



City Hall

555 Santa Clara Street
Vallejo, CA 94590

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AGENDA

CODE ENFORCEMENT APPEALS BOARD REGULAR MEETING

**FEBRUARY 27, 2020
6:00 PM**

Wanda Madeiros, Chair
Lee Lancaster, Vice-Chair

Board Members
Dr. Carey Hawkins Ash
Fred Cavalli, Jr.
Loretta Gaddies
L. Alexander Matias
Edward Taylor

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the City Council without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the City Clerk prior to the consideration of the item.

Those wishing to address the Council on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the City Council to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Council: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the City Council will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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The Council Chambers in Vallejo City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - A. January 23, 2020 – Regular Meeting
6. CORRESPONDENCE: None

7. FIRST COMMUNITY FORUM

Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Secretary. When called upon, each speaker should step to the podium, state his/her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three (3) minutes, pursuant to Vallejo Municipal Code Section 2.20.300. The remainder of the speakers wishing to address the Board on non-agenda items will be heard at the Second Community Forum listed later on the agenda.

8. GUEST SPEAKER: None
9. PRESENTATIONS: None
10. NEW BUSINESS:

A. Election of Code Enforcement Appeals Board Chairperson and Vice-Chairperson

Per Chapter 2.26.070 (A) of the Vallejo Municipal Code:

"Every board, commission and committee shall elect a chairperson and a vice-chairperson from among its members. Each shall serve a term of one year and until a successor is appointed and takes office. A member may serve no more than two consecutive years as chairperson."

Chairperson Madeiros and Vice-Chairperson Lancaster have been serving as Chairperson and Vice-Chairperson since March 2018, therefore the Board must re-elect a new Chairperson and Vice-Chairperson.

11. OLD BUSINESS: None
12. SECOND COMMUNITY FORUM
13. STAFF COMMENTS: None
14. ANNOUNCEMENTS:

- A. The Board & Commission Appreciation Recognition Dinner will be held on Wednesday, March 4, 2020 at 6:00 p.m. in the JFK Library Vallejo Room and is by invitation only.
- B. The Regular Meeting scheduled for March 26, 2020 has been canceled. The next Regular Meeting will be held on April 23, 2020.
- C. The new management team, Lieutenant Herman Robinson and Sergeant Richard Wanzie, will be introduced at the April meeting.

15. ADJOURNMENT

I, Dong Yoo, Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Code Enforcement Appeals Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday, February 20, 2020.

Dated: Thursday, February 20, 2020


Dong Yoo, Staff

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Code Enforcement Appeals Board (Board) will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-3414, TDD (707) 649-3562.



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1. **CALL TO ORDER:** Vice Chairperson Lee Lancaster (Vice Chairperson Lancaster) at 6:04 pm.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG :** Vice Chairperson Lancaster
3. **ROLL CALL:**
 - Present: Chairperson Wanda Madeiros
Board Members: Dr. Carey Hawkins Ash, Fred Cavalli, Jr., Loretta Gaddies, L. Alexander Matias (Late), Edward Taylor
 - Absent: Vice Chairperson Lee Lancaster (Excused)
 - Staff: Police Lieutenant Herman Robinson, Senior Code Enforcement Officer (SCEO) Dong Yoo, CEO Angela Hodgins, CEO James Nielsen, Karen Ang, Pamela Gallardo
4. **APPROVAL OF AGENDA:** Board Member Taylor motioned to approve the agenda seconded by Board Member Cavalli. The motion carried unanimously.
5. **APPROVAL OF MINUTES:** Board Member Gaddies motioned to approve the October 24th, 2019 Meeting Minutes; seconded by Board Member Taylor. The motion carried unanimously.
6. **CORRESPONDENCE:** None
7. **FIRST COMMUNITY FORUM:** None

Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, is requested to submit a completed speaker card to the Board Staff person. When called upon, each speaker should step to the podium, state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes. The remainder of the speakers wishing to address the Board on non-agenda items will be heard at the second Community Forum listed later on the agenda.
8. **GUEST SPEAKER:** None
9. **PRESENTATIONS:** None
10. **NEW BUSINESS:**
 - A. **Code Enforcement Appeals Board Hearing**
Hearing on First Administrative Citation for 500 Cotta Court – Staff
Recommendation: Uphold the First Administrative Citation for the inoperative vehicle on the property; if the violation still exists on the property, correct the violation within 30 days.
Action: Board Member Ash motioned to uphold staff recommendation. This was seconded by Board Member Cavalli and the motion carried unanimously.
Contact: Angela Hodgins, Code Enforcement Officer, 707-645-2605, angela.hodgins@cityofvallejo.net
11. **OLD BUSINESS:** None
12. **SECOND COMMUNITY FORUM:** None
13. **STAFF COMMENTS:** None
14. **ANNOUNCEMENTS:**
 - A. Chairperson Madeiros and Board Member Cavalli have both been reappointed to the Board. Chairperson Madeiros has requested for a chairperson election to be held. Staff will work on this request.
 - B. Vallejo Police Department's Code Enforcement / Community Services new Division Commander is Lieutenant Herman Robinson and Division Sergeant is Richard Wanzie. Both staff members will be formally introduced to the Board at the February 27th, 2020 regular meeting.
15. **ADJOURNMENT:** The meeting was adjourned at 7:26 pm by Chairperson Madeiros.