



**MEASURE P OVERSIGHT COMMITTEE
(MPOC) REGULAR MEETING AT 6:00
PM**

SEPTEMBER 14, 2026

COMMITTEE MEMBERS

Jackie Jones (Chair, At-Large)
Regina Briseno (Vice-Chair, Dist. 3)
VACANT (Dist. 6)
Jeremy Geronimo (Dist. 2)
Aleta Santos (Dist. 4)
Ming Wang (Dist. 1)
Michael Bunch (Dist. 5)

HYBRID MEETING
www.Cityofvallejo.net

**AMENDED AGENDA
CHANGED LOCATION AND UPDATED
COMMITTEE MEMBERS**

Council Chambers
555 Santa Clara Street
Vallejo, CA 94590

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom	City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.
PUBLIC COMMENT: Members of the Public may provide public comments during the Meeting in person or via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.	For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment
<u>VIEW THE MEETING:</u> There are four different ways you can view this public meeting: • In Person • Watch Vallejo local channel 28 • Stream from the City website: www.cityofvallejo.net/Streaming • Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net	Scan QR code for live captions and translation in Spanish and Tagalog. 
Hybrid Options are available for members of the public to participate. To participate remotely	
<u>Option to Join by Computer</u> From your browser go to https://ZoomRegular.CityofVallejo.net to launch and join the zoom application. Meeting ID: 914 0075 0676# Meeting Password: 131313	<u>Option to Join by Phone</u> Dial (669) 900-6833 Enter Meeting ID: 914 0075 0676# Meeting Password: 131313 Press *9 to digitally raise your hand from the phone. Press *6 to unmute/mute
Any supplemental writing related to an agenda item for an open session of a regular meeting that is distributed to all or a majority of all members of the Committee less than 72 hours before the meeting will be posted concurrently on the City's website at www.cityofvallejo.net/agendas Written material distributed during the meeting, will be available at the meeting if prepared by the City or after the meeting if prepared by someone else. Such materials may be obtained from the Committee Secretary.	



Vallejo Room is ADA compliant. Devices for the hearing impaired are available from the Board Secretary. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the Board Secretary's office via email to Ashley.Haik@cityofvallejo.net or via phone at (707) 648-4579 no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof

AGENDA

1 CALL TO ORDER

2 ROLL CALL

3 PLEDGE OF ALLEGIANCE

4 COMMUNITY FORUM

Anyone wishing to address the Council on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Council to resolve, is requested to submit a completed speaker card to the City Clerk. When called upon, each speaker should step to the podium, state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5 CONSENT CALENDAR AND APPROVAL OF AGENDA

A APPROVAL OF SEPTEMBER 14, 2026, REGULAR AGENDA AND JULY 27, 2026, SPECIAL MEETING MINUTES

Recommendation: Approval of the agenda for the regular meeting of September 14, 2026, and approval of minutes for the special meeting of July 27, 2026.

Contact: Florita Cruz, Committee Secretary (707) 648-5542

Forita.Cruz@cityofvallejo.net

6 ACTION CALENDAR

NOTICE: Members of the public wishing to address the Council on Action Calendar Items are requested to submit a completed speaker card to the City Clerk. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

A ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF MEASURE P FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS 2026/2027 AND 2027/2028

Recommendation: Adopt a resolution recommending or, in the alternative, not recommending that the City Council authorize up to \$375,000 of Measure P funds to fund Capitol Advocacy Partners, LLC for fiscal years 2026/2027 and 2027/2028.

Contact: Jason Ta

Chief of Police

jason.ta@cityofvallejo.net

**B ADOPT A RESOLUTION CREATING AN AD-HOC COMMITTEE TO WORK
ON A PROPOSED WORK PLAN FOR THE MEASURE P OVERSIGHT
COMMITTEE (MPOC)**

Recommendation: Adopt a resolution creating an ad-hoc committee to work on
a proposed work plan for the Measure P Oversight Committee (MPOC)

Contact: Florita Cruz, Committee Secretary (707) 648-5433

Florita.Cruz@cityofvallejo.net

7 INFORMATION CALENDAR

8 REPORT OF THE COMMITTEE SECRETARY

9 CITY ATTORNEY'S REPORT

10 REPORT OF THE CITY COUNCIL LIAISON

11 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE

12 FUTURE AGENDA ITEMS

13 ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

- Like us on Facebook and Instagram ([@cityofvallejo](#))
- Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)
- Sign up for emergency alerts at: alertsolan.com

I, Florita Cruz, Committee Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee,

Jackie Jones (Chair, At-Large)
Regina Briseno (Vice-Chair, Dist. 3)
VACANT (Dist. 6)
Jeremy Geronimo (Dist. 2)
Aleta Santos (Dist. 4)
Ming Wang (Dist. 1)
Michael Bunch (Dist. 5),

at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 3:15pm, 9/10/2026

Dated: 9/10/2026

Florita Cruz

Florita Cruz, Committee Secretary



**MEASURE P OVERSIGHT COMMITTEE
(MPOC)
SPECIAL MEETING AT 6:00 PM**

JULY 27, 2026

COMMITTEE MEMBERS

Jackie Jones (Chair, At-Large)
Regina Briseno (Vice-Chair, Dist. 3)
VACANT (Dist. 6)
VACANT (Dist. 2)
Aleta Santos (Dist. 4)
VACANT (Dist.1)
Michael Bunch (Dist. 5)

HYBRID MEETING

www.Cityofvallejo.net

**Vallejo Room (Lower Level JFK Library)
505 Santa Clara Street
Vallejo, CA 94590**

1 CALL TO ORDER

This meeting was called to order at 6:00pm

2 ROLL CALL

Present: Chair Jones, Vice Chair Briseno, Committee Member Bunch,
Committee Member Santos

Staff Present: Executive Secretary McCalister, Assistant Finance Director Cruz,
Chief Assistant City Attorney Risner, Public Works Director Job

3 PLEDGE OF ALLEGIANCE

4 COMMUNITY FORUM

Jose Carrizales

5 CONSENT CALENDAR AND APPROVAL OF AGENDA

**Action: moved by Chair Jones, seconded by Committee Member Bunch, and
carried unanimously.**

6 ACTION CALENDAR

**A ADOPT A RESOLUTION APPROVING THE USE OF FY 2026-27 CITY
COUNCIL APPROVED MEASURE P OVERSIGHT COMMITTEE (MPOC)
BUDGETED FUNDS UP TO \$424.00 FOR THE PURCHASE OF NAME TAGS
FOR THE MEASURE P OVERSIGHT COMMITTEE**

Recommendation: Approve the use of FY 2026-27 Measure P Oversight
Committee administrative budget to purchase name tags for the Measure P
Oversight Committee.

Action: Moved by Committee Member Bunch, seconded by Chair Jones, and
carried by Chair Jones, Vice Chair Briseno, and Committee Member Bunch
with Committee Member Santos opposed to not recommend the use of FY27
funds up to \$424 for the purchase of name tags.

7 INFORMATION CALENDAR

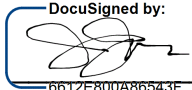
A UPDATE ON PUBLIC WORKS PROJECTS FUNDED BY MEASURE P

8 REPORT OF THE COMMITTEE/BOARD SECRETARY

The August MPOC Regular meeting will be cancelled considering August being a dark month for Council, Boards, Commissions, and Committees.

- 9 CITY ATTORNEY'S REPORT**
None
- 10 REPORT OF THE CITY COUNCIL LIAISON**
None
- 11 REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE/BOARD**
None
- 12 FUTURE AGENDA ITEMS**
Discuss creating an ad-hoc committee to build a work plan for the MPOC.
- 13 ADJOURNMENT**
Meeting adjourned at 6:31pm

DocuSigned by:


6612E800A86543F...

JACKIE JONES, CHAIR

ATTEST:

Signed by:


00499A04D3DE4E3...

FLORITA CRUZ, SECRETARY



DATE: September 14, 2026
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Jason Ta, Chief of Police
SUBJECT: **ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF MEASURE P FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS 2026/2027 AND 2027/2028**

RECOMMENDATION

Adopt a resolution recommending or, in the alternative, not recommending that the City Council authorize up to \$375,000 of Measure P funds to fund Capitol Advocacy Partners, LLC for fiscal years 2026/2027 and 2027/2028.

BACKGROUND AND DISCUSSION

Summary

The City of Vallejo is currently engaged in a three-year Consultant and Professional Services Agreement (2025–2028) with Capitol Advocacy Partners, LLC (CAP) to provide specialized legislative representation, grant acquisition, and comprehensive grant management services. The initial contract was executed with a not-to-exceed (NTE) threshold of \$800,000. In May 2026, the City Council approved the First Amendment to the agreement, increasing the NTE baseline to \$1,300,000 to accommodate expanded grant management requirements.

Historically, this contract has been funded through a blended allocation of contractually permissible grant administration allowances and state pass-through revenues from the Supplemental Law Enforcement Services Fund (SLESF). As the Vallejo Police Department (VPD) has successfully expanded its grant portfolio, the associated oversight and management requirements have grown proportionally. The vast majority of CAP’s operational expenses are actively covered by the administrative allowances built into those various external grants.

However, non-grant management overhead, such as grant acquisition, cannot be billed directly to active grants. To fund these essential overhead activities, VPD has historically utilized SLESF allocations. A recent technical review of SLESF statutory parameters confirmed that funding for administrative overhead is strictly capped at 0.5% (one-half of one percent) of the total annual SLESF allocation. Because our successful grant expansion has driven these necessary overhead costs beyond that restrictive 0.5% state limit, the department must immediately transition these non-grant management expenditures away from SLESF and secure an alternative, legally compliant municipal funding source.

Return on Investment (ROI) and Legislative Achievements

CAP works in direct partnership with the Vallejo Police Department to deliver comprehensive federal and state representation. Their principal focus centers on securing external public funds, developing

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF MEASURE P FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS 2026/2027 AND 2027/2028

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evidence-based programs for at-risk youth and underrepresented groups, and leveraging legislative relationships to advance local community safety projects.

Isolating the City's localized SLESF investment against CAP's overall performance demonstrates a profound financial Return on Investment (ROI) for Vallejo. The vast majority of CAP's contract expenses are successfully offset by the external grants themselves, leaving only the non-grant management and lobbying overhead as a local obligation. When this local funding baseline is measured against the **\$8,000,000 in competitive external funding** CAP has brought directly into Vallejo, the rate of return on our local dollar is exceptionally high. This partnership has effectively functioned as a powerful economic force multiplier, transforming limited local administrative dollars into millions in external revenue to deploy critical public safety resources at practically zero cost to the local General Fund.

To date, these high-impact resource allocations include:

- **Project HOPE:** Supporting Leaven Kids, Healthy Vallejo, and data-driven hotspot policing initiatives.
- **Project HOME:** Funding local community violence intervention partnerships with various community-based organizations.
- **Integrated Health and Response Team (IHART):** Establishing and scaling the City's robust alternative crisis intervention and mobile mental health case management model.
- **Community Projects Infrastructure:** Securing localized audio detection technology to improve immediate responses to gun violence, alongside fully funding a Mobile Command and Communications Vehicle and a specialized Hostage Negotiation vehicle.
- **Targeted Grants:** Securing California Violence Intervention and Prevention (CalVIP) allocations and Office for Victims of Crime (OVC) awards.
- **Vallejo VISION:** Capitalizing a comprehensive gun violence intervention framework that incorporates a hospital-based violence intervention component.

