Concise Written Description of Prohousing Policy	Enacted or Proposed	Documentation Type (e.g., resolution, zoning code)	Insert Web Links to Documents <u>or</u> Indicate that Electronic Copies are Attached as <b>Appendix 7</b>	Points	Enhancement Category Number	Enhancement Points	Total Points
1B	Permitted missing middle housing uses by allowing duplexes and triplexes by right in existing low-density, single-family residential zones beyond what is required by SB 9.	E	Zoning code	Electronic copy attached	3	6	1	4
1C	Sufficient sites to accommodate 131 percent of the current RHNA with rezoning by	P	Resolution	Electronic copy attached	2	1	2	4

Category Number	Concise Written Description of Prohousing Policy	Enacted or Proposed	Documentation Type (e.g., resolution, zoning code)	Insert Web Links to Documents <u>or</u> Indicate that Electronic Copies are Attached as <b>Appendix 7</b>	Points	Enhancement Category Number	Enhancement Points	Total Points
	total or income category.							
1D	Density bonus program exceeds statutory requirements by 12 percent.	E	Zoning code	Electronic copy attached	2			2
1F	Eliminated parking requirements for residential development as authorized by Government Code section 65852.2.	E	Zoning code	Electronic copy attached	2			2
1G	Zoning that that is designed to increase affordable housing for a range of types and for extremely low-income households.	E	Zoning code	Electronic copy attached	1	1	2	3
1H	Modified development standards/other applicable zoning provisions to allow for residential uses in non-residential zones (light industrial).	E	Zoning code	Electronic copy attached	1	1	2	3
1L	Other zoning and land use actions that measurably support the Acceleration of Housing Production.	P	Resolution	Electronic copy attached	1			1
2B	Streamlined program-level CEQA analysis and certification of general plans,	E	Zoning code	Electronic copy attached	2			2

Category Number	Concise Written Description of Prohousing Policy	Enacted or Proposed	Documentation Type (e.g., resolution, zoning code)	Insert Web Links to Documents <u>or</u> Indicate that Electronic Copies are Attached as <b>Appendix 7</b>	Points	Enhancement Category Number	Enhancement Points	Total Points
	community plans, specific plans with accompanying Environmental Impact Reports (EIR), and related documents.							
2G	Consolidated permit processes that minimize the levels of review and approval required for projects.	E	Zoning code	Electronic copy attached	1			1
2I	Established a one-stop-shop permitting process.	P	Resolution	Electronic copy attached	1	1	2	3
2N	Other actions that quantifiably decrease production timeframes.	E	Zoning code	Electronic copy attached	1			1
3A	Waiver of residential development impact fees.	E	Zoning code	Electronic copy attached	3			3
3B	Adopted policies that result in less restrictive requirements than Government Code sections 65852.2 and 65852.22.	P	Resolution	Electronic copy attached	2	1	2	4
3E	Measures that reduce costs for transportation-related infrastructure.	E	Zoning code	Electronic copy attached	1			1
3I	Other actions that quantifiably reduce construction or development costs.	E	Zoning code	Electronic copy attached	1			1

Category Number	Concise Written Description of Prohousing Policy	Enacted or Proposed	Documentation Type (e.g., resolution, zoning code)	Insert Web Links to Documents <u>or</u> Indicate that Electronic Copies are Attached as <b>Appendix 7</b>	Points	Enhancement Category Number	Enhancement Points	Total Points
4A	Local housing trust funds.	E	Zoning code	Electronic copy attached	2			2
4C	Regular use of funding for preserving assisted units at-risk of conversion to market-rate uses.	E	Zoning code	Electronic copy attached	2	2	1	3
4E	Establishes a program that complies with the Surplus Land Act and offers below-market land leases for affordable housing.	E	Zoning code		2			2
4G	Prioritization of local general funds for affordable housing.	E	Zoning code		2			2
4M	Other actions that leverage financial resources for housing.	E	Zoning code		1			1
TOTAL					33		12	45

## **Appendix 4: Examples of Prohousing Policies with Enhancement Factors**

If a Prohousing Policy incorporates any of the enhancement factors specified in the Scoring Criteria Enhancement Factors chart, it will receive extra points as indicated therein. Examples of such qualifying Prohousing Policies include the following:

### **Category 1: Favorable Zoning and Land Use**

- Rezoning sufficient sites to accommodate 150 percent or greater of the Regional Housing Needs Allocation by total or income category, including sites in Location Efficient Communities.
- Rezoning sufficient sites to accommodate 150 percent or greater of the Regional Housing Needs Allocation by total or income category, including sites in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Rezoning to accommodate 125 to 149 percent of the Regional Housing Needs Allocation in downtown commercial corridors or other infill locations.
- Expanding density bonus programs to exceed statutory requirements by 10 percent or more in Location Efficient Communities.
- Reducing or eliminating parking requirements for residential development as authorized by Government Code section 65852.2 in Location Efficient Communities.
- Increasing allowable density in low-density, single-family residential areas beyond the requirements of state Accessory Dwelling Unit Law in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Modification of development standards and other applicable zoning provisions to promote greater development intensity in downtown commercial corridors or other infill locations.
- Coupling rezoning actions with policies that go beyond state law requirements in reducing displacement of lower-income households and conserving existing housing stock that is affordable to lower-income households.

