



**VALLEJO  
BEAUTIFICATION COMMISSION  
REGULAR MEETING AT 6:00 PM**


**JUNE 3, 2026**

**COMMISSION MEMBERS**

Sara Leahy (Chair)  
Angela-Sharee Taylor (Vice Chair)  
Avonelle Hanley-Mills  
Erin McGarry  
Susan Slater  
Rick Weyrich  
Sarah Wright

**HYBRID MEETING**  
[www.Cityofvallejo.net](http://www.Cityofvallejo.net)

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

<p>NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom</p>	<p>City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.</p>
<p><b>PUBLIC COMMENT:</b> Members of the Public may provide public comments during the Meeting in person or via ZOOM (<a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a>), or via phone, by dialing (669) 900-6833.</p>	<p>For additional instructions on how to speak remotely during public comment, please visit, <a href="http://www.cityofvallejo.net/publiccomment">www.cityofvallejo.net/publiccomment</a></p>
<p><b>VIEW THE MEETING:</b> There are four different ways you can view this public meeting:</p> <ul style="list-style-type: none"> <li>• In Person</li> <li>• Watch Vallejo local channel 28</li> <li>• Stream from the City website: <a href="http://www.cityofvallejo.net/Streaming">www.cityofvallejo.net/Streaming</a> Join the Zoom webinar: <a href="https://ZoomRegular.Cityofvallejo.net">https://ZoomRegular.Cityofvallejo.net</a></li> </ul>	<p>Scan QR code for live captions and translation in Spanish and Tagalog.</p> <div align="right">  </div>
<p align="center"><b>Hybrid Options are available for members of the public to participate. To participate remotely</b></p>	
<p><b><u>Option to Join by Computer</u></b> From your browser go to <a href="https://ZoomRegular.CityofVallejo.net">https://ZoomRegular.CityofVallejo.net</a> to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313</p>	<p><b><u>Option to Join by Phone</u></b> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute</p>
<p>Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Commission less than 72 hours before the meeting will be posted concurrently on the City's website at <a href="http://www.cityofvallejo.net/agendas">www.cityofvallejo.net/agendas</a> Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Commission Secretary.</p>	
	<p>Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the Staff Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Staff Secretary Shelee Loughmiller via email at <a href="mailto:Shelee.Loughmiller@cityofvallejo.net">Shelee.Loughmiller@cityofvallejo.net</a> or via phone at (707) 648-8616 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof</p>

## AGENDA

**1 CALL TO ORDER**

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**4 CONSENT CALENDAR AND APPROVAL OF AGENDA**

**A APPROVAL OF AGENDA**

Recommendation: Approve June 3, 2026 Agenda

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

[Shelee.Loughmiller@Cityofvallejo.net](mailto:Shelee.Loughmiller@Cityofvallejo.net)

**B APPROVAL OF MINUTES**

Recommendation: Approve minutes for the regular meeting of May 6, 2026

Contact: Shelee Loughmiller, Beautification Commission Secretary (707) 648-8616

[Shelee.Loughmiller@Cityofvallejo.net](mailto:Shelee.Loughmiller@Cityofvallejo.net)

**5 PRESENTATIONS AND COMMENDATIONS**

**A PRESENTATION BY 4TH SECOND NATIVE GARDEN PARTNERSHIP PROPOSAL**

**6 ACTION CALENDAR**

*NOTICE: Members of the public wishing to address the Beautification Commission on Action Calendar Items are requested to submit a completed speaker card to the Staff Secretary. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.*

**7 REPORT OF THE CITY COUNCIL LIAISON**

**8 COMMUNITY FORUM**

*Anyone wishing to address the Beautification Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Beautification Commission to resolve, is requested to submit a completed speaker card to the Staff Secretary. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

**9 NEW BUSINESS**

**10 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD**

**11 REPORT OF THE SECRETARY**

**A Illegal Dumping Report - Jan thru April 2026**

- B Georgia St. Native Garden Grant - Project Update
- C Support Request from the Capital Stairs Community Stewards
- D June 2026 Community Activities

**12 REPORT OF THE SUBCOMMITTEES**

- A Ad Hoc Subcommittee Goal #1 - Beautify Vallejo Day update.
- B Ad Hoc Subcommittee Goal #5 - Strategic Communications update
- C Ad Hoc 2026-27 Workplan Subcommittee update

