VALLEJO FLOOD AND WASTEWATER DISTRICT
REGULAR MEETING AGENDA

District Manager
Melissa Morton

6:00 P.M.
SEPTEMBER 08, 2020
VIA TELECONFERENCE

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public interested in participating or observing can tune in locally on Comcast Channel 27, or click this link to find and follow the meeting livestreamed – Members of the public may submit public comment by emailing publiccomment@vallejowastewater.org. Comments will be read out loud by the Clerk of the Board during the meeting provided that the meeting has not progressed past the item's consideration. See further detail under Item #3, Comments on Consent Calendar, below.

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

During this period of modified Brown Act requirements, the District will use best efforts to respond to any requests for disability related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org.

1. CALL TO ORDER

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

3. COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC: *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 5 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

4. CONSENT CALENDAR AND APPROVAL OF AGENDA: *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

A. APPROVE MINUTES FROM THE REGULAR MEETING OF JULY 14, 2020 AND SPECIAL MEETING OF JULY 28, 2020.

PROPOSED ACTION
Approve the minutes from the regular meeting of July 14, 2020 and special meeting of July 28, 2020.

B. APPROVE DISBURSEMENTS REGISTER FOR SEPTEMBER 08, 2020.

PROPOSED ACTION
Adopt a resolution approving the Disbursements Register for September 08, 2020.

C. RECEIVE MONTHLY INVESTMENT REPORT FOR JUNE 2020

PROPSED ACTION
This report is for information only. No Board action is requested at this time.

D. RECEIVE MONTHLY INVESTMENT REPORT FOR JULY 2020

PROPOSED ACTION
This report is for information only. No Board action is requested at this time.

E. RECEIVE FOURTH QUARTER BUDGET TO ACTUAL REPORT FOR FY2019-20

PROPOSED ACTION
This report is for information only. No Board action is requested at this time.

F. APPROVE AMENDMENT #2 TO HDR ENGINEERING PROFESSIONAL SERVICES AGREEMENT FOR DESIGN SERVICES FOR THE MARE ISLAND PUMP STATION, 3W PUMP STATION, SECONDARY EFFLUENT PROJECT (POF016) IN THE AMOUNT OF $485,624.

PROPOSED ACTION
Adopt a resolution authorizing the District Manager to amend the professional services agreement with HDR Engineering, Inc. for the design of the Mare Island Pump Station, 3W Pump Station, Secondary Effluent Project (POF016) in the amount of $485,624 for a total amount of $2,553,480.

G. ADOPT RESOLUTION TO APPROVE THE REIMBURSEMENT OF PROJECT EXPENDITURES WITH MONEYS PROVIDED BY THE STATE WATER RESOURCES CONTROL BOARD

PROPOSED ACTION
Adopt a resolution approving the reimbursement of project expenditures with moneys provided by the State Water Resources Control Board.

H. AUTHORIZE FEMA/CalOES DESIGNATION OF APPLICANT'S AGENT

PROPOSED ACTION
Adopt a Resolution naming the District Manager, Director of Engineering, Director of Finance, and Director of Safety and Risk Management as District Authorized Agents.

I. APPROVE REVISION TO THE DISTRICT'S CONFLICT OF INTEREST CODE

PROPOSED ACTION
Adopt a resolution to approve revisions to the District's Conflict of Interest Code, designating the positions and disclosure required for the Statements of Economic Interests Form 700.

J. REJECT LOW BID RECEIVED FROM APB GENERAL ENGINEERING, INC.; AWARD CONSTRUCTION CONTRACT FOR ANNETTE TO IRWIN SANITARY SEWER REHABILITATION PROJECT (CWM006) TO GLOSSAGE ENGINEERING, INC. IN THE AMOUNT OF $447,536

PROPOSED ACTION
Adopt a resolution rejecting the low bid received from APB General Engineering, Inc. as unresponsive, and awarding the construction contract for the Annette to Irwin Sanitary Sewer Rehabilitation Project (CWM006) to Glossage Engineering, Inc. based on a bid of $447,536 and authorizing the District Manager to execute the construction contract and change orders up to a total amount not to exceed $514,667.

5. PUBLIC HEARINGS

A. CONDUCT PUBLIC HEARING ON APPROVING ELECTION TO BECOME SUBJECT TO THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES AND AMENDING ORDINANCE 72 (94-72, 2010-72, and 2015-72) REGARDING BIDDING AND PURCHASING PROCEDURES

PROPOSED ACTION
Conduct a public hearing, and adopt an Ordinance to revise the District's bidding and purchasing procedures. Adopt a resolution electing to become subject to the Uniform Public Construction Cost Accounting Procedures.

6. DISTRICT MANAGER'S REPORT

7. DISTRICT COUNSEL'S REPORT

8. COMMUNITY FORUM: *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received.*

9. REPORTS BY PRESIDING OFFICER AND TRUSTEES

10. ADJOURNMENT

I, Shalon Edmondson, Senior Office Assistant of Vallejo Flood and Wastewater District declare that the foregoing agenda for the September 08, 2020, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.

VALLEJO FLOOD AND WASTEWATER DISTRICT
REGULAR MEETING MINUTES

District Manager
Melissa Morton

6:00 P.M.
JULY 14, 2020
VIA TELECONFERENCE

1. **CALL TO ORDER** - The regular meeting of the Vallejo Flood and Wastewater District was called to order at 6:38 PM by President Sampayan. Trustee McConnell led the Pledge of Allegiance.

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE** - On roll call, present were: President Sampayan; Trustees Brown, Dew, Hannigan, McConnell, Miessner, Sunga and Verder Aliga.

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Others present were: Melissa Morton, District Manager; MJ Brown, Clerk of the Board; Mark Tomko, Director of Engineering; Jeff Tucker, Director of Finance; Leah Castella, Legal Counsel; Ben Stock, General Counsel.

3. **ADJOURN TO CLOSED SESSION** – 6:40 PM

CLOSED SESSION: May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.

Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
(1 potential case)

4. **RECONVENE TO OPEN SESSION** – 6:51 PM
Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1

General Counsel Ben Stock stated that the Board authorized its counsel to bring a lawsuit to enforce certain contractual rights. Once the lawsuit has been filed, the names of the plaintiffs and the subject of the suit will be available to the public; interested individuals should contact the District Clerk.

5. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 6 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.* - None

6. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

President Sampayan called for a motion to approve the Consent Calendar and Agenda;

Trustee Sunga moved the item. The vote was taken by roll call.

AYES:	President Sampayan; Trustees Brown, Dew, Hannigan, McConnell, Miessner, Sunga and Verder-Aliga.
NOES:	None
ABSENT:	None
ABSTAIN:	None

A. APPROVE MINUTES FROM THE REGULAR MEETING OF JUNE 09, 2020.

PROPOSED ACTION
Approve the minutes from the regular meeting of June 09, 2020.

B. APPROVE DISBURSEMENTS REGISTER FOR JULY 14, 2020.

PROPOSED ACTION
Adopt a resolution approving the Disbursements Register for July 14, 2020. Resolution 2020-5965

C. RECEIVE MONTHLY INVESTMENT REPORT FOR MAY 2020

PROPOSED ACTION
Receive and accept the Monthly Investment Report for May 2020.

D. APPROVE SALARY RANGE SCHEDULES FOR FISCAL YEAR 2020-2021

PROPOSED ACTION
Adopt a resolution approving the Salary Range Schedules for the fiscal year 2020-21. Resolution 2020-5966

E. LOCAL HAZARD MITIGATION PLAN MITIGATION STRATEGIES UPDATE

PROPOSED ACTION
This report is for information only. No Board action is requested at this time.

F. UPDATE ON DISTRICT GOALS

PROPOSED ACTION
This report is for information only. No Board action is requested at this time.

