

**VALLEJO CITY COUNCIL
SPECIAL MEETING MINUTES
MARCH 3, 2026**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 6:03 p.m.

2. ROLL CALL

Present: Mayor Sorce, Vice Mayor Matulac, Councilmembers Bregenzer, Gordon, Lediju, Matias (arrived at 6:10 p.m.), and Palmares (arrived at 6:07 p.m.)

Absent: None

Staff present: City Manager Murray, City Attorney Nebb and City Clerk Abrahamson

3. PLEDGE OF ALLEGIANCE

4. ACTION CALENDAR

- A. **RECEIVE FEEDBACK AND APPROVAL REGARDING THE SCOPE OF WORK TO ENGAGE AUDITORS TO PERFORM AN ORGANIZATIONAL ASSESSMENT/BENCHMARKING, A RISK ASSESSMENT, AND AN INTERNAL CONTROL REVIEW OF VARIOUS CITY DEPARTMENTS, AND NOTICE TO AMEND THE FISCAL YEAR 25/26 BUDGET TO APPROVE \$151K IN MONSANTO FUNDS TO FUND SAME (STEP 1 OF 2)**

Recommendation:

Provide feedback and approval of the Scope of Work for audit services for a Organizational Assessment/Benchmarking, Risk Assessment and Internal Control Review of various City Departments and provide Notice of Intent to Amend the FY 25/26 Budget to approve \$151,000 in Monsanto funds to fund same (Step 1 of 2)

Contact: Nalungo Conley, Assistant City Manager

Nalungo.Conley@cityofvallejo.net

Assistant City Manager Conley outlined the recommendation, provided background information and reviewed the scope of work, key points and internal controls.

The meeting recessed at 6:11 p.m. and reconvened at 6:12 p.m.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Councilmember Lediju requested Council take action on each audit project by separate motions.

Actions: (1) Moved by Councilmember Lediju and carried unanimously to approve the audit scope to perform a risk assessment.

(2) Moved by Vice Mayor Matulac and carried unanimously to approve the audit scope to perform an internal control review of various city departments.

(3) Moved by Vice Mayor Matulac and carried to approve the audit scope to perform an organizational assessment/benchmarking (Ayes: Sorce, Matulac, Gordon, and Palmares; Noes: Bregenzer, Lediju and Matias).

(4) Moved by Vice Mayor Matulac and carried to provide Notice of Intent to amend FY 25/26 Budget to approve \$151,000 in Monsanto funds to fund the audits (Ayes: Sorce, Bregenzer, Gordon, Matulac, and Palmares; Noes: Lediju and Matias).

B. **ANNUAL SPECIAL COUNCIL MEETING - PRESENTATIONS FROM CITY BOARDS, COMMISSIONS AND COMMITTEES (CONSIDER AND TAKE ACTION ON WORKPLANS AND PROVIDE FEEDBACK ON BUDGET REQUESTS)**

Recommendation: Receive presentations from City boards, commissions, and committees regarding their annual workplans and budget requests for the upcoming fiscal year and provide direction or possible approval of the workplans and feedback/direction on the budget requests as appropriate.

Contact: Dawn G. Abrahamson, MMC, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

City Clerk Abrahamson provided context for the purpose of tonight's special meeting.

Speaker: Melvin Cowan.

C. **BEAUTIFICATION COMMISSION - CONSIDER AND TAKE ACTION ON PROPOSED APPROVAL OF FY 2026-27 WORKPLAN AND PROVIDE FEEDBACK ON ANNUAL BUDGET REQUEST**

Recommendation: Consider and take action on the Fiscal Year 2026-2027 Beautification Commission Workplan and provide feedback on budget request.

Contact: Shelee Loughmiller, Commission Staff Secretary

Shelee.Loughmiller@cityofvallejo.net

Chair Leahy provided an overview of the Commission's Workplan and outlined the budget request.

Staff and Chair Leahy responded to questions from Councilmembers. Councilmembers provided comment.

Action: moved by Mayor Sorce and carried unanimously to approve the Workplan and include the associated budget request as part of the budget FY 26/27 budget process.

D. **HOUSING AND COMMUNITY DEVELOPMENT COMMISSION - CONSIDER AND TAKE ACTION ON WORK PLAN AND PROVIDE FEEDBACK ON BUDGET REQUEST**

Recommendation: Consider and take action on the Fiscal Year (FY) 2026-27 work plan. Provide feedback on the budget request of \$17,558 for the Housing and Community Development (HCD) Commission.

Contact: Alicia M. Jones, Housing Director (707) 648-4408

Alicia.Jones@cityofvallejo.net

Chari Francisco, Administrative Manager (707) 553-7204

Chari.Francisco@cityofvallejo.net

Chair Bunde and Vice Chair Jackson provided an overview of the Commission's Workplan and outlined the budget request.

Chair Bunde and Vice Chair Jackson responded to questions from Councilmembers.

Speakers: Melvin Cowan and Anne Carr.

Another questions and answer period followed. Councilmembers provided comment.

