AGENDA

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION SPECIAL MEETING

THURSDAY, JUNE 11, 2020
7:00 P.M
VIA TELECONFERENCE

Robert Bryant, Chair
Christina Rodriguez, Vice Chair
Tara Beasley-Stansberry
Charles Brown III
Ylonda Calloway
S. Bre Jackson

IMPORTANT NOTICE REGARDING JUNE 11, 2020
HOUSING AND COMMUNITY DEVELOPMENT COMMISION MEETING

These meetings are being conducted using teleconference and electronic means consist with the State of California Executive Order N-29-30 regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on television or online. Details may be found at www.cityofvallejo.net. In accordance with Executive Order N-29-30, the public may only view the meetings on television and/or online and not in the Council Chamber.

Members of the public will be able to submit public comment. Members of the public interested in participating or observing the Housing and Community Development Commission meeting may either click on the hyperlinks contained in each meeting agenda or type the link into an internet browser. You will be taken to the internet platform where the meeting is held.

The Public Comment links open at **5 p.m. on the day of the Housing and Community Development Commission meeting**. To access the link for public commenting, find the agenda item you wish to comment on and select that link to submit your comment.

Want more City Information - Members of the public can:
Like us on Facebook https://www.facebook.com/cityofvallejo)
Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)
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	In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at dawn.abrahamson@cityofvallejo.net Notification at least 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to that meeting. [28 CFR.35.102.35.104 ADA Title II]. The Vallejo Housing and Community Development Division may be contacted as follows: Tel: (707) 648-4507, Fax: (707) 648-5249, or e-mail: chari.barrera@cityofvallejo.net. The hearing impaired may call the California Relay Service at (800) 735-2922 without a TTY/TDD, or (800) 735-2929 with a TTY/TDD.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. SWEARING IN OF NEW COMMISSIONER

4. ROLL CALL

5. APPROVAL OF AGENDA

6. APPROVAL OF MINUTES

7. REPORT OF PRESIDING OFFICER AND MEMBERS OF THE COMMISSION

8. SECRETARY'S REPORT

9. COUNCIL LIAISON'S REPORT

10. COMMUNICATIONS AND PRESENTATIONS

11. COMMUNITY FORUM

Due to the current Shelter-at-Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold this meeting via teleconference. Any interested members of the public desiring to communicate with the Commission as part of the Community Forum must do so by accessing the link at the conclusion of this paragraph. There will be no public access to City Hall for any Commission meetings until further notice.

Https://www.opentownhall.com/9015

This is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or take action on these items but may require they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party.

11. CONSENT CALENDAR

Due to the current Shelter-at-Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold this meeting via teleconference. Any interested members of the public desiring to communicate with the Commission as part of Public Comment regarding Consent Calendar Items must do so by accessing the link at the conclusion of this paragraph. There will be no public access to City Hall for any Commission meetings until further notice.

Https://www.opentownhall.com/9016

A. FY 2020-21 Housing Authority Budget

For more information, a staff report is enclosed with the agenda.

Recommendation: No action is required. Informational item only.

12. PUBLIC HEARINGS

Due to the current Shelter-at-Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold this meeting via teleconference. Any interested members of the public desiring to communicate with the Commission as part of Public Comment regarding Public Hearing Items must do so by accessing the link at the conclusion of each item. There will be no public access to City Hall for any Commission meetings until further notice.

A. Proposed Revisions to City of Vallejo Citizen Participation Plan

The City has been notified by the U. S. Department of Housing and Urban Development (HUD) that in 2020, it will receive a special allocation of federal Community Development Block Grant (CDBG) Program funding in the amount of $618,244 to prevent, prepare for,

and respond to the COVID-19 pandemic. In order for the City to accept this funding, known as "CDBG-CV", the City must make amendments to certain documents, including its Citizen Participation Plan. At this time, the Commission may also wish to make other updates and clarifications to the Citizen Participation Plan, as proposed by staff.

For more information, a staff report is enclosed with the agenda.

Recommendation: Conduct a public hearing. By motion, recommend approval of revisions to the City of Vallejo Citizen Participation Plan by the City Council, as proposed by staff.

Public Comment for Public Hearing A. may be submitted by accessing the following link: Https://www.opentownhall.com/9017

B. Proposed Substantial Amendment to the FY 2019-20 Annual Action Plan and CDBG Program Budget

In order to receive the special CDBG-CV funding of $618,244, the City must submit a Substantial Amendment to the FY 2019-20 Annual Action Plan to HUD to allocate to public services, homeless services as well as to cover administration costs, specifically aimed at preventing, preparing for, and responding to the coronavirus.

For more information, a staff report is enclosed with the agenda.

Recommendation: Conduct a public hearing. By motion, recommend approval of a Substantial Amendment to the FY 2019-20 Annual Action Plan and CDBG Program Budget

Public Comment for Public Hearing B. may be submitted by accessing the following link: Https://www.opentownhall.com/8944

13. ADMINISTRATIVE ITEMS

Due to the current Shelter-at-Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold this meeting via teleconference. Any interested members of the public desiring to communicate with the Commission as part of Public Comment regarding Administrative Items must do so by accessing the link at the conclusion of each item. There will be no public access to City Hall for any Commission meetings until further notice.

Https://www.opentownhall.com/9018

A. Recommendation to Approve Amendment to FY 2019-20 Housing Authority Budget

The Vallejo Housing Authority City has received supplemental Housing Choice Voucher (HCV) Program administrative fee funding of $375,272 to allocate to eligible coronavirus-related activities.

For more information, a staff report is enclosed with the agenda.

Recommendation: By motion, recommend approval by the Housing Authority Board of Commissioners of the amendment to the FY 2019-20 Housing Authority Budget to include the allocation of the federal Coronavirus, Aid, Relief, and Economic Security (CARES) Act HUD HCV Program Supplemental Administrative Fee Funding

14. POLICY ITEMS

15. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Chari Barrera, Housing and Community Development Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:30 p. m. on June 8, 2020.

Dated: 6/08/2020

Chari Barrera, Secretary

CONSENT CALENDAR A.

DATE: June 11, 2020

TO: Chair and Commissioners
Housing and Community Development Commission

FROM: Judy Shepard-Hall, Housing and Community Development Manager

SUBJECT: **FISCAL YEAR 2020-21 HOUSING AUTHORITY BUDGET**

RECOMMENDATION

Informational item only. No other action will be taken.

BACKGROUND AND DISCUSSION

In FY 2020-21, the VHA will deliver the Housing Choice Voucher (HCV) Program (formerly and more commonly known as 'Section 8'), and its subprograms: Homeownership, Veterans Affairs Supportive Housing (VASH), Project-Based Voucher, and the Family Self-Sufficiency (FSS) Program. All programs administered by the VHA are funded by the U.S. Department of Housing and Urban Development (HUD). The budget for FY 2020-21 consists of revenues and expenditures for the HCV programs, operating reserve, housing development, and affordable housing funds.

The total Proposed FY 2020-21 Budget for VHA programs is $24,477,651 (Attachment 1). The majority of these funds, $21.8 million, represent rent payments to landlords on behalf of eligible Vallejo families. HCV rental and mortgage assistance programs serve over 2,000 families in Vallejo each year.

HUD provides funding for the HCV Program on a calendar year cycle and its funding methodology and level of funding for the HCV Program fluctuates annually. Housing Authorities are funded separately for Housing Assistance Payments (HAP) and administrative fees. HAP funding is restricted for use as rent or mortgage payments in the HCV Program and sub-programs, utility reimbursements to eligible HCV Program households, and escrow payments for Family Self-Sufficiency Program participants. Administrative fees are revenues that housing authorities receive to fund the day-to-day operations for the HCV Program. These funds cannot be used for any other purpose.

The VASH Program provides rental assistance vouchers to homeless veterans along with ongoing support by case workers from Veterans Affairs to help them maintain a stable housing environment. The Project-Based Voucher Program is voucher assistance attached to specific housing units located in the city. Housing Authorities can use up to 20 percent of its authorized voucher units to project-based units. The FSS Program helps voucher families obtain employment that will lead to economic independence and self-sufficiency. The VHA partners with the Workforce Development Board of Solano County, SparkPoint/United Way, Fighting Back Partnership, Vallejo City Unified School District, Solano Family & Children's Services, Five Keys Charter School, and other welfare agencies and local resources to develop a comprehensive program which gives participating FSS Program family members the skills and experience to enable them to obtain employment that pays a livable wage.

Operating Reserve Fund

The Operating Reserve Fund consists of unspent administrative funding received from HUD prior to 2004. These restricted funds may only be spent on "housing related activities". Administrative funding received after 2004 is further restricted for use only on "Housing Choice Voucher Program related activities".

Housing Development Fund

The Housing Development Fund is a non-federal fund, which was created by the receipt of profits from the sale of VHA-owned property. It will continue to fund the ongoing Crime-Free Multi-Housing Program (CFMHP), a collaborative effort between the Vallejo Police and Fire Departments and the Vallejo Housing Authority. The different components of the CFMHP include landlord training (tenant screening and credit checks, fair housing laws, the eviction process, and drug and gang awareness); Crime Prevention Through Environmental Design inspections, which identifies potential problem areas on a property such as insufficient lighting and security features; and educating the tenants about the CFMHP. Currently, there are thirteen properties certified and two more nearing certifications.