G. GRANT DISTRICT MANAGER AUTHORITY TO AWARD AND EXECUTE A CONSTRUCTION CONTRACT FOR ANNETTE TO IRWIN SANITARY SEWER REHABILITATION PROJECT (CWM006)

PROPOSED ACTION
Adopt a resolution granting the District Manager the authority to award a construction contract upon receiving a low, responsive, responsible bid without errors which is equitable for the proposed work (and in consideration of the available project budget), and provided no bid protests or other actions requiring Board of Trustees action are necessary. Resolution 2020-5967

H. AUTHORIZE THE ELIMINATION OF THE ENGINEERING TECHNICIAN JOB DESCRIPTION AND THE ESTABLISHMENT OF THE ENGINEERING TECHNICIAN I/II JOB DESCRIPTION & SALARY STEPS

PROPOSED ACTION

Adopt a resolution to remove the Engineering Technician position and to add the new job description for the Engineering Technician I/II; adopt the salary schedule including the new 3-step salary. Resolution 2020-5968

I. AUTHORIZE A SIDE LETTER OF AGREEMENT TO AMEND LANGUAGE FOR TEMPORARY UPGRADE PAY AND ACTING PAY FOR TEAMSTERS LOCAL 315 & VFWD MANAGEMENT ASSOCIATION

PROPOSED ACTION
Adopt a resolution to authorize the District Manger to enter into a side letter agreement to amend Sections 8.03 and 8.05 in the Teamsters Memorandum of Understanding and to add a new Section in the Management Association MOU – Section 3.03 – Working in a Higher Classification. Resolution 2020-5969

7. PUBLIC HEARINGS

A. CONDUCT PUBLIC HEARING ON ADOPTION OF ORDINANCE TO AMEND DISTRICT CODE REGARDING ELIGIBILITY AND REQUIREMENTS UNDER THE SANITARY SEWER CONNECTION FEE AND STORM DRAIN CONNECTION FEE DEFERRAL PROGRAMS

PROPOSED ACTION
Hold the public hearing, and adopt an Ordinance to create the Sanitary Sewer Connection Fee and Storm Drain Connection Fee Deferral Programs.

Trustee Sunga moved the item. The vote was taken by roll call. Ordinance 2020-70C was passed.

AYES:	President Sampayan; Trustees Brown, Dew, Hannigan, McConnell, Miessner, Sunga and Verder-Aliga.
NOES:	None
ABSENT:	None
ABSTAIN:	None

B. CONDUCT PUBLIC HEARING ON ADOPTION OF RESOLUTION OVERRULING PROTESTS TO WRITTEN REPORT TO COLLECT SEWER SERVICE, UPPER LATERAL AND STORM DRAINIAGE SERVICE CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2020-2021, ACCEPTING THE REPORT AND DIRECT THAT THE REPORT BE FILED WITH THE COUNTY OF SOLANO

PROPOSED ACTION
Hold the public hearing, and adopt a resolution to overrule protests to written report to collect sewer service charges, upper lateral service charges and storm drainage service charges on the tax roll for FY 2020-2021, accepting the report and directing that the report be filed with the County of Solano
Resolution 2020-5970

Trustee Sunga moved the item. The vote was taken by roll call.

AYES:	President Sampayan; Trustees Brown, Dew, Hannigan, McConnell, Miessner, Sunga and Verder-Aliga.
NOES:	None
ABSENT:	None

ABSTAIN: None

8. DISTRICT MANAGER'S REPORT

District Manager Melissa Morton reported that staff are completing important summertime work while the weather is good, to maintain and replace generators, in preparation for any Public Safety Power Shutoffs that may occur during fire season. She also said an Inflow and Infiltration (I&I) project bid came in under budget, and work on that project will begin soon.

9. DISTRICT COUNSEL'S REPORT - None

10. COMMUNITY FORUM: *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received.* - None

11. REPORTS BY PRESIDING OFFICER AND TRUSTEES - None

12. ADJOURNMENT – 7:05 PM

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This is to certify that the foregoing
is the true and correct meeting minutes
as approved by the Board of Trustees
on July 14, 2020

District Manager
Melissa Morton

VALLEJO FLOOD AND WASTEWATER DISTRICT
SPECIAL MEETING MINUTES

6:00 P.M.
JULY 28, 2020
VIA TELECONFERENCE

1. **CALL TO ORDER** - The special meeting of the Vallejo Flood and Wastewater District was called to order at 6:22 PM by President Sampayan. Trustee McConnell led the Pledge of Allegiance.

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE** - On roll call, present were: President Sampayan; Trustees Brown, Dew, Hannigan, McConnell, Miessner, Sunga and Verder Aliga.

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Others present were: Melissa Morton, District Manager; MJ Brown, Clerk of the Board

3. **COMMENTS ON THE AGENDA BY MEMBERS OF THE PUBLIC** – None

4. **ADJOURN TO CLOSED SESSION** – 6:24 PM

CLOSED SESSION: May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code, Section 54957)
Title: District Manager

4. **RECONVENE TO OPEN SESSION** – 6:46 PM
Report on Action Taken by the Board During Closed Session, If Any, Pursuant to California Government Code Section 54957.1

President Sampayan reported that the Board had a favorable evaluation of District Manager Melissa Morton's performance, and said the Board thanks her for her efforts, is proud of her, and supports her. DM Morton remarked that it is her honor to serve the Board and the community.

5. **ADJOURNMENT** – 6:49 PM

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This is to certify that the foregoing
is the true and correct meeting minutes
as approved by the Board of Trustees
on September 8, 2020

RESOLUTION NUMBER 2020-

A RESOLUTION TO APPROVE THE DISBURSEMENT REGISTER FOR SEPTEMBER 8, 2020

BE IT RESOLVED, by the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County, California as follows:

WHEREAS, the District maintains general checking to facilitate operating cash disbursements;

WHEREAS, general checking disbursements must be authorized by the Board of Trustees;

WHEREAS, claims as enumerated on the attached Disbursement Register and for the respective amounts set opposite the name of each person or firm total $2,704,584.82.

IT IS, THEREFORE, RESOLVED, by the Board of Trustees of the Vallejo Flood and Wastewater District that the Board approves the Disbursement Register for September 8th, 2020.

BE IT FURTHER RESOLVED, that all claims be paid.

ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District on the 8th day of September, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 8th day of September, 2020.

MJ BROWN
Clerk of the Board

VALLEJO FLOOD AND WASTEWATER DISTRICT
DISBURSEMENTS REGISTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
MEETING DATE: SEPTEMBER 8, 2020

