



**ECONOMIC DEVELOPMENT
COMMISSION (EDC)
REGULAR MEETING**


MAY 13, 2026

COMMISSIONERS
Dwight Monroe Jr. (Chair)
Mai-Ling Garcia (Vice Chair)
Calvin Harrell
Jessica Gonzalez
Keira Williams
Ta Lynn Mitchell
VACANT

HYBRID MEETING
www.Cityofvallejo.net

6:00 PM

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

4 FIRST COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes.

5 APPROVAL OF AGENDA AND MEETING MINUTES

A APPROVAL OF MAY 13, 2026 MEETING AGENDA

Recommendation:

Contact: Ivette Iraheta, Economic Development Commission Secretary (707)
645-2622

Ivette.Iraheta@cityofvallejo.net

B APPROVAL OF MEETING MINUTES FOR JANUARY 14, 2026 AND APRIL 8, 2026 REGULAR MEETINGS

Recommendation:

Contact: Ivette Iraheta, Economic Development Commission Secretary (707)
645-2622

Ivette.Iraheta@cityofvallejo.net

6 PRESENTATIONS AND COMMENDATIONS

A

PRESENTATION ON CURRENT ENVIRONMENT OF SOLANO/VALLEJO BUSINESS INDUSTRIES: FACING CHALLENGES AND OPPORTUNITIES, WORKFORCE DEVELOPMENT BOARD OF SOLANO COUNTY PRESIDENT/EXECUTIVE DIRECTOR DAVID HUBBLE

B

UPDATE ON CITY/SOLANO EDC MOU COLLABORATING AND IMPLEMENTING THE MOVING SOLANO FORWARD ECONOMIC DEVELOPMENT AND MARKETING STRATEGY, SOLANO EDC PRESIDENT AND CEO CHRIS RICCO

- 7 **REPORT OF THE COMMISSION SECRETARY/ED DIRECTOR/COMMITTEES**
 - A **EDC SECRETARY UPDATES/ED INTERIM DIRECTOR UPDATES**
 - B **REPORT FROM THE AD HOC SUBCOMMITTEE FOR BUSINESS RETENTION AND EXPANSION FOCUSING ON SONOMA BLVD. BUSINESS CLUSTER (SUBCOMMITTEE TERM: 10/2025 - 09/2026)**
 - C **REPORT FROM THE AD HOC SUBCOMMITTEE FOR CIVIC INNOVATION AND TECHNOLOGY (SUBCOMMITTEE TERM: 03/2026 - 02/2027)**

8 **ACTION CALENDAR**

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Commission Secretary. Each speaker is limited to three minutes.

- A **REPORT FROM THE CIVIC INNOVATION AND TECHNOLOGY SUBCOMMITTEE ON BANNER PROJECT, INCLUDING TEXT/IMAGES AND NUMBER OF BANNERS REQUESTED TO BE PURCHASED UTILIZING EDC BUDGET FUNDS APPROPRIATED FOR SAME. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING A CITY COUNCIL AGENDA ITEM TO AUTHORIZE SAID BANNERS AND TO PROVIDE DIRECTION TO STAFF.**

Recommendation: Receive subcommittee report on the banner project and provide direction to staff on providing a memo to city manager requesting a City Council agenda item to authorize said banners project and to provide direction to staff.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

- B **REPORT FROM THE SUBCOMMITTEE ON CIVIC INNOVATION AND TECHNOLOGY ON STREET STRING LIGHT PROJECT, INCLUDING LOCATIONS AND TYPE OF LIGHTS. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING THE PURCHASE OF SAID LIGHTS UTILIZING EDC BUDGETED FUNDS APPROPRIATED FOR SAME AND AUTHORIZATION OF STAFF TIME TO INSTALL.**

Recommendation: Receive report from the subcommittee on civic innovation and technology on the street string light project and provide direction to staff on providing a memorandum to the city manager requesting the purchase of said lights and authorization of staff time to install.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

- C **REPORT FROM COMMISSIONER HARRELL RELATING TO USING BUSINESS COMMUNICATION AND DESIGN EDC BUDGETED FUNDS IN THE AMOUNT OF \$7,000 AS PROPOSED. DIRECTION TO STAFF ON**

PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING THE PURCHASE OF SAID PRODUCTS UTILIZING EDC BUDGETED FUNDS APPROPRIATED FOR SAME AND AUTHORIZATION OF STAFF TIME TO COMPLETE PURCHASE.

Recommendation: Receive report from the EDC commissioner Harrell relating to the use of business communication and design EDC budgeted funds in the amount of \$7,000 as proposed. Direction to staff on providing a memorandum to the City Manager requesting purchase of products as agreed to and request authorization of staff time allocated to implement such project.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

- D **REPORT FROM VICE CHAIR GARCIA RELATING TO USING THE EDC TRAINING BUDGET IN THE AMOUNT OF \$1,500 TO PAY FOR REIMBURSEMENT EXPENSES RELATED TO HER ATTENDANCE AT THE CREATIVE BUREAUCRACY FESTIVAL CONFERENCE IN JUNE 2026. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO CITY MANAGER REQUESTING AUTHORIZATION OF REIMBURSEMENT FOR SUCH COSTS.**

Recommendation: Receive report from the EDC Vice Chair Garcia relating to the use of EDC training budgeted funds in the amount of \$1,500 as proposed. Direction to staff on providing a memorandum to the City Manager requesting authorization of reimbursement for such costs.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

- E **DISCUSS AND DEVELOP A STRATEGY FOR COMPLETING A REPORT WITH RECOMMENDATIONS FOR CITY COUNCIL TO ATTRACT CONSTRUCTION, ADVANCED MANUFACTURING, SOFTWARE/FILM AND WHOLESALE BUSINESS AS REQUESTED BY THE CITY COUNCIL**

Recommendation: Discuss and develop a strategy for completing a report with recommendations for City Council to attract construction, advanced manufacturing, software/film, and wholesale business as requested by the City Council.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

- F **ADOPT A RECOMMENDATION ON AI AND CIVIC TECHNOLOGY TO FORWARD TO THE CITY COUNCIL**

Recommendation: Adopt a recommendation on AI and Civic Technology to forward to the City Council

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

9 SECOND COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes.

- 10 REPORT OF THE CITY COUNCIL LIAISON**
- 11 FUTURE AGENDA ITEMS**
- 12 ANNOUNCEMENTS**
- 13 ADJOURNMENT**

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolano.com

AFFIDAVIT OF POSTING: I Ivette Iraheta, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Economic Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 6:00 PM, May 8, 2026.