Through CAP's legislative influence and strategic positioning, the Police Department has successfully partnered with local non-profits to advance a shared vision of community-based public safety, prioritizing upstream social resources, youth outreach, and crisis support over traditional downstream enforcement metrics. These programs provide vital safety nets to justice-involved youth and transitional-aged unhoused individuals who would otherwise be entirely starved of supportive services.

Building upon this success, VPD is currently poised to apply for three additional high-priority grants: a federal Office on Violence Against Women (OVW) grant to support domestic violence survivors, a specialized Department of Justice grant to combat human and sex trafficking, and a technology grant to expand the department's existing Unmanned Aerial Systems (UAS) framework into an active Drone as a First Responder (DFR) safety model.

Current Funding Challenge and Projections

Subject: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING, THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF MEASURE P FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS 2026/2027 AND 2027/2028

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As noted, the portion of CAP's contract tied to direct legislative lobbying and grant acquisition cannot remain assigned to SLESF funding lines due to the strict 0.5% statutory administrative overhead cap.

Based on historical expenditure data, the Police Department projects the remaining non-grant management funding obligation for the final two fiscal years of the CAP contract to be a minimum of **\$343,466** (\$171,733 annualized over two years). Given the historic rate of return this investment yields, any disruption or cancellation of this contract due to an administrative funding line gap would result in a significant net-negative financial impact and eliminate millions of dollars in potential future public safety grant awards.

Conclusion

To maintain continuity of these critical public safety programs and preserve the City's highly successful legislative pipeline, the Police Department respectfully requests the Measure P committee recommends allocation of **\$343,466** from Measure P to cover the non-grant management portions of City Contract #26PD095 through the 2028 expiration deadline.

FISCAL IMPACT

The total cost of these services is estimated not to exceed \$375,000 for Fiscal Years 2026/2027 and 2027/2028.

ATTACHMENTS

1.	MPOC Resolution_VPD_Capital Advocacy_A CAO STAMP
2.	MPOC Resolution_VPD_Capital Advocacy_B CAO STAMP
3.	MPOC Project Justification Request_VDP_Capital Advocacy
4.	6.A 26PD095 CAPITOL ADVOCACY PARTNERS Consultant and Professional Services Agreement
5.	6.A 26PD095 CAPITOL ADVOCACY PARTNERS First Amendment

CONTACT

Jason Ta
Chief of Police
jason.ta@cityofvallejo.net

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. 26-_____

**ADOPT A RESOLUTION CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE
RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF MEASURE P
FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS 2026/2027
AND 2027/2028**

WHEREAS, The Vallejo Police Department (“VPD”) engages with Capitol Advocacy Partners, LLC (“CAP”) to provide specialized legislative representation, grant acquisition, and comprehensive grant management services;

WHEREAS, The vast majority of CAP’s operational expenses are actively covered by the administrative allowances built into various external grants. However, non-grant management overhead, cannot be billed directly to active grants;

WHEREAS, To fund these essential overhead activities, VPD has historically utilized SLESF allocations. A recent technical review of SLESF statutory parameters confirmed that funding for administrative overhead is strictly capped at 0.5% (one-half of one percent) of the total annual SLESF allocation;

WHEREAS, The two-year projection for funding CAP is \$375,000 for Fiscal Years 26/27 and 27/28;

NOW, THEREFORE BE IT RESOLVED the Measure P Oversight Committee, after consideration of staff’s report and presentation, recommends that the City Council allocate Measure P funds for funding CAP invoices not payable by grant funds in the amount of \$375,000 in Fiscal Years 2026/2027 and 2027/2028.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF VALLEJO at a regular meeting held on September 14, 2026, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JACKIE JONES, CHAIR

FLORITA CRUZ, SECRETARY

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. 26-_____

**ADOPT A RESOLUTION OF THE CITY OF VALLEJO MEASURE P OVERSIGHT COMMITTEE
NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF
MEASURE P FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS
2026/2027 AND 2027/2028**

WHEREAS, The Vallejo Police Department (“VPD”) engages with Capitol Advocacy Partners, LLC (“CAP”) to provide specialized legislative representation, grant acquisition, and comprehensive grant management services;

WHEREAS, The vast majority of CAP’s operational expenses are actively covered by the administrative allowances built into various external grants. However, non-grant management overhead, cannot be billed directly to active grants;

WHEREAS, To fund these essential overhead activities, VPD has historically utilized SLESF allocations. A recent technical review of SLESF statutory parameters confirmed that funding for administrative overhead is strictly capped at 0.5% (one-half of one percent) of the total annual SLESF allocation;

WHEREAS, The two-year projection for funding CAP is \$375,000 for Fiscal Years 26/27 and 27/28;

NOW, THEREFORE BE IT RESOLVED the Measure P Oversight Committee, after consideration of staff’s report and presentation, does not recommend that the City Council allocate Measure P funds for funding CAP invoices not payable by grant funds in the amount of \$375,000 in Fiscal Years 2026/2027 and 2027/2028.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF VALLEJO at a regular meeting held on September 14, 2026, with the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JACKIE JONES, CHAIR

FLORITA CRUZ, SECRETARY



PROJECT SUMMARY & JUSTIFICATION

AGENDA ITEM TITLE: ADOPT A RESOLUTION RECOMMENDING OR, IN THE ALTERNATIVE NOT RECOMMENDING THAT THE CITY COUNCIL AUTHORIZE UP TO \$375,000 OF MEASURE P FUNDS TO FUND CAPITOL ADVOCACY PARTNERS, LLC FOR FISCAL YEARS 2026/2027 AND 2027/2028

1. Project Urgency & Justification

Urgency: Currently we do not have any funding available to pay for the non-grant management expenses to Capitol Advocacy Partners, LLC (“CAP”). If the funding is not provided, CAP will cease to provide services, which will result in VPD losing out on grant awards.

Justification: This aligns with Measure P Priority 4: Crime Prevention

2. Project Timeline

Start Date: July 2026

End Date: June 2028

3. Financial Overview

Total Cost: The expected total cost is \$375,000 for Fiscal Years 26/27 & 27/28.

End of Useful Life (for equipment): N/A.

4. Procurement Method

Existing Contract or New RFP?: Existing contract with vendor.

5. Funding Sources

Alternate Funding Sources Identified: Currently no alternate funding source is identified.

Conditions or Restrictions of Alternate Funding: Due to a recent technical review of Supplemental Law Enforcement Services Fund (SLESF) statutory parameters confirmed that funding for administrative overhead is strictly capped at 0.5% (one-half of one percent) of the total annual SLESF allocation.

6. Budgetary Alignment

Included in Current Annual Budget: N/A.

7. Implementation Details

Location (Where): Vallejo Police Department

Implemented By: Vallejo Police Department

Vetted by Local Expert: N/A

8. Community Impact

Who Benefits: The citizens of the City of Vallejo.

[Describe the groups or individuals who will benefit from the project]

Estimated Number of People Impacted: The citizens of the City of Vallejo.

[Approximate number]

Demographic Impacted: All applicable crime victims and those impacted by crime.

[seniors, youth, low-income households, etc.]

Related Council Requests: N/A.

[List any councilmembers who have raised this issue or submitted a request]

Relevant Commissions Involved: N/A

[Planning, Public Safety, Economic Dev. etc.]

Contract and Routing Form

26PD095

Date Originated:

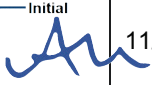
Finance Department • 555 Santa Clara Street • Vallejo • CA • 94590 • 707.648.4592**Department:** Police Department,**Staff Contact:** Claudia Williams, claudia.williams@cityofvallejo.net**Contract Type:** Professional Services Agreement**Vendor:** Capitol Advocacy Partners**Vendor Number:**102781**Contract Not to Exceed Amount:** 800000.00**Contract Start Date:** Jul 01, 2025**End Date:** Jun 30, 2028**Option to Extend:** One year or less - contract not to exceed five years**Authority to Contract:** City Council**Date to Council:** Aug 05, 2025**Attachments are uploaded for review here:** <https://bit.ly/vContracts>

Approved Pre-Requisition Form

Insurance

I have uploaded additional files.No

Contract and Routing Form*Signature Page*

Department	Initial	Date	Comment
Originating Department/Division	Initial JT	10/28/2025	
Risk Manager	DS AS	10/29/2025	
City Attorney's Office	DS VN	11/4/2025	
Department Head	Initial JT	10/28/2025	
Finance Department	DS AF	11/4/2025	
City Manager	Initial 	11/4/2025	
City Clerk	DS DGL	11/4/2025	

Return executed contract to: Claudia Williams

Pre-Requisition Form

Finance Department · 555 Santa Clara Street · Vallejo · CA · 94590 · 707.648.4592

Department: Police Department,

Staff Contact: Claudia Williams, claudia.williams@cityofvallejo.net

Vendor: Capitol Advocacy Partners

Vendor Number 102781

Term: Multi-year Term

Anticipated Start Date: Jul 01, 2025

Anticipated End Date: Jun 30, 2028

Anticipated Contract Type: Professional Services Agreement

Purchasing Authority: City Council

Anticipated Date to Council: Aug 05, 2025

Total Projected Expenditure: 800000.00

Multiple Project Numbers? Two **Multiple Account Numbers?** Three

First Project Number: GPD011 **First Account Number:** 0012413-7015076 **Second Project Number:**

GPD012 **Second Account Number:** 2212401-7006001 **Third Account Number:** 1512401-7015076

Description of Proposed Purchase:

Grant consulting, application, and management services. Project numbers, account numbers, and amounts may vary throughout the contract term due to changes in the services provided.

I have reviewed the city-wide contracts, expenditure and encumbrance reports to comply with the VMC.

It is an existing vendor and I am working to take an action to the City Council because it will exceed the City-wide cap of \$100,000 in a single FY.

Competitive Process: I am exempt from having to complete a Competitive Process

Exemption Explanation:

3.20.090(A)(4) - Legal or professional services that are highly specialized.

Explanation for Vendor Selection:

Specialized vendor for grant consulting written into some grants and has been working with VPD for several years.

Uploaded documents available for review <https://bit.ly/vPreReqs>.

WarrantyNo

Pre-Requisition Signature Section

Department	Comment
Supervisor/Manager: Jason Ta Title: Chief of Police E-mail: jason.ta@cityofvallejo.net Signed by: Jason Ta 0525048FD85F4C7 Signature 10/28/2025 Date	
Delegated Signee: Andrew Murray Title: City Manager E-mail: andrew.murray@cityofvallejo.net Signed by: Andrew Murray 0F60CAE6778840E Signature 11/4/2025 Date	

Route Final HTE PO to City Clerk for Contract Log

Approved as to form:

By:  for
Veronica Nebb, City Attorney

CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT

This Consultant and Professional Services Agreement ("Agreement") is made at Vallejo, California, dated for reference this 6th day of August, 2025, by and between the City of Vallejo, a municipal corporation ("City"), and Capitol Advocacy Partners, LLC, a Delaware Limited Liability Company ("Consultant"), who mutually agree as follows:

- 1. Services.** Subject to the terms and conditions set forth in this Agreement, Consultant shall provide the City professional services as specified in Exhibit A, entitled "Scope of Work."
- 2. Payment.** City shall pay Consultant for services rendered pursuant to this agreement at the times and in the manner set forth in Exhibit B, entitled "Compensation." The payments specified in Exhibit B shall be the only payments to be made to Consultant for services rendered pursuant to this Agreement.
- 3. Facilities and Equipment.** Consultant shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.
- 4. Indemnification.** Consultant shall indemnify, hold harmless, and defend City, its officers, officials, directors, employees, agents, volunteers and affiliates and each of them from any and all claims, demands, causes of action, damages, costs, expenses, actual attorney's fees, consultant's fees, expert fees, losses or liability, in law or in equity, of every kind and nature whatsoever arising out of or in connection with Consultant's operations, or any subcontractor's operations, to be performed under this agreement for Consultant's or subcontractor's tort negligence including active or passive, or strict negligence, including but not limited to personal injury including, but not limited to bodily injury, emotional injury, sickness or disease, or death to persons and/or damage to property of anyone, including loss of use thereof, caused or alleged to be caused by any act or omission of Consultant, or any subcontractor, or anyone directly or indirectly employed by any of them or anyone for the full period of time allowed by the law, regardless to any limitation by insurance, with the exception of the sole negligence or willful misconduct of the City.