Ck Date	Ck No	Vendor Name	Amount	Description
7/2/2020	80990	AFLAC	1,758.42	PAYROLL SUMMARY
	80991	ALCO IRON & METAL	472.54	GALVANIZED STEEL PIPES
	80992	ALLIANT INSURANCE SERVICES	29,667.00	FY21 EQUIPT FLOATER POLICY
	80993	AT&T MOBILITY	4,179.56	05/16/2020-06/15/2020
	80994	B & G TIRES OF VALLEJO	776.80	REP/MAINT V219
	80995	BANK OF NEW YORK MELLON TRUST	1,060.00	ADMIN FEE
	80996	BAY AREA AIR QUALITY MGT DIST	357.00	PERMIT TO OPERATE
	80997	BAYSHORE BUILDING MATERIALS	905.90	CONCRETE, DOWELS, CALCIUM
	80998	BEARING ENGINEERING CO	961.29	AIR LUBRICATOR
	80999	BEECHER ENGINEERING INC	31,200.00	ELECTRICAL ENG SERVICES - INTER PUMP SYS
	81000	BELL PRODUCTS INC	966.89	HVAC REPAIR
	81001	BERT WILLIAMS & SONS INC	554.56	BRASS FITTING, BATTERIES
	81002	BILL STEPHENSON CONCRETE	9,600.00	CONCRETE WORK
	81003	BLUEPRINT EXPRESS CORP	538.30	PRINTING SVCS
	81004	BOLT STAFFING SERVICE INC	5,973.08	TEMP SVCS WK END 6/21/20 & 6/14/20 - 2 TEMP
	81005	BOOMERSHINE CONSULTING GROUP, LLC	4,983.75	ACTUARIAL SERVICES - OPEB
	81006	BURKE, WILLIAMS & SORENSEN, LLP	22,560.63	LEGAL SERVICES MAY 2020 (5 INVOICES)
	81007	BYRON SMITH	500.00	UPPER LAT REIMB
	81008	CALPERS	7,671.53	PAYROLL SUMMARY
	81009	CALPERS LONG-TERM CARE PROGRAM	213.49	PAYROLL SUMMARY
	81010	CALTEST LAB	3,971.95	PRETREATMENT TESTING/LAB SVCS
	81011	CAROLLO ENGINEERS, INC.	48,174.63	COLLEC SYS MASTER PLAN - MAY 2020
	81012	TIMOTHY CARROLL	296.00	CWEA CERT REIMB- MT GR4
	81013	CDW GOVERNMENT INC	2,854.00	EPSON POWERLITE
	81014	CARRIE A. CHASE	281.00	CWEA CERT REIMB- ECI GR1
	81015	CINQUINI & PASSARINO, INC.	6,134.00	EASEMENT RETRACEMENT
	81016	CINTAS CORPORATION NO 3	347.04	NEW/TRANSFERRED EE UNIFRM
	81017	CITY OF VALLEJO	70,723.88	STREET SWEEPING REIMB - 2 QUARTERS
	81018	CITY OF VALLEJO PUBLIC WORKS DEPT	2,230.00	EXCAVATION PERMIT - 2 LOCATIONS
	81019	CITY OF VALLEJO WATER BILLING	137.92	WATER BILLING

VALLEJO FLOOD AND WASTEWATER DISTRICT
DISBURSEMENTS REGISTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
MEETING DATE: SEPTEMBER 8, 2020

Ck Date	Ck No	Vendor Name	Amount	Description
	81020	CPS HUMAN RESOURCE SERVICES	550.00	ACCOUNTING TECH EXAM
	81021	DHI INCORPORATED	4,152.00	MAINTENANCE RENEWAL
	81022	DIRECT LINE, INC.	293.00	JUNE CHARGES
	81023	DONALD BOURGEAU	2,900.00	UPPER LAT REPLACEMENT
	81024	E & M INC	1,825.00	AVANTIS SERVICES
	81025	ELAVON, INC.	76.69	MAY MERCHANT FEES
	81026	ERIKS NORTH AMERICA, INC.	605.99	BELTS
	81027	FIRST VANGUARD RENTALS & SALES	876.30	REFLECTIVE SIGNS
	81030	GET SPIFFY, INC.	2,295.00	DISINFECTION SERVICES
	81031	GLOBALSTAR USA	107.39	06/16/2020-07/15/2020
	81032	WW GRAINGER	3,167.85	ELECT TOTE PUMP
	81033	MICHAEL A GRAVES	286.00	CWEA CERT REIMB-CSMT GR2
	81034	GRAYMONT WESTERN US INC	7,562.40	HIGH CAL QUICKLIME
	81035	MARK HALL	94.00	CWEA CERT REIMB-ECI FR2
	81036	HAZEN AND SAWYER	31,171.25	WW MASTER PLAN APR-MAY
	81037	HELIX LABORATORIES INC	6,795.11	COMMANDER, 330 GAL TOTE
	81038	TODD HOLDEN	89.00	CWEA CERT REIMB-LA GR1
	81039	HOLT OF CALIFORNIA	10,241.44	FEM/MALE CAMLOCKS-PROJ EMERG PORTABLE GEN
	81040	INDUSTRIAL SCIENTIFIC CORP	1,749.45	INET GAS MONITORING JUNE
	81041	INFERRERA CONSTRUCTION MGMT GROUP	12,281.00	INSPECTION-SW TRASH CAP
	81042	INLAND BUSINESS SYSTEMS	304.41	CONTRACT OVERAGE CHRGE
	81043	JR'S ROAD SERVICE	1,967.67	REP/MAINT - 9 EQUIPT
	81044	KAAM GROUP INC	7,198.37	LIMECURE
	81045	KEN GINOCCHIO	1,973.00	UPPER LAT REPLACEMENT
	81046	ROBERT KESSLER	192.00	CWEA CER REIMB-EIT GR4
	81047	LEGALSHIELD	106.60	PAYROLL SUMMARY
	81048	LIEBERT CASSIDY WHITMORE	5,840.00	CONSORTIUM FY2021
	81049	ANDREW LYNSKEY	2,600.98	COMPUTER PURCHASE PROGRAM
	81050	MAHONEY'S LITTLE & BIG MAN BACKHOE	4,285.00	LOWER LAT REPLACEMENT
	81051	MARCO LENZI	4,300.00	UPPER LAT REPLACEMENT

VALLEJO FLOOD AND WASTEWATER DISTRICT
DISBURSEMENTS REGISTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
MEETING DATE: SEPTEMBER 8, 2020

Ck Date	Ck No	Vendor Name	Amount	Description
	81052	MARY FOLDS	2,250.00	UPPER LAT REPLACEMENT
	81053	MATHEWS & SONS AUTOMOTIVE INC	539.03	AC PERFORMACE TEST
	81054	MCMASTER-CARR SUPPLY COMPANY	1,361.87	FM /ELECT/FOPS SHOP SUPPLIES
	81055	ANGEL A MEDINA	89.00	CWEA CERT REIMB-ECI GR1
	81056	MOSCHETTI INC	135.00	COFFEE SUPPLIES
	81057	MOSS RUBBER AND EQUIPMENT CORP	2,079.72	COUPLERS & ADAPTERS
	81058	MUNICIPAL MAINTENANCE EQUIPMENT	1,243.95	REPAIR KIT-SWIVEL, ROT UNION
	81059	NEW IMAGE LANDSCAPE COMPANY	520.00	SHORTLINE TRASH CLEANUP
	81060	O'NEAL CONSTRUCTION	6,825.00	STORAGE LOFT IN ELEC SHOP
	81061	PACIFIC GAS & ELECTRIC	13,386.38	ELECT/GAS BILLING
	81062	PANKEY'S RADIATOR INC	1,080.76	TRUCK RADIATOR
	81063	PAPE' MATERIAL HANDLING EXCHANGE	290.29	FM SHOP SUPPLIES
	81064	PHOENIX NAP, LLC.	979.92	CLOUD BACKUP FOR VEEAM
	81065	PLATT ELECTRIC	3,854.90	ELECT SHOP SUPPLIES
	81066	PREFERRED ALLIANCE, INC.	221.52	ADMIN FEES
	81067	RAMIREZ TOWING INC	206.25	LOCKOUT SVC V241
	81068	RECOLOGY VALLEJO	6,684.85	JUNE SERVICES
	81069	RED WING SHOE STORE	1,019.43	SFTY BOOTS-4 EMPLOYEES
	81070	RICOH USA, INC.	728.60	06/24/2020-07/23/2020
	81071	SAMBA HOLDINGS INC	202.40	05/01/2020-05/31/2020
	81072	MICHAEL SISSON	192.00	CWEA CERT REIMB-CSMT GR2
	81073	SOLANO RESOURCE CONSERVATION DIST	5,018.15	WATER TRASH MONITORING
	81074	SUE WILDMAN	3,525.00	UPPER LAT REPLACEMENT
	81075	SUSAN WHITING	2,146.00	UPPER LAT REPLACEMENT
	81076	T.H.E. OFFICE CITY	6,265.66	OFFICE SUPPLIES - ALL DEPARTMENTS
	81077	TERRACON CONSULTANTS, INC.	937.50	SW TRASH CAPTURE
	81078	TPX COMMUNICATIONS	1,007.37	PHONE LINES (LANDLINE)
	81079	VALLEJO ELECTRIC MOTOR	1,892.68	TECO MOTOR
	81080	VALUE-CENTERED SOLUTIONS, INC.	2,500.00	EMPLOYEE HANDBOOK
	81081	VWR SCIENTIFIC	2,431.07	LAB SUPPLIES