Dated: May 8, 2026



Ivette Iraheta, EDC Secretary



**ECONOMIC DEVELOPMENT
COMMISSION (EDC)
REGULAR MEETING**

JANUARY 14, 2026

MINUTES

COMMISSIONERS

Nicole Loufas (Chair)
Dwight Monroe Jr. (Vice Chair)
Mai-Ling Garcia
Calvin Harrell
Jessica Gonzalez
Keira Williams
Ta Lynn Mitchell

HYBRID MEETING
www.Cityofvallejo.net

6:00 PM

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

Meeting was called to order by Vice Chair Monroe at 6:10 p.m.

2 PLEDGE OF ALLEGIANCE

Pledge led by Vice Chair Monroe

3 ROLL CALL

Present

Dwight Monroe Jr. (Vice Chair)
 Calvin Harrell
 Jessica Gonzalez
 Keira Williams
 Ta Lynn Mitchell

Absent

Nicole Loufas (Chair)
 Mai-Ling Garcia

Staff Present: Sec. Iraheta, Attorney Zagaroli, Asst. CM Haen, Interim ED Dir. Paul.

4 FIRST COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the EDC Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes.

No speakers during this community forum.

5 APPROVAL OF AGENDA AND MEETING MINUTES

A APPROVAL OF THE JANUARY 14, 2026 AGENDA

Recommendation: By motion approve the agenda for the January 14, 2026 Economic Development Commission regular meeting.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

B APPROVAL OF THE NOVEMBER 12, 2025 REGULAR MEETING MINUTES

Recommendation: By motion to approve the November 12, 2025 Economic Development Commission regular meeting minutes.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

Motion to approve agenda by Comm. Harrell and Seconded by Comm. Mitchell to approve the agenda with a change to remove 6a and replacing it with 7b, so that 7b moves up on the agenda.

Yays

Dwight Monroe Jr. (Vice Chair)
Calvin Harrell
Keira Williams
Ta Lynn Mitchell

Absent

Nicole Loufas (Chair)
Mai-Ling Garcia
Jessica Gonzalez (during this motion)

Motion carries.

Motion by Vice Chair Monroe and seconded by Comm. Williams to approve November meeting minutes should be corrected to indicate Comm. Gonzalez was absent and Comm. Garcia present.

Yays

Dwight Monroe Jr. (Vice Chair)
Calvin Harrell
Keira Williams
Ta Lynn Mitchell

Absent

Nicole Loufas (Chair)
Mai-Ling Garcia
Jessica Gonzalez (during this motion)

Motion carries.

6 PRESENTATIONS AND COMMENDATIONS

A UPDATE ON NEW/UPCOMING OR LOST BUSINESSES, CHAIR LOUFAS

This item was removed during approval of agenda.

B PROVIDE FEEDBACK TO THE ECONOMIC DEVELOPMENT STAFF ON THE PROPOSED SCOPE OF WORK FOR THE SHOP LOCAL PROGRAMMING, AN ECONOMIC DEVELOPMENT STRATEGIC PLAN IMPLEMENTATION ITEM, CATHY NUBLA, ECONOMIC DEVELOPMENT ADMINISTRATIVE ANALYST II

Presentation made by ED Admin Analyst Ms. Nubla requesting input on the Shop Local program for the City. Commissioners provided brief feedback.

7 REPORT OF THE SUBCOMMITTEES/BOARD SECRETARY

A REPORT FROM THE BUSINESS RETENTION AND EXPANSION ON SONOMA BOULEVARD AD HOC SUBCOMMITTEE, VICE CHAIR MONROE, COMM. MITCHELL, COMM. WILLIAMS

Vice Chair Monroe provided a summary of recent mtgs. of the subcommittee and shared a Ride Along that happened during one of their meetings. Comm. Mitchell shared that the focus was on shopping center vacancies on Sonoma

Blvd. - who occupies the spaces and how to communicate with owners about how to support them.

B UPDATES FROM THE EDC SECRETARY, IVETTE IRAHETA, CITY OF VALLEJO ECONOMIC DEVELOPMENT PROGRAM MANAGER

Updates made Re: New Interim ED Dir., ED Strategic Plan, and Status of Future EDC Mtg. Agenda items.

8 REPORT OF THE CITY COUNCIL LIAISON, ALEXANDER MATIAS

City Council Liaison was not present during this agenda item. He arrived later and provided comments during Item 12.

9 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the EDC Secretary. Each speaker is limited to five minutes.

A ADOPT A RESOLUTION CREATING AN AD HOC SUBCOMMITTEE FOR CIVIC INNOVATION AND TECHNOLOGY AND APPOINTING UP TO 3 MEMBERS OF THE EDC THERETO (EDC 2025 WORK PLAN), COMMISSIONER GARCIA (STEP 2 OF 2)

Recommendation: Adopt Resolution creating an ad hoc subcommittee for civic innovation and technology (EDC 2025 Work Plan) setting the duration of the subcommittee, its duties and appointing up to 3 members of the EDC thereto. Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

Motion for item 9a-9c by Comm. Harrell to postpone item until the February mtg. and Seconded by Comm. Mitchell.