Consultant shall also indemnify, hold harmless, and defend City, its officers, officials, directors, employees, agents, volunteers and affiliates and each of them from any and all claims, demands, causes of action, damages, costs, expenses, actual attorney's fees, consultant's fees, expert fees, losses or liability, in law or in equity, of every kind and nature whatsoever arising out of or in connection with Consultant's operations, or any

subcontractor's operations, related to costs or benefits associated with California Public Employment Retirement System (CalPERS) membership where Consultant supplies a CalPERS member who CalPERS determines is subject to enrollment.

The provisions of this section shall survive the expiration or termination of this Agreement.

5. Insurance Requirements. Consultant agrees to comply with all of the Insurance Requirements set forth in Exhibit C, entitled "Insurance Requirements for Consultant." Failure to maintain required insurance at all times shall constitute a default and material breach.

6. Accident Reports. Consultant shall immediately report (as soon as feasible, but not more than 24 hours) to the City Risk Manager any accident or other occurrence causing injury to persons or property during the performance of this Agreement. The report shall be made in writing and shall include, at a minimum: (a) the names, addresses, and telephone numbers of the persons involved, (b) the names, addresses, and telephone numbers of any known witnesses, (c) the date, time, and description of the accident or other occurrence.

7. Conflict of Interest. Consultant warrants and represents that to the best of its knowledge, there exists no actual or potential conflict between Consultant's family, business, real property or financial interests and the services to be provided under this Agreement. Consultant shall comply with the City of Vallejo Conflict of Interest Code and not enter into any contract or agreement during the performance of this Agreement which will create a conflict of interest with its duties to City under this Agreement. In the event of a change in Consultant's family, business, real property, or financial interests occurs during the term of this Agreement that creates an actual or potential conflict of interest, then Consultant shall disclose such conflict in writing to City. Every individual who performs services on behalf of Consultant pursuant to this Agreement must file a full Statement of Economic Interests (also known as Form 700) with the City Clerk if the work of the individual involves making a governmental decision whether to issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; authorizes the City to enter into, modify, or renew a contract; grants City approval of specifications for a contract; adopts or approves for the City any policy, standard or guideline; lobbies on behalf of the City, or performs the same or substantially all the same duties for the City that would otherwise be performed by an individual holding a position specified in the City's Conflict of Interest Code.

8. Independent Contractor. Consultant is an independent contractor. Neither Consultant nor any of Consultant's officers, employees, agents, or subcontractors, if any, is an employee of City by virtue of this Agreement or performance of any services pursuant to this Agreement. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement; however, City shall not have the right to control the means by which Consultant accomplishes services pursuant to this Agreement.

9. Licenses, Permits, Etc. Consultant represents and warrants to City that all consultant services shall be provided by a person or persons duly licensed by the State of California to provide the type of services to be performed under this Agreement and that Consultant has all the permits, qualifications and approvals of whatsoever nature which are legally required for Consultant to practice its profession. Consultant represents and warrants to City that it shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Consultant to practice its profession.

10. Business License. Consultant, and its subcontractors, has obtained or agrees to apply prior to performing any services under this Agreement to City's Finance Department for a business license, pay the applicable business license tax and maintain said business license during the term of this Agreement. The failure to obtain such license shall be a material breach of this Agreement and grounds for termination by City. No payments shall be made to Consultant until such business license(s) has been obtained.

11. Standard of Performance. Consultant shall provide products and perform all services required pursuant to this Agreement in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised under similar conditions by a member of Consultant's profession currently practicing in California.

Consultant is responsible for making an independent evaluation and judgment of all conditions affecting performance of the work, including without limitation applicable federal, state, and local laws and regulations, and all other contingencies or considerations.

Consultant's responsibilities under this section shall not be delegated. Consultant shall be responsible to City for acts, errors, or omissions of Consultant's subcontractors.

Consultant is responsible for making an independent evaluation and judgment of all conditions affecting performance of the work and shall prepare plans, reports, and/or other work products in such a way that additional costs will not be incurred beyond a project budget approved or amended by the City Manager or his or her designee.

Whenever the scope of work requires or permits review, approval, conditional approval or disapproval by City, it is understood that such review, approval, conditional approval or disapproval is solely for the purposes of administering this Agreement and determining whether the Consultant is entitled to payment for such work, and not be construed as a waiver of any breach or acceptance by the City of any responsibility, professional or otherwise, for the work, and shall not relieve the Consultant of responsibility for complying with the standard of performance or laws, regulations, industry standards, or from liability for damages caused by negligent acts, errors, omissions, noncompliance with industry standards, or the willful misconduct of Consultant.

12. Force Majeure. Neither party shall be considered in default of this Agreement to the extent performances are prevented or delayed by causes or circumstances beyond either party's reasonable control, such as war, riots, strikes, lockouts, work slowdown or stoppage, acts of God, such as floods or earthquakes, and electrical blackouts or brownouts.

In the event that the Consultant is unable to meet the completion date or schedule of services, Consultant shall immediately inform the City Representative of this in writing. If additional time is required to perform the work, the City Representative may adjust the schedule.

13. Time is of the Essence. Time is of the essence in this Agreement. Any reference to days means calendar days, unless otherwise specifically stated.

14. Personnel. Consultant agrees to assign only competent personnel according to the reasonable and customary standards of training and experience in the relevant field to perform services under this Agreement. Failure to assign such competent personnel shall constitute grounds for termination of this Agreement.

The payment made to Consultant pursuant to this Agreement shall be the full and complete compensation to which Consultant and Consultant's officers, employees, agents, and subcontractors are entitled for performance of any work under this Agreement. Neither Consultant nor Consultant's officers or employees are entitled to any salary or wages, or retirement, health, leave or other fringe benefits applicable to employees of the City. The City will not make any federal or state tax withholdings on behalf of Consultant. The City shall not be required to pay any workers' compensation insurance on behalf of Consultant.

Consultant shall pay, when and as due, any and all taxes incurred as a result of Consultant's compensation hereunder, including estimated taxes, and shall provide City with proof of such payments upon request.

15. General Prohibition on Assignment of CalPERS Members and Annuitants. Consultant shall not hire, employ, or use, as an employee, subcontractor or agent of Consultant (Assigned Individual) any California Public Employment Retirement System (CalPERS) member or annuitant in connection with the provision of services under this Agreement. Nor shall Consultant allow any of its subcontractors, agents, or other representatives to employ CalPERS members or annuitants for the purpose of performing work under this Agreement. Failure to comply with the provisions of this section shall constitute a material breach of Consultant's obligations under this Agreement and shall be grounds for termination.

The City Manager and the Human Resources Director may together approve an exception which they determine either: (i) meets the requirements of CalPERS relating to Independent Contractors; or (ii) where such Assigned Individual who is an Annuitant, has not, and will not, exceed 960 total hours in a fiscal year (July 1 to June 30) for all CalPERS

employers combined, and satisfies all other CalPERS annuitant requirements. No Assigned Individual, regardless of CalPERS membership at the time the labor is provided, may exceed 1,000 hours in a fiscal year (July 1 to June 30).

16. Consultant Not Agent. Except as authorized under this Agreement or as City may authorize in a letter of authorization signed by the City Manager or his or her designee, Consultant shall have no authority, express or implied to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, under this Agreement, to bind City to any obligation whatsoever.

17. Term. The term of this Agreement shall commence on July 1, 2025 and shall continue in full force and effect until June 30, 2028.

City shall, at its discretion, have the right to extend the term of this Agreement, in intervals of one year or less, by written notice to Consultant. The total duration of this Agreement, including the exercise of any options under this section, shall not exceed five years.

If the term of this Agreement extends into fiscal years subsequent to that in which it is approved, such continuation of the Agreement is contingent on the appropriation of funds for such purpose by the City Council of the City of Vallejo. If funds to effect such continued payment are not appropriated, Consultant agrees to terminate any services supplied to City of Vallejo under this Agreement, and relieve City of any further obligation therefore.

18. Termination or Abandonment by City. The City has the right, at any time and in its sole discretion, to immediately terminate or abandon any portion or all of the services to be provided under this Agreement by giving notice to Consultant. Upon receipt of a notice of termination, Consultant shall perform no further work except as specified in the notice. Before the date of termination, Consultant shall deliver to City all City records and documents, all work product, whether completed or not, as of the date of termination and not otherwise previously delivered.

The City shall pay Consultant for services performed in accordance with this Agreement before the date of termination. If this contract provides for payment of a lump sum for all services or by task and termination occurs before completion of the work or any defined task which according to the performance schedule was commenced before the notice of termination, the fee for services performed shall be based on an amount mutually agreed to by City and Consultant for the portion of work completed in conformance with this Agreement before the date of termination. In addition, the City will reimburse Consultant for authorized expenses incurred and not previously reimbursed. The City shall not be liable for any fees or costs associated for the termination or abandonment except for the fees, and reimbursement of authorized expenses, payable pursuant to this section.

19. Products of Consulting Services. The work product, including without limitation, all writings, work sheets, reports, recordings, drawings, files, detailed calculations and other work products, whether complete or incomplete, of Consultant resulting from services rendered pursuant to this Agreement, shall become the property of City.

Consultant agrees that all copyrights which arise from creation of the work under this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or other intellectual property rights in favor of the City. City acknowledges that its use of the work product is limited to the purposes contemplated by the scope of work and that the Consultant makes no representation of the suitability of the work product for use in or application to circumstances not contemplated by the scope of work.

Documents submitted to the City in electronic format shall be formatted according to specifications provided by the City, or if not otherwise specified, in Microsoft Word, Excel, PowerPoint or other Microsoft Office Suite (2002) format as appropriate for the particular work product or, if directed by the City Representative in Adobe Acrobat PDF format.

20. Cooperation by City. City shall, to the extent reasonable and practicable, assist and cooperate with Consultant in the performance of Consultant's services hereunder.

21. Assignment and Subcontracting. Consultant shall not subcontract, assign or transfer voluntarily or involuntarily any of its rights, duties or obligation under this Agreement without the express written consent of the City Manager or his or her designee in each instance. Any attempted or purported assignment of any right, duty or obligation under this Agreement without said consent shall be void and of no effect.

If subcontracting of work is permitted, Consultant shall pay its subcontractor within ten (10) days of receipt of payment by City for work performed by a subcontractor and billed by the Consultant. Use of the term subcontractor in any other provision of this contract shall not be construed to imply authorization for Consultant to use subcontractors for performance of any service under this Agreement.

