

**CIVIL SERVICE COMMISSION  
REGULAR MEETING 5:15 PM**

**SEPTEMBER 8, 2025**

**Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590**

**1 CALL TO ORDER**

The meeting was called to order at 5:15 p.m.

**2 PLEDGE OF ALLEGIANCE**

**3 ROLL CALL**

**Present:** Chair Plechaty, Vice Chair Tennyson, and Commissioners Sostarich

**Absent:** Commissioner Janik and Wright

**Staff present:** Executive Secretary Adams, Chief Assistant City Attorney Risner, and Deputy City Clerk Joya

**4 WRITTEN COMMUNICATIONS – None**

**5 REPORT OF THE COMMITTEE/BOARD SECRETARY – None**

**6 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE  
COMMITTEE/BOARD – None**

**7 REPORT OF THE CITY COUNCIL LIAISON – None**

**8 COMMUNITY FORUM – None**

**9 CONSENT CALENDAR AND APPROVAL OF AGENDA**

**Action:** *Moved by Vice Chair Tennyson, seconded by Commissioner Sostarich, and carried unanimously by all Commissioners present to approve the Consent Calendar and Agenda. (Absent: Commissioners Janik and Wright)*

**A APPROVAL OF THE MINUTES - Regular meeting minutes of the  
August 11, 2025, meeting.**

Recommendation: By motion, approve the regular meeting minutes of the August 11, 2025, meeting.

Contact: April Adams, Executive Secretary (707) 648-4378

[April.Adams@Cityofvallejo.net](mailto:April.Adams@Cityofvallejo.net)

**B APPROVAL OF THE AGENDA**

Recommendation: By motion, approve the agenda for the September 8, 2025, regular meeting.

Contact: April Adams, Executive Secretary (707) 648-4378

[April.Adams@Cityofvallejo.net](mailto:April.Adams@Cityofvallejo.net)

## 10 ACTION CALENDAR

### A APPROVE TITLE AND SPECIFICATIONS OF NEW CLASSIFIED POSITIONS CONSTRUCTION INSPECTOR I/II AND SENIOR CONSTRUCTION INSPECTOR

Recommendation: Approve the title and specification for the new classifications of Construction Inspector I/II and Senior Construction Inspector and place in the Classified service of the City's Classification Plan.

Contact: April Adams, Executive Secretary (707) 648-4378

[April.Adams@Cityofvallejo.net](mailto:April.Adams@Cityofvallejo.net)

Executive Secretary Adams provided an overview of the staff report and outlined the recommendations.

Staff responded to questions from Commissioners. Commissioners provided comments.

**Action:** *Moved by Vice Chair Tennyson, seconded by Commissioner Sostarich, and carried unanimously by all Commissioners present to approve the title and specification for the new classifications of Construction Inspector I/II and Senior Construction Inspector and place in the Classified service of the City's Classification Plan. (Absent: Commissioners Janik and Wright)*

### B APPROVE THE TITLE AND SPECIFICATION OF NEW CLASSIFIED POSITION BUILDING PLANS EXAMINER

Recommendation: Approve the title and specification for the new classification of Building Plans Examiner and place in the Classified service of the City's Classification Plan.

Contact: April Adams, Executive Secretary (707) 648-4378

[April.Adams@Cityofvallejo.net](mailto:April.Adams@Cityofvallejo.net)

Executive Secretary Adams provided an overview of the staff report and outlined the recommendations.

Staff responded to questions from Commissioners. Commissioners provided comments.

**Action:** Moved by Vice Chair Tennyson, seconded by Commissioner Sostarich, and carried unanimously by all Commissioners present to approve the title and specification for the new classification of Building Plans Examiner and place in the Classified service of the City's Classification Plan. (Absent: Commissioners Janik and Wright)

**11 ADJOURNMENT**

The meeting adjourned at 5:31 p.m.

Signed by:



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BREND A PLECHATY, CHAIR

ATTEST:

DocuSigned by:



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APRIL ADAMS, EXECUTIVE SECRETARY