Yays

Dwight Monroe Jr. (Vice Chair)
Calvin Harrell
Keira Williams
Ta Lynn Mitchell
Jessica Gonzalez

Absent

Nicole Loufas (Chair)
Mai-Ling Garcia

Motion carries with 5 yays, 0 nays, and 2 absences.

B ADOPT A RESOLUTION CREATING AN AD HOC SUBCOMMITTEE FOR PUBLIC SAFETY AND ECONOMIC VIABILITY AND APPOINTING UP TO 3 MEMBERS OF THE EDC THERETO (EDC 2025 WORK PLAN), COMMISSIONER GARCIA (STEP 2 OF 2)

Recommendation: Adopt Resolution creating an ad hoc subcommittee for public safety and economic viability (EDC 2025 Work Plan) setting the duration of the subcommittee, its duties and appointing up to 3 members of the EDC thereto.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622
Ivette.Iraheta@cityofvallejo.net

Motion for item 9a-9c by Comm. Harrell to postpone item until the February mtg. and Seconded by Comm. Mitchell.

Yays

Dwight Monroe Jr. (Vice Chair)
Calvin Harrell
Keira Williams
Ta Lynn Mitchell
Jessica Gonzalez

Absent

Nicole Loufas (Chair)
Mai-Ling Garcia

Motion carries with 5 yays, 0 nays, and 2 absences.

C REQUEST TO CONSIDER THE CREATION OF AN AD HOC SUBCOMMITTEE FOR STRATEGY AND ADVISEMENT (EDC 2025 WORK PLAN), COMMISSIONER GARCIA (STEP 1 OF 2)

Recommendation: Consider the creation of an ad hoc subcommittee for strategy and advisement (EDC 2025 Work Plan)

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622
Ivette.Iraheta@cityofvallejo.net

Motion for item 9a-9c by Comm. Harrell to postpone item until the February mtg. and Seconded by Comm. Mitchell.

Yays

Dwight Monroe Jr. (Vice Chair)
Calvin Harrell
Keira Williams
Ta Lynn Mitchell
Jessica Gonzalez

Absent

Nicole Loufas (Chair)
Mai-Ling Garcia

Motion carries with 5 yays, 0 nays, and 2 absences.

10 SECOND COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the EDC Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes.

No speakers during this community forum.

11 FUTURE AGENDA ITEMS

12 ANNOUNCEMENTS

Attorney Zagaroli announced that City Attorney Nebb made copies of City’s Purchasing Ordinance for all commissioners. Such copies were passed out.

Vice Chair Monroe made an announcement about the opening of a new restaurant at 2164 Springs Rd.

Councilmember Liaison Matias arrived and shared City Council updates from January City Council meeting.

13 ADJOURNMENT

Meeting adjourned at 7:28 PM

EDC Chair Dwight Monroe

Attest:

EDC Secretary Ivette Iraheta



**ECONOMIC DEVELOPMENT
COMMISSION (EDC)
REGULAR MEETING**

APRIL 8, 2026


MINUTES

COMMISSIONERS
Dwight Monroe Jr. (Chair)
Mai-Ling Garcia (Vice Chair)
Calvin Harrell
Jessica Gonzalez
Ta Lynn Mitchell
Keira Williams

HYBRID MEETING
www.Cityofvallejo.net

6:00 PM

**Council Chambers
555 Santa Clara Street
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p>PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment</p>
<p>VIEW THE MEETING: There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net 	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> 
<p>Hybrid Options are available for members of the public to participate. To participate remotely</p>	
<p><u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City’s website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	



Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

Meeting was called to order by Chair Monroe at 6:06 PM

2 PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Chair Monroe

3 ROLL CALL

Present:

Dwight Monroe Jr. (Chair)
Mai-Ling Garcia (Vice Chair)
Calvin Harrell
Jessica Gonzalez
Ta Lynn Mitchell

Absent:

Keira Williams

Staff Present:

EDC Sec. Ivette Iraheta
City Attorney Randy Risner
ED Interim Dir. Brad Paul

4 FIRST COMMUNITY FORUM

Anyone wishing to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve, is requested to submit a completed speaker card to the Commission Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes.

One speaker during this Comm. Forum: Paul Thice

5 APPROVAL OF AGENDA AND MEETING MINUTES

A APPROVAL OF APRIL 8, 2026 MEETING AGENDA

Recommendation: Approve April 8, 2026 meeting agenda.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

B APPROVAL OF MEETING MINUTES FOR MARCH 11, 2026 REGULAR MEETING

Recommendation: Approve March 11, 2026 regular meeting minutes.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622
Ivette.Iraheta@cityofvallejo.net

Motion by Comm. Harrell to approve agenda with an adjustment of Action Calendar to follow Item 6, and to approve the Mtg. Minutes, Seconded by Comm Gonzalez:

Ayes	Absent
Dwight Monroe Jr. (Chair)	Keira Williams
Mai-Ling Garcia (Vice Chair)	
Calvin Harrell	
Jessica Gonzalez	
Ta Lynn Mitchell	

Motion carries.

6 PRESENTATIONS AND COMMENDATIONS

A UPDATE ON NEW/UPCOMING LOST BUSINESSES, CHAIR MONROE

7 REPORT OF THE BOARD SECRETARY/INTERIM ED DIRECTOR/AD HOC SUBCOMMITTEES

A UPDATE ON FILLING EDC VACANT SEATS (CURRENT AND UPCOMING)

Sec. Iraheta provided an update on the recruitment to fill current vacant and future vacant EDC positions.

Interim ED Director Paul provided an update on the ED Dept.'s work.