The City is an intended beneficiary of any work performed by Consultant's subcontractor for purposes of establishing a duty of care between the subcontractor and City.

Any subcontractor or assignee consented to by City shall be bound by all terms and conditions of this agreement and the same shall be incorporated into and made a part of any assignment or subcontractor agreement.

22. Successors and Assigns. All terms, conditions, and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this section is intended to affect the limitation on assignment.

23. Non-Discrimination/Fair Employment Practices.

(a) Consultant shall not, because of race, religious creed, color, sex, national original, ancestry, disability, medical condition, age, marital status or sexual orientation of any person, refuse to hire or employ, or to bar or discharge from employment, or to discriminate in compensation, or in terms, conditions or privileges any person, and every employee will receive equal opportunity for employment and shall be granted equal

treatment with respect to compensation, terms, conditions or other privileges of employment, without regard to his race, religious creed, color, sex, national origin, ancestry, or disability, medical condition, age, marital status or sexual orientation.

Consultant warrants and represents it is an equal opportunity employer and agrees it shall not discriminate on the basis of race, religious creed, color, sex, national origin, ancestry, disability, medical condition, age, marital status or sexual orientation in the selection and retention of employees, subcontractors or procurement of materials or equipment.

In all solicitations either by competitive bidding or negotiations made by Consultant for work to be performed under any subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligation under this Agreement relative to nondiscrimination and fair employment practices.

Consultant shall include the above provisions of this section in every subcontract, including procurement of materials or equipment.

(b) Consultant agrees to comply with Title VII of the Civil Rights Act of 1964, as amended, the California Fair Employment Practices Act, the Americans with Disabilities Act of 1990, any other applicable federal and state laws and regulations and City ordinances and regulations hereinafter enacted.

24. Notices. All notices or instruments required to be given or delivered by law or this Agreement shall be in writing and shall be effective upon receipt thereof and shall be by personal service or delivered by depositing the same in any United States Post Office, registered or certified mail, postage prepaid, addressed to:

If to City:

Awab Manzoor
Acting Administrative Manager
Vallejo Police Department
111 Amador Street
Vallejo, CA 94590

If to Consultant:

Dana DeBeaumont
Partner
Capitol Advocacy Partners, LLC
600 Pennsylvania Avenue SE #15408
Washington DC 20003

Any party may change its address for receiving notices by giving written notice of such change to the other party in accordance with this section.

Routine administrative communications shall be made pursuant to section 1 of Exhibit A.

24. Integration Clause. This Agreement, including all Exhibits, contains the entire agreement between the parties and supersedes whatever oral or written understanding they may have had prior to the execution of this Agreement. This Agreement shall not be amended or modified except by a written agreement executed by each of the parties hereto.

25. Severability Clause. Should any provision of this Agreement ever be deemed to be legally void or unenforceable, all remaining provisions shall survive and be enforceable.

26. Law Governing. This Agreement shall in all respects be governed by the law of the State of California without regard to its conflicts of law rules. Litigation arising out of or connected with this Agreement shall be instituted and maintained in the courts of Solano County in the State of California or in the United States District Court, Eastern District of California, Sacramento, California, and the parties consent to jurisdiction over their person and over the subject matter of any such litigation in such courts, and consent to service of process issued by such courts.

27. Waiver. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent or any other right hereunder.

28. Ambiguity. The parties acknowledge that this is a negotiated agreement, that they have had the opportunity to have this Agreement reviewed by their respective legal counsel, and that the terms and conditions of this Agreement are not to be construed against any party on the basis of such party's draftsmanship thereof.

29. Gender. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural, as the identifications of the person or persons, firm or firms, corporation or corporations may require.

30. Headings. The section headings contained in this Agreement are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Agreement.

31. Compliance with Laws. Consultant will comply with all statutes, regulations and ordinances in the performance of all services under this Agreement.

32. Confidentiality of City Information. During the performance of services under this Agreement, Consultant may gain access to and use City information regarding, but not limited to, procedures, policies, training, operational practices, and other vital information (hereafter collectively referred to as "City Information") which are valuable, special and unique assets of the City. Consultant agrees that it will not use any information obtained as a consequence of the performance of services under this Agreement for any purpose other than fulfillment of Consultant's scope of work, to protect all City Information and treat it as strictly confidential and proprietary to City, and that it

will not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party, other than its own employees, agents or subcontractors who have a need for the City Information for the performance of services under this Agreement, without the prior written consent of City, or as required by law.

Consultant shall treat all records and work product prepared or maintained by Consultant in the performance of this Agreement as confidential.

A violation by Consultant of this section shall be a material violation of this Agreement and will justify legal and/or equitable relief.

Consultant's obligations under this section shall survive the completion of services, expiration or termination of this Agreement.

33. News and Information Release. Consultant agrees that it will not issue any news releases in connection with either the award of this Agreement, or any subsequent amendment of or efforts under this Agreement, without first obtaining review and approval of said news releases from City through the City Representative.

34. City Representative. The City Representative specified in Exhibit A, or the representative's designee, shall administer this Agreement for the City.

35. Counterparts. The parties may execute this Agreement in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed one and the same instrument.

36. Facsimile Signature; Electronic Signature. This Agreement shall be binding upon the receipt of facsimile signatures or e-mailed by PDF or otherwise. Any person transmitting his or her signature by facsimile or electronically shall promptly send an original signature to the other party pursuant to the notice provision of this Agreement. The failure to send an original shall not affect the binding nature of this Agreement.

37. Authority. The person signing this Agreement for Consultant hereby represents and warrants that he/she is fully authorized to sign this Agreement on behalf of Consultant.

38. Exhibits. The following exhibits are attached hereto and incorporated herein by reference:

Exhibit A, entitled "Scope of Work," including any attachments

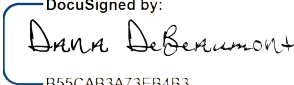
Exhibit B, entitled "Compensation," including any attachments

Exhibit C, entitled "Insurance Requirements," including attachments

[SIGNATURES ON FOLLOWING PAGE]

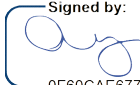
IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year shown below the name of each of the parties.

CAPITOL ADVOCACY PARTNERS, LLC,
a Delaware Limited Liability Company

By: 
B55CAB3A73FB4B3
Dana DeBeaumont
Partner

DATE: 10/27/2025

CITY OF VALLEJO,
a California municipal corporation

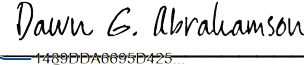
By: 
0E60CAE67Z8840E
Andrew Murray
City Manager

DATE: 11/4/2025

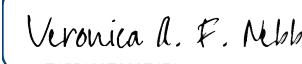
(City Seal)



ATTEST:

By: 
1489DDA6695D425
Dawn G. Abrahamson
City Clerk

APPROVED AS TO FORM:

By: 
E455460E302E47A
Veronica A. F. Nebb
City Attorney

APPROVED AS TO INSURANCE:

By: 
F1CF2295B5CF441
Armond Sarkis
Risk Manager

EXHIBIT A

SCOPE OF WORK

1. **Representatives.** The City Representative for this Agreement is:

Awab Manzoor
Acting Administrative Manager
Vallejo Police Department
111 Amador Street
Vallejo, CA 94590
Awab.Manzoor@cityofvallejo.net

The Consultant's Representative for this Agreement is:

Dana DeBeaumont
Partner
Capitol Advocacy Partners, LLC
600 Pennsylvania Avenue SE #15408
Washington DC 20003
(202) 546-0561
DDeBeaumont@capitoladvocacypartners.com

All routine administrative communications between the parties will be between the above-named representatives and may be by personal delivery, mail, facsimile transmission, or electronic mail as agreed between the Consultant Representative and City's Representative.

2. **Services to be Provided.** The services provided shall be as set forth in Attachment 1 of Exhibit A, below, which is incorporated herein by this reference.

3. **Time for Performance.** Consultant will perform the services according to the schedule below. If the schedule calls for the services to be performed in phases or discrete increments, Consultant shall not proceed from one phase or increment to the next without written authorization from the City's Representative. Consultant will complete all services by June 30, 2028.

4. **No Set Work Hours.** Consultant shall be solely responsible for determining the working hours of its individual personnel, employees, agents, and representatives within the limitations otherwise provided in this Agreement.

ATTACHMENT 1 to EXHIBIT A: WORK, SERVICES, AND PRICING

The Consultant will provide Work and Services on behalf of the Client during the term of this Agreement as described below:

SECTION 1: CLIENT ADVOCACY SERVICES.

The consultant will provide advocacy services on behalf of the client to include the following work:

- A. Developing agendas on behalf of the client to support law enforcement funding priorities. Topic areas may include (but are not limited to) gun violence, trauma-informed response, behavior health, diversion services, homelessness, social services, and other public safety components.
- B. Developing a Community Project on behalf of the client annually (when solicited by Congress) involving appropriations legislation for member/senator (elected official) submission. Community Project development work will include researching and writing an initial community project application, with submission to elected officials and supporting ongoing advocacy efforts of the official and Appropriations Committee review and process.
- C. Providing legislative bill tracking and advocacy work on behalf of the client to support municipal and/or organizational funding priorities. Advocacy work on behalf of the client will include planning, scheduling, and completing trips to meet and speak with federal elected officials, agency officials, staff, and other parties, including in-person meetings in Washington, D.C. and/or virtual meetings. Advocacy work on behalf of the client may include outreach to state, regional, and/or local officials/staff.
- D. Providing appropriate materials for public dissemination on behalf of the client to support advocacy work, including materials for meetings, elected officials, agency officials, and other parties, writing testimony for use by the client, and maintaining records of meetings and distributed materials for client reference.
- E. Providing weekly briefings and updates (by e-mail and/or virtual meetings) to client leadership concerning federal activities such as executive and legislative actions, progression of legislation, agency actions, and identified government funding opportunities, with certain state, local and/or foundation engagement as discovered by the consultant.

- F. Quarterly on-site visits by consultant officials to client business offices or other requested locations to meet with client leadership, support client advocacy work, or support other client activity.
- G. Consultant pricing of Client Advocacy Services shall follow the pricing schedule described herein.

SECTION 2: GRANT WRITING SERVICES.

The consultant will provide grant writing services on behalf of the client to include the following work:

- A. Conducting grant program and/or funding project opportunity research on behalf of the client to support client funding priorities. Consultant research will include review of federal, with certain state, not-for-profit, and private foundation grant and/or project opportunities, as provided by Client.
- B. Providing grant program and/or funding project participation recommendations (by e-mail and/or virtual meetings) to client leadership and officials. Consultant recommendations will include a brief written summary of each program and/or project containing client participation requirements, award and/or funding assessment, and other details specific to the program and/or project.
- C. Conducting preliminary analysis of selected grant programs and/or funding projects for client leadership review. Consultant analysis will include a written summary of the selected grant and/or project containing a scope-of-work assessment, a list of client participation requirements, identified deadlines and submission dates, estimated consultant pricing, and other details specific to the program and/or project.
- D. Writing and submitting selected grant program and/or funding project applications on behalf of the client. Consultant work and services will include each of the following:
 - 1. Completing a finalized and detailed application written scope-of-work describing required information and data (including client produced materials), timeline for writing and submission (including essential completion dates), and other items specific to a grant program and/or project application. The finalized scope-of-work will include a consultant pricing schedule for approval by client leadership. The additional Consultant fees are based on narrative length and scope. The base fee includes the preparation of up to 20 pages of required or recommended attachments that involve narrative content, research, or new scope development. Applications with more than 20 pages of labor intensive attachments will be billed as if additional narrative pages were included. Expert technical documents such

as environmental impact statements, strategic plans, or financial audits are excluded from standard scope and must be provided by the client.