Affordable Housing Fund

The Affordable Housing Fund was created after the Redevelopment Agency dissolution. For FY 2020-21, VHA has allocated $25,000 to supplement funding for providing supportive services to Vallejo residents experiencing homelessness.

FISCAL IMPACT

The Fiscal Year 2020-21 Proposed Housing Authority Budget includes $23,891,338 in total Revenues and $24,477,651 in total Expenditures for rental subsidies and administrative costs. There will be an ending available Fund Balance of $2,304,701.

Funding for the Housing Authority comes from HUD and does not impact the General Fund.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably forseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

ATTACHMENTS

1. FY 2020-21 Vallejo Housing Authority Proposed Budget

CONTACT

Judy Shepard-Hall, Housing and Community Development Manager, (707) 648-4408,
Judy.Shepard-Hall@cityofvallejo.net

	Housing Authority											
	Section 8											
	Voucher Program Fund # 123		Admin Program Fund # 121		Operating Reserve Fund # 122		Housing Development Fund # 124		Affordable Housing Fund # 126		Sub total	Sub total
	Adopted FY 19-20	Proposed FY 20-21	Adopted FY 19-20	Proposed FY 20-21	Adopted FY 19-20	Proposed FY 20-21	Adopted FY 19-20	Proposed FY 20-21	Adopted FY 19-20	Proposed FY 20-21	Adopted FY 19-20	Proposed FY 20-21
Beginning Available Fund Balance	$ 148,075	$ 51,125	$ 1,244,595	$ 1,232,869	$ 383,324	$ 373,892	$ 387,049	$ 277,048	$ 460,864	$ 956,081	$ 2,623,907	$ 2,891,014
Revenues												
Operating												
Operating Grants and Contributions	21,119,000	21,707,453	2,077,100	2,027,695	-	-	-	-	-	-	23,196,100	23,735,148
Investment Income	-	-	1,232	1,232	-	-	458	458	11,000	11,000	12,690	12,690
Program Income	-	-	-	-	-	-	-	-	-	-	-	-
Fees and Forfeitures	5,000	5,000	19,000	17,500	-	-	26,000	26,000	-	-	50,000	48,500
Transfer in - Capital Funds	-	-	-	-	-	-	-	-	145,548	95,000	145,548	95,000
	21,124,000	21,712,453	2,097,332	2,046,427	-	-	26,458	26,458	156,548	106,000	23,404,338	23,891,338
											-	-
Expenditures											-	-
Grant programs	21,272,075	21,763,578	-	-	-	-	-	-	-	-	21,272,075	21,763,578
Administration	-	-	2,486,272	2,699,009	-	-	40,000	40,000	25,000	26,000	2,551,272	2,765,009
Interfund Reimbursement - staff costs	-	-	(108,990)	(120,458)	-	-	70,522	70,522	-	-	(38,468)	(49,936)
	21,272,075	21,763,578	2,377,282	2,578,551	-	-	110,522	110,522	25,000	25,000	23,784,879	24,477,651
											-	-
Net Annual Activity	(148,075)	(51,125)	(279,950)	(532,124)	-	-	(84,064)	(84,064)	131,548	81,000	(380,541)	(586,313)
											-	-
Ending Available Fund Balance	$ -	$ -	$ 964,645	$ 700,745	$ 383,324	$ 373,892	$ 302,985	$ 192,984	$ 592,412	$ 1,037,081	$ 2,243,366	$ 2,304,701
Project Balances, Including FY 20-21 Appropriations												
Housing Development						$ 590,692		$ 1,118				
Affordable Housing Loans outstanding at June 30, 2019						$ 919,125				$ 12,419,578		

Section 8 Funding:	**June 30, 2020**	**June 30, 2021**
One month average expenditures :		
Voucher Program	$ 21,272,075	$ 21,763,578
Admin Program	2,377,282	2,578,551
Operating reserve	-	-
Total Annual expenditures	23,649,357	24,342,129
Number of months	12	12
Average monthly expenditures	$ 1,970,780	$ 2,028,511
Combined Available Fund Balance June 30		
Voucher Program	$ -	$ -
Admin Program	964,645	700,745
Operating Reserve	383,324	373,892
	$ 1,347,969	$ 1,074,637

FY 20-21 beginning balance is based on FY 19-20 projections

PUBLIC HEARING A.

DATE: June 11, 2020

TO: Chair and Commissioners
Housing and Community Development Commission

FROM: Judy Shepard-Hall, Housing and Community Development Manager
Guy L. Ricca, Temporary Senior Community Development Analyst

SUBJECT: **PROPOSED REVISIONS TO CITY OF VALLEJO CITIZEN PARTICIPATION PLAN**

RECOMMENDATION

Conduct a public hearing. By motion, recommend the approval of revisions to the City of Vallejo Citizen Participation Plan by the City Council, as proposed by staff.

REASONS FOR RECOMMENDATION

The City has been notified by the U. S. Department of Housing and Urban Development (HUD) that in 2020, it will receive a special allocation of federal Community Development Block Grant (CDBG) Program funding in the amount of $618,244 to prevent, prepare for, and respond to the COVID-19 pandemic. In order for the City to accept this funding, known as "CDBG-CV", the City must make amendments to certain documents, including its Citizen Participation Plan (Attachment 1). At this time, the Commission and the City Council may also wish to make other updates and clarifications to the Citizen Participation Plan, as proposed by staff.

BACKGROUND AND DISCUSSION

In 2013, the City Council made revisions to the Citizen Participation Plan. The City is now eligible to receive federal funding from HUD specifically aimed at preventing, preparing for, and responding to the coronavirus. HUD is also allowing flexibility to enable the City to move forward quickly with expending these funds.

Staff believes the key revisions and updates to the Citizen Participation Plan, as described below, are advisable at this time.

1. CDBG-CV Funds

HUD has provided waivers with respect to the potential administration and expenditure of CDBG-CV funding. In the City's Citizen Participation Plan, a 30-day public review and comment period is required for substantial amendments to the Annual Action Plan, which includes the allocation of CDBG Program funds for projects and activities. In order to expedite the delivery of CDBG-CV, HUD has reduced the public comment period to not less than five calendar days for amendments necessitated by this funding. HUD is also allowing the City to hold virtual public hearings if national/local health authorities recommend social distancing and limiting public gatherings for public health reasons and the City provides reasonable notification and access for citizens, timely responses from officials to respond to all questions and issues, and public access to all questions and responses. Amending the Citizen Participation Plan in this regard will allow the City to take advantage of the flexibility allowed by HUD in the event of a local, state, or national emergency or disaster.

2. Other Proposed Revisions

Section 108 Guaranteed Loans

In 2013, the Citizen Participation Plan was amended to include requirements related to the Section 108 Loan Guarantee Program. Staff subsequently learned from HUD officials that this revision was unnecessary, due to the fact that Section 108 is a guaranteed CDBG loan, and so is already considered a component of the CDBG Program. For this reason, staff believes that references to the Section 108 Guaranteed Loan Program may be removed from the Citizen Participation Plan as part of this revision.

Performance Reports

The Citizen Participation Plan requires a public review and comment period of not less than 30 calendar days for Performance Reports. Prior to 2013, the comment period for Performance Reports was fifteen calendar days in the Citizen Participation Plan. Staff believes that the public comment period on Performance Reports may be changed to not less than fifteen calendar days at this time, and still provide the public a reasonable length of time to review and provide input on program accomplishments by the City.

FISCAL IMPACT

There is no fiscal impact on any Fund associated with this item

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably forseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

ATTACHMENTS

1. Revised City of Vallejo Citizen Participation Plan 2020

CONTACT

Judy Shepard-Hall, Housing and Community Development Manager, (707) 648-4408,
Judy.Shepard-Hall@cityofvallejo.net

Guy L. Ricca, Temporary Senior Community Development Analyst, (707) 649-5417,
Guy.Ricca@cityofvallejo.net

CITY OF VALLEJO

CITIZEN PARTICIPATION PLAN

I. OVERVIEW

The City of Vallejo invites comments from its citizens on critical planning issues and decisions for the ***federal Community Development Block Grant (***CDBG) ***Program*** and ***Home Investment Partnerships (***HOME) Programs. The City commits to provide the general public and interested and affected persons with ample notification of these critical actions and ample time to comment. Meetings will take place at Vallejo City Hall***, remotely,*** or ***at*** other accessible locations in the community.

At a minimum, the Citizen Participation Plan shall apply to the following: (1) the Consolidated Plan, (2) the Annual Plan, (3) Performance Reports, ***and*** (4) ~~Section 108 Guaranteed loans, and (5)~~ substantial amendments to the above.

The City of Vallejo will prepare a Five-Year Consolidated Plan. The City may prepare an Annual Plan each fiscal year or the City may prepare multiple Annual Plans in one fiscal year.

Performance Reports shall be prepared as required by the U.S. Department of Housing and Urban Development (HUD) and shall also be subject to the provisions of the Citizen Participation Plan.

The City of Vallejo may consider substantial amendments to any of these plans or documents. In such cases, the City will invite public comments.

The subsequent sections of the Citizen Participation Plan address the specifics of how and when the public will be notified, how they may provide comments, how long they will have to comment, and where documents will be available.

Approved as to form:

By: Shannon Edsmeyer *for*
Randy J. Risner
Interim City Attorney

II. PUBLIC HEARINGS

A. Consolidated Plan

Every five years, the City of Vallejo shall conduct at least two public hearings on its Consolidated Plan. The public hearings may be conducted by the Housing and ~~Redevelopment~~ ***Community Development*** Commission and/or the City Council. The first public hearing shall be conducted to receive input and comments on the City's needs and priorities. This input shall be considered by the City in the development of the Consolidated Plan.