### **Category 2: Acceleration of Housing Production Timeframes**

- Ministerial approval processes for multifamily housing in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Streamlined, program-level CEQA analysis and certification of specific plans in Location Efficient Communities.
- Documented practice of streamlining housing development at the project level in downtown commercial corridors and other infill locations.
- Expedited permit processing for housing affordable to lower-income households in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).

### **Category 3: Reduction of Construction and Development Costs**

- Fee waivers for affordable housing in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Fee waivers or reductions for higher density housing in downtown commercial corridors or other infill locations.
- Measures that reduce costs and leverage financial resources for transportation-related infrastructure or programs in Low Resource and High Segregation & Poverty areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Adoption of universal design ordinances to increase housing choices and affordability for persons with disabilities in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Permitting innovative housing types, such as manufactured homes, recreational vehicles or park models, in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).

### **Category 4: Providing Financial Subsidies**

- Targeting local housing trust funds to acquisition or rehabilitation of existing affordable units, or to affordable units at risk of converting to market rate uses, in Low Resource and High Segregation & Poverty areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Marketing grants and other financial products for ADUs/JADUs in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Utilizing publicly owned land for affordable housing in High Resource and Highest Resource areas (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Establishment of an Enhanced Infrastructure Financing District or similar local financing tool in a Low Resource or High Segregation & Poverty area (as designated in the most recently updated TCAC/HCD Opportunity Maps).
- Directing residual redevelopment funds or general funds to conservation or preservation of affordable housing in areas at high risk of displacement.

## Appendix 5: Homeless Encampment Template

[Subchapter 6.6 Prohousing Designation Program](#) requires applicants to confirm that its treatment of encampments on public property complies with and will continue to comply with the constitutional rights of persons experiencing homelessness. An application must include a one-page summary demonstrating how the applicant has enacted best practices in their jurisdiction related to the treatment of unhoused individuals camping on public property, consistent with the United States Interagency Council on Homelessness' "7 Principles for Addressing Encampments (June 17, 2022). The following template and certification are included to help jurisdictions meet this threshold.

- **Principle 1: Establish a Cross-Agency, Multi-Sector Response to Encampments –** Describe how system partners (name partners) work together to prioritize health and safety both for residents and unsheltered individuals. (350 characters max)

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- **Principle 2: Engage Encampment Residents to Develop Solutions –** Describe street outreach efforts to engage with encampment residents to find alternative shelter, housing, and service options using the housing first approach before an existing encampment is closed. (350 characters max)

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- **Principle 3: Conduct Comprehensive and Coordinated Outreach –** Describe multidisciplinary connection strategies and linkages to resources and permanent housing solutions that is customized to individual needs. If applicable, describe how the jurisdiction uses the coordinated entry system to connect individuals to resources and permanent housing. (350 characters max)

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- **Principle 4: Address Basic Needs and Provide Storage –** Describe efforts to meet basic needs, health, safety, and access to storage (timeframes) for people experiencing unsheltered homelessness while creating clear pathways to permanent housing. (350 characters max)

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- **Principle 5: Ensure Access to Shelter or Housing Options** – Describe how low barrier resources to housing and supportive services are communicated to encampment residents. Include how strategies involve alternative measures to criminalization, focusing on service engagement and harm reduction. (350 characters max)

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- **Principle 6: Develop Pathways to Permanent Housing and Supports** – Describe Housing First strategies emphasizing low barriers, a harm-reduction model, and services to support people obtaining permanent housing more efficiently. Identify efforts to align federal, state, and local funding/programs to provide clear pathways to permanent housing. (350 characters max)

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- **Principle 7: Create a Plan for What Will Happen to Encampment Sites After Closure** – Describe plans for former encampment spaces (long-term solutions to prevent encampments from reoccurring). Include efforts to emphasize safety, accessibility, and inclusivity that improve infrastructure. Example: Communities can include curb cuts to increase mobility access and enhanced lighting to encourage safety. (350 characters max)

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**Certification and Authorization:**

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Signature of Authorized Representative

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Date

## Appendix 6: Public Participation Checklist

Pursuant to Sections 6601, 6602, and 6605, applicants are required to demonstrate how they have engaged in a “Diligent Public Participation Process.”

Please complete this checklist, and sign, to confirm that the applicant has complied with this requirement. Attach and reference any comments you received during the process.

