Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION
REGULAR MEETING – 5:00 PM.
October 7, 2019
Council Chambers

COMMISSIONERS

Guy Brookshire, Chair
Noah Dove, Vice Chair
Joanne Schivley, Treasurer
Henry Beecher
Ken Innes
Julie Stratton
Peter Handel

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at http://www.cityofvallejo.net subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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	McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please call (707) 674-4082 if outside gate is closed.

1. CALL TO ORDER

2. ROLL CALL

3. OATH OF OFFICE FOR APPOINTED COMMISSIONERS

4. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission
Interviews took place in July, appointments are anticipated in September
B. Report from Council Liaison to the McCune Collection Commission
C. Report from McCune Foundation to the McCune Collection Commission
D. Others
E. ACTIVITY REPORTS
1. Program Series
2. Website
3. Art Walk
4. Volunteer Program
5. Writers Workshop
6. Graphic Arts Group
7. Book Club
8. Children's Outreach

4. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. **Approval of Agenda & Minutes**
Recommendation: By motion, approve the agenda for the regular meeting, October 7, 2019 of the McCune Collection Commission and approval of the minutes from the August 5, 2019 regular meeting.

6. CHAIR'S REPORT

7. RECURRING BUSINESS

A. **Acquisition of Items Donated to the McCune Collection** (attachment)
Action: By motion approve/deny acquisition of donated item(s).

B. **Submission of Monthly Receipts for Reimbursement**

C. **McCune Room use requests**
Action: By motion approve/deny room use request.

D. **Mini-Exhibit**
Action: Discuss next exhibit theme.

E. **Set McCune Collection Schedule:**
https://www.mccunecollection.org/events

Be sure to use the Calendar for your hours.

8. NEW/UNFINISHED BUSINESS

A. **Discuss Partnership with and Role of the McCune Foundation and Fundraising Opportunities (Attachment)**
Action: No action. Discussion only.

B. **Consider Honorarium for October Program Series**
Action: By motion authorize $50 honorarium.

C. **Treasurer's Report, July 1 - December 31, 2019 (Attachment)**
Action: By motion, approve the Treasure's Report.

D. **Station Marker for Self-Guided Tour**
Action: By motion determine the type and size of the 'station markers' for the self-guided tour.

E. **Shelf Code Method for Pop-up Books**
Action: By motion, select an alternative method of associating shelf codes with the pop-up books.

F. **Consider Use of the Albion Press, Policy and Procedures for Use**
Action: No action. Discussion only.

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings
   i. Writer's Workshop Public Reading
   ii. Municipal Code Amendments
   iii. Grant Update
   iv. Academic Outreach (McCune data on OAC)

11. NEXT MEETING DATE: November 4, 2019

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION
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I, Dawn G. Abrahamson, City Clerk, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., October 3, 2019

Dated: October 3, 2019

Dawn G. Abrahamson, City Clerk