Action: *moved by Vice Mayor Matulac and carried unanimously to approve the Workplan and provide feedback on the budget request of \$17,558 for the HCDC.*

E. **SISTER CITIES COMMISSION - CONSIDER AND TAKE ACTION ON PROPOSED WORKPLAN AND PROVIDE FEEDBACK ON THE BUDGET REQUEST. CONSIDER AND PROVIDE DIRECTION ON THE POSSIBLE INSTALLATION OF SISTER CITY SIGNS AT EIGHT ENTRY POINTS TO THE CITY**

Recommendation: Consider and take action on the Fiscal Year 2026-2027 workplan (attached) and provide feedback on the budget request for the Vallejo Sister City Commission. Additionally, provide direction to staff related to the placing of eight signs bearing the names of Vallejo's Sister Cities at eight entry points to the City.

Contact: Erik Rzomp, Executive Assistant to Mayor Sorce (707) 648-4377

Erik.Rzomp@cityofvallejo.net

Chair Shanks-Stewart and Vice Chair Lamb provided an overview of the Commission's Workplan and outlined the budget request.

Speakers: Anne Carr and Susan and JD Miller.

Chair Shanks-Stewart and Vice Chair Lamb responded to questions from Councilmembers. Councilmembers provided comment.

Action: moved by Vice Mayor Matulac and carried unanimously to approve the Workplan and provide feedback on the budget request and provided direction to staff related to the placing of eight signs bearing the names of Vallejo's Sister Cities at 8 entry points to the City.

F. **COMMISSION ON CULTURE AND THE ARTS - CONSIDER AND TAKE ACTION ON PROPOSED WORK PLAN AND PROVIDE FEEDBACK ON BUDGET REQUEST FOR FISCAL YEAR 2026-2027**

Recommendation: Consider and approve the Commission on Culture and the Arts (CAC) proposed Work Plan and provide feedback on budget request for Fiscal Year 2026-2027.

Contact: Annette Taylor, Senior Community Development Analyst, (707) 649-3510

Annette.Taylor@cityofvallejo.net

Chair Vidor and Vice Chair Thorson provided an overview of the Commission's Workplan and outlined the budget request.

Chair Vidor and Vice Chair Thorson responded to questions from Councilmembers. Councilmembers provided comment.

Speaker: Jessica Marintez

Action: moved by Vice Mayor Matulac and carried unanimously to approve the Workplan and provide feedback on the budget request for FY 26/27.

G. **MCCUNE COLLECTION COMMISSION - CONSIDER AND TAKE ACTION ON PROPOSED WORK PLAN AND PROVIDE FEEDBACK ON BUDGET REQUEST FOR FISCAL YEAR 2026-27**

Recommendation: Consider and take action on the McCune Collection Commission (MCC) Work Plan and provide feedback on the budget request for Fiscal Year 2026-2027.

Contact: Annette Taylor, Senior Community Development Analyst, (707) 649-3510

Annette.Taylor@cityofvallejo.net

Chair Truemper and Vice Chair Benson provided an overview of the Commission's Workplan and outlined the budget request.

Chair Truemper and Vice Chair Benson responded to questions from Councilmembers. Councilmembers provided comment.

Action: moved by Vice Mayor Matulac and carried unanimously to approve the Workplan and provide feedback on the budget request for FY 26/27.

The meeting recessed at 8:39 p.m. and reconvened at 8:52 p.m.

H. **ECONOMIC DEVELOPMENT COMMISSION - CONSIDER THE MULTI YEAR WORKPLAN PREVIOUSLY APPROVED BY COUNCIL AND PROVIDE FEEDBACK ON THE FISCAL YEAR 2026-27 BUDGET REQUEST**

Recommendation: Consider the previously approved workplan and provide feedback on the FY2026-27 budget allocation of \$27,967 for the Economic Development Commission (EDC)

Contact: Brad Paul, Interim Economic Development Director

Brad.Paul@cityofvallejo.net

Chair Monroe Jr. provided an overview of the Commission's Workplan and outlined the budget request.

Speakers: Jessica Martinez and Anne Carr.

Chair Monroe Jr. responded to questions from Councilmembers.
Councilmembers provided comment.

Action: *moved by Vice Mayor Matulac and carried unanimously to approve the Workplan and provide feedback on the FY 26/27 budget allocation of \$27,967 for the EDC.*

I. **SURVEILLANCE ADVISORY BOARD - CONSIDER AND TAKE ACTION ON THE 2026/27 WORK PLAN AND PROVIDE FEEDBACK ON BUDGET REQUEST**

Recommendation:

Consider and take action on the proposed Surveillance Advisory Board (SAB) 2026 Draft Work Plan (attached).

Provide feedback on budget request for \$10,000 to support Community Engagement activities and External Subject Matter Expert services.

Contact: Lance David-Interim I.T. Director/Board Secretary (707) 648-5408

Lance.David@cityofvallejo.net

Commissioner Stewart provided an overview of the Commission's Workplan and outlined the budget request.

Commissioner Stewart responded to questions from Councilmembers.
Councilmembers provided comment.

Action: *moved by Vice Mayor Matulac and carried unanimously to approve the Workplan and provide feedback on the budget request for FY 26/27.*

5. **ADJOURNMENT**

The meeting adjourned at 9:34 p.m.

Signed by:

Andrea Sorce

ANDREA SORCE, MAYOR

ATTEST:

DocuSigned by:

Dawn G. Abrahamson

DAWN G. ABRAHAMSON, CITY CLERK