B REPORT FROM THE AD HOC SUBCOMMITTEE FOR BUSINESS RETENTION AND EXPANSION FOCUSING ON SONOMA BLVD. BUSINESS CLUSTER (SUBCOMMITTEE TERM: 10/2025 - 09/2026)

Chair Monroe provided a brief update on the subcommittee's coordination.

C REPORT FROM THE AD HOC SUBCOMMITTEE FOR CIVIC INNOVATION AND TECHNOLOGY (SUBCOMMITTEE TERM: 03/2026 - 02/2027)

Updated on coordination and work of this committee was provided by Vice Chair Garcia.

i. Banners Pilot Project Update

ii. Other updates

Vice Chair Garcia covered several topics the committee has been working on and opted to discuss the banners project more fully under the budget section.

8 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items are requested to submit a completed speaker card to the Commission Secretary. Each speaker is limited to five minutes.

A ADOPT RESOLUTION ESTABLISHING AN AD HOC SUBCOMMITTEE FOR STRATEGY AND ADVISEMENT EDC 2025 WORK PLAN AND APPOINT MEMBERS THERETO (STEP 2 OF 2)

Recommendation: Request to consider the creation of an ad hoc subcommittee for strategy and advisement (EDC 2025 Work Plan), by adopting a resolution and appointing members thereto.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

Motion by Comm. Harrell, and Seconded by Chair Monroe to postpone this item to the next meeting when there is a full body present.

Ayes	Absent
Dwight Monroe Jr. (Chair)	Keira Williams
Mai-Ling Garcia (Vice Chair)	
Calvin Harrell	
Jessica Gonzalez	
Ta Lynn Mitchell	

Motion carries.

B REQUEST TO CONSIDER EDC BUDGET EXPENDITURES FROM FY2025-26 BUDGET LINE ITEMS AND PROVIDE DIRECTION TO STAFF

Recommendation: Request to consider EDC budget expenditures from FY2025-26 budget line items and provide direction to staff.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

Direction to move forward with the Downtown String Light Pilot and the aforementioned budget and materials.

Will combine the Business Roundtable and Comm. Engagement budgets (total of \$5,500) and will return with a recommendation for project that may not be a Roundtable. This will be a line item called Sentiment Analysis.

Will combine Business Comm. and Design and Communications line items (totaling \$7,000) and assigned to Comm. Harrell.

Subcommittees will provide clarity on projects to Sec. by April 21.

Will bring back specific direction in May for expenditures.

C DISCUSS AND DEVELOP A SET OF RECOMMENDATIONS THAT WOULD ATTRACT CONSTRUCTION, ADVANCED MANUFACTURING, SOFTWARE/FILM AND WHOLESALE BUSINESS TO THE VALLEJO CITY COUNCIL.

Recommendation: Discuss and develop a set of recommendations that would attract construction, advanced manufacturing, software/film and wholesale business to the City of Vallejo City Council.

Contact: Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net

One speaker on this item: Melvin Cohen

The EDC will make a request for an extension on the timeline on this item. (~75 days or longer)

9 SECOND COMMUNITY FORUM

Anyone wishing to address the Council on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Council to resolve, is requested to submit a completed speaker card to the Commission Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes.

No speakers during this forum.

10 REPORT OF THE CITY COUNCIL LIAISON

Council Liaison Matias provided updates on recent actions taken by City Council.

11 FUTURE AGENDA ITEMS

Request for a Mare Island Co. update on specific/development plan, Chair Monroe

12 ANNOUNCEMENTS

No announcements.

13 ADJOURNMENT

Meeting adjourned 8:36 PM

EDC Chair Dwight Monroe

Attest:

EDC Secretary Ivette Iraheta

Dave Hubble Bio

- Dave is the current President/Executive Director of the Workforce Development Board of Solano County and has been in the position since July 2025
- Dave is a Bay Area native from Fremont, California. He grew up in a working-class family with 7 siblings. His father was an airplane mechanic, and his mother was a hotel housekeeper.
- Dave was the first in his family to graduate from college and earned a bachelor's degree in social science and a master's degree in public policy from New England College.
- In his mid-twenties, Dave enlisted the United States Army, which transformed his life. He was involved in the recovery operations with his Army unit (3rd U.S. Infantry, "The Old Guard" at Fort Myer/Arlington National Cemetery) as a first responder at the Pentagon after a plane crashed into the Pentagon on 9/11.
- He was later commissioned as an Army intelligence officer and served two combat tours in Iraq, to include a 15 month deployment during the "Surge" in 2007-2008.
- After his retirement from the US Army in 2014, Dave spent more than 10 years as a federal civil servant, working for the Department of the Army in Syracuse, NY, the Army Marketing and Research Group in Washington, DC, the National Institute of Allergy and Infectious Diseases (NIAID) in Rockville, MD, and from 2020-2025 worked for the Department of Labor's National Office of Job Corps in Washington, DC.
- Dave is an experienced leader and program advisor and has managed federal contracts totaling more than \$500 million in value.
- He is married Lisa, who is Deaf, has 4 children, and all are fluent in American Sign Language.
- Link to personal story in the Daily Republic can be found here: [Army, Job Corps work prepared Solano's new workforce executive | News | dailyrepublic.com](https://www.dailyrepublic.com/news/2025/07/01/army-job-corps-work-prepared-solano-s-new-workforce-executive/)





Chris Rico

Solano EDC President and CEO

Prior to being President and CEO of Solano EDC, Chris founded LevelUP, a social enterprise focused on developing diverse talent pipelines for creative industries. Before that, he led the Center for Innovation at LAEDC, where he launched InnovateLA, a multi-week festival showcasing Los Angeles as a hub for innovation. His background includes digital marketing for Activate ED and executive roles in Hollywood production. He's also been actively involved in politics, particularly on campaigns promoting sustainability and water conservation in California.