2. Creating a grant application workbook for client use detailing required client produced information and data, essential completion dates for application review and submission, and other items specific to a grant program and/or project application. The grant application workbook will serve as the primary reference document for application completion and submission.
3. Identifying a consultant team leader with responsibility for writing, editing, and completing the application. The consultant team leader will be the primary point of contact between client officials and the consultant for purposes of application completion and submission.
4. Participation by a consultant project team in writing, editing, and completing the application with knowledge, skills, and abilities specific to the type of application. The consultant project team will be responsible for researching and identifying information and data to answer application questions, formulating answers using information and data, and generally supporting the consultant team leader in completing the application.
5. Reviewing and final editing of the application by consultant executive leadership with expert level knowledge of grant and funding project application submission. Consultant executive leadership will be responsible for finalizing the draft application for submission to client leadership and/or officials.
6. Submitting the draft application to client officials for review, editing, and approval. Consultant executive leadership will review the draft application with client leadership and/or officials. Client leadership and/or officials will be responsible for approving the application to be submitted by the consultant. At the start of each application process, the consultant and the client will identify at least one milestone deadline by which key information and materials must be provided. If the required materials are not provided by the agreed milestone, the consultant may recommend forgoing application submission.
7. Submitting the application (with required supporting documents) by the consultant according to grant program and/or funding project application submission requirements and by submission deadlines. The consultant team leader will be responsible for notifying client officials by e-mail confirming application submission.
8. Tracking and follow-up of the application by the consultant and communication with grant program and/or funding project officials concerning application status.

The consultant team leader, in consultation with executive leadership, will be responsible for answering application questions (if asked). The consultant team leader will be responsible for notifying client officials by phone and e-mail concerning application status.

- E. Upon award, Consultant will conduct a comprehensive grant briefing to key client staff that outlines the grant focus and deliverables, with detailed information of grant timeline and requirements for the grant's first year. Additional grant management services are available as outlined in Section 3.
- F. Consultant pricing of Grant Writing Services shall follow the pricing schedule described herein.

SECTION 3: GRANT MANAGEMENT SERVICES.

The consultant will provide grant management services on behalf of the client (for grant program and/or funding project applications submitted by the consultant) for to include the following work:

- A. Conducting preliminary analysis of the grant program and/or funding project to be managed for client leadership review. Consultant analysis will include a written summary of the grant and/or project to be managed including a scope-of-work assessment, a list of client responsibilities and requirements, identified deadlines and submission dates, estimated consultant pricing, and other details specific to the program and/or project to be managed.
 - 1. Preliminary analysis of the program and/or project to be managed may be completed by the consultant as part of an application process or completed post-award depending on program and/or project requirements and/or client leadership preference.
 - 2. Under mutual agreement by the consultant and the client, project-specific grant management services may be retained for individual grants as needed, depending on the nature of the grant-funded project.
- B. Developing a grant program and/or funding project management plan on behalf of the client. Consultant work and services will include each of the following:
 - 1. Completing a finalized and detailed project management scope-of-work describing client responsibilities, client produced project information and data, project budget, essential completion dates, consultant produced materials, and other items specific to program and/or project management. The finalized scope-of-work will include a consultant pricing schedule for approval by client leadership.

2. Identifying client officials with project management responsibilities. Client officials will be responsible for day-to-day operating activities, reporting activities, processing expenditures, securing agreements with sub-contractors and/or other parties, and working closely with the consultant team leader to assure timely completion of objectives.
 3. Identifying a consultant team leader with primary responsibility for client communications. The consultant team leader will be responsible for coordinating activities, reviewing client documents, monitoring timely completion of objectives, and/or other work supporting project management activities.
 4. Determining and listing client produced documents including (but not limited to): personnel and expense schedules; purchasing and disbursement schedules; client attestation and/or certification documents; invoices and receipts, and/or other documents specific to program and/or project management requirements for creating an auditable record of client activity.
 5. Determining and listing other client services including (but not limited to): client access to program and/or project management portals; budget modifications; protocols for purchasing, accounting of expenditures, and reporting; identifying evaluators; creating memorandums of understanding (MOUs) to support operating activities; training of client officials, and/or other services supporting project management activities.
 6. Presenting a work plan to client leadership for review and approval. The project management work plan will serve as the primary reference document for completing program and/or funding project management activities.
- C. Completing grant program and/or funding project management on behalf of the client. Consultant work and services will include each of the following:
1. Conducting initial project management overview meeting with client officials for identifying award conditions and/or requirements, acceptance of award, expected client work, roles and responsibilities, work completion timelines, project management deadlines (dates), other services provided by the consultant to support project management, and/or other work to be completed by the client and consultant for supporting project management (following the work plan). This may include assisting with the resolution of award conditions, revisions to budget documents or timelines, partner letters, or other adjustments related to the transition from award to implementation.

2. Reviewing documents produced by client officials detailing operating activities. Client officials will be responsible for producing documents in a timely fashion as described by the work plan. The consultant team leader will review documents for suitability and compliance. Documents lacking suitability or compliance for creating an auditable record of operating activity will be identified by the consultant team leader with notification to client officials. The consultant team leader will assist client officials in understanding and improving document suitability and compliance prior to submission.
3. Assisting client officials in submitting approved documents detailing operating activities. The consultant team leader will assist client officials in submitting documents required by the grant program and/or funding project. The consultant team leader will meet with client officials weekly to track and report progress, identify deficiencies, correct deficiencies, and complete other work described by the work plan.
4. Assisting client officials in producing and submitting financial, effort, and performance reports. The consultant team leader will assist client officials in creating reports required by the grant program and/or funding project. The consultant team leader will review client documents, create draft reports, and communicate draft reports to client officials for approval. The consultant team leader will assist client officials in submitting reports as described by the work plan. The Consultant may also advise on and review formal communications with the granting agency, such as progress reports, budget adjustments, or compliance responses.
5. Modifying the scope of work and work plan. The consultant team leader will assist client officials in modifying the scope of work and work plan for changes in client personnel, key personnel salary allocations over allowable thresholds, changes in locations, changes in sub-contractors, and revisions of the budget over allowable threshold. Proposed modifications to the scope of work and work plan will be reviewed by consultant executive leadership and communicated to client leadership for approval. Approved modifications will be incorporated into a revised work plan.
6. Communicating with client leadership and client officials. Consultant executive leadership and the consultant team leader will regularly communicate with the client concerning grant program and/or funding project management. Consultant executive leadership will assist the client with facilitating relationships between the client, partners, and stakeholders, followed by handing off day-to-day communications to client officials. The consultant team leader will maintain continuous communications with client officials for completing the work plan.

7. Monitoring grant program and/or funding project requirements and progress of the work plan. Consultant executive leadership and the consultant team leader will monitor project requirements and work plan progress, including finances, effort, and performance. Consultant executive leadership will inform client leadership if threats to progress are identified. Consultant executive leadership will facilitate and address programmatic and/or financial issues that may arise during the program and/or project. The Consultant team leader will regularly update client officials concerning work plan progress. Consultant support may include helping resolve problems with disbursement delays or agency monitoring findings.
 8. Assisting client officials in producing and submitting close-out reports, reconciliations, and/or other materials required by the grant program and/or funding project. The consultant team leader will review client documents, create draft reports, and communicate draft reports to client officials for approval. The consultant team leader will assist client officials in submitting reports and/or other materials as described by the work plan.
- D. Consultant pricing of Grant Management Services shall follow the pricing schedule described herein.

SECTION 4: OTHER WORK AND SERVICES.

The consultant may provide other work on behalf of the client (if requested) as follows:

- A. Other work provided by the consultant on behalf of the client may be completed according to terms and conditions not implied or suggested by this contract.
- B. Other work provided by the consultant on behalf of the client shall be described by a mutually agreed scope-of-work detailing activity and deliverables. The finalized scope-of-work will include a consultant pricing schedule for approval by client leadership.
- C. Other work provided by the consultant on behalf of the client shall be finalized by a separate written addendum to this contract, according to mutually agreed terms and conditions (if considered and approved by both parties).

PRICING SCHEDULES

Work and Services offered to the Client by the Consultant during the base year(s) of this Agreement shall be priced using the following schedules. Work and Services provided to the Client by the Consultant during the term, and subsequent option year(s) of this Agreement, shall be subject to a 3.5% per annum pricing increase.

SCHEDULE 1A: BASE CLIENT ADVOCACY SERVICES

Item	Item Description	Price
1A.1	Written agendas supporting client funding priorities (as requested and/or needed).	Included
1A.2	Development of Community Projects to support client funding in annual appropriations legislation (one (1) per year of contractual term).	Included
1A.3	Legislative bill tracking and advocacy work to support client funding priorities (as requested and/or needed).	Included
1A.4	Materials for public dissemination to support client advocacy work and written testimony for public meetings (as requested and/or needed).	Included
1A.5	Weekly briefings and updates concerning federal activities and opportunities to support client funding priorities (as discovered by the consultant).	Included
1A.6	On-site visit to client business offices or other requested locations (one (1) full day visit)	Included
BASE PRICING: (billed monthly)		\$5,445.33 (per month)

SCHEDULE 1B: OPTIONAL CLIENT ADVOCACY SERVICES

Item	Item Description	Price
1B.1	Development of non-competitive application to the designated agency, should a Community Project be included in enacted legislation.	\$5,000 each (flat fee)

SCHEDULE 2A: ADDITIONAL GRANT WRITING SERVICES

Item	Item Description (Preliminary Application Work)	Price
2A.1	Grant program and/or funding project opportunity research.	Included
2A.2	Grant program and/or funding project recommendations.	Included
2A.3	Preliminary analysis of selected grant programs and/or funding projects for client leadership review.	Included
Item	Item Description (Application Work)	Price
2A.4	Finalized and detailed grant program and/or funding project written scope-of-work for client leadership approval.	Included
2A.5	Application workbook detailing client produced information and data, essential completion dates for review and submission, and other items	Included

	specific to an application.	
2A.6	Writing, editing, and completion of an application by a consultant team leader and project team.	Included
2A.7	Review and final editing of an application by consultant executive leadership.	Included
2A.8	Submission of a draft application to client officials for review, editing, and approval.	Included
2A.9	Submission of a final application (with required supporting documents) by the consultant according to application requirements and deadlines.	Included
2A.10	Tracking and follow-up of an application by the consultant.	Included
2A.11	Upon award, conduct a comprehensive grant briefing to key client staff that outlines the grant focus and deliverables, with detailed information of grant timeline and requirements for the grant's first year.	Included
BASE PRICING: (flat fee, based on application narrative length, billed upon final application submission) 1 to 9 pages double-spaced: \$7,500 10 to 19 pages double-spaced: \$12,500 20 to 26 pages double-spaced: \$19,500 27 to 36 pages double-spaced: \$25,000 37 to 50 pages double-spaced: \$29,500 51 or more pages double-spaced: Negotiable		

SCHEDULE 2B: OPTIONAL GRANT WRITING SERVICES

Item	Item Description	Price
2B.1	Hourly Grant Writing Fee: Including but not limited to; proof reading and editing of client written applications by a consultant project team and consultant executive leadership, with final draft applications returned to client officials for submission by the client.	\$195 (per hour)
2B.2	"Plus-Up" services (with identified character limits) for client written applications (if requested).	\$1,500 (flat fee)