VALLEJO FLOOD AND WASTEWATER DISTRICT
DISBURSEMENTS REGISTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
MEETING DATE: SEPTEMBER 8, 2020

Ck Date	Ck No	Vendor Name	Amount	Description
	81082	WEST YOST & ASSOCIATES	11,294.77	CARQUINEZ OUTFALL INSP & FULTON AVE STRM DRAIN
	81083	XEROX FINANCIAL SERVICES	546.20	LEASE JUNE 2020
	81084	DEX YP	353.80	ADVERTISING FEE
		Subtotal	457,747.13	
7/17/2020	81085	A+ WATERWORKS	4,997.00	LOWER LAT REPLACEMENT
	81086	ABAG POWER	8,740.00	FY21-LEVELIZED CHARGE
	81087	ACCESS	517.74	JULY 2020 STORAGE
	81088	ALHAMBRA	1,024.97	WATER SVC
	81089	ALLIANCE INDUSTRIAL	1,633.31	PIPE SPOOL INSULATION
	81090	ALLIANT INSURANCE SERVICES	1,047.00	GOVT CRIME POLICY
	81091	AT&T	699.12	05/27/2020-06/26/2020
	81092	JEFF AUSTIN	205.00	CWEA CERT EIT GR3
	81093	BAY POWER LLC	3,211.75	GENERATOR MAINT
	81094	BAYSHORE BUILDING MATERIALS	119.21	CONCRETE
	81095	BILL STEPHENSON CONCRETE	31,439.00	CEMENT PAD, STEPS W LANDING
	81096	BKF ENGINEERS	13,028.95	VJO TRASH CAPTURE PROG
	81097	BOLT STAFFING SERVICE INC	3,385.13	TEMP SVCS WK END 6/26 & 7/05 - 2 TEMP
	81098	CACERAS, MARIO O	25.00	REFUND: 109-111 WESTWOOD
	81099	CADIENTE EHS CONSULTING	314.82	ERGO EVAL
	81100	CALPERS	7,735.93	PAYROLL SUMMARY
	81101	CALPERS LONG-TERM CARE PROGRAM	213.49	PAYROLL SUMMARY
	81102	CALTEST LAB	2,778.75	LAB SERVICES
	81103	CASTANEDA, GRACIA C	107.41	REFUND: 113 HILL DR
	81104	CDW GOVERNMENT INC	1,125.00	1 YR APC ADVANTAGE PLAN
	81105	CHAVEZ TRANSPORT, INC.	510.00	HAUL AB TO YARD
	81106	CHEMURGIC AGRICULTURAL CHEMICALS	4,729.05	SODIUM BISULFITE SOLN
	81107	CINTAS CORPORATION NO 3	2,354.68	LAUNDRY SERVICE
	81108	CITY OF FOSTER CITY	3,570.00	CALOPPS ANNUAL FEE

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	81109	CITY OF VALLEJO PUBLIC WORKS DEPT	3,345.00	EXCAVATION PERMIT - 3 LOCATIONS
	81110	CITY OF VALLEJO WATER BILLING	765.22	WATER BILL
	81111	COMCAST	309.78	6/29/2020-7/28/2020
	81112	CRATUS INC	4,419.40	MARE ISL SEWER REHAB
	81113	CRESCO EQUIPMENT	2,105.31	EQUIP RENTAL
	81114	CURLEY & PATSY HARDY	1,925.00	UPPER LAT REPLACEMENT
	81115	DEGROOT, WILLIAM H	91.28	REFUND: 289 WOODSON WAY
	81116	DELTA DENTAL PLAN	8,363.58	JUNE 2020-DENTAL PRM
	81117	DEPENDABLE JANITORIAL SVC & SUPPLY	5,450.00	JANITORIAL SVCS-JUNE 2020
	81118	DUANE, MARK C & DENISE	60.71	REFUND: 7248 WILLOW CREEK
	81119	E & M INC	1,825.00	AVANTIS SERVICES
	81120	EMPLOYMENT SCREENING RESOURCES	252.00	PRE-EMP BACKGROUND
	81121	ENTERPRISE RENT-A-CAR	3,001.86	CAR RENTAL
	81122	EOA INC	2,384.08	SW MGMT AND REPORTING
	81123	FEDERAL EXPRESS	37.99	SHIPPING FEE
	81124	FLOR LADRINGAN	3,560.00	UPPER LAT REPLACEMENT
	81125	FOSTER FLOW CONTROL	13,529.87	4- 4" RED VALVE
	81126	FREMOUW ENVIRONMENTAL SERVICES, INC	488.75	SITE WALK
	81127	GANZON, RIZALINO & CECELIA	95.58	REFUND: 145 BLUEBIRD CT
	81128	GLOSAGE ENGINEERING, INC.	429,293.70	2020 ANNUAL SWR REHAB (INDIANA & N CAMINO)
	81129	GOOGLE, INC	27.37	CREDIT MEMO
	81130	WW GRAINGER	1,052.36	ELECT/FM/SRM SUPPLIES
	81131	GREATER VALLEJO RECREATION DISTRICT	2,000.00	PET WASTE BAGS
	81132	HDR ENGINEERING, INC.	100,093.57	MIPS 3W EFF BYPASS DESIGN - JUNE
	81133	HELIX LABORATORIES INC	13,590.23	COMMANDER IN 330 GAL TOTE
	81134	HOLT OF CALIFORNIA	132.13	LIFT TRUCK MAINTENANCE
	81135	HULTGREN-TILLIS ENGINEERS	11,343.00	TUBBS ISL LEVEE
	81136	INLAND BUSINESS SYSTEMS	122.70	CONTRACT OVERAGE
	81137	JACKSON, ANDREW S	93.46	REFUND: 1832 CAPITOL ST
	81138	JR'S ROAD SERVICE	3,099.80	5 EQUIPT REP/MAINT

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	81139	K.J. WOODS CONSTRUCTION INC.	277,754.35	SW TRASH CAPTURE - JUNE 2020
	81140	JUSTIN J. KEATING	104.00	CWEA CERT- CSMT GR4
	81141	KIDDER, DAVID R & MARTHA L	62.85	REFUND: 47 D STREET
	81142	KIMBALL MIDWEST	3,020.53	FM SHOP SUPPLIES RESTOCK
	81143	LEE, JOHNNY	48.68	REFUND: 102 SPRINGSTOWN
	81144	SANDY LI	94.00	CWEA CERT LA GR2
	81145	LISA GEISLER	500.00	DISTRICT CLEANOUT
	81146	LUCKEY III, FLETCHER G	149.97	REFUND: 325 DONCASTER DR
	81147	LUIS RAMOS	500.00	DISTRICT CLEANOUT
	81148	MALLORY SAFETY AND SUPPLY LLC	294.07	CALIBRATION / LABOR
	81149	MANAGED HEALTH NETWORK	438.62	EMPLOYEE ASSISTANCE
	81150	MCMASTER-CARR SUPPLY COMPANY	426.00	ELECT SHOP SUPPLIES
	81151	MICHAEL RIOS	500.00	DISTRICT CLEANOUT
	81152	CRAIG MOORE	556.00	CWEA MEMB/CERT- ECI GR1 (2 YRS)
	81153	MUNICIPAL MAINTENANCE EQUIPMENT	1,057.54	RADIATOR REPAIR
	81154	NAPA-VALLEJO WASTE MANAGEMENT	527.79	C&D RECYCLING TONS
	81155	NATIONAL TRENCH SAFETY	8,307.60	VARIOUS VERTICAL SHORE
	81156	NEW IMAGE LANDSCAPE COMPANY	1,800.00	TRASH CLEAN UP
	81157	NICK'S CUSTOM GOLF CARTS	385.91	CARTS REP/MAINT
	81158	OLIN CORPORATION	28,468.42	SOD HYPO - 8 INVOICES
	81159	PACE SUPPLY CORPORATION	212.83	FM SHOP SUPPLIES
	81160	PACIFIC GAS & ELECTRIC	80,439.26	ELECT/GAS BILLING
	81161	PARKSON CORPORATION	28,958.20	PRIMARY R&R: CVL, MCH
	81162	PETER CURRER	1,925.00	UPPER LAT REPLACEMENT
	81163	PLANT HARMONY	1,418.52	IPM ADVOCATE
	81164	PLATT ELECTRIC	2,180.21	ELECT SHOP SUPPLIES
	81165	POWERPLAN	65.80	ADAPTERS
	81166	PROFORMA RESOURCES	5,041.64	EE APPAREL
	81167	R & S ERECTION OF VALLEJO INC	14,277.00	INSTALLED PASS DOORS, LIFTMASTER CSL OPS
	81168	RED WING SHOE STORE	1,125.15	SAFETY BOOTS-4 EMPLOYEES

