

**POLICE OVERSIGHT AND ACCOUNTABILITY COMMISSION
MEETING MINUTES**

**REGULAR MEETING
MARCH 12, 2026**

**Council Chambers
505 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Commissioners Hybels, Lewis, Qualls, Roy, Sykes, Yun and Alternate Jones

Absent: Commissioner Clark

Staff present: City Manager Murray and Assistant City Attorney Risner

4. COMMUNITY FORUM

5. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: *Moved by Commissioner Lewis, seconded by Commissioner Yun, and carried unanimously by members present to approve the consent calendar and agenda.*

A. APPROVAL OF MINUTES

Action: *approved minutes for the regular meeting of February 2, 2026*

6. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE POLICE OVERSIGHT AND ACCOUNTABILITY COMMISSION

Commissioners provided reports.

7. REPORT OF THE CITY COUNCIL LIAISON

Council Member Lediju provided a report.

8. REPORT OF THE SECRETARY

Secretary Murray reported that he will work with the City Clerk to reopen the application period to accept applications for the POAC youth representative.

9. ATTORNEY'S REPORT

No report.

10. ACTION CALENDAR

A. UPDATE AND POTENTIAL ACTION REGARDING THE RETENTION OF OUTSIDE COUNSEL

Council Liaison Lediju provided ideas on how to structure the selection process of outside counsel.

Action: Moved by Commissioner Yun, seconded by Commissioner Lewis, and carried unanimously by members present to have a future agenda item to establish an ad hoc subcommittee of the POAC to collaborate with staff on the creation of a request for qualifications (RFQ) and selection process for outside counsel.

B. DISCUSSION OF POLICE DEPARTMENT COMPLIMENTS AND COMPLAINTS ONLINE PORTAL AND RELATED PUBLIC INFORMATION AND POTENTIAL DIRECTION TO STAFF

Commissioners shared thoughts on the compliments and complaints online portal and related public information.

Action: Moved by Commissioner Lewis, seconded by Commissioner Roy, and carried unanimously by members present to have a future agenda item to establish an ad hoc subcommittee of the POAC to make recommendations regarding the complaint form, related processes, and related educational materials.

C. DISCUSSION AND POTENTIAL ACTION ON UPDATED POLICE DEPARTMENT POLICIES

Deputy Chief Knight noted that City staff are expecting to create a standard workflow for the POAC's review and potential recommendations on revised and new Police Department policies with the assistance of Rania Adwan, after she is onboarded. Staff noted its intention to bring three policies to the April 2026 regular POAC meeting. Per Commission direction, staff agreed to endeavor to provide copies of revised and new policies that would be reviewed by POAC to the Commission three weeks prior to the POAC meeting, and to provide the policies to the public, by posting them on the City website, on the same timeline.

11. INFORMATION CALENDAR

A. UPDATE REGARDING THE FISCAL YEAR 2025/26 POAC BUDGET

Secretary Murray noted that the City Council did not approve the midyear funding request for the Fiscal Year 2025/26 POAC budget, but expected staff to again request that Council approve some midyear funding recommendations, including the POAC budget.

B. UPDATE REGARDING THE SELECTION OF AN INDEPENDENT POLICE AUDITOR

Secretary Murray noted that City staff created a draft request for proposals (RFP) for an Independent Police Auditor (IPA) and circulated it to POAC members for feedback. Staff incorporated POAC members' feedback into a revised draft RFP as staff deemed appropriate.

C. UPDATE REGARDING THE ENGAGEMENT OF RANIA ADWAN

Secretary Murray noted that City staff are awaiting a draft scope of work from Ms. Adwan and the scheduling of a meeting between Ms. Adwan and the Chair and Vice Chair to discuss potential scope of work items. City staff will bring forward a proposed scope of work for POAC's review and recommendations when Ms. Adwan has provided a final proposed scope of work.

D. UPDATE REGARDING THE DEVELOPMENT OF POAC INFORMATIONAL MATERIALS

Secretary Murray noted that the Commission discussed this matter under agenda item 10.B and provided direction to establish an ad hoc subcommittee to address it.

12. FUTURE AGENDA ITEMS

None.

13. CLOSED SESSION

The Commission convened in closed session at approximately 8:42 p.m.

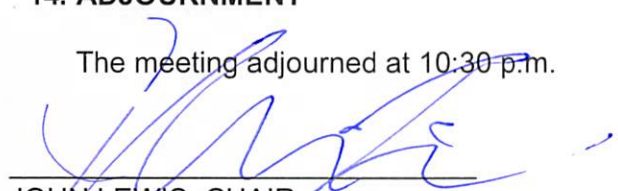
The Commission returned to open session at approximately 10:27 p.m.

Assistant City Attorney Risner reported out the following POAC recommendations from closed session:

- CC 2026-05 – Internal investigation
- CC 2026-07 – Internal investigation
- CC 2026-09 – Internal investigation
- CC 2026-10 – Internal investigation
- CC 2026-11 – Internal investigation
- CC 2026-12 – Internal investigation
- CC 2026-13 – Internal investigation
- CC 2026-14 – Internal investigation
- CC 2026-15 – Internal investigation
- CC 2026-16 – Internal investigation
- CC 2026-17 – Internal investigation
- CC 2026-18 – Internal investigation
- CC 2026-19 – Internal investigation
- CC 2026-20 – Internal investigation

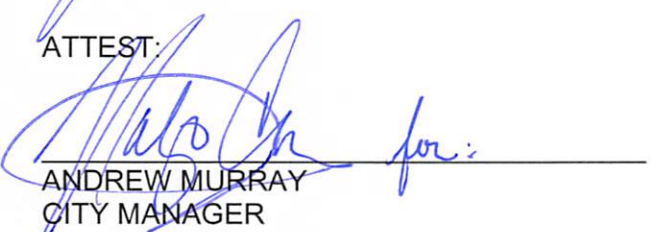
14. ADJOURNMENT

The meeting adjourned at 10:30 p.m.



JOHN LEWIS, CHAIR

ATTEST:



ANDREW MURRAY
CITY MANAGER