The second public hearing shall be conducted after the City has prepared a draft of the Consolidated Plan. The purpose of the public hearing shall be to receive comments and input on the draft Consolidated Plan.

B. Annual Plan

The City of Vallejo shall conduct at least two public hearings every year on its Annual Plans. The City may adopt multiple Annual Plans in one year. For example, in Fiscal Year ~~2013/~~14 ***2020/21***, the City may adopt Annual Plans for Fiscal Year ~~2013/14~~ ***2020/21*** and ~~2014/15~~ ***2021/22***.

The first public hearing shall be conducted to receive comments and input on housing and community development needs and proposed activities. The purpose of the public hearing shall be to determine how the needs may have significantly changed from those identified in the Consolidated Plan and what, if any, changes in proposed activities may be appropriate.

The second public hearing shall be conducted to receive comment and input on the proposed Annual Plan(s).

C. Performance Reports

The City of Vallejo shall conduct at least one public hearing on any performance report required by HUD. The purpose of the public hearing shall be to receive comment and input on the contents of the draft performance report.

~~D. Section 108 Guaranteed Loans~~

~~The City of Vallejo shall conduct one public hearing prior to the preparation of a Section 108 guaranteed loan application to solicit community input on the activities proposed to be funded by the loan proceeds. A second public hearing will be held after completion of the draft application but prior to submission of the application to HUD. Public comments will be considered in the preparation of the final application.~~

~~The Consolidated Plan will be amended to include: the amount of guaranteed loan funds expected to be made available during the period covered by the Plan, including~~

~~any program income anticipated to be generated by loan-funded activities; the range of activities that may be undertaken with the guaranteed loan funds; and the estimated amount of guaranteed loan funds proposed to be used for activities that will benefit low- and moderate-income persons.~~

~~E~~ ***D***. Substantial Amendments

A substantial amendment is defined as the addition or deletion of any program or activity. A substantial amendment also includes any change in statistical data of ~~20%~~ ***twenty percent*** or more in the Consolidated Plan, Annual Plan, or Performance Report.

Amendments that are NOT substantial are: increases or decreases in the amount of funds allocated to an approved project or activity, to achieve the original purpose of the project or activity.

At least one public hearing is required for a substantial amendment to any of the plans or documents.

III. PUBLIC NOTICE

Beginning at least fourteen (14) days prior to each public hearing, ***or for a shorter number of calendar days as may be allowed by HUD,*** the City of Vallejo shall publish a notice in the local newspaper ~~at least twice~~. The notice shall indicate the place, time, and location of the public hearing. The notice shall provide sufficient information on the purpose of the public hearing.

~~The notice shall be a display advertisement in the non-legal section of the newspaper.~~

At least fourteen ~~(14)~~ ***calendar*** days prior to each public hearing***, or for a shorter number of calendar days as may be allowed by HUD,*** the City of Vallejo shall provide local Chambers of Commerce, ethnic organizations, the Vallejo Housing Authority, the public libraries, and interested persons, with a copy of the public notice.

The public notice for the proposed Consolidated Plan will include a summary of the Plan. It shall indicate the amount of assistance the City expects to receive (grant funds and program income), the range of activities that may be undertaken, and the estimated amount of funds that will benefit ***very*** low-~~/moderate~~ ***and low***-income persons. This summary shall describe the contents and purposes of the Consolidated Plan. It shall also list the locations where the Consolidated Plan will be available for examination. These locations shall include at least the following - the City Clerk's Office of City Hall, the Housing and Community Development Division of the City of Vallejo, and local public libraries.

IV. COMMENT PERIOD

The City of Vallejo shall provide a period of at least ~~thirty (~~30~~)~~ ***calendar*** days to receive comments on the draft Consolidated Plan***, draft Annual Plan,*** and on any substantial amendments. The 30-day period may start on the date the document is available to the public. The City will also provide public notice regarding the availability of documents and the dates of the 30-day comment period.

For ~~annual plans,~~ performance reports ~~and Section 108 guaranteed loan applications~~, the City shall provide at least ~~thirty (30)~~ ***fifteen calendar*** days to receive public comment.

The City shall consider all comments received. The City shall respond to all complaints, in writing, within fifteen ~~(15)~~ ***calendar*** days. All comments and responses shall be incorporated into the document.

The City may provide comment periods shorter than 30 or fifteen days, pursuant to waivers as may be granted by HUD.

V. AVAILABILITY OF DOCUMENTS

The Consolidated Plan, Annual Plan, Performance Report, ~~Section 108 guaranteed loan applications~~ and amendments to any of these documents shall be available to the public at the City Clerk's Office and Housing and Community Development Division Office during normal working hours, and on the City's Internet Website. The documents shall be provided to the interested party within three (3) working days of their request.

The documents shall be retained for at least five ~~(5)~~ years.

The City shall make available at least ten (10) free copies of the Consolidated Plan to local residents or organizations.

VI. TECHNICAL ASSISTANCE

The City of Vallejo shall provide up to ~~forty (~~40~~)~~ hours per year of technical assistance to organizations that represent ***very*** low~~-/moderate~~ ***and low-***income persons. This technical assistance may include:

- publishing instructions on how to fill out forms/applications;
- conducting workshops to explain: (1) the process for submitting proposals and

(2) federal and local requirements;

- providing comments and advice on the telephone or in meetings; and

- reviewing and commenting on draft proposals.

The City shall also provide ongoing assistance to CDBG ***Program- and HOME Program***-funded agencies as needed to help them maintain their eligibility for full funding.

The City may provide additional (beyond ~~forty (~~40~~)~~ hours) technical assistance if, in the opinion of the City Manager, staff time is available.

VII. ASSISTANCE TO NON-ENGLISH SPEAKING

When City staff reasonably expects a significant number of non-English speaking residents to participate at a public hearing, the City will make a translator available at the meeting.

VIII. DISPLACEMENT

The federal regulations stipulate that the City shall include in its Citizen Participation Plan the City's "plans to minimize displacement of persons and to assist any persons displaced, specifying the types and levels of assistance ..."

The City of Vallejo has adopted***, pursuant to*** ~~(~~Resolution 81-723~~),~~ a General Relocation Plan. This plan meets the requirements of 24 CFR 91.105(b)(1).

PUBLIC HEARING B.

DATE: June 11, 2020

TO: Chair and Commissioners
Housing and Community Development Commission

FROM: Judy Shepard-Hall, Housing and Community Development Manager

SUBJECT: **PROPOSED AMENDMENT TO FISCAL YEAR 2019-20 ANNUAL ACTION PLAN AND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET**

RECOMMENDATION

Conduct a public hearing. By motion, recommend the approval of the Substantial Amendment to the Fiscal Year (FY) 2019-20 Annual Action Plan (AAP) and Community Development Block Grant (CDBG) Program Budget to include the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act allocation of $618,244.

Approve and authorize the City Manager to submit the Substantial Amendment to the AAP to the U.S. Department of Housing and Urban Development (HUD).

REASONS FOR RECOMMENDATION

By submitting the Substantial Amendment to the FY 2019-20 Annual Action Plan to HUD, the City may receive the special CDBG Coronavirus ("CDBG-CV") funding to allocate to public services, homeless services as well as to cover administration costs, specifically aimed at preventing, preparing for, and responding to the coronavirus.

BACKGROUND AND DISCUSSION

On March 27, 2020, the CARES Act was passed in response to the COVID-19 pandemic. This $2 trillion stimulus plan included $5 billion in CDBG-CV funding. Of this amount, HUD has immediately allocated $2 billion to CDBG grantees based on the federal fiscal year 2020 CDBG formula and the remaining $3 billion based on needs using best available data to States, insular areas and local governments. The allocation also provided for the suspension of the 15% cap on public services, in-person public hearings and allowing of virtual hearings, immediate availability of a 5-day public comment period, and other program requirements.

In order for the City to accept CDBG-CV funding allocation of $618,244 formally, the City must make amendments to several documents in order to describe the proposed use of funding and the process for obtaining public input as follows:

Citizen Participation Plan

A 30-day public review and comment period is required for substantial amendments to the Annual Action Plan; however, to allow grantees to move forward quickly with expending funds, HUD reduced the period to not less than five days for amendments necessitated by the CDBG-CV funding. HUD is also allowing the City to hold

virtual public hearings if national/local health authorities recommend social distancing and limiting public gatherings for public health reasons and the City provides reasonable notification and access for citizens, timely responses from officials to respond to all questions and issues, and public access to all questions and responses. Amending the Citizen Participation Plan in this regard will allow the City to take advantage of the flexibility allowed by HUD in the event of a local, state, or national emergency or disaster.

Public Review

In accordance with the City's amended Citizen Participation Plan, the Housing and Community Development Commission held a virtual public hearing on June 11, 2020 to gather information and receive comments on the proposed amendments. The draft of the amended AAP was released on June 4, 2020 for public review and comment until June 11, 2020. Additionally, an Open City Hall topic was posted on the City website and written and electronic comments were accepted. The public notice of availability was published in the City's website and the Vallejo Times Herald on June 4, 2020.

Public comments received prior to the City Council meeting of June 23, 2020 will be summarized at the meeting.