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	81169	RESCUE TRAINING INSTITUTE, INC.	2,185.00	FIRST AID & CPR/AED
	81170	ARMOND E RIST	192.00	CWEA MEMBERSHIP
	81171	SAMBA HOLDINGS INC	205.90	DRIVERMONITOR - 06/2020
	81172	SANTOS, CARINO T & MOLLY L	60.71	REFUND: 508 KEATS DR
	81173	SENCION, ALFONSO & CRUZ, ALICIA	58.72	REFUND: 234 OHIO ST
	81174	SOLANO COUNTY DEPT OF INFORMATION	14,430.17	COST SHARING AERIAL PHOTO-FY14/Y15
	81175	SOLANO RESOURCE CONSERVATION DIST	12,730.96	FY20 BIOMONITORING PROG
	81176	STEWART, BARBARA	14.01	REFUND: 416 HAMPSHIRE ST
	81177	SUEZ WTS SERVICES USA, INC.	149.56	RENTAL, DI, MIX BED
	81178	SYAR INDUSTRIES INC	3,908.80	HMA TYPE A/B, CLASS 2 AGG BASE
	81179	TANSIL JR, DAVID J & CAROLYN	27.05	REFUND: 148 ERIN DR
	81180	TPX COMMUNICATIONS	928.38	IN-HOUSE PHONES/FAX
	81181	UNITED PARCEL SERVICE	450.00	PREPAID SHIPPING
	81182	UNITED SITE SERVICES OF CALIFORNIA	443.14	GENERAL SERVICES
	81183	VALLEJO ELECTRIC MOTOR	6,309.62	MOTOR OVERHAUL
	81184	VALLEJO TIMES HERALD	266.64	NOTICE OF BIDDING
	81185	VISION SERVICE PLAN (CA)	3,326.88	VISION PRM
	81186	VWR SCIENTIFIC	1,434.05	LAB SUPPLIES
	81187	WECO INDUSTRIES LLC	7,432.70	CAMERA REPAIRS - MAIN LINE TV
	81188	WEST YOST & ASSOCIATES	1,529.32	CARQUINEZ OUTFALL INSP
	81189	WOOLY'S ELECTRIC INC.	2,787.50	LABOR/MATERIALS - PROJ. RELOCATE SHOP
	81190	XTREME SCAFFOLDING	117.70	MOVED SCAFFOLD
		Subtotal	1,225,999.79	
7/31/2020	81191	ACCESS	125.17	STORAGE JULY
	81192	AFLAC	1,795.68	PAYROLL SUMMARY
	81193	AL DOROTHY BUMPUS	2,960.00	UPPER LAT REPLACEMENT
	81194	ALISTO ENGINEERING GROUP, INC.	420.00	PROF SVCS
	81195	ALLIANCE INDUSTRIAL	4,008.76	ODOR SCRUBBER,CLAMP

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	81196	ARMOR LOCKSMITH SERVICES	225.00	LOCKSMITH SVCS
	81197	AT&T	1,324.20	06/10/2020-07/09/2020
	81198	BAY AREA AIR QUALITY MGT DIST	4,391.00	PERMIT TO OPERATE - 10 LOCATIONS
	81199	BAYSHORE BUILDING MATERIALS	354.29	CONCRETE
	81200	BEARING ENGINEERING CO	2,348.89	FM SHOP SUPPLIES RESTOCK
	81201	BELL PRODUCTS INC	1,928.61	HVAC MAINT
	81202	BOLT STAFFING SERVICE INC	9,211.31	TEMP SVCS WK END 7/19, 7/12 - 3 TEMP
	81203	BROWN AND CALDWELL	3,396.50	VJO LAND APP ASSESSMENT
	81204	CALIF DEPT OF TAX AND FEE ADMIN	150.00	USE TAX FOR CY2020 Q2
	81205	CALPERS	7,894.93	PAYROLL SUMMARY
	81206	CALPERS LONG-TERM CARE PROGRAM	213.49	PAYROLL SUMMARY
	81207	CALTEST LAB	106.40	LAB SVCS
	81208	CDW GOVERNMENT INC	6,125.00	TECH SUPP RENEWAL
	81209	CHARLES LOMELI, TAX COLLECTOR	151.96	POSSESSORY INTERESTS
	81210	CINTAS CORPORATION NO 3	704.44	DISPOSABLE FACE MASKS
	81211	CITY OF VALLEJO PUBLIC WORKS DEPT	6,690.00	EXCAVATION PERMIT - 6 LOCATIONS
	81214	CITY OF VALLEJO WATER BILLING	3,315.79	WATER BILL
	81215	CONCENTRA MEDICAL CENTERS	700.00	CONSULTATION FEE
	81216	CORELOGIC SOLUTIONS, LLC	100.50	SOLANO CA PROP PRO
	81217	CRESCO EQUIPMENT	785.50	EQUIPT RENTAL
	81218	ELAVON, INC.	76.77	JUNE MERCHANT FEES
	81219	EMPLOYMENT SCREENING RESOURCES	248.23	PRE-EMP BACKGROUND
	81220	ABISAITH ENRIQUEZ EUFRACI	1,210.46	COMP PURCHASE PROGRAM
	81221	ERA - A WATERS COMPANY	2,164.32	LAB SUPPLIES
	81222	ETHOSOFT, INC.	4,550.00	XLIMS MAINT
	81223	EUROFINS CALSCIENCE, INC.	670.00	BIOMONTHLY SLUDGE
	81224	FASTSIGNS	587.71	REFLECTIVE NO PARKING SIGN
	81225	FEDERAL EXPRESS	87.19	SHIPPING CHARGES
	81226	FOSTER FLOW CONTROL	3,920.58	MUD VALVE, VAL-MATIC
	81227	FRONTIER ANALYTICAL LABORATORY	800.00	EPA METHOD 1668C R2 40