SCHEDULE 3A: BASE GRANT MANAGEMENT SERVICES

Item	Item Description (Preliminary Project Work)	Price
3A.1	Preliminary analysis of a grant program and/or funding project to be managed by the consultant for client leadership review.	Included
Item	Item Description (Project Planning Work)	Price
3A.2	Finalized and detailed grant program and/or funding project management plan written scope-of-work for client leadership approval.	Included
3A.3	Determination of client officials with project management responsibilities.	Included
3A.4	Determination and listing of client produced documents and services for	Included

	creating an auditable record of client activity and project management activities.	
3A.5	Presentation of a project management work plan to client leadership for review and approval.	Included
Item	Item Description (Project Management Work)	Price
3A.6	Completion of a project management overview meeting with client officials to review the work plan.	Included
3A.7	Assisting client officials in reviewing and submitting documents detailing operating activities in work plan.	Included
3A.8	Assisting client officials in producing and submitting financial, effort, and performance reports in work plan.	Included
3A.9	Modification of the project management scope of work and work plan (if requested or required).	Included
3A.10	Communicating with client leadership and client officials and assisting the client with facilitating relationships between project partners and stakeholders as described by work plan.	Included
3A.11	Monitoring project requirements and progress of work plan.	Included
3A.12	Assisting client officials in producing and submitting close-out reports, reconciliations, and/or other materials in work plan.	Included
3A.13	Consultant shall provide up to three (3) additional on-site visits per year, one per quarter, excluding the initial included annual advocacy visit, to the client's business offices or other mutually agreed-upon locations.	Included
BASE PRICING: IN PROGRESS GRANT INCLUSIVE: Basic Grant Management services for the following projects <u>ONLY</u> : BCJI; JAG funds; COPS CIT; Connect and Protect; FY22, 23, 26 Community Projects.		\$3,000 (per month)
GRANT FUNDED BASE PRICING: (per project managed, billed monthly) Grant Management services for the following projects: CAL VIP 2022 Award, Prop 47 2022 Award Additional grants may be added at \$3,500 each at mutual agreement by parties.		\$3,000 (per month)

EXHIBIT B

COMPENSATION

1. Consultant's Compensation.

A. Services: City agrees to pay Consultant, at the rate(s) specified in Attachment 1 of Exhibit A, which is incorporated herein by this reference, for the services identified therein and for all authorized reimbursable expenses, for a total not to exceed Eight Hundred Thousand Dollars (\$800,000). Said not to exceed amount shall include an amount to be paid to Consultant for outstanding invoices totaling \$43,090 for services rendered during Fiscal Year 2024 – 2025.

Consultant shall notify City in writing no later than thirty (30) days prior to the estimated date when Consultant will have billed City the maximum payment amount permitted under this Agreement, and Consultant shall provide City with an estimate of the additional compensation required to complete the project.

B. Additional Services:

1. Additional Services are those services related to the scope of Services of Consultant as set forth in Exhibit A but not anticipated at the time of execution of this Agreement. Additional Services shall be provided only when a Supplemental Agreement authorizing such Additional Services is approved by the City Manager, or his or her designee. City reserves the right to perform any Additional Services with its own staff or to retain other Consultants to perform said Additional Services.

2. Consultant's compensation for Additional Services shall be based on the total number of hours spent on Additional Services multiplied by the employees' appropriate billable hourly rate as established in Attachment 1 of Exhibit A and incorporated herein. City, at its option, may negotiate a fixed fee for some or all Additional Services as the need arises. Where a fixed fee for Additional Services is established by mutual Agreement between City and Consultant, compensation to Consultant shall not exceed the fixed fee amount.

2. **Appropriate Billable Hourly Rates for Services and Additional Services.**

Consultant's billable hourly rates are set forth in Attachment 1 of Exhibit A and incorporated herein by this reference.

3. **Consultant's Reimbursable Expenses.** Reimbursable Expenses shall be limited to actual reasonable expenditures of Consultant for expenses that are necessary for the proper completion of the Services and shall only be payable if specifically authorized in advance by City.

4. Payments to Consultant.

A. Payments to Consultant shall be made within a reasonable time after receipt of Consultant's invoice, said payments to be made in proportion to services performed. Consultant may request payment on a monthly basis. Consultant shall be responsible for the cost of supplying all documentation necessary to verify the monthly billings to the satisfaction of City.

B. All invoices submitted by Consultant shall contain the following information:

1. Description of services billed under this invoice
2. Date of Invoice Issuance
3. Sequential Invoice Number
4. City's Purchase Order Number (if issued)
5. Social Security Number or Taxpayer Identification Number
6. Amount of this Invoice (Itemize all Reimbursable Expenses")
7. Total Billed to Date

C. Items shall be separated into Services and Reimbursable Expenses. Billings that do not conform to the format outlined above shall be returned to Consultant for correction. City shall not be responsible for delays in payment to Consultant resulting from Consultant's failure to comply with the invoice format described above.

D. Request for payment shall be sent to:

Claudia Williams
 Administrative Analyst II
 Vallejo Police Department
 111 Amador Street
 Vallejo, CA 94590

5. Accounting Records of Consultant. Consultant shall maintain for three (3) years after completion of all services hereunder, all records under this Agreement, including, but not limited to, records of Consultant's direct salary costs for all Services and Additional Services performed under this Agreement and records of Consultant's Reimbursable Expenses, in accordance with generally accepted accounting practices. Consultant shall keep such records available for audit, inspection and copying by representatives of the City's Finance Department or other government agencies during regular business hours upon twenty-four (24) hours' notice.

The obligations of Consultant under this section shall survive this Agreement.

6. Taxes. Consultant shall pay, when and as due, any and all taxes incurred as a result of Consultant's compensation hereunder, including estimated taxes, and shall provide City with proof of such payments upon request.

7. Taxpayer Identification Number. Consultant shall provide City with Consultant's complete Request for Taxpayer Identification Number and Certification, Form W-9, as issued by the Internal Revenue Service, and any other State or local tax identification number requested by City.

EXHIBIT C

INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of this Agreement, including any extensions thereto, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of services hereunder by the Consultant, their agents, representatives, or employees or subcontractors.

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

A. Insurance Services Office form number GL 0002 covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).

B. Insurance Services Office form number CA 0001 covering Automobile Liability, code 1 any auto and endorsement CA 0025.

C. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

D. Professional Liability insurance appropriate to the Consultant's profession (Errors and Omission).

2. Minimum Limits of Insurance. Consultant shall maintain limits no less than:

A. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

B. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

C. Workers' Compensation and Employer's Liability: \$1,000,000 per accident for bodily injury or disease. If Consultant is not subject to California Workers' Compensation requirements, Consultant shall file a completed certificate of exemption form which may be obtained from the City prior to commencing any activity authorized hereunder.

D. Professional Liability (Errors and Omission): \$1,000,000 combined single limit per occurrence, and annual aggregate.

3. Deductible and Self-Insured Retention. Any deductibles or self-insured retention must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City of Vallejo, its officers, officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4. Other Insurance Provisions. The general liability and automobile liability policies, as can be provided, are to contain, or be endorsed to contain, the following provisions:

A. The City of Vallejo, its officers, officials, employees, agents and volunteers are to be covered as additional insureds as respects; liability, including defense costs, arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City of Vallejo, its officers, officials, employees, agents or volunteers. The insurance is to be issued by companies licensed to do business in the State of California.

B. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City of Vallejo, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City of Vallejo, its officers, officials, employees, agents, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

C. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officers, officials, employees, agents, or volunteers.

D. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

E. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

F. The workers' compensation and employer's liability policy required hereunder shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against City, its officers, officials, employees, agents and volunteers, which might arise by reason of payment under such policy in connection with Consultant's performance under this Agreement.

5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

6. Verification of Coverage. Consultant shall furnish the City with certificates of insurance and original endorsements effecting general and automobile liability insurance coverage required by this clause. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the City before work commences.

7. Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

8. Payment Withhold. City will withhold payments to Consultant if the certificates of insurance and endorsements required in Paragraph F, above, are canceled or Consultant otherwise ceases to be insured as required herein.



STATE OF CALIFORNIA
Office of the Secretary of State
REGISTRATION
OUT-OF-STATE LIMITED LIABILITY COMPANY
 California Secretary of State
 1500 11th Street
 Sacramento, California 95814
 (916) 657-5448

For Office Use Only

-FILED-

File No.: B20250354491

Date Filed: 10/23/2025

Limited Liability Company Name	
Limited Liability Company Name	Capitol Advocacy Partners LLC
Jurisdiction	
Limited Liability Company is Formed in	DELAWARE
Authority Statement	
This LLC currently has powers and privileges to conduct business in the state, foreign country or other jurisdiction entered above.	
Street Address of Principal Office of LLC	
Principal Address	600 PENNSYLVANIA AVE SE #15048 WASHINGTON, DC 20003
Mailing Address of LLC	
Mailing Address	600 PENNSYLVANIA AVE SE #15048 WASHINGTON, DC 20003
Attention	Dana DeBeaumont
Street Address of California Office of LLC	
Street Address of California Office	2108 N ST. STE. N SACRAMENTO, CA 95816
Agent for Service of Process	
☒ I certify the selected California Registered Corporate Agent (1505) has agreed to serve as the Agent for Service of Process for this entity.	
California Registered Corporate Agent (1505)	NORTHWEST REGISTERED AGENT, INC. Registered Corporate 1505 Agent
Consent to Service of Process	
The Secretary of State is appointed as the agent of the foreign (out-of-state) limited liability company for service of process if the agent has resigned and has not been replaced or if the agent cannot be found or served with the exercise of reasonable diligence. Consent to service of process extends to service of process directed to the foreign (out-of-state) limited liability company's agent in this state for a search warrant issued pursuant to California Penal Code section 1524.2, or for any other validly issued and properly served search warrant, for records or documents that are in the possession of the foreign (out-of-state) limited liability company and are located inside or outside of this state. This shall apply to a foreign (out-of-state) limited liability company that is a party or a nonparty to the matter for which the search warrant is sought. For purposes of this consent "properly served" means delivered by hand, or in a manner reasonably allowing for proof of delivery if delivered by United States mail, overnight delivery service, facsimile, or any other means specified by the foreign (out-of-state) limited liability company, including email or submission via an Internet Web portal, the foreign (out-of-state) limited liability company has designated for the purpose of service of process.	

B4111-8833 10/23/2025 3:50 PM Received by California Secretary of State

Certificate Verification No.: 381339534 Date: 10/23/2025

Electronic Signature

☒ By signing, I affirm under penalty of perjury that the information herein is true and correct and that I am authorized to sign on behalf of the out-of-state LLC.

Trisha Gill

Signature

10/23/2025

Date

Delaware

The First State

Page 1

I, CHARUNI PATIBANDA-SANCHEZ, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY "CAPITOL ADVOCACY PARTNERS LLC" IS DULY FORMED UNDER THE LAWS OF THE STATE OF DELAWARE AND IS IN GOOD STANDING AND HAS A LEGAL EXISTENCE SO FAR AS THE RECORDS OF THIS OFFICE SHOW, AS OF THE FIFTEENTH DAY OF OCTOBER, A.D. 2025.