Annual Action Plan

The City is required by HUD to prepare and submit an Action Plan every year to make the City eligible to receive certain affordable housing and community development funds. This annual document also serves as a budget and planning document. The AAP identifies goals, projects, and funding amounts for the CDBG Program fiscal year. The FY 2019-20 Action Plan did not anticipate additional CDBG-CV funding resulting from a pandemic.

The CDBG-CV funding must be used to prevent, prepare for, and respond to the COVID-19 pandemic, and meet one of the three CDBG National Objectives namely: 1) Benefit to low- and moderate- income (LMI) persons; 2) Aid in the prevention or elimination of slums or blight; and 3) Meet a need having a particular urgency (referred to as urgent need).

The City wants to safeguard the capacity of local hospitals, fire and police departments, and medical teams and is committed to deploying federal, state and local resources to assist the homeless population. The City will be using CDBG-CV funds, along with State-awarded funds and FEMA reimbursement, to implement Project Roomkey. Project Roomkey, a State initiative, aims to protect high-risk individuals and prevent the spread of the highly contagious virus in the community by providing temporary shelter to individuals experiencing homelessness. This includes providing funds to move people safely into shelter and securing motel or hotel rooms to provide shelter.

Motel rooms will comply with CDC COVID-19 safety requirements by assigning people to individual rooms (one person per room) to provide the CDC recommended isolation space, including an individual restroom and necessary cleaning supplies to keep the space clean. The medical professionals and others accessing the rooms to provide services will wear recommended PPE to prevent further spread of the virus and will practice social distancing to the extent possible.

Essential behavioral health and health care services will also be provided by the local government and community partners, as needed. These emergency protective measures will protect public health by isolating the medically vulnerable, thinning out the shelter population for social distancing, slowing the rate of spread of COVID-19 and, in turn, flattening the curve. Other wraparound support services include:

- Outreach and supplies (hand washing stations, sanitizing supplies, educational information on the virus, etc.) to existing encampments
- Case Management

- Food Coordination Delivery
- Medication Provision/Delivery
- Storage
- Transportation
- Security

FISCAL IMPACT

The City anticipates receiving $618,244 in CDBG-CV funds. Funds unused in FY 2019-20 will be carried over to the following fiscal year. The CDBG Program will require no funding from the General Fund in order to meet the administrative requirements of the grant. Administrative costs are covered by the grant.

The CDBG Program is federally funded and has no direct impact on the General Fund budget. Submission of the amended AAP and required documents enable the City to begin using CDBG-CV funding.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably forseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

ATTACHMENTS

1. Draft of Substantial Amendment to the FY 2019-20 Annual Action Plan
2. Public Notice of the FY 2019-20 Substantial Amendment to the Annual Action Plan

CONTACT

Judy Shepard-Hall, Housing and Community Development Manager, (707) 648-4408,
Judy.Shepard-Hall@cityofvallejo.net

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Vallejo, with a U. S. Census Bureau estimated population of 122,105 as of July 1, 2017 is the largest city in Solano County, California, and is located in the San Francisco Bay Area on the northeastern shore of San Pablo Bay. Based on the most recent housing and community development needs data available to the City, the City's Five Year Consolidated Plan has established four different priority groups in Vallejo: (1) very low- and low-income renters, (2) homeless persons, (3) persons who are not homeless but who have special needs, and (4) first time homebuyers. The City will continue to work to address the needs of the homeless population for permanent supportive housing during Fiscal Year (FY) 2019-20, as well as the rehabilitation of the owner-occupied housing stock. Priority community development needs include: (1) providing social services to very low-income residents, (2) installing basic and comprehensive health and safety public improvements in Neighborhood Preservation Areas, and (3) the installation of curb ramps City-wide, until all needed curb ramps are completed.

In December 2019, a new coronavirus known as SARS-CoV2 was detected causing outbreaks of the coronavirus disease ("COVID-19") globally. The first case in the United States was reported in January 2020 and by March 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. Subsequently, the federal government declared a national emergency. On March 4, 2020, the Governor of the State of California declared a State of Emergency and on March 18, 2020, Solano County, of which the City of Vallejo is a part of, issued a Shelter-in-Place order. The City of Vallejo is impacted by this public health crisis and people experiencing homelessness are the most vulnerable.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136 was signed by the President of the United States, in response to the growing effects of the COVID-19 pandemic. As part of the CARES Act, the U.S. Department of Housing and Urban Development (HUD) received funds to be allocated for Community Development Block Grant (CDBG) entitlement entities to prevent, prepare for, and respond to the COVID-19 crisis. HUD informed the City of Vallejo that CARES Act funding of $618,244 would be allocated to the jurisdiction based on the existing entitlement formula. In order for the City to utilize these funds, known as CDBG-CV, a Substantial Amendment is necessary to amend the FY 2019-20 Annual Action Plan (AAP). HUD has waived some statutory requirements for grantees that will enable swift implementation of CDBG-CV funds. Waivers include the thirty (30)-day public comment period provided no less than five (5) days are provided for public comment on Substantial Amendments, and holding of virtual public hearings. In addition, grantees may be reimbursed for COVID-19 response activities regardless of the dates the costs were incurred. The

proposed activites must meet one of the three National Objectives as required by CDBG Program regulations.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

(1) In March, 2015 the Vallejo Housing Authority opened its Housing Choice Voucher waiting list for the first time since 2007; over 21,000 households applied; (2) a "Point-In-Time Count" was conducted in January, 2019 which was administered to unsheltered homeless individuals in the County of Solano. The City will receive the final results of this count for Vallejo later this year; (3) persons who are not homeless but who have special needs are in need of housing with supportive services. This includes persons with HIV/AIDS, severe mental illness, and substance abuse addictions; and (4) there is a need for basic health and safety public improvements in Neighborhood Preservation Areas.

In FY 2019-20, the City of Vallejo will support the following objectives to address its identified needs: (1) emergency support services and facilities for approximately 1,500 homeless persons; (2) assisting in establishing and developing up to 75 units of permanent supportive housing for homeless persons in partnership with Eden Housing, Inc., a non-profit affordable housing developer; (3) emergency support services and facilities for approximately 250 persons who are not homeless but who have special needs; (4) assisting very low- and low-income persons with social services; (5) rental, mortgage, and utility assistance for approximately 250 persons with HIV/AIDS; (6) the substantial rehabilitation of owner-occupied housing units; and (7) mortgage assistance for qualified first time homebuyers.

This amendment to the FY 2019-20 AAP describes how the CDBG-CV funds will be utilized locally to address urgent needs created by the COVID-19 pandemic. The City of Vallejo is proposing a coordinated approach consistent with State guidance on combining County resources, expertise, the following prioritization:

(1) People who test positive for COVID-19 who do not require hospitalization and people who have completed hospital stays and no longer require hospitalization but who are still potentially infectious;
(2) People Under Investigation for COVID-19: positive symptom screen;
(3) Persons needing social distancing as a precautionary measure, particularly for high-risk groups: People over 60 and/or high risk of medical complications
(4) People presumed COVID negative and who are not high risk (individuals at lower risk for severe consequences were they to become COVID positive).

The proposed plan to address each of the four groups prioritized above as follows:

* Shelter homeless who test positive, are symptomatic and/or are vulnerable due to existing health conditions in local motels.

* Provide additional shelter space in Vallejo, near existing encampments, for a limited number of those currently in encampments, who are not symptomatic, but may benefit from relocation to an alternative space and to allow for increased social distancing; and

*Provide outreach and supplies (hand washing stations, sanitizing supplies, educational info on the virus, etc.) to existing encampments.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's Housing and Community Development Commission held a public hearing on housing and community development needs in December, 2018. Written comments were also accepted from November 22, 2018 through December 6, 2018. No comments were received on needs that were significantly different than those needs and priorities already identified in the Consolidated Plan.

The Commission held another public hearing on May 2, 2019 to receive comments on the draft FY 2019-20 Annual Action Plan. Written comments are accepted from April 22, 2019 through May 21, 2019; and on the City's web page at "Open City Hall", an online forum. On May 14, 2019, the City Council reviewed and approved the FY 2019-20 Annual Action Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City adheres to its Citizen Participation Plan. The December, 2018 public hearing met a requirement in the Citizen Participation Plan to hold at least one hearing each year on the City's housing and community development needs and priorities. The City also uses an extensive public notice list ("Constant Contact") of interested residents and organizations to disseminate public information and invite comments on the City's CDBG Program and HOME Program. Written comments were also accepted fifteen days prior to the needs and priorities public hearing in December, 2018 pursuant to the Citizen Participation Plan. The City considers all comments received, and responds to all complaints, in writing, within fifteen days. No complaints were received. On May 2, 2019 the Housing and Community Development Commission held a public hearing on the Draft FY 2019-20 Annual Action Plan. Two persons from the public spoke: (1) Casey Epps, Fair Housing Advocates of Solano, thanked the Commission for its FY 2019-20 funding recommendation of $20,000 for Fair Housing Advocates, and described its services in Vallejo; and (2) Cherene Sandidge, Community Housing Development Corporation, stated she appreciated the Commission's past support, and discussed the affordable

housing development planned at "Sonoma Estates". After the public hearing, by a vote of 6-0-0, the Commission adopted a Resolution recommending approval by the City Council of the Draft FY 2019-20 Annual Action Plan.