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	81228	GLOSAGE ENGINEERING, INC.	31,189.89	ANNUAL SWR REHAB (INDIANA & N CAMINO)
	81229	WW GRAINGER	10,426.28	FM SHOP SUPP (BALL VALVES, MOLDED GRATING)
	81230	GRAYBAR	13,517.17	SPEED DRIVE
	81231	GRAYMONT WESTERN US INC	15,178.44	QUICKLIME
	81232	JOSE LUIS GUTIERREZ	150.00	CWEA WWO GR 3
	81233	HARRINGTON PLASTICS, INC	2,847.60	FLANGE STUB
	81234	HAZEN AND SAWYER	18,715.00	SOUTH SEC CLARIFIER REHAB
	81235	HELIX LABORATORIES INC	6,795.11	COMMANDER 330 GAL TOTE
	81236	INDUSTRIAL SCIENTIFIC CORP	1,749.45	INET GAS MONITORING
	81237	INFERRERA CONSTRUCTION MGMT GROUP	4,490.50	SW TRASH CAPTURE - JUNE 2020
	81238	INTERSTATE BATTERY	141.27	V245 BATTERY
	81239	ISLAND ENERGY	1,734.69	ENERGY BILL
	81240	JEAN CHASSEREAU	1,850.00	UPPER LAT REPLACEMENT
	81241	JR'S ROAD SERVICE	2,266.32	7 EQUIPT REP/MAINT
	81242	KAISER PERMANENTE MEDICAL GROUP	650.00	PHYSICAL EXAM
	81243	KIMBALL MIDWEST	1,017.74	FM SHOP RESTOCK
	81244	KRYSTLE PROPERTIES MANAGEMENT	1,350.00	UPPER LAT REPLACEMENT
	81245	KUBWATER RESOURCES, INC	19,377.45	6000 ZETAG 7587
	81246	LASHKAR BILN	2,795.00	UPPER LAT REPLACEMENT
	81247	LEGALSHIELD	106.60	PAYROLL SUMMARY
	81248	SANDY LI	192.00	CWEA MEMBERSHIP
	81249	MALLORY SAFETY AND SUPPLY LLC	66.06	HYDRO TEST SCBA TANK
	81250	MCMASTER-CARR SUPPLY COMPANY	5,759.03	FM SHOP SUPPLIES
	81251	MONICA PROKOCKI	2,266.00	UPPER LAT REPLACEMENT
	81252	MOSCHETTI INC	90.00	COFFEE SUPPLIES
	81253	NEW IMAGE LANDSCAPE COMPANY	1,250.00	LANDSCAPE MAINT JULY
	81254	NEW PIG CORPORATION	338.62	WORKWIPES
	81255	NICK'S CUSTOM GOLF CARTS	3,600.00	CARTS REP/MAINT
	81256	ONE WORKPLACE	2,154.86	OFFICE DRAWER INSTALLED
	81257	PACIFIC GAS & ELECTRIC	8,801.92	ELECT/GAS BILL

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	81258	PHOENIX NAP, LLC.	979.92	CLOUD BACKUP FOR VEEAM
	81259	PLANT HARMONY	250.00	IPM STAFF TRAINING
	81260	PLATT ELECTRIC	1,069.29	ELECT SHOP SUPPLIES
	81261	PREFERRED ALLIANCE, INC.	504.52	TESTING
	81262	QUADIENT FINANCE USA, INC.	500.00	POSTAGE
	81263	QUENVOLD'S SAFETY SHOE MOBILES	948.87	SAFETY BOOTS-4 EMPLOYEES
	81264	RAMIREZ TOWING INC	206.25	TOWING SVCS
	81265	RED WING SHOE STORE	202.65	SAFETY BOOTS-1 EMPLOYEE
	81266	SAFETY-KLEEN SYSTEMS, INC.	818.18	PARTS WASHER SVC
	81267	SOLANO CO DEPT. OF RESOURCE MGMT	406.00	PERMIT TO OPERATE
	81268	SOLANO COUNTY AUDITOR-CONTROLLER	50.00	NOTICE OF EXEMPTION
	81269	SONOMA COUNTY DEPT OF HEALTH	918.00	SOLID WASTE
	81270	SUEZ WTS SERVICES USA, INC.	514.78	LAB SVCS
	81271	SYAR INDUSTRIES INC	2,036.59	AGGREGATE BASE
	81272	UNDERGROUND SERVICE ALERT	6,173.52	MEMBERSHIP
	81273	UNITED SITE SERVICES OF CALIFORNIA	467.52	GENERAL SERVICES
	81274	VALLEJO FIRE EXTINGUISHER	5,880.79	FIRE EXT MAINT
	81275	VALLEY YELLOW PAGES	346.06	ADVERTISING CHARGES
	81276	VISION COMMUNICATIONS	2,277.26	INSTALLATION OF EQUIPT
	81277	VWR SCIENTIFIC	2,261.35	LAB SUPPLIES
	81278	WOODARD & CURRAN, INC.	21,532.50	PUMP STN REHAB & DESIGN
	81279	XEROX FINANCIAL SERVICES	546.20	LEASE - JULY
	81280	XTREME SCAFFOLDING	970.00	MOVED SCAFFOLD
	81281	DEX YP	358.69	ADVERTISING CHARGES
	81282	ZEE MEDICAL SERVICES	510.04	MEDICAL SUPPLIES
	81283	ZHI HUA	2,050.00	UPPER LAT REPLACEMENT
		Subtotal	287,388.66	

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8/7/2020	81284	ROGER D DONALDSON	1,242.60	OVERPYMT REFUND FY18-19
		Subtotal	1,242.60	
8/14/2020	81285	ABAG POWER	8,740.00	LEVELIZED CHRG-NAT GAS
	81286	ACCESS	462.36	LEASE AUG 2020
	81287	ALHAMBRA	812.70	WATER SVC
	81288	ALISTO ENGINEERING GROUP, INC.	2,227.50	REVIEW OF SPCC PLAN
	81289	ASSOCIATED RIGHT OF WAY SERVICES	4,500.00	APPRAISAL FOR BASIN
	81290	AT&T	710.02	06/27/2020-07/26/2020
	81291	AT&T MOBILITY	4,167.96	06/16/2020-07/15/2020
	81292	B & G TIRES OF VALLEJO	55.00	FLAT REPAIR
	81293	BAY AREA AIR QUALITY MGT DIST	1,284.00	PERMIT TO OPERATE
	81294	BAYSHORE BUILDING MATERIALS	376.61	CONCRETE, EDGER
	81295	BEECHER ENGINEERING INC	5,600.00	MCC REPLACEMENT PROJ
	81296	BELL PRODUCTS INC	4,436.51	HVAC MAINT
	81297	BERT WILLIAMS & SONS INC	281.56	BATTERY V231
	81298	BKF ENGINEERS	4,441.25	VJO TRASH CAPTURE
	81299	BLUEPRINT EXPRESS CORP	98.42	COLOR COPIES
	81300	BOLT STAFFING SERVICE INC	7,936.45	TEMP SVC WK END 8/2, 7/26 - 3 TEMP
	81301	BURKE, WILLIAMS & SORENSEN, LLP	23,727.00	LEGAL SVCS THRU 6/30
	81302	MICHAEL EDWIN BURKETT	185.00	CWEA MT GR2
	81303	CALPERS	7,811.26	PAYROLL SUMMARY
	81304	CALPERS LONG-TERM CARE PROGRAM	213.49	PAYROLL SUMMARY
	81305	CALTEST LAB	3,319.30	LAB SVCS
	81306	CAROLLO ENGINEERS, INC.	19,680.50	SS COLLECTION SYS MPLAN
	81307	CDW GOVERNMENT INC	3,615.04	WYSE 5070, DELL MONITORS, APC SMART UPS
	81308	CINTAS CORPORATION NO 3	4,358.75	LAUNDRY SERVICE
	81309	CITY OF VALLEJO	100.00	ANNUAL LEASE PYMT
	81310	CITY OF VALLEJO PUBLIC WORKS DEPT	4,460.00	EXCAVATION PERMIT - 4 LOCATIONS

