



District Manager
Melissa Morton

VALLEJO FLOOD AND WASTEWATER DISTRICT REGULAR MEETING AGENDA

6:00 P.M.

JUNE 9, 2020

[VIA TELECONFERENCE](#)

Board of Trustees

Bob Sampayan (President)
Pippin Dew
Hakeem Brown
Erin Hannigan
Robert McConnell
Katy Miessner
Hermie Sunga (Vice-President)
Rozzana Verder-Aliga

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public interested in participating or observing can tune in locally on Comcast Channel 27, or click [this link](#) to find and follow the meeting livestreamed – **NOTE: YOU MUST CLICK ON THE 7pm REGULAR CITY COUNCIL MEETING LINK TO WATCH THE 6pm VFWD MEETING.** Members of the public may submit public comment by emailing publiccomment@vallejowastewater.org. Comments will be read out loud by the Clerk of the Board during the meeting. See further detail under Item #4, Comments on Consent Calendar, below.

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

During this period of modified Brown Act requirements, the District will use best efforts to respond to any requests for disability related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org.

1. CALL TO ORDER

2. ROLL CALL

- 3. COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 5 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

- 4. CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

- A. APPROVE MINUTES FROM THE REGULAR MEETING OF MAY 12, 2020.

PROPOSED ACTION

Approve the minutes from the regular meeting of May 12, 2020.

- B. APPROVE DISBURSEMENTS REGISTER FOR JUNE 9, 2020.

PROPOSED ACTION

Adopt a resolution approving the Disbursements Register for June 9, 2020.

- C. AUTHORIZE THE ADOPTION OF THE EMPLOYER-EMPLOYEE RELATIONS RESOLUTION

PROPOSED ACTION

Adopt a resolution to authorize the District Manager to revise the employer-employee relations resolution for the purpose of promoting improved employer-employee relations between the Vallejo Flood & Wastewater District and Teamsters, Chauffers, Warehousemen and Helpers, Local 315.

- D. ADOPT RESOLUTION AUTHORIZING TWO (2) MOU SIDE LETTERS OF AGREEMENT FOR UNIFORM ALLOWANCE SPECIAL COMPENSATION & IMPLEMENTATION OF THE JANUS V AFSCME SUPREME COURT DECISION

PROPOSED ACTION

Adopt a resolution to authorize the District Manager to enter into two side letter agreements to amend Sections 4.01, 4.05, 4.06 and 8.10 of the Teamsters Memorandum of Understanding.

- E. ADOPT RESOLUTION AUTHORIZING THE ELIMINATION OF THE SAFETY & RISK COORDINATOR POSITION AND THE ESTABLISHMENT OF THE SAFETY & RISK MANAGEMENT ANALYST JOB DESCRIPTION

PROPOSED ACTION

Adopt a resolution to authorize the District Manager to eliminate the Safety & Risk Management Coordinator position and adopt the new position of Safety & Risk Management Analyst. It is recommended to adopt the proposed monthly salary of \$7,522.30 - \$8,293.34.

- F. RECEIVE MONTHLY INVESTMENT REPORT FOR APRIL 2020

PROPOSED ACTION

No Action. Information Only.

- G. ADOPT RESOLUTION DELEGATING MANAGEMENT RESPONSIBILITY FOR THE INVESTMENT PROGRAM TO THE DISTRICT TREASURER FOR FY 2020-21 AND APPROVING INVESTMENT POLICY CHANGES AS SUBMITTED

PROPOSED ACTION

Adopt the resolution delegating management responsibility for the investment program to the District Treasurer for FY 2020-21 and approving Investment Policy changes as submitted.

- H. ADOPT RESOLUTION AUTHORIZING VEHICLE LEASING PROGRAM

PROPOSED ACTION

Adopt a resolution to authorize the District Manager to enter into agreements with Enterprise Fleet Management, as appropriate and after legal review, to provide for acquisition, lease financing, maintenance and disposal of the District's passenger and light duty vehicle fleet.

I. REALLOCATION OF CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FY2019-20

PROPOSED ACTION

This item is for information only; no action is proposed.

J. ADOPT RESOLUTION AUTHORIZING ON-CALL BYPASS PUMPING SERVICES

PROPOSED ACTION

Adopt a resolution authorizing the District Manager to award on-call Bypass Pumping Services agreements with Pac Machine and Rain for Rent (Subsidiary of Western Oilfield Supply Co.) in amounts not to exceed \$500,000 per fiscal year.

5. **ADMINISTRATIVE ITEMS**

Members of the public wishing to address the Board on Administrative Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 6 on the agenda when received.

A. CONSIDERATION OF FINANCIAL IMPACTS OF COVID-19 AND SHELTER-AT-HOME RESPONSE ON DISTRICT FINANCIAL FORECAST AND ADOPTION OF SCHEDULE OF FEES AND CHARGES FOR FY 2020-21

PROPOSED ACTION

Adopt the resolution to approve the revised Schedule of Fees and Charges effective July 1, 2020

B. CONSIDERATION OF CREATION OF SEWER CONNECTION FEE DEFERRAL PROGRAM

PROPOSED ACTION

Adopt a resolution to create the Sanitary Sewer Connection Fee Deferral Program

6. **DISTRICT MANAGER'S REPORT**

7. **DISTRICT COUNSEL'S REPORT**

8. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received.*

9. **REPORTS BY PRESIDING OFFICER AND TRUSTEES**

10. **ADJOURNMENT**



I, Sharon Edmondson, Senior Office Assistant of Vallejo Flood and Wastewater District declare that the foregoing agenda for the June 9, 2020, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.