



NEW MEETING LOCATION:

**The Vallejo Room
John F. Kennedy Library
Lower Level**

**505 Santa Clara Street
Vallejo, CA 94590**

www.cityofvallejo.net

**AGENDA
REGULAR MEETING
HUMAN RELATIONS COMMISSION
6:00 P.M.
January 22, 2020**

COMMISSIONERS
Lloyd Nadal, Chair
Morgan Hannigan, Vice Chair
Herman Blackwell
Nona Cohen-Bowman
Loretta Gaddies
Claire Siverson
Catherine von Husen

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address the Human Relations Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Human Relations Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Human Relations Commission are limited to either three minutes for consent calendar items or five minutes for action items, consistent with the time allowed to public speakers at City Council meetings as set forth in the Vallejo Municipal Code Chapter 2.02.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

Want more City Information - Members of the public can:

Like us on Facebook (www.facebook.com/cityofvallejo)

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)

Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)



The City Council Chamber is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. REPORTS

A. Report from Secretary to the Human Relations Commission

B. Report from Council Liaison Verder-Aliga to the Human Relations Commission

C. Commissioner Reports

5. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Minutes

Recommendation: Approval of the minutes from the October 23, 2019 regular meeting

8. ACTION ITEM(S)

A. Discussion of Commission's Work Plan and Presentation to the City Council

Recommendation: Review and discussion of Work Plan. Choose date to present to City Council.

9. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
- Presentation by Fire Department

10. REPORTS

11. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/cityofvallejo)

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)

Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

I, Sarah Brannick, Executive Secretary, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Human Relations Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Wednesday, January 17, 2020.

Dated: January 17, 2020



Sarah Brannick, Executive Secretary

**HUMAN RELATIONS COMMISSION
REGULAR MEETING MINUTES
COUNCIL CHAMBERS**

OCTOBER 23, 2019

1. CALL TO ORDER

The meeting was called to order at 6:06 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Chair Cohen-Bowman, Vice Chair Nadal, Commissioners Blackwell, Gaddies, and Hannigan

Absent: Commissioner Siverson and von Husen

Staff present: Human Resources Director Ruiz, Secretary Brannick and City Clerk Abrahamson

4. REPORTS

A. Report from Secretary to the Human Relations Commission – None.

B. Report from Council Liaison Verder-Aliga to the Human Relations Commission
- None.

C. Commissioner Reports

In Commissioner Siverson's absence, Secretary Brannick provided an update about her attendance and discussion with members at the Islamic Center.

5. COMMUNITY FORUM

Speakers: None

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Commissioner Blackwell, seconded by Vice Chair Nadal and carried unanimously by members present, approved the Agenda and the Consent Calendar (Absent: Siverson and von Husen).

A. Approval of Minutes

Recommendation: Approval of the minutes from the July 24, 2019 regular meeting

Action: Approved.

7. PRESENTATIONS

A. Presentation by Claudia Quintana and Dawn Abrahamson

Recommendation: 30-minute presentation by the City Attorney and City Clerk on Newly Adopted Code of Ethics, Decorum, Meeting Rules & Procedures.

City Attorney Quintana and City Clerk Abrahamson provided an overview of the newly adopted Code of Ethics, Decorum, Meeting Rules and Procedures and reviewed the Brown Act and Public Records Act.

B. Presentation by Police Department Representatives

Recommendation: 15-minute presentation by Police representative on Police complaint procedure and process.

Captain Horton outlined the complaint procedure and process for the Police Department.

Staff responded to questions from Commissioners. Commissioners provided comment.

C. Presentation of Equal Employment Opportunity (EEO) Data

Recommendation: 15-minute presentation by Heather Ruiz, Human Resources Director to present updated EEO Data related to hiring and employment at the City of Vallejo and diversity initiatives.

Human Resources Director Ruiz presented updated EEO data related to the City's hiring and employment and discussed diversity initiatives.

Staff responded to questions from Commissioners. Commissioners provided comment and discussed their desire to partner with HR on this effort as it is the goal of the Commission to make people more aware of diversity initiatives. Staff was requested to provide an update within six months.

8. ACTION ITEM(S)

A. Election of Chair and Vice Chair

Recommendation: By motion, elect members of the commission to serve as chair and vice chair for the term of January 2020 – January 2021.

Action: Moved by Vice Chair Nadal, second by Chair Cohen-Bowen to elect Commissioner Hannigan as Chair.

Following discussion on the motion, an amended motion was offered by Commissioner Hannigan and seconded by Commissioner Gaddies to elect Vice Chair Nadal as Chair and Commissioner Hannigan as Vice Chair for the term of January 2020-January 2021.

Following further discussion on the amended motion, it was moved by Commissioner Gaddies, seconded by Commissioner Hannigan to move the question, which carried unanimously by Commissioners present (Absent: von Husen and Siverson).

The amended motion as moved by Commissioner Hannigan, seconded by Commissioner Gaddies carried unanimously by members present to elect Vice

Chair Nadal as Chair and Commissioner Hannigan as Vice Chair for the term of January 2020-January 2021 (Absent: Siverson and von Husen).

9. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
- Presentation by Fire Department
 - Presentation by City Attorney's Department
 - Work Plan & Presentation to City Council
 - Update to the Commission in 6 months on EEO Data

10. REPORTS

None

11. ADJOURNMENT

The meeting adjourned at 8:04 p.m.

LLOYD NADAL, CHAIRPERSON

ATTEST:

SARAH BRANNICK, EXECUTIVE SECRETARY