AND I DO HEREBY FURTHER CERTIFY THAT THE SAID "CAPITOL ADVOCACY PARTNERS LLC" WAS FORMED ON THE NINTH DAY OF SEPTEMBER, A.D. 2013.



5395421 8300

SR# 20254276574

You may verify this certificate online at corp.delaware.gov/authver.shtml

C. B. Sanchez

Charuni Patibanda-Sanchez, Secretary of State

Authentication: 205050210

Date: 10-15-25

Certificate Verification No.: 381339534 Date: 10/23/2025

B4111-8835 10/23/2025 3:50 PM Received by California Secretary of State



California Secretary of State

Business Programs Division

1500 11th Street, Sacramento, CA 95814

Request Type: Certified Copies

Entity Name: Capitol Advocacy Partners LLC

Formed In: DELAWARE

Entity No.: B20250354491

Entity Type: Limited Liability Company - Out of State

Issuance Date: 10/23/2025

Copies Requested: 1

Receipt No.: 011741284

Certificate No.: 381339534

Document Listing

Reference #	Date Filed	Filing Description	Number of Pages
B4111-8833	10/23/2025	Initial Filing	3

** **** ***** ***** End of list ***** ***** **** **

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, do hereby certify on the Issuance Date, the attached document(s) referenced above are true and correct copies and were filed in this office on the date(s) indicated above.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California on October 23, 2025.

SHIRLEY N. WEBER, PH.D.
Secretary of State

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at bizfileOnline.sos.ca.gov.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Paradiso Financial and Insurance Services, LLC 8 E Main Street 2263223 Stafford Springs CT 06076	CONTACT NAME: Glenn Torres Pilapil, Jr PHONE (A/C, No, Ext): (860)684-5270 FAX (A/C, No): E-MAIL ADDRESS: glenn@paradisoinurance.com
INSURED Capitol Advocacy Partners, LLC 600 Pennsylvania Ave SE # 15048 Washington DC 20003	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Underwriters Insurance Company INSURER B: Rate by Multiple Companies INSURER C: The Hartford INSURER D: ACE Property and Casualty Ins Co INSURER E: INSURER F:
	NAIC # 30104

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	Y	Y	02SBMBJ0TNX	07/30/2025	07/30/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y	Y	02SBMBJ0TNX	07/30/2025	07/30/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	02WECBJ0TRN	07/30/2025	07/30/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Employment Practices Liability			02KB067311824	07/30/2025	07/30/2026	Limit \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Customer ID:
The City of Vallejo is an additional insured with respect to the General Liability, Auto Liability and Cyber/EO policies with a written contract in place. Waiver of subrogation applies to the General Liability, Auto Liability, and Worker's Compensation policies.
Policy# 02KB067311824; Wrongful Termination; Discrimination; Sexual Harassment; Retaliation; Wage & Hour Legal.
Cyber; Policy# D02373920; Effective: 07-30-2025/07-30-2026; Insurer: ACE Property and Casualty Ins Co; Limit - \$1,000,000 ;

CERTIFICATE HOLDER

CANCELLATION

City of Vallejo Attn.: Risk Manager, 555 Santa Clara Street Vallejo CA 94590	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

AGENCY Paradiso Financial and Insurance Services, LLC		NAMED INSURED
POLICY NUMBER		
CARRIER	NAIC CODE	DC 20003
		EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Professional Liability; Policy# D02373920; Effective: 07-30-2025/07-30-2026; Insurer: ACE Property and Casualty Ins Co; Limit - \$1,000,000 ;

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.



BLANKET ADDITIONAL INSURED BY CONTRACT

This endorsement modifies insurance provided under the following:

BUSINESS LIABILITY COVERAGE FORM

Except as otherwise stated in this endorsement, the terms and conditions of the Policy apply.

A. The following is added to Section C. WHO IS AN INSURED:

Additional Insureds When Required By Written Contract, Written Agreement Or Permit

The person(s) or organization(s) identified in Paragraphs a. through f. below are additional insureds when you have agreed, in a written contract or written agreement, or when required by a written permit issued by a state or governmental agency or subdivision or political subdivision that such person or organization be added as an additional insured on your Coverage Part, provided the injury or damage occurs subsequent to the execution of the contract or agreement, or the issuance of the permit.

A person or organization is an additional insured under this provision only for that period of time required by the contract, agreement or permit.

However, no such person or organization is an additional insured under this provision if such person or organization is included as an additional insured by any other endorsement issued by us and made a part of this Coverage Part.

The insurance afforded to such additional insured will not be broader than that which you are required by the contract, agreement, or permit to provide for such additional insured.

The insurance afforded to such additional insured only applies to the extent permitted by law.

The limits of insurance that apply to additional insureds are described in Section **D. LIABILITY AND MEDICAL EXPENSES LIMITS OF INSURANCE**. How this insurance applies when other insurance is available to an additional insured is described in the Other Insurance Condition in Section **E. LIABILITY AND MEDICAL EXPENSES GENERAL CONDITIONS**.

a. Vendors

Any person(s) or organization(s) (referred to below as vendor), but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

(1) The insurance afforded to the vendor is subject to the following additional exclusions:

This insurance does not apply to:

- (a)** "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b)** Any express warranty unauthorized by you;
- (c)** Any physical or chemical change in the product made intentionally by the vendor;
- (d)** Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
- (e)** Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
- (f)** Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
- (g)** Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.



(h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

- (i) The exceptions contained in Paragraphs (d) or (f); or
- (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

b. Lessors Of Equipment

- (1) Any person or organization from whom you lease equipment; but only with respect to their liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

c. Lessors Of Land Or Premises

- (1) Any person or organization from whom you lease land or premises, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land or premises leased to you.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
 - (a) Any "occurrence" which takes place after you cease to lease that land or be a tenant in that premises; or
 - (b) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

d. Architects, Engineers Or Surveyors

- (1) Any architect, engineer, or surveyor, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - (a) In connection with your premises;
 - (b) In the performance of your ongoing operations performed by you or on your behalf; or
 - (c) In connection with "your work" and included within the "products-completed operations hazard", but only if:
 - (i) The written contract, written agreement or permit requires you to provide such coverage to such additional insured; and
 - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".
- (2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services, including:

 - (i) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
 - (ii) Supervisory, surveying, inspection, architectural or engineering activities.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury", "property damage", or "personal and advertising injury" arises out of the rendering of or the failure to render any professional service.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.



e. State Or Governmental Agency Or Subdivision Or Political Subdivision Issuing Permit

- (1) Any state or governmental agency or subdivision or political subdivision, but only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit.
- (2) With respect to the insurance afforded to these additional insureds, this insurance does not apply to:
 - (a) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
 - (b) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

f. Any Other Party

- (1) Any other person or organization who is not in one of the categories or classes listed above in Paragraphs a. through e. above, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
 - (a) In the performance of your ongoing operations performed by you or on your behalf;
 - (b) In connection with your premises owned by or rented to you; or
 - (c) In connection with "your work" and included within the "products-completed operations hazard", but only if:
 - (i) The written contract, written agreement or permit requires you to provide such coverage to such additional insured; and
 - (ii) This Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".
- (2) With respect to the insurance afforded to these additional insureds, the following additional exclusion applies:
 This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
 - (a) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
 - (b) Supervisory, surveying, inspection, architectural or engineering activities.

This exclusion applies even if the claims allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by an insured, if the "bodily injury", "property damage", or "personal and advertising injury" arises out of the rendering of or the failure to render any professional service described in Paragraphs f.(2)(a) or f.(2)(b) above.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF OUR RIGHT TO RECOVER
FROM OTHERS ENDORSEMENT**

Policy Number: 02WECBJ0TRN

Endorsement Number:

Effective Date: 07/30/25

Effective hour is the same as stated on the Information Page of the policy.

Named Insured and Address:

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

SCHEDULE

Countersigned by _____
Authorized Representative

RESOLUTION NO. 25-134 N.C.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEJO
APPROVING THE CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH
CAPITOL ADVOCACY PARTNERS FOR GRANT-RELATED SERVICES FOR
VALLEJO POLICE DEPARTMENT IN AN AMOUNT NOT-TO-EXCEED \$800,000
THROUGH JUNE 30, 2028 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME**

WHEREAS, in February 2021, the City of Vallejo entered into a Consultant and Professional Services Agreement with Capitol Advocacy Partners (“CAP”) to assist Vallejo Police Department (“VPD”) with grant planning, advocacy, writing, and management (“Original Agreement”); and

WHEREAS, over the past four-plus years, CAP has successfully identified, written, and secured funding in excess of \$8.8 million across several VPD priority areas; and

WHEREAS, VPD also has two other CAP-written grant applications pending; and

WHEREAS, CAP’s services result in grant funding for critical VPD technology and equipment, as well as various community programs, the City of Vallejo would not otherwise be able to fund; and

WHEREAS, the Original Agreement expired on June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Vallejo hereby approves the Consultant and Professional Services Agreement with CAP for grant-related services for VPD for an amount not-to-exceed \$800,000 through June 30, 2008.

NOW, THEREFORE, BE IT FURTHER RESOLVED that CAP’s services will be funded through grants or VPD’s SLEF (Fund 151) fund, as appropriate.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Vallejo hereby authorizes the City Manager to execute said Consultant and Professional Services Agreement with CAP for an amount not-to-exceed \$800,000 through June 30, 2008.

Adopted by the City Council of the City of Vallejo at a special meeting held on August 5, 2025, with the following vote:

AYES:	Mayor Sorce, Councilmembers Gordon, Lediju, Matias, Matulac, and Palmares
NOES:	None
ABSENT:	Vice Mayor Bregenzer
ABSTAIN:	None

Signed by:

Andrea Sorce

8/8/2025

327A96B193FE74A6
ANDREA SORCE, MAYOR

DocuSigned by:

Dawn G. Abrahamson

8/8/2025

14389DDA6095D425
DAWN G. ABRAHAMSON, CITY CLERK

ATTEST:

Contract and Routing Form



Contract Number: 26PD095

Requisition Number: 1468875614

Date Originated:

Finance Department · 555 Santa Clara Street · Vallejo · CA · 94590 · 707.648.4592

Department: Police Department,

Staff Contact: Claudia Williams, claudia.williams@cityofvallejo.net

Contract Type: Amendment

Vendor: Capitol Advocacy Partners

Vendor Number:102781

Contract Not to Exceed Amount: 1300000.00

Contract Start Date: Jul 01, 2025

End Date: Jun 30, 2028

Option to Extend: Yes - intervals of one year or less, not to exceed five years

Authority to Contract: City Council

Date to Council: May 26, 2026

Attachments are uploaded for review here: <https://bit.ly/vContracts>

Approved Pre-Requisition Form

Original Agreement with any Amendments

Insurance

I have uploaded additional files.No

Contract and Routing Form*Signature Page*

Department	Initial	Date	Comment
Originating Department/Division	Initial JT	6/17/2026	
Risk Manager	DS AS	6/25/2026	
City Attorney's Office	DS VN	7/3/2026	
Department Head	Initial JT	6/17/2026	
Finance Department	DS AF	7/6/2026	
City Manager	Initial HB	7/6/2026	
City Clerk	DS DGA	7/6/2026	

Return executed contract to: Claudia Williams

Pre-Requisition Form**Contract Number:** 26PD095

Finance Department • 555 Santa Clara Street • Vallejo • CA • 94590 • 707.648.4592

Department: Police Department,**Staff Contact:** Claudia Williams, claudia.williams@cityofvallejo.net**Vendor:** Capitol Advocacy Partners**Vendor Number** 102781**Term:** Multi-year Term**Anticipated Start Date:** Jun 08, 2026**Anticipated End Date:** Jun 08, 2026**Anticipated Contract Type:** Amendment**Purchasing Authority:** City Council**Anticipated Date to Council:** May 26, 2026**Total Projected Expenditure:** 1300000.00**Anticipated Account Number** TBD**Multiple Project Numbers? Multiple Account Numbers?** No, just one**Description of Proposed Purchase:**

Grant writing and management services. There will be several project numbers and account numbers. At this time, the Amendment (additional \$500,000 added via this Amendment) will include grant-funded grant management services for the SCIP Grant (GPD020), LEMHWA Grant (GPD021), OVC Grant (GPD022), and CalVIP Cohort 5 Grant (GPD023).