The public comment period for the amendments to the Citizen Participation Plan to include HUD's waiver and the Annual Action Plan to include the newly-funded CDBG-CV has been scheduled from June 4, 2020 through June 11, 2020, consistent with HUD's waiver to expedite the CARES Act funding to address the immediate needs facing communities impacted by the COVID-19 pandemic.

Drafts of the Citizen Participation Plan and Substantial Amendment to the Action Plan were made available for review and comments were asked to be submitted electronically or handwritten to the Housing and Comunity Development Manager.

Two Public Hearing will be held for both amendments at the City's Housing and Community Development Commission's virtual meeting on June 11, 2020 after 7:00 p.m. The City Council is scheduled to review and adopt the amendments during its regular meeting on June 23, 2020. Once approved. the documents were forwarded to HUD for approval. Upon receipt of final approval from HUD, the City can begin use of the CDBG-CV funds.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A question about the allocation of administration costs was mentioned in one of the comments. A member of the public also suggested the elimination of the Rehabilitation Program and doubling the Mortgage Assistance Program budget. Another person suggested the purchase of recreational vehicles and "tiny homes" to mitigate the issue homelessness.

The City will summarize comments received during the public comment period. Video of the meeting are available on the City's website.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments in November and December, 2018 and May, 2019 that were not accepted.

7. Summary

The City's Housing and Community Development Commission held public hearings on December 6, 2018 and May 2, 2019. Written comments were also invited on the City's online forum. On May 14, 2019 the City Council reviewed and approved the FY 2019-20 Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	VALLEJO	City Manager/Housing and Community Development Div
HOME Administrator	VALLEJO	City Manager/Housing and Community Development Div

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Judy Shepard-Hall, Housing and Community Development Manager, City of Vallejo, 200 Georgia Street, Vallejo, CA 94590, 707-648-4408, Fax: 707-648-5249, Judy.Shepard-Hall@cityofvallejo.net

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City's Office of the City Manager, Housing and Community Development Division (HCD), will take the lead in implementing its affordable housing and community development strategy for Vallejo during FY 2019-20. HCD is responsible for administering the City's CDBG, HOME, and NSP Programs, as well as Vallejo Housing Authority and Housing Successor Agency projects and activities. Affordable housing projects and developments are normally completed through partnerships with non-profit and for-profit housing developers.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

HCD staffs the Vallejo Housing Authority, which administers the Housing Choice Voucher, Project-Based Voucher, Family Self-Sufficiency (FSS), and Veterans Affairs Supportive Housing (VASH) Programs. HCD will also contract with a non-profit agency or agencies to deliver its first-time homebuyer and housing rehabilitation loan programs. Community Housing Development Corporation (CHDC) and Eden Housing, Inc. are HOME Program-eligible Community Housing Development Organizations (CHDOs). The Housing Authority works with the County of Solano Department of Health and Social Services to share information and target supportive services where possible on behalf of its FSS participants. In February and March, 2019 non-profit agencies were invited to submit applications and proposals to the City to request CDBG Program and HOME Program funds to address the high priority needs in the Consolidated Plan. An advisory Housing and Community Development Commission, appointed by the City Council, will provide significant input into how funds are allocated in FY 2019-20.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The HCD Manager sits on the Continuum Care Board for the County of Solano (Housing First Solano), and on the Community Action Partnership (CAP) Solano Joint Powers Authority (JPA) governing board, to support Vallejo's long range plan to address homeless and safety net service needs, and works with these entities to develop programs and supportive services to maintain a seamless continuum of care for the homeless. City staff will provide technical assistance when necessary and appropriate to strengthen capacity and identify and secure resources, or assist agencies to access resources, to carry out the activities proposed in the Consolidated Plan's "Strategic Plan" section.

During the current Consolidated Plan period, the City has contributed funding to the development of a "Regional Strategic Plan" to address homelessness in the County of Solano, prepared by a consultant, HomeBase. Prior year CDBG Program and HOME Program funds have been allocated to the development of permanent supportive housing for the homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Each year, CAP Solano JPA develops housing project proposals for the homeless, including for permanent housing, transitional housing, and supportive services. HUD Homeless Assistance funds support many of these programs on a competitive basis. In recent years, the County of Solano has secured funding for homeless assistance centers, transitional housing, and supportive services located in permanent housing. The City of Vallejo has been an active member of the Continuum of Care since its inception and, as noted above, the HCD Manager serves on the Continuum of Care Board. This provides guidance as to the City's choice of priority needs and funding allocations.

The City is not eligible to receive formula ESG Program funds directly from HUD, or ESG Program funds from the State of California.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Vallejo Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-homeless Service-Fair Housing Other government - Federal Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Vallejo is fortunate in that its community development programs are co-located in the same building as the Vallejo Housing Authority, that is, are all part of the same division; therefore, consultation and coordination is simplified and consistent.

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing First Solano	The City requires that Continuum of Care proposals are consistent with the Consolidated Plan, and the Annual Action Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

Two public hearings along with written comment periods were conducted on (1) housing and community development needs, and (2) the draft FY 2019-20 Annual Action Plan.

A Substantial Amendment to the FY 2019-20 APP for the newly-funded CDBG-CV funds typically requires a thirty (30)-day public comment period; however, HUD has waived this requirement provided that no less than five (5) days are provided for public comments on each substantial amendment. Public comments regarding CDBG-CV funding to address COVID-19 prevention measures were asked to be submitted electronically or handwritten to Judy Shepard-Hall, Housing and Community Development Division, 200 Georgia Street or at judy.shepard-hall@cityofvallejo.net. The public comment period ran from June 4, 2020 through June 11, 2020.

The Public Hearing was held at the special meeting of the Housing and Community Development Commission on June 11, 2020 after 7:00 p.m. The City Council will review and adopt the Substantial Amendment regarding CDBG-CV funds on its regular meeting on June 23, 2020. Once approved, the documents are submitted to HUD for approval. Upon receipt of final approval from HUD, the City can begin using the funds.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish, tagalog Non-targeted/broad community	Minutes of 12-06-2018 public hearing attached.	Homeless-serving non-profit agency thanked the City for its support, and discussed its agency's services.	None.	http://www.cityofvallejo.net

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

See below.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,005,279	15,000	0	1,020,279	0	Housing, social services, and program administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	576,379	200,000	0	776,379	0	CHDO, homeowner assistance, program administration, and TBRA,
Other	public - federal	Admin and Planning Public Services	618,244	0	0	618,244	0	The City plans to use CDBG-CV funds to respond to the COVID-19 pandemic by adding public services and providing temporary shelter to individuals experiencing homelessness. A portion of the funding will be used for administrative expenses.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Funding sources that may be used to implement the Annual Action Plan include but are not limited to: (1) federal Housing Choice Voucher Program funds for rental assistance; (2) federal HOME Program, federal NSP, private financing, and owner's funds, for mortgage assistance and the rehabilitation of owner-occupied housing units; (3) private, state, and federal funds to enable non-profit agencies to provide emergency shelter, supportive services, and transitional and permanent supportive housing; and (4) CDBG Program funds for an emergency navigation shelter, and for social services meeting basic human needs. HOME Program funds that are used for project costs will be matched by non-federal funds at the required rate of 25 percent, through contributions of Housing Successor Agency and local sales tax funds.

The City expects to continue to leverage CDBG-CV funding with funds from state, local and private sources, as well as the development of partnerships among all levels of government, private for-profit and non-profit agencies, such as, Meals on Wheels, motels, laboratories, Solano County Transit, Touro Univeristy, Solano County Behavioral Health Services and Public Health Departments. These sources and FEMA should cover the City's homeless COVID-19 response.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

2118 and 2134-2136 Sacramento Street, Vallejo, to develop up to 75 units of permanent supportive housing.

To implement physical distancing practices during the COVID-19 pandemic, the City is in discussions with the California Department of Transportation (Caltrans) regarding a state-owned parcel on the corner of Lewis Brown Drive and B.W. Williams for a temporary shelter to help reduce crowding in encampments for individuals. This site will accommodate up to 40 beds. Caltrans has indicated they are in agreement with this use for the site and is prepared to get an agreement executed with the City. Caltrans has also offered use of neighboring Caltrans land to the extent additional space is needed.

Discussion

No other comments.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	City of Vallejo/Homeless Providers	2015	2020	Homeless	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Affordable Housing		Overnight/Emergency Shelter/Transitional Housing Beds added: 1500 Beds
2	City of Vallejo	2015	2020	Homeless	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Affordable Housing	CDBG: $658,842	Overnight/Emergency Shelter/Transitional Housing Beds added: 125 Beds

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Non-Homeless Special Needs Services	2015	2020	Non-Homeless Special Needs	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
4	Social Services	2015	2020	Non-Housing Community Development	South Vallejo Central City Country Club Crest Eastern City	Community Development	CDBG: $153,042	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
5	Rental Assistance for Persons with HIV/AIDS	2015	2020	Non-Homeless Special Needs	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Community Development		Housing for People with HIV/AIDS added: 36 Household Housing Unit
6	Non-Housing Community Development Program	2015	2020	Non-Housing Community Development			CDBG-CV: $618,244	Overnight/Emergency Shelter/Transitional Housing Beds added: 180 Beds

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	City of Vallejo/Homeless Providers
	Goal Description	
2	**Goal Name**	City of Vallejo
	Goal Description	
3	**Goal Name**	Non-Homeless Special Needs Services
	Goal Description	
4	**Goal Name**	Social Services
	Goal Description	
5	**Goal Name**	Rental Assistance for Persons with HIV/AIDS
	Goal Description	
6	**Goal Name**	Non-Housing Community Development Program
	Goal Description	CDBG-CV COVID-19 Emergency Response

Projects

AP-35 Projects – 91.220(d)

Introduction

Under CDBG Program funding for FY 2019-20, the City will fund housing, social services, and program administration. With HOME Program funding for FY 2019-20, the City will fund an eligible CHDO, TBRA, homeowner assistance, and program administration.

