



VALLEJO FLOOD AND WASTEWATER DISTRICT
REGULAR MEETING AGENDA

6:00 P.M.
MAY 12, 2020

[VIA TELECONFERENCE](#)

District Manager
Melissa Morton

Board of Trustees
Bob Sampayan (President)
Pippin Dew
Hakeem Brown
Erin Hannigan
Robert McConnell
Katy Miessner
Hermie Sunga (Vice-President)
Rozzana Verder-Aliga

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public interested in participating or observing can tune in locally on Comcast Channel 27, or click [this link](#) to find and follow the meeting livestreamed – **NOTE: YOU MUST CLICK ON THE [7pm REGULAR CITY COUNCIL MEETING LINK TO WATCH THE 6pm VFWD MEETING](#)**. Members of the public may submit public comment by emailing publiccomment@vallejowastewater.org. Comments will be read out loud by the Clerk of the Board during the meeting. See further detail under Item #4, Comments on Consent Calendar, below.

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

During this period of modified Brown Act requirements, the District will use best efforts to respond to any requests for disability related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 5 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*
4. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*
 - A. **APPROVE MINUTES FROM THE REGULAR MEETING OF APRIL 14, 2020.**

PROPOSED ACTION

Approve the minutes from the regular meeting of April 14, 2020.

- B. APPROVE DISBURSEMENTS REGISTER FOR MAY 12, 2020.

PROPOSED ACTION

Adopt a resolution approving the Disbursements Register for May 12, 2020.

- C. AWARD CONSTRUCTION CONTRACT FOR NORTH CAMINO ALTO (CWM031) AND INDIANA EASEMENT (CWM012) TO GLOSAGE ENGINEERING, INC.

PROPOSED ACTION

Adopt a resolution awarding the construction contract for the 2020 Sewer Rehabilitation Project (CWM031 & CWM012) to Glosage Engineering, Inc. of Richmond based on a bid of \$477,222 and authorizing the District Manager to execute the construction contract and change orders up to a total amount not to exceed \$548,822.

- D. APPROVE FACSIMILE SIGNATURE AUTHORIZATIONS FOR RECORDING AND RELEASING UTILITY LIENS

PROPOSED ACTION

Adopt a resolution to approve the facsimile signature of the District Manager, Finance Director, and Clerk of the Board for recording and releasing Public Entity Utility Liens.

- E. ADOPT A RESOLUTION UPDATING THE AUTHORIZED SIGNERS TO THE CUSTODIAL ACCOUNT FOR POOLED INVESTMENTS

PROPOSED ACTION

Adopt a resolution updating the list of authorized signers to the Director of Finance/Treasurer and Finance Supervisor positions, and the remove the current authorization from Mary A. Morris and Michele Dold.

- F. APPROVE AUTHORIZATION FOR STATE REVOLVING FUND FINANCIAL ASSISTANCE APPLICATION

PROPOSED ACTION

Adopt a resolution approving the resolution to appoint the District Manager and the Director of Finance/Treasurer as the District's authorized representatives for the State Water Resources Control Board financial assistance application and agreement.

- G. THIRD QUARTER BUDGET TO ACTUAL REPORT FOR FY2019-20

PROPOSED ACTION

This report is for information only. No board action is requested at this time.

5. ADMINISTRATIVE ITEMS

Members of the public wishing to address the Board on Administrative Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 6 on the agenda when received.

A. CONSIDERATION OF ADOPTION OF RESOLUTION APPROVING QUARTERLY INVESTMENT REPORT

PROPOSED ACTION

Adopt a resolution approving the Investment Report for the quarter ending March 31, 2020

6. DISTRICT MANAGER'S REPORT

7. DISTRICT COUNSEL'S REPORT

8. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received.*

9. REPORTS BY PRESIDING OFFICER AND TRUSTEES

10. ADJOURNMENT



I, Shalon Edmondson, Senior Office Assistant of Vallejo Flood and Wastewater District declare that the foregoing agenda for the May 12, 2020, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.