

**CIVIL SERVICE COMMISSION
REGULAR MEETING
JANUARY 12, 2026**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, CA 94590**

1 CALL TO ORDER

The meeting was called to order at 5:15 p.m.

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

Present: Chair Plechaty, Vice Chair Tennyson (arrived at 5:22 p.m.), Commissioners Janik, Sostarich, and Wright

Absent: None

Staff Present: Executive Secretary Adams, Chief Assistant City Attorney Risner, and Deputy City Clerk Joya

4 WRITTEN COMMUNICATIONS – None

5 REPORT OF THE COMMITTEE/BOARD SECRETARY – None

6 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD – None

7 REPORT OF THE CITY COUNCIL LIAISON – None

8 COMMUNITY FORUM

Speakers: None

9 CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: *moved by Commissioner Sostarich, and seconded by Commissioner Wright, and carried unanimously by all Commissioners present to approve Consent Calendar*

A APPROVAL OF THE MINUTES - Regular meeting minutes of the September 8, 2025, meeting.

Recommendation: By motion, approve the regular meeting minutes of the September 8, 2025, meeting.

Contact: April Adams, Executive Secretary (707) 648-4378

April.Adams@Cityofvallejo.net

B APPROVAL OF THE AGENDA

Recommendation: By motion, approve the agenda for the January 12, 2026, regular meeting.

Contact: April Adams, Executive Secretary (707) 648-4378

April.Adams@Cityofvallejo.net

10 ACTION CALENDAR

- A **APPROVE TITLE AND SPECIFICATION OF NEW CLASSIFIED POSITION OF FIRE PLANS EXAMINER**
Recommendation: Approve the title and specification for the new classification of Fire Plans Examiner and place in the Classified service of the City's Classification Plan.
Contact: April Adams, Executive Secretary (707) 648-4378
April.Adams@Cityofvallejo.net

Executive Secretary Adams provided background information and outlined the staff report.

Staff responded to questions from Commissioners. Commissioners provided comment.

Action: *moved by Vice Chair Tennyson, and seconded by Commissioner Wright, and carried unanimously to approve the title and specification for the new classification of Fire Plans Examiner and place in the classified service of the City's Classification Plan.*

11 ADJOURNMENT

The meeting adjourned at 5:37 p.m.

DocuSigned by:

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BRENDA PLECHATY, CHAIR

ATTEST:

DocuSigned by:

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APRIL ADAMS, EXECUTIVE SECRETARY