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	81313	CITY OF VALLEJO WATER BILLING	2,948.53	WATER BILL
	81314	COMCAST	309.78	08/08/2020-09/07/2020
	81315	DELTA DENTAL PLAN	19,324.27	JULY 2020-DENTAL PRM
	81316	DEPENDABLE JANITORIAL SVC & SUPPLY	5,900.00	JANITORIAL SVCS-JULY
	81317	DIRECT LINE, INC.	876.00	BASE RATE-JULY 2020
	81318	EMPLOYMENT SCREENING RESOURCES	100.00	PRE-EMP BACKGROUND
	81319	ENTERPRISE RENT-A-CAR	1,499.36	CAR RENTAL (2)
	81320	ERIKS NORTH AMERICA, INC.	141.37	GARLOCK
	81321	FIELD ANALYTIC SERVICES LLC	31,600.00	IR WINDOWS INSTALLATION
	81322	FOSTER FLOW CONTROL	1,853.21	4" MILLIKEN VALVE
	81323	GET SPIFFY, INC.	154.00	BASIC DISINFECTION
	81324	GHD INC	6,383.00	MARE ISL FORCE MAIN RP
	81325	GLOBALSTAR USA	109.82	07/16/2020-08/15/2020
	81326	GOOGLE, INC	732.76	GOOGLE CLOUD JULY 2020
	81329	WW GRAINGER	9,970.04	FM/ELECT/OPS/FOPS SHOP SUPPLIES
	81330	GRAYBAR	136.06	SCHNEIDER ELECT EXT I/O
	81331	GRAYMONT WESTERN US INC	7,593.45	HIGH CAL QUICKLIME
	81332	GSM ENGINEERED FABRICS, LLC	5,992.62	GSM SEALED&DOPED EDGES
	81333	HARRINGTON PLASTICS, INC	6,015.03	FLANGE STUB, BACKING RING, REBUILD KIT
	81334	HAZEN AND SAWYER	28,017.50	WWTP MASTER PLAN - JUNE
	81335	HELIX LABORATORIES INC	6,795.11	COMMANDER 330 GAL TOTE
	81336	HOLT OF CALIFORNIA	99.00	LIFT TRUCK MAINT
	81337	HULTGREN-TILLIS ENGINEERS	20,980.48	GEOTECH INV SVCS - TUBBS ISL FARM BLDG
	81338	INFOSEND INC	12,522.65	SUMMER NEWSLETTER
	81339	JEFFREY COLLINS	2,702.00	UPPER LAT REPLACEMENT
	81340	JR'S ROAD SERVICE	1,256.46	3 EQUIPT REP/MAINT
	81341	JULIE BATSEL	2,050.00	UPPER LAT REPLACEMENT
	81342	K.J. WOODS CONSTRUCTION INC.	104,427.80	SW TRASH CAPTURE - JULY 2020
	81343	KEN INGERSOL	500.00	BACKFLOW PREV DEVICE
	81344	KENNETH & KELLI INGERSOLL	2,425.00	UPPER LAT REPLACEMENT

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	81345	ROBERT KESSLER	106.00	CWEA EIT GR4
	81346	KIMBALL MIDWEST	3,070.31	FM SHOP SUPPLIES RESTOCK
	81347	MAHONEY'S LITTLE & BIG MAN BACKHOE	8,475.00	LOWER LAT REPLACEMENT
	81348	MANAGED HEALTH NETWORK	438.62	EMPLOYEE ASSISTANCE
	81349	MARILYN BRODERSEN	2,350.00	UPPER LAT REPLACEMENT
	81351	MCMASTER-CARR SUPPLY COMPANY	6,980.92	LAMINATED STL BDY PADLOCK, POLY SYS SUPP
	81352	MUNICIPAL MAINTENANCE EQUIPMENT	731.58	V261 REP/MAINT
	81353	NEW IMAGE LANDSCAPE COMPANY	9,635.00	IRRIGATION REPAIRS, LANDSCAPE SVCS
	81354	ONE WORKPLACE	1,258.27	LEG-UNI TABLE, GROMMET
	81355	PACIFIC GAS & ELECTRIC	104,304.28	ELECT/GAS BILL
	81356	PERELLI, MARY ANN	60.71	REFUND: 2727 OLIVEWOOD LN
	81357	PETROCHEM INSULATION INC	22,870.00	ELECT TRACING & INSULATION
	81358	POWERPLAN	80.31	TOOTH PINS
	81359	PROFORMA RESOURCES	517.51	EE APPAREL
	81360	R & S ERECTION OF VALLEJO INC	5,487.00	GATE REPAIR
	81361	RAFTELIS FINANCIAL CONSULTANTS, INC	720.00	SEWER RATE STUDY
	81362	RED WING SHOE STORE	266.58	SAFETY BOOTS-1 EMPLOYEE
	81363	RFI COMMUNICATIONS & SECURITY SYS	9,119.51	ACCESS CTRL ADDITIONS - PLANT SEC UPGRADE
	81364	JEREMIAH RICE	291.00	CWEA CSMT GR3
	81365	RICOH USA, INC.	228.60	7/24/2020-08/23/2020
	81366	ROBERT DAPRATO	2,180.00	UPPER LAT REPLACEMENT
	81367	NICOLLE ROBINSON	2,226.68	COMP PURCHASE PROGRAM
	81368	ROCKWELL SOLUTIONS, INC	108,019.62	VAUGHAN TRAILER PUMP - PORTABLE PUMPS
	81369	SAFETY-KLEEN SYSTEMS, INC.	10,001.99	OFFICE/LAB SUPPLIES, LUBRICANT PRODS
	81370	SAMBA HOLDINGS INC	208.10	DRIVERMONITOR
	81371	SERVICEMASTER RESTORATION SERVICES	5,118.56	COVID EXPOSURE CLEANING
	81372	SUEZ WTS SERVICES USA, INC.	149.56	LAB SVCS
	81373	SYAR INDUSTRIES INC	2,200.40	AGGREGATE BASE, DUMPED CONCRETE
	81374	TPX COMMUNICATIONS	1,027.23	IN-HOUSE PHONE
	81375	UNIVAR SOLUTIONS USA INC	5,782.19	SOD BISULFITE

VALLEJO FLOOD AND WASTEWATER DISTRICT
DISBURSEMENTS REGISTER
REGULAR MEETING OF THE BOARD OF TRUSTEES
MEETING DATE: SEPTEMBER 8, 2020

Ck Date	Ck No	Vendor Name	Amount	Description
	81376	VALLEJO ELECTRIC MOTOR	4,852.17	SMITH & LVLESS REP/MAINT
	81377	VALLEJO FIRE EXTINGUISHER	4,333.01	FIRE EXT
	81378	VALLEY YELLOW PAGES	346.06	ADVERTISING FEE
	81379	VISION COMMUNICATIONS	2,806.08	RADIO REPAIR, DMR PORTABLE VHF
	81380	VISION SERVICE PLAN (CA)	3,349.20	VISION PRM
	81381	VWR SCIENTIFIC	1,985.10	FILTER PAPER FOR SOLIDS
	81382	WECO INDUSTRIES LLC	3,421.51	CAM REPAIR, ROOT RAT NOZZLE
	81383	CHRISTOPHER WRIGHT	192.00	CWEA MEMBERSHIP
		Subtotal	732,206.64	
		Grand Total	2,704,584.82	

Return to Agenda

District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Consent Item No. 4C

TO: **THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES**

FROM: **MELISSA MORTON, DISTRICT MANAGER** Melissa Morton
JEFF TUCKER, FINANCE DIRECTOR/TREASURER

SUBJECT: **RECEIVE MONTHLY INVESTMENT REPORT FOR JUNE 2020**

BACKGROUND AND DISCUSSION

The California Government Code, Section 53607, requires monthly reporting of investments to the Board of Trustees. The composition of investments must conform to the District's investment policy adopted annually, and must be sufficiently liquid to meet cash flow needs for the next six months. The District adjusts its cash and investment book balances to reflect market value. The condensed investment report attached meets applicable reporting requirements.

The portfolio is designed to provide *safety* through balance, diversification, credit worthiness, and volatility reduction; *liquidity* through short-term pools, negotiable deposits, and investment laddering; and *yield* (*rate of return)* through longer duration, callable governments and higher yielding corporate notes where safe.

The portfolio incorporates the principles of the prudent investor standard and follows policy prepared in accordance with the requirements of the California Government Code. These requirements include public investing objectives, authorized investments, maturities, prohibited investments, reporting requirements, and Board oversight.