DATE: May 13, 2026
TO: Economic Development Commission Chair and Members of the Commission
FROM: Ivette Iraheta, Economic Development Commission Secretary
SUBJECT: **REPORT FROM THE CIVIC INNOVATION AND TECHNOLOGY SUBCOMMITTEE ON BANNER PROJECT, INCLUDING TEXT/IMAGES AND NUMBER OF BANNERS REQUESTED TO BE PURCHASED UTILIZING EDC BUDGET FUNDS APPROPRIATED FOR SAME. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING A CITY COUNCIL AGENDA ITEM TO AUTHORIZE SAID BANNERS AND TO PROVIDE DIRECTION TO STAFF.**

RECOMMENDATION

Receive subcommittee report on the banner project and provide direction to staff on providing a memo to city manager requesting a City Council agenda item to authorize said banners project and to provide direction to staff.

BACKGROUND AND DISCUSSION

The Economic Development Commission has been planning a Streetlight Pole Banner Program since the FY2023-24 timeframe. The Commissioners, during that timeframe, considered the Pole Banner project a priority to be incorporated into their FY2023-24 Work Plan. They conducted research about how other cities mount pole banners and inquired with city staff as to what the current pole banner policies were in place in the City of Vallejo.

During the FY2023-24, the EDC identifies the following objectives of the Streetlight Pole Banners Program:

- Preserve community and cultural identity.
- Promote community vibrancy.
- High-visibility opportunity for a partnering non-profit to promote events or
- Installation of exhibits that positively impact districts.

During FY2023-24 meetings, the EDC continued to discuss the topic, although direct action to implement a program wasn't taken. During the EDC 2025 Work Plan this initiative was re-incorporated into the work plan and a budget from the FY2024-25 of \$1,500 was reallocated into FY2025-26 budget.

During the February 11, 2026 meeting City Attorney provided an update as to what the City of Vallejo has done to adopt a pole banner policy. She informed the EDC that the City of Vallejo, through administrative policy adoption, has developed a policy to establish the framework for banners within the jurisdiction of the City of Vallejo. The administrative policy provides guidelines on the entities that can install banners, the purposes and the content allowed on banners. As such, the EDC can move forward with a proposal for pole banners within the city's jurisdiction.

During that meeting on February 11, 2026, EDC took action to allocate \$7,967 for its first phase of a pole banner program. The proposal is to install pole banners on Georgia Street from Santa Clara St. to Sonoma Blvd. The commission agreed to return during their next meeting to make final decisions about the content of the banners and the process for purchasing and installation of such.

**Subject: REPORT FROM THE CIVIC INNOVATION AND TECHNOLOGY SUBCOMMITTEE ON
BANNER PROJECT, INCLUDING TEXT/IMAGES AND NUMBER OF BANNERS
REQUESTED TO BE PURCHASED UTILIZING EDC BUDGET FUNDS
APPROPRIATED FOR SAME. DIRECTION TO STAFF ON PROVIDING
MEMORANDUM TO THE CITY MANAGER REQUESTING A CITY COUNCIL
AGENDA ITEM TO AUTHORIZE SAID BANNERS AND TO PROVIDE DIRECTION
TO STAFF.**

During the March 11, 2026 meeting, the EDC motioned to assign next steps on the banner project to the Civic Innovation Subcommittee. The subcommittee was assigned to carry out next steps such as creating a file with the design for the banners and to provide EDC Secretary the details in preparation for an upcoming City Council meeting.

During the EDC April 6, 2026 meeting, the EDC provided direction to staff on budget expenditures. This included having all details for the budgeted projects to the EDC Secretary by April 21, 2026. Since that meeting there has been some development in obtaining quotes, draft designs for the banners, and agreement that all details and final steps that needed to return to the full commission would be brought back during the May 13, 2026 meeting. Thus, during this meeting the full commission will provide direction to staff on the final details of the banners project, to forward such memo to the City Manager office and take the item to City Council to approve the design of the banner.

ATTACHMENTS

None

CONTACT

Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

ivette.iraqueta@cityofvallejo.net



DATE: May 13, 2026
TO: Economic Development Commission Chair and Members of the Commission
FROM: Ivette Iraheta, Economic Development Commission Secretary
SUBJECT: **REPORT FROM THE SUBCOMMITTEE ON CIVIC INNOVATION AND TECHNOLOGY ON STREET STRING LIGHT PROJECT, INCLUDING LOCATIONS AND TYPE OF LIGHTS. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING THE PURCHASE OF SAID LIGHTS UTILIZING EDC BUDGETED FUNDS APPROPRIATED FOR SAME AND AUTHORIZATION OF STAFF TIME TO INSTALL.**

RECOMMENDATION

Receive report from the subcommittee on civic innovation and technology on the street string light project and provide direction to staff on providing a memorandum to the city manager requesting the purchase of said lights and authorization of staff time to install.

BACKGROUND AND DISCUSSION

The Economic Development Commission as part of its City Council approved Work Plan received an approved budget which included \$7,500 for a safety and beautification pilot project. One of the projects proposed on the work plan under this focus area is a street string light project.

During the March 11, 2026 meeting, the EDC motioned to assign next steps on the street string lights project to the Civic Innovation and Technology Subcommittee. The subcommittee was assigned to carry out next steps such as identifying the types of lights, obtaining quotes and deciding final details for the project and return to the full commission with a proposal.

During the EDC April 6, 2026 meeting the Civic Innovation and Technology Subcommittee provided details on a proposed street string lights project. The full EDC body agreed it was acceptable as proposed and that next steps continue. The proposal included small, low-cost pilot project hanging overhead string lights on two blocks of Marin Street downtown. The goal is to make Vallejo's downtown feel safer, warmer, and more alive at night, which will support local businesses by increasing foot traffic. It will add beauty to a block that already hosts Art Walk every month. The proposed pilot project is meant to allow testing of two types of lighting to see what works and then build the case for a bigger project as a downtown beautification strategy.