The City has taken a coordinated and regional approach, which is consistent with State guidance on combining county resources, expertise, in addressing the COVID-19 public health crisis and was awarded State funds to address shelter and hygiene needs for the City's unsheltered and homeless population. Along with State-awarded funds, FEMA reimbursement and General Fund contribution, the City will use CDBG-CV funds for securing hotel and motel rooms, including wraparound support services such as meals, security, and custodial services for the implementation of Project Roomkey.

Project Roomkey, a State initiative, aims to protect high-risk individuals and prevent the spread of the highly-contagious virus in the community by providing temporary shelter to individuals experiencing homelessness.

Motel rooms will comply with CDC COVID-19 safety requirements by assigning people to individual rooms (one person per room) to provide the CDC recommended isolation space, including an individual restroom and necessary cleaning supplies to keep the space clean. The medical professionals and others accessing the rooms to provide services will wear recommended PPE to prevent further spread of the virus and will practice social distancing to the extent possible. Essential behavioral health and health care services will also be provided by the local government and community partners, as needed. These emergency protective measures will protect public health by isolating the vulnerable, thinning out the shelter population for social distancing, slowing the rate of spread of COVID-19, and in turn, flattening the curve. Other wraparound support services include:

- Outreach and supplies (hand washing stations, sanitizing supplies, educational information on

the virus, etc.) to existing encampments

- Case Management
- Food Coordination Delivery
- Medication Provision/Delivery
- Storage
- Transportation
- Security

Projects

#	Project Name
1	City Program Administration
2	CDBG City Staff Project Delivery
3	Emergency Navigation Shelter
4	Catholic Charities
5	Fair Housing Advocates
6	Global Center for Success
7	The House of Acts
8	Legal Services of Northern California
9	Lutheran Social Services
10	Meals on Wheels
11	Vallejo Senior Citizens' Council
12	CHDO Project Administration
13	CHDO Project
14	Mortgage Assistance
15	Owner-Occupied Housing Rehabilitation Loans
16	TBRA
17	CDBG-CV COVID-19

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City will allocate its CDBG Program and HOME Program funds in FY 2019-20 to projects and activities that will address the high priority needs in the Consolidated Plan. The only obstable to addressing unmet needs in the community is that the City anticipates that housing and community development needs will exceed the amount of CDBG Program and HOME Program funding available to the City from HUD.

The City of Vallejo is impacted by the COVID-19 pandemic and people experiencing homelessness are among the most vulnerable. The City is committed to deploying federal, state and local resources to assist the homeless population, including providing funds to move people safely into shelter and

securing motel to provide shelter.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	City Program Administration
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Community Development
	Funding	CDBG: $204,056 HOME: $77,638
	Description	CDBG Program and HOME Program general management, oversight, and coordination; fair housing; and public information. CDBG National Objective: N/A. Matrix Code: 21A - General Program Administration. HOME: Program Administration (AD).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	
	Planned Activities	
2	**Project Name**	CDBG City Staff Project Delivery
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Community Development
	Funding	CDBG: $4,339
	Description	Staff project delivery of CDBG project.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	125 homeless persons.
	Location Description	
	Planned Activities	Development of emergency navigation shelter for the homeless.
3	**Project Name**	Emergency Navigation Shelter
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Community Development
	Funding	CDBG: $658,842
	Description	Acquisition and construction of public facility to be used as an emergency navigation shelter for homeless persons.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	125 homeless persons.
	Location Description	To be determined.
	Planned Activities	Acquisition and construction of emergency navigation shelter for homeless persons.
4	**Project Name**	Catholic Charities
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $12,500

	Description	Family assistance services for very low-income residents. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05 - Public Services (General).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	500 very low-income households.
	Location Description	125 Corporate Place, Suite A, Vallejo.
	Planned Activities	Family assistance services, including information and referral, emergency food, and other assistance for homeless and at-risk homeless persons.
5	**Project Name**	Fair Housing Advocates
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $20,000
	Description	Address housing complaints on behalf of very low- and low-income persons. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05C - Legal Services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	50 very low- and low-income households.
	Location Description	Outreach to various locations in Vallejo.
	Planned Activities	Address and represent very low-income persons who have housing discrimination complaints.
	Project Name	Global Center for Success

6	**Target Area**	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $20,000
	Description	Supportive services for homeless persons, not including food or shelter. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05 - Public Services (General).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	250 homeless persons.
	Location Description	1055 Azuar Drive, Vallejo.
	Planned Activities	Supportive services for homeless persons, not including food or shelter.
7	**Project Name**	The House of Acts
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $25,000
	Description	Life skills and workforce training, including basic job training/skills, GED assistance, and computer literacy to men in recovery from substance abuse. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05F - Substance Abuse Services.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	28 men in recovery from substance abuse.
	Location Description	627 Grant Street, Vallejo.
	Planned Activities	Training and education for men in recovery from substance abuse.
8	**Project Name**	Legal Services of Northern California
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $12,500
	Description	Eviction defense clinics and representation on a case-by-case basis to very low- and low-income persons. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05C - Legal Services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	125 very low- and low-income persons.
	Location Description	1810 Capitol Street, Vallejo.
	Planned Activities	Eviction defense and representation on a case-by-case basis to very low- and low-income persons.
9	**Project Name**	Lutheran Social Services
	Target Area	Central City
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $30,000
	Description	Temporary warming center on extremely cold and inclement nights during the winter months for 100 homeless persons.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	100 homeless persons.
	Location Description	2025 Sonoma Boulevard, Vallejo.
	Planned Activities	Temporary warming center for homeless persons.
10	**Project Name**	Meals on Wheels
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development
	Funding	CDBG: $8,042
	Description	Home-delivered and congregate meals for frail, older adults. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05A - Senior Services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	200 frail, older adults.
	Location Description	Outreach to various locations in Vallejo.
	Planned Activities	Home-delivered and congregate meals for frail, older adults.
11	**Project Name**	Vallejo Senior Citizens' Council
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	Social Services
	Needs Addressed	Community Development

	Funding	CDBG: $25,000
	Description	Congregate dining at senior center for older adults. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05A - Senior Services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	100 older adults.
	Location Description	333 Amador Street, Vallejo.
	Planned Activities	Congregate dining at senior center for older adults.
12	**Project Name**	CHDO Project Administration
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Affordable Housing
	Funding	HOME: $28,819
	Description	Staff project delivery costs of CHDO project.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Project and CHDO to be determined at a later date.
	Location Description	To be determined.
	Planned Activities	Project and CHDO to be determined at a later date.
13	**Project Name**	CHDO Project
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights

	Goals Supported	City of Vallejo
	Needs Addressed	Affordable Housing
	Funding	HOME: $266,322
	Description	CHDO project construction.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Project and CHDO to be determined at a later date.
	Location Description	To be determined.
	Planned Activities	Project and CHDO to be determined at a later date.
14	**Project Name**	Mortgage Assistance
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Affordable Housing
	Funding	HOME: $150,000
	Description	Closing cost grants ($30,000) and first time homebuyer loans ($120,000). National Objective: LMH - Low/Mod Housing Benefit. Matrix Code: 13B - Homeownership Assistance.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Four eligible households.
	Location Description	To be determined.
	Planned Activities	Mortgage assistance for eligible households.
	Project Name	Owner-Occupied Housing Rehabilitation Loans

15	**Target Area**	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Affordable Housing
	Funding	HOME: $150,000
	Description	Housing rehabilitation loans for eligible owner-occupants.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Four eligible owner-occupant households.
	Location Description	To be determined.
	Planned Activities	Housing rehabilitation loans for eligible owner-occupant households.
16	**Project Name**	TBRA
	Target Area	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	Goals Supported	City of Vallejo
	Needs Addressed	Affordable Housing
	Funding	HOME: $103,600
	Description	Tenant-based rental assistance for homeless persons or persons at imminent risk of homelessness, not to exceed twelve months.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Ten TBRA Agreements.
	Location Description	To be determined.

	Planned Activities	TBRA assistance to eligible persons, not to exceed twelve months.
17	**Project Name**	CDBG-CV COVID-19
	Target Area	
	Goals Supported	Non-Housing Community Development Program
	Needs Addressed	
	Funding	CDBG-CV: $618,244
	Description	
	Target Date	7/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	An estimate of 200 individuals experiencing homelessness will benefit from the proposed activities.
	Location Description	Citywide
	Planned Activities	• Sheltering in motels or temporary shelter • Support to homeless encampments: deployment of educational information, hand-washing stations, portable toilets, and other needed supplies • Project and case management • Food coordination delivery service • Medication provision • Storage • Transportation • Security • Referrals to medical providers

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City does not give a preference to a particular CDBG Program target area in the allocation of its CDBG Program or HOME Program funds. Historically, funds are allocated on a competitive basis. However, in the case of CDBG Program funds, per the regulations, funding for area benefit activities are only expended in approved CDBG Program target areas, with the exception of the installation of curb ramps, which is a presumed benefit activity and therefore can be delivered City-wide.