I have reviewed the city-wide contracts, expenditure and encumbrance reports to comply with the VMC. It is an existing vendor and I am working to take an action to the City Council because it will exceed the City-wide cap of \$100,000 in a single FY.

Competitive Process: I am exempt from having to complete a Competitive Process

Exemption Explanation:

Specialized vendor for grant consulting that is written into some grants and has been working with VPD for several years

Explanation for Vendor Selection:

3.20.090(A)(4) - Legal or professional services that are highly specialized

Uploaded documents available for review <https://bit.ly/vPreReqs>.

WarrantyNo

Original Contract/AgreementAmendment

Pre-Requisition Signature Section

Department	Comment
------------	---------

Supervisor/Manager: Jason Ta
Title: Chief of Police
E-mail: jason.ta@cityofvallejo.net

Signed by:

Jason Ta

0525048FD85F4CF

6/17/2026

Signature

Date

Delegated Signee: Harry Black
Title: Interim City Manager
E-mail: harry.black@cityofvallejo.net

Signed by:

Harry Black

8EE7E2718A1C4B6

7/6/2026

Signature

Date

Route Final HTE PO to City Clerk for Contract Log

Approved as to form:

By:  for
Veronica Nebb, City Attorney

**FIRST AMENDMENT TO THE
CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT
BETWEEN CITY OF VALLEJO AND
CAPITOL ADVOCACY PARTNERS, LLC**

The City of Vallejo (“City”) and Capitol Advocacy Partners, LLC (“Consultant”) entered into a Consultant and Professional Services Agreement dated August 6, 2025 (“the Agreement”) (City Contract #26PD095) to provide a variety of services, including grant-funded grant management services. This First Amendment to the Agreement (“First Amendment”) is made an entered into on this 1st day of May 2026.

Consultant and City do mutually agree as follows:

1. Payment for Additional Services. The following sentence is removed from the last row on page 11 of Attachment 1 to Exhibit A: “Additional grants may be added at \$3,500 each at mutual agreement by parties.”

The following is added at the end of the table on page 11 of Attachment 1 to Exhibit A:

GRANT-FUNDED GRANT MANAGEMENT SERVICES ADDED (per project managed, billed monthly)	
SCIP Grant	\$3,000 per month
LEMHWA Grant	\$1,500 per month
CalVIP – Cohort 5 Grant	\$3,500 per month
OVC Victims of Crime Grant	\$3,500 per month
ADDITIONAL GRANT-FUNDED GRANT MANAGEMENT SERVICES Additional grants may be added via a memorandum signed by the parties.	\$3,500 per month, unless the parties agree in writing to another amount

Section 1 of Exhibit B is hereby replaced with the following:

- A. Services: City agrees to pay Consultant, at the rate(s) specified in Attachment 1 of Exhibit A, which is incorporated herein by this reference, for the services identified therein and for all authorized reimbursable expenses, for a total not-to-exceed amount of One Million Three Hundred Thousand Dollars (\$1,300,000). Said not-to-exceed amount shall include an amount to be paid to Consultant for outstanding invoices totaling \$43,090 for services rendered during Fiscal Year 2024 – 2025.

Consultant shall notify City in writing no later than sixty (60) days prior to the estimated date when Consultant will have billed City the maximum payment

amount permitted under this Agreement, and Consultant shall provide City with an estimate of the additional compensation required to complete the project.

2. Integration. This First Amendment contains the entire agreement between the parties with respect to its subject matter and supersedes whatever oral or written understanding they may have had prior to the execution of this First Amendment. This First Amendment shall not be amended or modified except by a written agreement executed by each of the parties. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Consultant shall perform all duties, obligations and conditions required under the Agreement.

3. Inconsistencies. In the event of any conflict or inconsistency between the provisions of this First Amendment and the Agreement, the provisions of this First Amendment shall control in all respects.

4. Ambiguities. The parties have each carefully reviewed this First Amendment and have agreed to each term of this First Amendment. No ambiguity shall be presumed to be construed against either party.

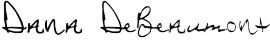
5. Counterparts. This First Amendment may be executed by the parties in one or more counterparts all of which collectively shall constitute one document and agreement.

6. Authority. The person signing this First Amendment for Consultant hereby represents and warrants that he or she is fully authorized to sign this First Amendment on behalf of Consultant.

(SIGNATURES ARE ON THE FOLLOWING PAGE)

IN WITNESS WHEREOF, the parties have entered into this First Amendment on the day and year first hereinabove appearing.

CAPITOL ADVOCACY PARTNERS, LLC,
a Delaware Limited Liability Company

DocuSigned by:

BY: B55CAB3A73EB4B3
Dana DeBeaumont
Partner

DATE: 6/17/2026

CITY OF VALLEJO, a California municipal
corporation

Signed by:

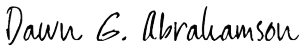
BY: 8EE7E271841C4B6
Harry E. Black
Interim City Manager

DATE: 7/6/2026

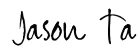
(City Seal)



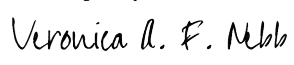
ATTEST:

DocuSigned by:

1489DDA6695D425
Dawn G. Abrahamson
City Clerk

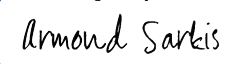
APPROVED AS TO CONTENT:

Signed by:

0525048FD85E4CF
Jason Ta
Chief of Police

APPROVED AS TO FORM:

DocuSigned by:

E455160E392E47A
VERONICA A. F. NEBB
City Attorney

APPROVED AS TO INSURANCE:

DocuSigned by:

F1CF2295B5CF441
ARMOND SARKIS
Risk Manager

RESOLUTION NO. 26-072 N.C.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEJO
APPROVING THE FIRST AMENDMENT TO THE CONSULTANT AND
PROFESSIONAL SERVICES AGREEMENT WITH CAPITOL ADVOCACY PARTNERS
AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAME**

WHEREAS, the City of Vallejo entered into a Consultant and Professional Services Agreement with Capitol Advocacy Partners (“CAP”) for a not-to-exceed budget of \$800,000 to assist Vallejo Police Department (“VPD”) with grant planning, advocacy, writing, and management through June 30, 2028 (“Agreement,” City Contract #26PD095); and

WHEREAS, the vast majority of total expenditures under the Agreement are for grant management services funded by the grant being managed (i.e., grant-funded grant management services); and

WHEREAS, these grant-funded grant management services are being added more frequently than anticipated at the time of the Agreement; and

WHEREAS, within the past few months, the following grant-funded grant management services have been added:

GRANT	Total Not-To Exceed Amount	Duration	Cost Per Month
SCIP	\$36,000.00	12 months	\$3,000.00
LEMHWA	\$36,000.00	24 months	\$1,500.00
CalVIP - Cohort 5	\$126,000.00	36 months	\$3,500.00
OVC - Victims of Grant	\$42,000.00	12 months	\$3,500.00
	<u>\$240,000.00</u>		

WHEREAS, the proposed First Amendment to the Agreement with CAP:

1. Memorializes the addition of grant-funded grant management services for the four grants detailed above;
2. Adds \$500,000 to the not-to-exceed amount for additional grant-funded grant management services; and
3. Authorizes the addition of further grant-funded grant management services via a memorandum signed by the parties.

WHEREAS, the First Amendment allows for contract capacity, continuity, and expediency as the understaffed VPD team seeks to leverage as many state and federal grants as possible to benefit the community

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Vallejo hereby approves the First Amendment to the Agreement with CAP.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Vallejo hereby authorizes the City Manager to execute said First Amendment to the Agreement with CAP.

Adopted by the Council of the City of Vallejo at a regular meeting held on May 26, 2026, with the following vote:

AYES: Mayor Sorce, Vice Mayor Matulac, Councilmembers Bregenzer, Gordon, Matias and Palmares
NOES: None
ABSENT: Councilmember Lediju
ABSTAIN: None

Signed by:

Andrea Sorce

3AA86B193FE74A8
ANDREA SORCE, MAYOR

DocuSigned by:

Dawn G. Abrahamson

1489DDA6695D426
DAWN G. ABRAHAMSON, CITY CLERK

ATTEST:



DATE: September 14, 2026
TO: Measure P Oversight Committee Chair and members of the Committee
FROM: Florita Cruz, Committee Secretary
SUBJECT: **ADOPT A RESOLUTION CREATING AN AD-HOC COMMITTEE TO WORK ON A PROPOSED WORK PLAN FOR THE MEASURE P OVERSIGHT COMMITTEE (MPOC)**

RECOMMENDATION

Adopt a resolution creating an ad-hoc committee to work on a proposed work plan for the Measure P Oversight Committee (MPOC)

BACKGROUND AND DISCUSSION

At a previous meeting, the Measure P Oversight Committee discussed creating an ad-hoc committee to develop a draft work plan for consideration by the entire Committee.

Staff recommends the Committee appoint 3 members to an ad-hoc committee to prepare a draft and return at a future date for consideration by the entire board.

FISCAL IMPACT

No Fiscal Impact

ATTACHMENTS

1.	MPOC Resolution_FN_Ad-Hoc Committee_A
----	---------------------------------------

CONTACT

Florita Cruz, Committee Secretary (707) 648-5433
Florita.Cruz@cityofvallejo.net

Approved as to form:

By:  for _____
Veronica Nebb, City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE MEASURE P OVERSIGHT COMMITTEE (MPOC) OF THE
CITY OF VALLEJO ESTABLISHING AN AD HOC SUBCOMMITTEE FOR A
PROPOSED WORK PLAN**

WHEREAS, a work plan directly contributes to the efficiency and organizational structure of a committee; and

WHEREAS, in order to effectively provide services, the MPOC desires to create an ad hoc subcommittee for the express purpose of drafting a proposed work plan; and

WHEREAS, the goals of the Ad Hoc Subcommittee will be to create a draft work plan and report back to the MPOC with advice and input so that the full Committee may provide its advice.

NOW THEREFORE, BE IT RESOLVED:

1. That the MPOC hereby establishes the Work Plan Ad Hoc Subcommittee.
2. That the Work Plan Ad Hoc Subcommittee is hereby established for the duration of six (6) months, from the date of this Resolution.
3. That the duties of the Subcommittee shall be drafting a proposed work plan and submitting for Committee approval.
4. That the following three members of the MPOC are hereby appointed to the Work Plan Ad Hoc Subcommittee.

PASSED AND ADOPTED by the Measure P Oversight Committee of the City of Vallejo at a regular meeting thereof held on September 14, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JACKIE JONES, CHAIR

FLORITA CRUZ, SECRETARY