The proposed plan is to test two types of light models. Both would stay under the \$7,500 budget. One a plug-in light and a solar light model. As part of the project, the EDC proposes a metric to assess the success of the impact of the light project, which includes requesting before and after feedback from the public and businesses closest to the light project. The EDC obtained quotes from street light vendors and proposes that Public Works install the lights.

The EDC expects that during their May 13, 2026 meeting, direction will be provided to staff to forward a memorandum to the City Manager's office to request purchase of products for the project and to request public works staff to fulfil the installation of the street string lights project.

Date: May 13, 2026

Subject: REPORT FROM THE SUBCOMMITTEE ON CIVIC INNOVATION AND TECHNOLOGY ON STREET STRING LIGHT PROJECT, INCLUDING LOCATIONS AND TYPE OF LIGHTS. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING THE PURCHASE OF SAID LIGHTS UTILIZING EDC BUDGETED FUNDS APPROPRIATED FOR SAME AND AUTHORIZATION OF STAFF TIME TO INSTALL.

Page 2

ATTACHMENTS

None

CONTACT

Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622
Ivette.Iraheta@cityofvallejo.net



DATE: May 13, 2026
TO: Economic Development Commission Chair and Members of the Commission
FROM: Ivette Iraheta, Economic Development Commission Secretary
SUBJECT: **REPORT FROM COMMISSIONER HARRELL RELATING TO USING BUSINESS COMMUNICATION AND DESIGN EDC BUDGETED FUNDS IN THE AMOUNT OF \$7,000 AS PROPOSED. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING THE PURCHASE OF SAID PRODUCTS UTILIZING EDC BUDGETED FUNDS APPROPRIATED FOR SAME AND AUTHORIZATION OF STAFF TIME TO COMPLETE PURCHASE.**

RECOMMENDATION

Receive report from the EDC commissioner Harrell relating to the use of business communication and design EDC budgeted funds in the amount of \$7,000 as proposed. Direction to staff on providing a memorandum to the City Manager requesting purchase of products as agreed to and request authorization of staff time allocated to implement such project.

BACKGROUND AND DISCUSSION

The Economic Development Commission as part of its City Council approved Work Plan received an approved budget which included \$5,000 for business communication projects that may include professional photography, or other related work products, and \$2,000 for Design and Communications that may include marketing or related work. During the EDC March 11, 2026 the EDC agreed to request that the Civic Innovation and Technology subcommittee work on returning with a recommendation for the use of these budgets.

During the April 8, 2026 meeting, the Civic Innovation and Technology Subcommittee provided details on a proposed safety and beautification pilot project to use the \$7,500 allocation for this purpose but did not bring back a proposal for the \$5,000 business communication or for the \$2,000 design and communications line items. The EDC then agreed to combine these two budget line items into a single \$7,000 and to delegate to Commissioner Harrell to return with a proposal for the use of these funds for design and communications during the next EDC meeting.

The EDC expects that during their May 13, 2026 meeting, direction will be provided to staff to forward a memorandum to the City Manager's office to request purchase of products for the proposed design and communications project and to request a memorandum to the city manager's office to request authorization of staff to fulfil the implementation of such project.

ATTACHMENTS

None

CONTACT

Date: May 13, 2026

Subject: REPORT FROM COMMISSIONER HARRELL RELATING TO USING BUSINESS COMMUNICATION AND DESIGN EDC BUDGETED FUNDS IN THE AMOUNT OF \$7,000 AS PROPOSED. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO THE CITY MANAGER REQUESTING THE PURCHASE OF SAID PRODUCTS UTILIZING EDC BUDGETED FUNDS APPROPRIATED FOR SAME AND AUTHORIZATION OF STAFF TIME TO COMPLETE PURCHASE.

Page 2

Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622
ivette.iraqueta@cityofvallejo.net



DATE: May 13, 2026
TO: Economic Development Commission Chair and Members of the Commission
FROM: Ivette Iraheta, Economic Development Commission Secretary
SUBJECT: **REPORT FROM VICE CHAIR GARCIA RELATING TO USING THE EDC TRAINING BUDGET IN THE AMOUNT OF \$1,500 TO PAY FOR REIMBURSEMENT EXPENSES RELATED TO HER ATTENDANCE AT THE CREATIVE BUREAUCRACY FESTIVAL CONFERENCE IN JUNE 2026. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO CITY MANAGER REQUESTING AUTHORIZATION OF REIMBURSEMENT FOR SUCH COSTS.**

RECOMMENDATION

Receive report from the EDC Vice Chair Garcia relating to the use of EDC training budgeted funds in the amount of \$1,500 as proposed. Direction to staff on providing a memorandum to the City Manager requesting authorization of reimbursement for such costs.

BACKGROUND AND DISCUSSION

The Economic Development Commission as part of its City Council approved Work Plan received an approved budget which included \$4,392 for training, which the EDC commissioners could participate in during FY2025-26. During discussions relating to the use of these funds it was agreed that commissioners can propose a training that they wish to attend to the EDC body for approval. If approved, one requirement would be that the commissioner that attends the training(s) provides a presentation of the learnings with the EDC during a meeting soon after the training.

To date, the training budget has been used for commissioners to participate in four (4) training workshops provided by the International Economic Development Council (IEDC). The training topics included: 1) Economic Development Marketing and Attraction, 2) Neighborhood Development Strategies, 3) Business Retention and Expansion, and 4) Economic Development Fundamentals. These were conducted by the IEDC in the spring of 2025 and any EDC commissioner willing and able to participate in the virtual training session was encouraged to do so. The total cost of these four (4) trainings added up to \$2,425, leaving a balance in the EDC training budget of \$1,967 for the remainder of the FY. If the \$1,500 request to attend the Creative Bureaucracy Festival is approved, the remaining training budget for EDC for FY2025-26 will be \$467.