Regulation Text	Explanation	Yes	No
Outreach through a variety of methods and languages to ensure access to the public process and provide opportunities for public input.	Applicant should use methods such as newspaper ads, email, social media, fliers, etc., to inform the public that an application has been drafted and posted for public comment. Language access should reflect languages spoken in your local community and should be available in multiple languages in print media or upon request for digital media.	<input type="checkbox"/>	<input type="checkbox"/>
Specific effort to engage all segments of the community, including individuals or representatives of lower-income and special needs households, for-profit and non-profit developers, and special needs service providers.	Individuals and organizations representing lower-income and special needs households, for-profit and non-profit developers, and special needs service providers should be engaged, informed of, and offered an opportunity to comment on the application. Outreach lists utilized for Housing Element compliance would suffice.	<input type="checkbox"/>	<input type="checkbox"/>
Availability of the draft document to the public, including notification to interested parties and all segments of the community, for thirty (30) calendar days and subsequent versions for seven (7) calendar days.	Applicants should post the application in print and digital forms, collect comments, and incorporate those comments into the application if necessary. Making the application available to the public could be satisfied by posting the application online and/or announcements through other mediums (e.g., local newspapers) so long as these forums include diverse segments of the community, including individuals or representatives of lower-income and special needs households, for-profit and non-profit developers, and special needs service providers.	<input type="checkbox"/>	<input type="checkbox"/>
Public hearings and informative meetings.	For the purposes of satisfying this requirement, a City Council or Board of Supervisors meeting informing the public of the jurisdiction's intent to submit a Prohousing Designation Program application, in addition to any subsequent meetings necessary to make revisions in response to public comment, will satisfy this requirement.	<input type="checkbox"/>	<input type="checkbox"/>

<p>Consideration of comments, including incorporation of comments into a jurisdiction's application and Prohousing Policies as appropriate.</p>	<p>Provide all comments received with a description of how the comment was incorporated into the application. If the comment is not appropriate for incorporation, please describe why.</p>	<input type="checkbox"/>	<input type="checkbox"/>
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**Certification and Authorization:**

\_\_\_\_\_

Signature of Authorized Representative

\_\_\_\_\_

Date

## **Appendix 7: Additional Information and Supporting Documentation**



**DATE:** May 7, 2026  
**TO:** Housing & Community Development Chair and Commissioners  
**FROM:**  
**SUBJECT: CONSIDER REQUEST BY CHAIR BUNDE TO AGENDIZE AT FUTURE REGULAR MEETINGS PRESENTATIONS BY LOCAL NON-PROFIT ORGANIZATIONS (STEP 1 OF A 2-STEP PROCESS)**

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**RECOMMENDATION**

Consider Chair Bunde's request for local non-profit organizations to present at subsequent meetings

**REASON FOR RECOMMENDATION**

**BACKGROUND AND DISCUSSION**

**ATTACHMENTS**

None

**FISCAL IMPACT**

**CONTACT**

Chari Francisco, Administrative Manager, (707) 553-7204  
[chari.francisco@cityofvallejo.net](mailto:chari.francisco@cityofvallejo.net)



**DATE:** May 7, 2026  
**TO:** Housing & Community Development Chair and Commissioners  
**FROM:**  
**SUBJECT: CONSIDER REQUEST BY CHAIR BUNDE TO AGENDIZE AT A FUTURE REGULAR MEETING THE DISCUSSION AND CREATION OF AD HOC COMMITTEES FOR THE IMPLEMENTATION OF THE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION'S WORKPLAN (STEP 1 OF A 2-STEP PROCESS)**

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**RECOMMENDATION**

Consider Chair Bunde's request and direct staff to prepare and present relevant materials at a subsequent meeting

**REASON FOR RECOMMENDATION**

**BACKGROUND AND DISCUSSION**

**ATTACHMENTS**

None

**FISCAL IMPACT**

**CONTACT**

Chari Francisco, Administrative Manager, (707) 553-7204  
[chari.francisco@cityofvallejo.net](mailto:chari.francisco@cityofvallejo.net)



**DATE:** May 7, 2026  
**TO:** Housing & Community Development Chair and Commissioners  
**FROM:**  
**SUBJECT: CONSIDER REQUEST BY CHAIR BUNDE TO AGENDIZE AT A FUTURE REGULAR MEETING THE DISCUSSION OF FORMING A STANDING COMMITTEE (STEP 1 OF A 2-STEP PROCESS)**

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**RECOMMENDATION**

Consider Chair Bunde's request and direct staff to prepare and present relevant materials at a subsequent meeting

**REASON FOR RECOMMENDATION**

**BACKGROUND AND DISCUSSION**

**ATTACHMENTS**

None

**FISCAL IMPACT**

**CONTACT**

Chari Francisco, Administrative Manager, (707) 553-7204  
[chari.francisco@cityofvallejo.net](mailto:chari.francisco@cityofvallejo.net)