**13 FUTURE AGENDA ITEMS**

**14 ADJOURNMENT**

**ADDITIONAL CITY INFORMATION**

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))
- Sign up for emergency alerts at: [alertsolano.com](http://alertsolano.com)

I, Shelee Loughmiller, Beautification Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Beautification Commission

Sara Leahy (Chair)  
Angela-Sharee Taylor (Vice Chair)  
Avonelle Hanley-Mills  
Erin McGarry  
Susan Slater  
Rick Weyrich  
Sarah Wright,

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at ,

Dated:

*Shelee Loughmiller*

Shelee Loughmiller, Beautification Commission Secretary

## **Beautification Commission Meeting Minutes**

**Date: May 6, 2026**

### **1. CALL TO ORDER**

The meeting was called to order at 6:04

### **2. PLEDGE OF ALLEGIANCE**

### **3. ROLL CALL**

Present: Commissioners Leahy, Hanley-Mills, McGarry, Weyrich

Absent: Commissioners Taylor, Wright, Slater

### **4. CONSENT CALENDAR**

#### **a. Agenda Approval (May 6, 2026)**

Motion by Commissioner Weyrich, seconded by Commissioner McGarry

Approved unanimously

#### **b. Minutes Approval (April 1, 2026)**

Motion by Commissioner Weyrich, seconded by Commissioner Hanley-Mills

Approved unanimously

### **5. PRESENTATIONS AND COMMENDATIONS**

- a. Presentation by Vallejo Heights Neighborhood Association on the Wilson Ave. median project outcome.

### **6. REPORT OF THE CITY COUNCIL LIAISON**

- a. Report of budget request and asked for BC to write a letter to council advocating for approval of request.
- b. Request for meeting with Chair on a regular basis

### **7. REPORT OF THE BOARD SECRETARY/AD HOC SUBCOMMITTEES**

- a. Secretary noted upcoming term expiration of 2 seats on the commission
- b. Ad Hoc Subcommittee Goal #1 – Beautify Vallejo Day partner with Visit Vallejo for location for the 6/13/26 event.
- c. Ad Hoc Subcommittee Goal #5 – Strategic Communications plan working to create a calendar, in process

### **8. ACTION CALENDAR**

- a. Request to create an Ad Hoc SubCommittee for development of 2027 Workplan. Commissioners Weyrich, McGarry, Hanley-Mills appointed (Step 1 of 2)
- b. Discussion on BC recommendation for locations of large scale murals. Commissioner Weyrich suggests referring this item to the Commission on Arts and Culture. Commissioner McGarry suggested BC stay as lead. Compromise was arrived, Chair Leahy will request a meeting with Chair of Arts and Culture. Secretary Loughmiller to confer with Secretary Taylor to add to Arts and Culture agenda.
- c. Brief discussion of Commissioners assisting in identifying areas of interest for CoV grant opportunities.

- d. Adopt the Letter of Recommendation proclaiming April 2027 National Volunteer Month.

Motion by Commissioner Weyrich, seconded by Commissioner Hanley-Mills to approve and draft recommendation for council.

Approved unanimously

**9. FUTURE AGENDA ITEMS**

- a. Commissioner Weyrich request to make a presentation on Downtown Landscaping issues.
- b. Commissioner McGarry presented proposal for 4<sup>th</sup> Second partnership to help maintain the Georgia St. Native Garden. Full proposal and presentation by 4<sup>th</sup> Second requested.

**ADJOURNMENT** – 6:57 pm

**NEXT MEETING** Wednesday, June 3, 2026 6:00 pm

---

Chair Leahy Signature

---

Date



# Downtown Native Garden Youth Stewardship Program

05.06.2026

---

Beautification Commission + 4th Second ([www.4thsecond.org](http://www.4thsecond.org))  
Vallejo, CA

## Overview

The Vallejo Beautification Commission proposes the creation of a long-term youth stewardship partnership centered around the new approximately 9,000 square foot native garden planned for downtown Vallejo.