Homeless individuals from Vallejo will be assisted by CDBG-CV funds.

Geographic Distribution

Target Area	Percentage of Funds
South Vallejo	0
Central City	0
Country Club Crest	0
Eastern City	0
Vallejo Heights	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Not applicable.

Discussion

No other comments.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

See goals, listed below.

One Year Goals for the Number of Households to be Supported	
Homeless	1,500
Non-Homeless	250
Special-Needs	36
Total	1,786

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,000
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	4
Total	2,008

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will rely on the Housing Authority, City staff, and non-profit partner agencies to accomplish its annual housing goals.

AP-60 Public Housing – 91.220(h)

Introduction

The City does not own or manage any public housing units; however, it has a housing authority. The Vallejo Housing Authority (VHA) administers the Housing Choice Voucher (HCV) Program, and its subprograms: Project-Based Voucher, Family Self-Sufficiency (FSS), existing Homeownership, and Veterans Affairs Supportive Housing (VASH).

Actions planned during the next year to address the needs to public housing

The VHA administers the HCV Program, which provides rental subsidy assistance to low-income families and individuals. The mission of the HCD Division is "to provide innovative programs and services to improve the living environments and the quality of life for the low- and moderate-income families residing within Vallejo's diverse communities." The City promotes fair housing and makes all of its programs available to families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or disability. The VHA currently administers 2,000 Housing Choice Vouchers, 81 of which are VASH Vouchers.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The VHA provides homeownership opportunities to participants in the HCV Program through the FSS Program. The FSS Program offers resources and comprehensive support services enabling participants to work toward economic independence and self-sufficiency. The FSS Program partners with other agencies for job training, education, and life skill purposes. The program also encourages participation by its clients in classes on homeownership, credit repair, financial literacy, and wellness, with a specific emphasis on long-term financial stability for the purpose of homeownership.

The Homeownership Program has allowed for the allocation of HCV payments to be made for homeownership purposes (a contribution to the first mortgage) under specified circumstances, and at the discretion of the VHA. The VHA has an existing caseload of Homeownership Program participants. The program is not currently accepting new applications.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The VHA is not a troubled PHA.

Discussion

No other comments.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

See responses below.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City provides HOME Program funds for its Tenant-Based Rental Assistance (TBRA) Program for up to twelve months, and a $1,000 security deposit, for homeless persons and persons who are at imminent risk of homelessness that are referred to the program by a non-profit agency providing case management and services to homeless persons. The VHA has adopted a preference on the HCV waiting list for persons who have received TBRA.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Christian Help Center, a non-profit agency, provides emergency homeless services at its shelter in Vallejo. Additionally, the City will allocate CDBG Program funds in FY 2019-20 for the acquisition and construction costs associated with establishing a public facility to be used as an Emergency Navigation Shelter, which will include up to 125 beds for homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will allocate CDBG Program funds in FY 2019-20 to Catholic Charities, and Global Center for Success, two non-profit social service agencies which provide supportive services to homeless persons. The VHA will also work with the local Veterans Affairs office to administer the VASH Program for homeless veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In addition to the TBRA Program, the HCD Division will coordinate services and referrals with Caminar Solano, the provider of "Resource Connect Solano", which works to support homeless persons by connecting them with available housing resources and services.

Discussion

No other comments.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The Housing Element (2014-2022) of the City's General Plan states that the City's land use controls offer limited options for the construction of affordable housing. The City controls where housing may be constructed. The City has the option to allow density bonuses for the provision of affordable housing units, and senior housing units.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City:

(1) will work to expand housing choice opportunities, Citywide, for very low- and low-income first time homebuyers;

(2) will provide expedited CEQA and Planning Division review where possible for large projects within a Specific Plan Area; and

(3) has recently completed a comprehensive update of its developent regulations, including the entire General Plan and Zoning Code, known as "Propel Vallejo". This will benefit the development of affordable housing in FY 2019-20.

Discussion:

No other comments.

AP-85 Other Actions – 91.220(k)

Introduction:

See responses below.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is largely related to a lack of adequate funding to: (1) implement activities that are needed: or (2) to expand needed programs. Therefore, no specific actions are planned. However, in FY 2019-20 the City will work with Eden Housing, Inc. toward the development of up to 75 units of permanent supportive housing at 2118 and 2134-36 Sacramento Street, which are currently City-owned properties.

Actions planned to foster and maintain affordable housing

In FY 2019-20 the City will use CDBG, HOME, and NSP funds, as applicable, to acquire, rehabilitate, and construct residential properties for qualified households, in order to stabilize neighborhoods and restore the aging housing stock, increase the supply of new affordable housing, or provide permanent supportive housing for the homeless. The City and the VHA also will engage with private residential property owners, hold TEFRA hearings as requested, apply for additional Housing Choice Vouchers, and search for other affordable housing grant opportunities.

Actions planned to reduce lead-based paint hazards

Lead-based paint educational materials, inspections, and referrals will be made available to VHA-assisted voucher holders and rental property owners participating in the HCV Program. The City will also address unsafe and hazardous housing units, a City Council priority, including a visual inspection for lead-based paint. Lead-based paint testing will be completed for households constructed prior to 1978 participating in the CDBG Program exterior paint grant program.

Actions planned to reduce the number of poverty-level families

The City recognizes the need to prioritize anti-poverty programs, and will continue to support existing programs. FSS programs with supportive services will be a key component of the City's anti-poverty strategy. Coordination with social service agencies that administer programs such as Child Start, assistance to families in crisis, subsidized child care, Workforce Development Board activities, and other social services will be necessary to prevent duplication of effort, and ensure maximum opportunities for very low-income persons. The City plans to reduce the number of households in poverty through direct assistance (for example, developing programs or facilities to fill gaps in the continuum of care for homeless persons, including homeless prevention activities and permanent supportive housing). In FY 2019-20, the City will provide TBRA to homeless persons and persons at imminent risk of

homelessness. TBRA recipients will be required to participate in a self-sufficiency program as a condition of receiving assistance.

Actions planned to develop institutional structure

The City will benefit from a well-developed network of government agencies, and non-profit and private organizations, to carry out the FY 2019-20 Annual Action Plan. HCD will be responsible for implementing Annual Action Plan activities; however, other public and private organizations will assist in administering components of the Annual Action Plan. As examples, non-profit agencies will provide services to homeless persons, and private lenders will operate housing loan programs to fund below-market rate mortgages for low-income persons in the community.

In terms of monitoring subrecipients, developers, and projects for compliance with the CDBG, NSP, and HOME Programs, the City will follow the monitoring policies and procedures set forth in its administrative CDBG Program and HOME Program Monitoring Plans. Monitoring will be conducted to ensure that subrecipient agencies and developers are performing in compliance with executed Agreements and CDBG and/or HOME Program regulations, and to ensure that existing CDBG- and/or HOME-funded units and projects are operated in compliance with CDBG and/or HOME Program regulations. Risk analysis criteria include elements such as the length of time as a subrecipient, the time since the last monitoring, program complexity, level of funding, organizational changes, administrative history, past program performance, and financial capacity. Monitoring in Fiscal Year 2019-2020 will include desk reviews and onsite agency and project visits.

Actions planned to enhance coordination between public and private housing and social service agencies

No other actions planned.

Discussion:

No other comments.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City will use CDBG Program and HOME Program funds allocated in a prior year to support the development of properties acquired for permanent supportive housing for homeless persons, and will provide HOME Program funding to a qualified CHDO.

The City's process for accepting and funding applications or proposals from social service organizations and CHDOs is open and competitive, with deadlines. The City will accept applications and proposals that will address the high priority needs in the next Consolidated Plan. Applications and Requests for Proposals (RFPs) will be made available at the HCD office and on the City web site. From the submitted applications or RFP responses, the Housing and Community Development Commission and City staff may select respondents to be interviewed or make presentations. The Commission then recommends selected proposals to the City Council for its approval. For FY 2019-20, applications or proposals were only invited from social service agencies (CDBG), and CHDOs (HOME).

<u>The activities planned for the use of CDBG-CV funds are the following:</u>

* Shelter homeless who test positive, are symptomatic and/or are vulnerable due to existing health conditions in local motels.

- Provide additional shelter space in Vallejo, near existing encampments, for a limited number of those currently in encampments, who are not symptomatic, but may benefit from relocation to an alternative space and to allow for increased social distancing; and
- Provide outreach and supplies (hand washing stations, sanitizing supplies, educational info on the virus, etc.) to existing encampments.
- Project Management- City of Vallejo, Homeless Services Specialist
- Case Management-Fighting Back Partnership
- Food Coordination Delivery-Service partner network, such as Vallejo Together Community, Faith Food Fridays, Food Banks
- Medication Provision/Delivery-Touro University Nursing Students & Preceptor/Mentors
- Storage- Vallejo School District campuses for emergency response supplies, and personal storage for homeless within tents and hotel rooms
- Transportation-Medic-Ambulance
- Physical and Behavioral Health-Solano County Behavioral Health and Public Health, referrals to

medical providers

- Security-Golden Bay Security

These are activities that benefit persons of low- and moderate-income who reside in the City of Vallejo.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	15,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	4,719,000
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**4,734,000**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   Housing Sucessor Agency and local sales tax funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   See the attached HOME Program Recapture Policy.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   A recapture provision will be used (attached), and will be codified in a Regulatory Agreement (Affordability Covenant).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   The City will not use HOME Program funds for this activity in FY 2019-20.