The Creative Bureaucracy Festival, which will take place in June 2026 in Berlin, Germany, is the largest festival for public sector innovation. Every year thousands of international participants from government, politics, civic society and other change-making organizations join the Creative Bureaucracy Festival and celebrate outstanding examples of innovative public administration. Additional information about the Creative Bureaucracy 2026 Festival can be found at <https://creativebureaucracy.org/festival>.

During the May 13, 2026 meeting, it is expected that the EDC will make a decision about sending Vice Chair Garcia as an EDC delegate to this festival/conference, that direction be provided to staff to forward a memorandum to the City Manager's office to authorize reimbursement for allowable costs related to attendance at this conference.

Date: May 13, 2026

Subject: REPORT FROM VICE CHAIR GARCIA RELATING TO USING THE EDC TRAINING BUDGET IN THE AMOUNT OF \$1,500 TO PAY FOR REIMBURSEMENT EXPENSES RELATED TO HER ATTENDANCE AT THE CREATIVE BUREAUCRACY FESTIVAL CONFERENCE IN JUNE 2026. DIRECTION TO STAFF ON PROVIDING MEMORANDUM TO CITY MANAGER REQUESTING AUTHORIZATION OF REIMBURSEMENT FOR SUCH COSTS.

Page 2

ATTACHMENTS

1.	Spending Request Form
----	-----------------------

CONTACT

Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622
ivette.iraqueta@cityofvallejo.net

VALLEJO ECONOMIC DEVELOPMENT COMMISSION

REF: MAI--260513

Professional Development Travel Reimbursement Request — Creative Bureaucracy Conference
 Spending Request Form · Council Policy No. 2024-01 · Ch. 3.20 Purchasing Ordinance

Submitted: May 13, 2026

REQUEST INFO	
COMMISSIONER	Mai-Ling
REQUEST DATE	2026-05-13
MEETING DATE	2026-05-13
VOTE	—

WORK PLAN	
FOCUS AREA(S)	Business Recruitment, Civic Innovation & Technology, Strategy & Advisement
IMPACT	This request supports the EDC Work Plan's Learning and Development, Strategy & Advisement, and Civic Innovation & Technology priorities. The work plan calls for building the bench of economic development expertise, identifying and executing training opportunities, exploring civic innovation and technology, and improving how the City serves Vallejo businesses. Attendance would provide practical examples and tools related to public-sector innovation, civic problem-solving, business district activation, improved city processes, and economic development strategy. This request is based on subject matter fit, not geography or prestige — Creative Bureaucracy focuses specifically on practical public-sector innovation and government problem-solving, which differs from broader domestic conferences focused on general municipal administration or traditional economic development networking. This makes productive use of otherwise unspent professional development dollars by leveraging a low-cost, specialized training opportunity where registration has been waived and City support is limited to reimbursable actual travel expenses.

WHAT WE WANT TO BUY	
DESCRIPTION	Request authorization to reimburse actual documented expenses, not to exceed \$1,500, for economy airfare, modest lodging, and necessary rail/ground transportation associated with attending the Creative Bureaucracy Festival Conference in Berlin, Germany. Festival registration is being provided at no cost to the City, so City funds would be limited to essential travel and lodging only. No meals, per diem, upgrades, discretionary expenses, or contingency are requested.
CATEGORY	Travel reimbursement

VENDOR	
NAME	Various — actual travel vendors TBD (airlines, lodging, transit)
CONTACT	creativebureaucracy.eu (event) — reimbursement against actual receipts
VALLEJO VENDOR?	No
ATTACHMENTS	—

LINE ITEMS			
#	DESCRIPTION	VENDOR / SOURCE	COST BUDGET LINE
1	Economy airfare — lowest available routing to Berlin or lower-cost European gateway (economy class only, no upgrades)	Airlines — actual booking TBD	\$1,500.00 Prof Dev / Travel
2	Modest lodging for festival dates — actual rate, no upgrades (standard/economy accommodation only)	Hotels/accommodations — actual TBD	— Prof Dev / Travel
3	Necessary rail, airport, and local ground transit (no meals, no discretionary expenses)	Transit — actual TBD	— Prof Dev / Travel
TOTAL REQUESTED			\$1,500.00

BUDGET	
ACCOUNT	EDC FY () Professional Development / Travel
FY BUDGET	\$4,392.00
SPENT SO FAR	\$2,425.00
THIS REQUEST	\$1,500.00
REMAINING	\$467.00
STAFF NOTES	<p>REIMBURSEMENT BASIS: Actual expenses only. Receipts required for all items. Reimbursement will not exceed \$1,500 total regardless of actual costs incurred. TRAVEL CONSTRAINTS: Economy airfare only — no upgrades. Modest/standard lodging only — no upgrades. No meals, per diem, alcohol, or discretionary expenses. No contingency funds requested. AIRFARE NOTE: If a lower-cost European gateway (e.g., Amsterdam, Paris, Frankfurt) is materially cheaper than flying directly to Berlin, rail or low-cost onward transit may be used where practical. If arrival timing makes rail impractical or unsafe, the lowest reasonable onward flight or airport transfer may be used. Travel will be booked using the lowest reasonable economy routing available. REGISTRATION: Festival registration is complimentary/waived — no City funds requested for registration. DELIVERABLES (within 30 days of return): 1. Written report-back to the EDC. 2. Short presentation or briefing on relevant takeaways. 3. At least one actionable recommendation or pilot idea connected to the EDC Work Plan. 4. Any useful contacts, examples, or tools that could support Vallejo's business support, district activation, civic innovation, or economic development strategy work.</p>

PURCHASING METHOD REQUIRED (CH. 3.20)