This program would establish a collaborative relationship between the Beautification Commission, the City of Vallejo, and the 4th Second Youth Program, (with Alejandro Pulido, the Growing Futures Program Manager, as point of contact) to involve local youth directly in the care, activation, and stewardship of the native garden space. Because 4th Second's office is located directly adjacent to the proposed garden site, the partnership presents a unique opportunity for consistent community presence, youth engagement, and long-term care of an important public space.

The project would aim to foster environmental stewardship, civic pride, youth leadership, and community connection while helping ensure the long-term success and maintenance of the garden.

## 2027 Workplan Objective

Develop and launch a youth stewardship partnership program for the downtown native garden in collaboration with Fourth Second Youth Program and community partners.

## Goals

1. Establish a sustainable stewardship model for the downtown native garden
2. Engage Vallejo youth in hands-on environmental and beautification work
3. Promote civic pride and community ownership of public spaces
4. Provide educational opportunities focused on native plants, ecology, pollinators, and urban sustainability
5. Encourage positive youth activation in downtown Vallejo
6. Support the long-term success, cleanliness, and vitality of the native garden

## Proposed Beautification Commission Role

The Beautification Commission may:

- Help coordinate partnership development
- Assist with volunteer organization
- Help develop and support educational and stewardship programming
- Connect the program with City departments and community partners
- Assist with outreach and public engagement
- Advocate for future funding and program sustainability

## Proposed 2027 Deliverables

- I. June - Dec 2026: Develop a formal partnership framework
- II. January 2026: Launch the 4th second youth stewardship pilot program

## Long-Term Vision

This program has the potential to become a model for community-based stewardship of public spaces in Vallejo, demonstrating how youth engagement, environmental education, and beautification efforts can work together to create healthier, more vibrant neighborhoods.

The long-term vision is for the downtown native garden to become not only a landscaped space, but a living community asset cared for by local residents and youth leaders.

## Example Schedule

### Bi-Weekly Stewardship Sessions

**Frequency:** Every other week

**Duration:** 2 hours per session

### Session Format

#### Hour 1 — Education & Training

Led by volunteers, partner organizations, commissioners, or guest educators.

Potential topics may include:

- Native California plants
  - Ask the local Vallejo chapter of the Cal Native Plant Society to speak
  - Bring in Volunteers from the Solano Resource Conservation District
    - <https://www.solanorcd.org/>
- Pollinator habitats
  - Bring in Volunteers from the Bay Area Monarchs
    - <https://www.bayareamonarchs.org/>
- Urban ecology
- Gardening basics
- Tool safety
- Stewardship and civic pride
- Environmental sustainability
  - Have volunteers from the Solano Land Trust speak to the youth
    - <https://solanolandtrust.org/>
- Public art and placemaking
  - Loop in the Commission on Culture and the Arts
- Leadership and teamwork

## Hour 2 — Garden Stewardship Activities

Hands-on maintenance and beautification work, including:

- Weeding
- Litter pickup
- Sweeping pathways
- Watering plants
- Mulching
- Seasonal planting
- Garden cleanup
- Monitoring plant health
- Reporting maintenance concerns

## Roles and Responsibility

### Beautification Commission

The Beautification Commission may:

- Help coordinate the stewardship program
- Assist with volunteer recruitment
- Provide organizational support
- Coordinate with City departments
- Support educational programming
- Assist with supplies, tools, and outreach
- Track program outcomes and metrics

### Fourth Second Youth Program

Fourth Second may:

- Recruit participating youth
- Provide on-site supervision and support
- Coordinate youth participation
- Help facilitate leadership opportunities
- Encourage consistent attendance and engagement

---

## City & Community Partners

Partners may:

- Provide gardening expertise
  - Donate tools or supplies
  - Assist with native plant education
  - Offer volunteer support
  - Support long-term garden maintenance
- 

## Pilot Program Metrics

The pilot program may track:

- Number of participating youth
- Volunteer hours completed
- Stewardship sessions held
- Pounds of litter removed
- Native plants maintained or installed
- Community volunteer participation
- Educational workshops completed



## **CAPITOL STAIRS COMMUNITY STEWARDS**

---

May 8, 2026

Dear Donor:

I am reaching out to you for two reasons –

- 1) To **thank you** for your generous financial support as a key Donor in making the Capitol Stairs a reality. We appreciate your dedication to this project and to beautifying Vallejo!
- 2) We would also like to invite you to join us on **Sunday, May 31<sup>st</sup>** for an important Donor meeting –

***Time: 2:00 – 3:30 pm***

***Place: Red Men's Hall , 431 Georgia Street***

***Refreshments will be provided***

### **PURPOSE:**

The purpose of our meeting is to request your ideas and recommendations to hold the City of Vallejo accountable for maintaining the Capitol Stairs going forward.