No other comments.

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: 06/24/2020

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: CITY OF VALLEJO

* b. Employer/Taxpayer Identification Number (EIN/TIN): 94-6000448

* c. Organizational DUNS: 1491840090000

d. Address:

* Street1: 200 GEORGIA STREET
Street2:
* City: VALLEJO
County/Parish:
* State: CA: California
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 94590 5930

e. Organizational Unit:

Department Name: OFFICE OF THE CITY MANAGER

Division Name: HOUSING& COMMUNITY DEVELOPMENT

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:
* First Name: JUDY
Middle Name:
* Last Name: SHEPARD-HALL
Suffix:

Title: HOUSING AND COMMUNITY DEVELOPMENT MANAGER

Organizational Affiliation:

* Telephone Number: (707) 648-4408
Fax Number: (707) 648-5249

* Email: judy.shepard-hall@cityofvallejo.net

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANT

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

THE CITY OF VALLEJO'S FISCAL YEAR 2019-20 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: CA-005

* b. Program/Project: CA-005

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 04/21/2020

* b. End Date: 06/30/2021

18. Estimated Funding ($):

* a. Federal	618,244.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	618,244.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name: ANNE

Middle Name:

* Last Name: CARDWELL

Suffix:

* Title: ASSISTANT CITY MANAGER

* Telephone Number: (707) 648-4579

Fax Number: (707) 648-5249

* Email: anne.cardwell@cityofvallejo.net

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29) U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statue(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statue(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.

14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction’s consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

_____ _____

Signature of Authorized Official Date

_____

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

_____ _____

Signature of Authorized Official Date

_____

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

_____ _____

Signature of Authorized Official Date

_____

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

_____ _____

Signature of Authorized Official Date

_____

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

_____ _____

Signature of Authorized Official Date

_____

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,

2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

_____ _____

Signature of Authorized Official Date

_____

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

City of VALLEJO California

Housing and Community Development Division · 200 Georgia Street · Vallejo · CA · 94590 · 707.648.4507

NOTICE of PUBLIC HEARING

PROPOSED AMENDMENTS TO THE FISCAL YEAR (FY) 2019-20 ACTION PLAN TO INCLUDE THE ALLOCATION OF THE CARES ACT COMMUNITY DEVELOPMENT BLOCK GRANT CORONOVARUS (CDBG-CV) FUNDS

DATE OF NOTICE: June 4, 2020

FOR MORE INFORMATION: Judy Shepard-Hall, Housing and Community Development Manager
(707) 648-4408, judy.shepard-hall@cityofvallejo.net

On Thursday, June 11, 2020 after 7:00 p.m., the Housing and Community Development Commission (HCDC) of the City of Vallejo will hold a virtual public hearing during its special meeting on the proposed Substantial Amendment to the City's FY 2019-20, (July 1, 2019 through June 30, 2020) Annual Action Plan. The Action Plan, required by the Department of Housing and Urban Development (HUD), is a one-year plan for applying available funding to the community development and affordable housing needs identified in the City's Five Year Consolidated Plan.

On March 27, 2020, the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed. This $2 trillion stimulus plan included $5 billion in a special allocation of Community Development Block Grant (CDBG) funding, known as CDBG-CV, to prevent, prepare for, and respond to the coronavirus. Of this amount, HUD has immediately allocated $2 billion to CDBG grantees based on the federal fiscal year 2020 CDBG formula and the remaining $3 billion based on needs using best available data to States, insular areas and local governments. The City of Vallejo has received an allocation of $618,244 in CDBG-CV funds. In order to accept CDBG-CV funding formally, the City must make amendments to the FY 2019-20 Annual Action Plan describing the proposed use of funding and the process for obtaining public input.

HUD has provided waivers with respect to the potential administration and expenditure of CDBG-CV funding. In order to expedite the delivery of CDBG-CV, HUD has reduced the public comment period to not less than five calendar days for amendments necessitated by this funding. HUD is also allowing the City to hold virtual public hearings if national/local health authorities recommend social distancing and limiting public gatherings for public health reasons, and the City provides reasonable notification and access for citizens, timely responses from officials to respond to all questions and issues, and public access to all questions and responses.

During the June 11th special meeting and after the hearing, the HCDC will review and recommend the proposed amendments to the FY 2019-20 Action Plan. This item is scheduled for consideration and approval by the Vallejo City Council at its regular meeting after 7:00 p. m. on Tuesday, June 23, 2020.

Beginning Thursday, June 4, 2020 the draft of the proposed amendments to the FY 2019-20 Annual Action Plan will be available to the public for review and comments at the City's website under City Hall, Departments & Division, Housing & Community Development. Written comments may be submitted in our drop box or by email until 5:00 p.m. on Thursday, June 11, 2020 to: Judy Shepard-Hall, Housing and Community Development Manager, 200 Georgia Street, Vallejo, CA 94590; (707) 648-4408; Fax: (707) 648-5249; judy.shepard-hall@cityofvallejo.net, or on the City's Open City Hall forum at: https://www.opentownhall.com/8944.

The City of Vallejo provides its programs and services in a non-discriminatory manner, and is an Equal Opportunity Employer. The City of Vallejo also encourages women and minority-owned businesses to submit bids and proposals for Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program contracts. For further information, contact the City of Vallejo Housing and Community Development Division at (707) 648-4507. For further information on this public notice, the hearing-impaired may call the California Relay Service at 1-800-735-2922 without a TTY/TDD, or 1-800-735-2929 with a TTY/TDD.

ADMINISTRATIVE ITEM A.

DATE: June 11, 2020

TO: Chair and Commissioners
Housing and Community Development Commission

FROM: Judy Shepard-Hall, Housing and Community Development Manager

SUBJECT: **FISCAL YEAR 2019-20 HOUSING AUTHORITY BUDGET AMENDMENT**

RECOMMENDATION

Approval by the Housing Authority Board of Commissioners of the amendment to the Fiscal Year (FY) 2019-20 Housing Authority Budget to include the allocation of the federal Coronavirus Aid, Relief and Economic Security (CARES) Act HUD Housing Choice Voucher (HCV) Program Supplemental Administrative Fee Funding

REASONS FOR RECOMMENDATION

If approved, the Housing Authority may begin expending the supplemental administrative fee funding of $375,272 to allocate to eligible coronavirus-related activities.

BACKGROUND AND DISCUSSION

On March 27, 2020, the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed. The CARES Act provides funding to prevent, prepare for, and respond to coronavirus, and included $1.25 billion of funding for the Housing Choice Voucher (HCV) Program, commonly known as Section 8, to public housing agencies (PHA) to maintain normal operations and take other necessary actions during the period the program is impacted by coronavirus. Of that funding, $850 million was appropriated for administrative fees by the U.S. Department of Housing and Urban Development (HUD) to be used by public housing agencies for administrative expenses and other expenses related to coronavirus. Administrative fees are funds received by PHAs from HUD for the day-to-day operation of the HCV Program and its subprograms. The Vallejo Housing Authority has received an allocation of $375,272, which is equal to the average of the VHA's calendar year (CY) 2018 and CY 2019 monthly administrative fee eligibility at 100% proration multiplied by two.

Under the CARES Act, this supplemental administrative fee funding may be used only for two purposes: (1) any currently eligible HCV Program administrative costs during the period that the program is impacted by coronavirus, which are: necessary upgrades to information technology or computer systems to enhance telework capacities, and overtime pay for PHA staff to carry out HCV Program responsibilities; and (2) new coronavirus-related activities including:

- Additional costs to supportive services vendors incurred due to coronavirus
- Costs to retain or increase owner participation in the HCV Program, such as incentive costs (e.g. the PHA offers owner an incentive payment to participate in recognition of added difficulties of making units available for HCV families to rent while stay-at-home orders or social distancing practices are in effect)
- Costs for providing childcare for the children of PHA staff that would not have otherwise been incurred

(e.g. children at home due to school closings, PHA staff are working outside regular work schedules, etc.).
- Administration costs associated with the implementation of coronavirus-related activities that are not eligible HCV administrative costs (e.g., paying overtime to staff to carry out these coronavirus-related activities)
- Hiring of temporary employees to maintain program operations due to coronavirus
- Other costs either directly or indirectly related to coronavirus as determined eligible on a case-by-case basis

The Vallejo Housing Authority has identified several of the above-mentioned eligible activities.

Allowable expenses incurred beginning March 27, 2020 can be paid for with these supplemental administrative fee funding until December 31, 2020, unless extended by HUD. Similarly, regular administrative fee funds may also be used for coronavirus-related purposes in addition to eligible HCV Program administrative expenses for the duration of CY 2020.

FISCAL IMPACT

HUD urges PHAs to expend this supplemental administrative fee funding of $375,272 first to eligible expenses. These funds may not be rolled into the unrestricted net position and remaining funds not expended during the period of availability must be remitted to HUD. New revenue and expenditure accounts were created, per HUD guidance, so PHAs can track, account for and report expenditures of CARES Act supplemental funds. Any unused funds from FY 2019-20 will be carried over to FY 2020-21.

ENVIRONMENTAL REVIEW

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably forseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

ATTACHMENTS

None

CONTACT

Judy Shepard-Hall, Housing and Community Development Manager, (707) 648-4408,
Judy.Shepard-Hall@cityofvallejo.net