



SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM
Thursday, May 21, 2026
Vallejo Council Chamber
555 Santa Clara Street, Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltranside.com.

Supplemental Reports: Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below. The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.

To join remotely: <https://ZoomRegular.CityofVallejo.net>

Option to join by phone: Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

*Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak during public comment, please visit: www.cityofvallejo.net/publiccomment*

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Terry Scott, Chairperson, City of Benicia (3:30 p.m.)

2. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Government Code Section 87200.

3. APPROVAL OF AGENDA

4. OPPORTUNITY FOR PUBLIC COMMENT

5. EXECUTIVE DIRECTOR'S REPORT

6. PROCLAMATIONS & PRESENTATIONS

6.A Youth Ride Free Update

Suggested Action: Informational. (PRESENTER: Sherita Dilley, Vallejo City Unified School District (VCUSD))
[Cvr Memo.pdf](#)

7. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

7.A Board Meeting Minutes of April 16, 2026

Suggested Action: Approve the Board meeting minutes of April 16, 2026. (PRESENTER: Rebecca DeMatteo, Program Analyst I/Deputy Board Clerk)
[DRAFT BOD Minutes 4.16.26.pdf](#)

7.B Public Advisory Committee (PAC) Meeting Minutes of April 23, 2026

Suggested Action: Receive and file the Public Advisory Committee (PAC) meeting minutes of April 23, 2026. (PRESENTER: Angel Anderson, Program Assistant/Deputy Clerk)
[Draft PAC Minutes 04-23-26.pdf](#)

7.C Fiscal Year (FY) 2026-27 Transportation Development Act (TDA), State Transit Assistance Funds (STAF), Regional Measure 2 (RM2) and Regional Measure 3 (RM3)

Suggested Action: 1) Adopt the Board resolutions as shown in Attachments A through C; and 2) Authorize the Executive Director to execute and submit the required documents to claim SolTrans' FY 2026-27 allocation requests for TDA and STAF funds as needed, FY 2026-27 allocation request for RM2 funds, and FY 2026-27 allocation request for RM3 funds. (PRESENTER: Karina Cervantes, Program Analyst II)
[RPT-FY26-27 TDA, STAF, RM2 & RM3.pdf](#)
[ATCH A-Reso No. 2026-03.pdf](#)
[ATCH B-Reso No. 2026-04.pdf](#)
[ATCH C-Reso No. 2026-05.pdf](#)

7.D Approve SolTrans' Project List for California State of Good Repair (SGR) Program Funds for the Fiscal Year (FY) 2026-27

Suggested Action: Adopt the Board Resolution as shown in Attachment A to approve the SGR Project list for FY 2026-2027. (PRESENTER: Karina Cervantes, Program Analyst II)
[RPT-FY 26-27 SGR Project List.pdf](#)
[ATCH A-Reso No. 2026-06.pdf](#)

7.E Clipper Institutional Pass Pilot (BayPass) Amendment

Suggested Action: Approve an amendment to the Clipper Institutional Pass (BayPass) Pilot Program to extend the term to June 30, 2030. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)
[RPT-Clipper BayPass.pdf](#)
[ATCH A-Clipper BayPass MOU.pdf](#)

REGULAR CALENDAR

8. ACTION ITEMS

8.A Proposed Fiscal Year (FY) 2026-27 Performance Goals

Suggested Action: Approve the proposed FY 2026-27 Performance Goals as shown in Attachment A. (PRESENTER: Kristina Botsford, Deputy Director)

[ATCH A-FY 26-27 Perf Goals.pdf](#)
[Cvr Memo.pdf](#)

8.B Contract for Legal Services

Suggested Action: Provide direction to staff regarding the following options: Option 1) Extend the current contract with Bernadette Curry, Sole Proprietor, from a one-year term to a three-year term (or some other term acceptable to both the Board and Bernadette); and continue to retain the pre-existing contract with Solano County Office of County Counsel through June 30, 2028 for claims administration as well as back-up legal services, as needed; or Option 2) Direct staff to conduct an informal quote (IQ) solicitation for outside legal services in anticipation of a contract effective date of December 1, 2026. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-Legal Svcs Contract.docx](#)

[ATCH A-Legal Services Agreement.pdf](#)

8.C Proposed Fiscal Year (FY) 2026-27 Operating and Capital Budget

Suggested Action: Approve the FY 2026-2027 proposed operating and capital budget, as presented in Attachments A and B. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-PPSD FY26-27 Budget.docx](#)

[ATCH A-PPSD Op Rev & Exp.pdf](#)

[ATCH B-PPSD Capital.pdf](#)

8.D Systemwide Redesign: Authorization to Continue Route 82 Service

Suggested Action: Rescind the Board action to discontinue Route 82 and authorize staff to continue Route 82 service as part of the Systemwide Redesign, effective August 2, 2026. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[RPT under separate cvr.pdf](#)

NON-ACTION/ INFORMATIONAL

9. DISCUSSION ITEMS

9.A Systemwide Redesign Update

Suggested Action: Informational. (PRESENTER: Mandi Renshaw, Planning and Marketing Manager)

[Cvr Memo.pdf](#)

9.B System Performance Report

Suggested Action: Informational. (PRESENTER: Ronald Freeman, Operations Manager)

[Cvr Memo.pdf](#)

[ATCH A-System Perf Rpt Q3.pdf](#)

9.C Fiscal Year (FY) 2025-26 Operating Revenue and Expenses through March 31, 2026

Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)

[RPT-Op Rev & Exp through 3-31-26.pdf](#)

[ATCH A-Op Rev & Exp through 3-31-26.pdf](#)

10. NON-DISCUSSION ITEMS

10.A State Legislative Report

Suggested Action: Informational.

[Cvr Memo.pdf](#)

[ATCH A-05.2026 State Legislative Report.pdf](#)

11. BOARD OF DIRECTORS COMMENTS

12. ADJOURNMENT