The fact is, our Board Members - who have volunteered for years to maintain the Capitol Stairs - have “aged out”, and we need the City to pick up the responsibility from here on.

It should be understood by the City that the Capitol Stairs have:

- Improved the neighborhood significantly – from unsafe to wholesome.
- Generated tremendous interest as a cultural and artistic site, and drawn people from throughout the Bay Area, Sacramento and Napa.
- Encouraged tourism as a vital form of economic development that Vallejo needs.

We are **not** asking you for any financial donations, but for your suggestions on the best methods and process to gain the City's commitment so that they will maintain the Capitol Stairs in the near future and for years to come.

At the meeting on May 31<sup>st</sup>, we will share our perspectives and invite you to share yours to achieve this goal.

**BACKGROUND:**

- After the ribbon-cutting ceremony at the Capitol Stairs in 2021, Board Members and Community volunteers have consistently worked the last Saturday of every month to water, weed and plant to beautify the slopes around the Stairs. In addition, our goals are shared with the Solano County Resource Conservation District (RCD) to enhance Vallejo's monarch butterfly population.
- After several years of this monthly commitment, all of our Board members and many volunteers are now senior citizens. We need to pass the baton for monthly maintenance.
- Our Board members have been in conversations with City officials for over two years to take over the maintenance needs of the Stairs, and made several recommendations - but we have not yet achieved a commitment from them. This needs resolution soon.
- We request your recommendations and support regarding how to achieve the City's commitment.

**RSVP:**

- Please RSVP to Sarah with your availability, using the enclosed form and stamped envelope.
- Refreshments will be provided – with appetizers and non-alcoholic beverages.  
(Red Men's Hall also has a full bar if you wish alcoholic beverages).

We look forward to seeing you there!

Thank you very much,

A handwritten signature in black ink that reads "Sarah Nichols". The signature is written in a cursive, flowing style.

Sarah Nichols  
President, Capitol Stairs Community Stewards

*Any questions? Please call Sarah at (707) 649-0996*

## June 2026 Community Clean Up Schedule

	<b>5</b>	Overland Alley ( Corner of Overland and Sutter) <b>pick up only</b>	9 am- 12 pm
6/7/2026	<b>4</b>	Mira Theater Parking Lot 51 Daniels	10 am-1 pm
6/13/2026		Beautification - Visit Vallejo Team Location TBD	9a-12p
6/14/2026		TBD	9am-11 am
<b>6/19/2026</b>		<b>JUNETEENTH NATIONAL INDEPENDANCE DAY-HOLIDAY</b>	
6/20/2026		1624 Fairgrounds Dr. – D2 Crest Clean Up	8A-1P
<b>6/20/2026</b>		<b>2160 Sacramento St vallejo</b>	<b>2pm-5pm</b>

## June 2026 Community Event Schedule

<b>6/1/26</b>	PRIDE FLAG RAISING	10:30a	City Hall Steps
<b>6/6/26</b>	12th Annual Chelu Car Show	10a-5p	Downtown
<b>6/6/26</b>	Pista Sa Nayon	10a-7p	MI Promenade
<b>6/7/26</b>	St Catherine of Siena Corpus Christi Procession	1:00p	Procession Route
<b>6/12/26</b>	2nd Friday ArtWalk	5p-8p	Downtown
<b>6/13/26</b>	We Outside Vendor Pop Up	11a-4p	326 Georgia St.
<b>6/13/26</b>	PGE Line Clearance Competition	8a - 6p	Alden Park
<b>6/14/26</b>	Bay Area Butterfly Festival	10a-6p	1055 Azuar Dr.
<b>6/20/26</b>	Juneteenth Celebration & Parade	9a - 4p	Parade route & Barbara Kondylis
<b>6/28/26</b>	iRecreate Half Marathon, 10k, 5k	6a - 1p	

# June 2026 Community Clean Up Schedule

MI Promenade