



District Manager
Melissa Morton

VALLEJO FLOOD AND WASTEWATER DISTRICT REGULAR MEETING AGENDA

6:00 P.M.

JULY 14, 2020

[VIA TELECONFERENCE](#)

Board of Trustees
Bob Sampayan (President)
Pippin Dew
Hakeem Brown
Erin Hannigan
Robert McConnell
Katy Miessner
Hermie Sunga (Vice-President)
Rozzana Verder-Aliga

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public interested in participating or observing can tune in locally on Comcast Channel 27, or click [this link](#) to find and follow the meeting livestreamed – **NOTE: YOU MUST CLICK ON THE 7pm REGULAR CITY COUNCIL MEETING LINK TO WATCH THE 6pm VFWD MEETING.** Members of the public may submit public comment by emailing publiccomment@vallejowastewater.org. Comments will be read out loud by the Clerk of the Board during the meeting. See further detail under Item #5, Comments on Consent Calendar, below.

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

During this period of modified Brown Act requirements, the District will use best efforts to respond to any requests for disability related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org.

1. **CALL TO ORDER**
2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
3. **ADJOURN TO CLOSED SESSION**

CLOSED SESSION: May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.

Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
(1 potential case)

4. **RECONVENE TO OPEN SESSION**
Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1
5. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 6 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

6. CONSENT CALENDAR AND APPROVAL OF AGENDA: *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

- A. APPROVE MINUTES FROM THE REGULAR MEETING OF JUNE 09, 2020.

PROPOSED ACTION

Approve the minutes from the regular meeting of June 09, 2020.

- B. APPROVE DISBURSEMENTS REGISTER FOR JULY 14, 2020.

PROPOSED ACTION

Adopt a resolution approving the Disbursements Register for July 14, 2020.

- C. RECEIVE MONTHLY INVESTMENT REPORT FOR MAY 2020

PROPOSED ACTION

Receive and accept the Monthly Investment Report for May 2020.

- D. APPROVE SALARY RANGE SCHEDULES FOR FISCAL YEAR 2020-2021

PROPOSED ACTION

Adopt a resolution approving the Salary Range Schedules for the fiscal year 2020-21.

- E. LOCAL HAZARD MITIGATION PLAN MITIGATION STRATEGIES UPDATE

PROPOSED ACTION

This report is for information only. No Board action is requested at this time.

- F. UPDATE ON DISTRICT GOALS

PROPOSED ACTION

This report is for information only. No Board action is requested at this time.

- G. GRANT DISTRICT MANAGER AUTHORITY TO AWARD AND EXECUTE A CONSTRUCTION CONTRACT FOR ANNETTE TO IRWIN SANITARY SEWER REHABILITATION PROJECT (CWM006)

PROPOSED ACTION

Adopt a resolution granting the District Manager the authority to award a construction contract upon receiving a low, responsive, responsible bid without errors which is equitable for the proposed work (and in consideration of the available project budget), and provided no bid protests or other actions requiring Board of Trustees action are necessary.

- H. AUTHORIZE THE ELIMINATION OF THE ENGINEERING TECHNICIAN JOB DESCRIPTION AND THE ESTABLISHMENT OF THE ENGINEERING TECHNICIAN I/II JOB DESCRIPTION & SALARY STEPS

PROPOSED ACTION

Adopt a resolution to remove the Engineering Technician position and to add the new job description for the Engineering Technician I/II; adopt the salary schedule including the new 3-step salary.

- I. AUTHORIZE A SIDE LETTER OF AGREEMENT TO AMEND LANGUAGE FOR TEMPORARY UPGRADE PAY AND ACTING PAY FOR TEAMSTERS LOCAL 315 & VFWD MANAGEMENT ASSOCIATION

PROPOSED ACTION

Adopt a resolution to authorize the District Manager to enter into a side letter agreement to amend Sections 8.03 and 8.05 in the Teamsters Memorandum of Understanding and to add a new Section in the Management Association MOU – Section 3.03 – Working in a Higher Classification.

7. PUBLIC HEARINGS

- A. CONDUCT PUBLIC HEARING ON ADOPTION OF ORDINANCE TO AMEND DISTRICT CODE REGARDING ELIGIBILITY AND REQUIREMENTS UNDER THE SANITARY SEWER CONNECTION FEE AND STORM DRAIN CONNECTION FEE DEFERRAL PROGRAMS

PROPOSED ACTION

Hold the public hearing, and adopt an Ordinance to create the Sanitary Sewer Connection Fee and Storm Drain Connection Fee Deferral Programs.

- B. CONDUCT PUBLIC HEARING ON ADOPTION OF RESOLUTION OVERRULING PROTESTS TO WRITTEN REPORT TO COLLECT SEWER SERVICE, UPPER LATERAL AND STORM DRAINAGE SERVICE CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2020-2021, ACCEPTING THE REPORT AND DIRECT THAT THE REPORT BE FILED WITH THE COUNTY OF SOLANO

PROPOSED ACTION

Hold the public hearing, and adopt a resolution to overrule protests to written report to collect sewer service charges, upper lateral service charges and storm drainage service charges on the tax roll for FY 2020-2021, accepting the report and directing that the report be filed with the County of Solano

8. DISTRICT MANAGER'S REPORT

9. DISTRICT COUNSEL'S REPORT

10. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received.*

11. REPORTS BY PRESIDING OFFICER AND TRUSTEES

12. ADJOURNMENT



I, Sharon Edmondson, Senior Office Assistant of Vallejo Flood and Wastewater District declare that the foregoing agenda for the July 14, 2020, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.