Under \$10K — no quotes needed (§3.20.100.1)

FOR CITY STAFF USE ONLY	
PO #	
ACCOUNT CODE	
DATE PROCESSED	
PAYMENT METHOD	



DATE: May 13, 2026
TO: Economic Development Commission Chair and Members of the Commission
FROM: Ivette Iraheta, Economic Development Commission Secretary
SUBJECT: **DISCUSS AND DEVELOP A STRATEGY FOR COMPLETING A REPORT WITH RECOMMENDATIONS FOR CITY COUNCIL TO ATTRACT CONSTRUCTION, ADVANCED MANUFACTURING, SOFTWARE/FILM AND WHOLESALE BUSINESS AS REQUESTED BY THE CITY COUNCIL**

RECOMMENDATION

Discuss and develop a strategy for completing a report with recommendations for City Council to attract construction, advanced manufacturing, software/film, and wholesale business as requested by the City Council.

BACKGROUND AND DISCUSSION

The City Council, during their February 24, 2026 regular meeting discussed the state of economic development in the City of Vallejo and reached consensus on making a request to the Economic Development Commission (EDC). The City Council would like to direct the EDC to review and analyze the Economic Development Strategic Plan approved by City Council in December 2024. Specifically, the request is to review the business and enterprise industries that the City of Vallejo can attract to the city, including but not limited to construction, advanced manufacturing, software/film and wholesale business.

The City Council is requesting that the EDC put together a report on what changes the City of Vallejo must implement to be successful to attract such industries. The request is to look at short-term and long-term strategies that the City of Vallejo can and should implement to strengthen its economic viability. This charge lines up with the EDC's 2025 Work Plan key strategy of Business Recruitment and Strategy and Advisement.

During the EDC March 11, 2026 meeting, the EDC City Council liaison, Councilmember Matias discussed this request with the EDC and explained that during City Council's February 24, 2026 meeting City Council established the timeline of 75 days for receiving this report from the EDC. During this same meeting the EDC began to deliberate on a strategy for developing the report. One strategy is to establish a future subcommittee, its Strategy and Advisement Subcommittee during the next EDC meeting on April 8, 2026 that can be charged with piecing together the report to ensure that the deadline is met. Seventy-five days following the February 24, 2026 City Council meeting is May 10, 2026.

During their April 8, 2024 meeting, the EDC did not take action on the formation of this subcommittee. During the April 8, 2026 meeting the EDC discussed the upcoming presentation from the Workforce Development Board of Solano County, which will cover the opportunities that may lay ahead for the county and the City of Vallejo to develop its construction, advanced manufacturing, software/film and wholesale businesses. As such, this is a presentation that will assist in the development of the report. The EDC discussed that the remaining time following the presentation is not sufficient to complete a report by May 10, 2026. The EDC agreed to request an extension to City Council for submittal of the report. The EDC discussed this request with Council member Matias during the meeting, and Council member Matias was receptive to taking the request to City Council.

Date: May 13, 2026

**Subject: DISCUSS AND DEVELOP A STRATEGY FOR COMPLETING A REPORT WITH
RECOMMENDATIONS FOR CITY COUNCIL TO ATTRACT CONSTRUCTION,
ADVANCED MANUFACTURING, SOFTWARE/FILM AND WHOLESALE BUSINESS
AS REQUESTED BY THE CITY COUNCIL**

Page 2

This item will remain on the EDC meeting agenda until the report is completed, or action is taken to fulfil this request from City Council.

ATTACHMENTS

None

CONTACT

Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

ivette.iraqueta@cityofvallejo.net



DATE: May 13, 2026
TO: Economic Development Commission Chair and Members of the Commission
FROM: Ivette Iraheta, Economic Development Commission Secretary
SUBJECT: **ADOPT A RECOMMENDATION ON AI AND CIVIC TECHNOLOGY TO FORWARD TO THE CITY COUNCIL**

RECOMMENDATION

Adopt a recommendation on AI and Civic Technology to forward to the City Council

BACKGROUND AND DISCUSSION

The Economic Development Commission, as part of its City Council approved Work Plan, created a Civic Innovation and Technology focus. In order to address priorities for this focus area, it formed a Civic Innovation and Technology Subcommittee.

The EDC has been discussing topics related to AI, how it can be used to improve dissemination of information that will not impact confidentiality, how it may enhance the efficiency of processes conducted in various departments of the City, particularly processing impacting customer service, and economic development.

The objective of discussing this item more thoroughly is to bring expertise, research and recommendations about the use of AI and technology to enhance processes and services with a particular focus on economic development impacts.

Preliminary findings on the subject include:

- AI is already changing city services and economic development at the same time. It affects how residents and businesses experience permitting, licensing, customer service, procurement, workforce training, business support, and public feedback.
- This matters now because Vallejo is already under pressure to do more with limited capacity. AI tools will not solve staffing or budget challenges on their own, but they can help reduce friction, identify service bottlenecks, and make City processes easier to use.
- Solano County is already being pulled into the AI economy. Rio Vista officials have indicated that California Forever's nearby proposal could include one of the nation's largest data centers, showing that AI-related development is no longer abstract or far away.
- Vallejo needs stronger tools before major opportunities or risks arrive. Recent experience with projects such as the casino and Vista Cove shows the City needs better mechanisms to negotiate public benefits, track impacts, recover public costs, and protect long-term public interests.

The memo's recommendations to City Council would be focusing on a specific goal: **Readiness**. Faster permitting, better small-business support, stronger Cal Maritime and Touro partnerships, data-center policy, and AI-assisted public feedback all help Vallejo improve City services, support local jobs, and negotiate from a stronger position.

ATTACHMENTS

None

CONTACT

Ivette Iraheta, Economic Development Commission Secretary (707) 645-2622

Ivette.Iraheta@cityofvallejo.net