District staff works closely with the Investment Advisor, Chandler Asset Management, to implement an investment strategy that considers the District's historical and anticipated liquidity needs and the current market conditions to maintain safety and maximize yield. Investments are and will continue to be purchased based upon conformance with District policy. All investments within the portfolio meet/met the California Government Code requirements for credit quality, maturity dates, and bond class percentages at the time of purchase.

The District has the financial ability to meet its cash flow requirements for the next six months.

RECOMMENDATION

Accept the Monthly Investment Report for June 2020, as submitted.

ALTERNATIVES CONSIDERED

None

ENVIRONMENTAL REVIEW

This is not a project under CEQA and no environmental review is required.

FISCAL IMPACT

None

PROPOSED ACTION

This report is for information only. No Board action is requested at this time.

DOCUMENTS ATTACHED

A. Monthly Investment Report

CONTACT PERSON

Jeff Tucker, Finance Director/Treasurer, (707) 652-7802

Vallejo Flood & Wastewater District Consolidated - Account #10761

MONTHLY ACCOUNT STATEMENT

JUNE 1, 2020 THROUGH JUNE 30, 2020

Chandler Team:
For questions about your account, please call (800) 317-4747,
or contact **operations@chandlerasset.com**

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Portfolio Summary

As of June 30, 2020

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.33
Average Coupon	1.02%
Average Purchase YTM	2.11%
Average Market YTM	4.42%
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	0.48 yrs
Average Life	0.33 yrs

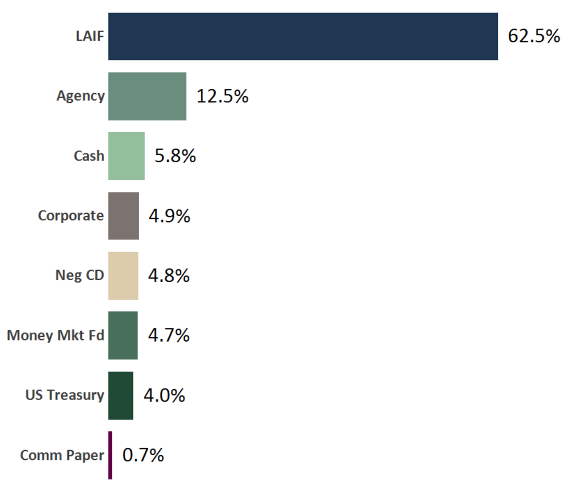
ACCOUNT SUMMARY

	Beg. Values as of 5/31/20	End Values as of 6/30/20
Market Value	40,763,909	37,651,349
Accrued Interest	104,733	129,027
Total Market Value	**40,868,642**	**37,780,376**
Income Earned	49,104	38,208
Cont/WD		
Par	45,056,407	41,888,305
Book Value	42,857,232	39,751,240
Cost Value	43,009,856	39,904,488

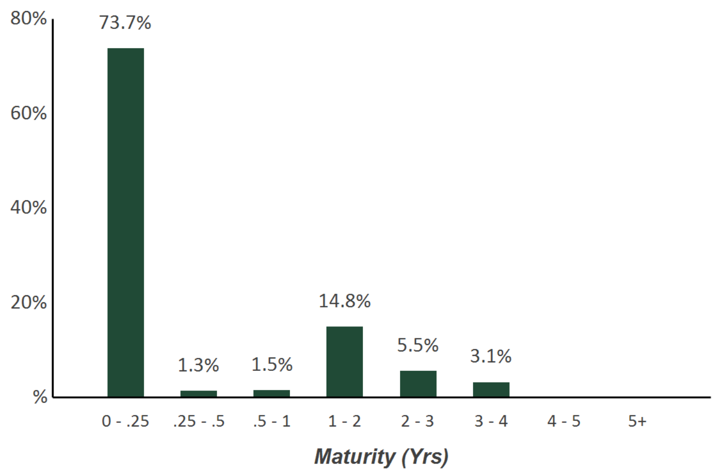
TOP ISSUERS

Local Agency Investment Fund	62.5%
Federal National Mortgage Assoc	6.0%
Custodial Checking Account	5.8%
First American Govt Oblig Fund	4.7%
Government of United States	4.0%
Federal Home Loan Bank	3.4%
Microsoft	2.7%
Federal Home Loan Mortgage Corp	1.8%
Total	**91.0%**

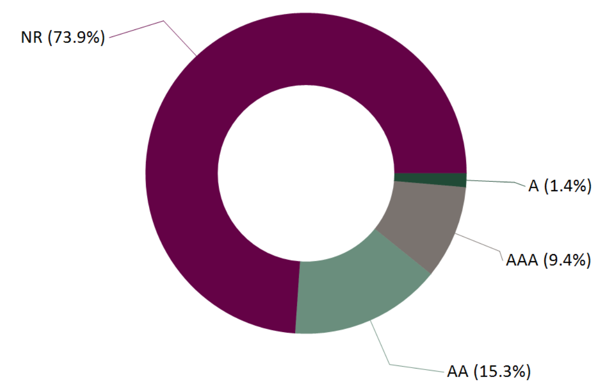
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Statement of Compliance

As of June 30, 2020

Vallejo Flood & Wastewater District Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasury Issues	No limitations; Full faith and credit of the U.S. are pledged for the payment of principal and interest	*Complies*
Federal Agencies/ U.S. Government Sponsored Enterprises	25% max per Agency/GSE issuer; 20% max federal agency callable securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	*Complies*
Municipal Securities	"A" rating category or better by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 5% max per issuer; Include obligations of the District, State of California, and any local agency within the State of California; Bonds of any of the other 49 states in addition to California; Including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California.	*Complies*
Supranationals	"AA" rating category or higher by a NRSRO; 30% maximum; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	*Complies*
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Issuing corporations must be organized and operating within the U.S. or be depository institutions licensed by the U.S. or any state and operating within the U.S.	*Complies **
Negotiable Certificates of Deposit (NCD)	No rating required if amount of the NCD is covered by FDIC insured limit; If amount is above FDIC insured limit, requires "A-1" short-term rated or better by a NRSRO; or "A" long-term issuer rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	*Complies*
Time Certificates of Deposit	FDIC insured/Collateralized; or Non-negotiable, fixed-term Certificates of Deposit collateralized in accordance with California Government Code; In order to secure such deposits, an institution shall maintain in the collateral pool securities having a market value of at least 10% in excess of the total amount deposited (50% in excess of the total amount of deposits secured by promissory notes secured by first mortgages and first trust deeds). The District is permitted to waive the first $250,000 of collateral security for such deposits of the institution is insured pursuant to federal law.	*Complies*
Commercial Paper	"A-1" rated or higher by a NRSRO; "A" issuer rated or higher by a NRSRO, if any debt; 25% maximum; 5% max per issuer; 10% max of the outstanding commercial paper of any one issuer; 270 days max maturity; Issuing corporation shall be 1) organized and operating within the U.S. as a general corporation, with assets > $500 million, and has debt, if any, that is rated "A" or higher by a NRSRO; or 2) organized within the U.S. as a special purpose corporation, trust, or LLC; has program-wide credit enhancements, including, but not limited to, over-collateralization, LOC, and rated "A-1" or higher by a NRSRO.	*Complies*
Banker's Acceptances	"A-1" short-term debt rated or better by a NRSRO; or "A" long-term debt rating category or better by a NRSRO; 40% maximum; 5% max in bankers acceptance of any one commercial bank; 180 days max maturity	*Complies*
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% maximum; 5% max per Asset-Backed or Commercial Mortgage issuer; From Issuers not issued by the U.S. Government and its Federal Agencies.	*Complies*
Mutual Funds and Money Market Mutual Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with AUM >$500 million and experience > 5 years; 20% maximum in Money Market Mutual Funds; 10% maximum in Mutual Funds; 20% maximum combined Mutual Funds and Money Market Mutual Funds	*Complies*
Local Agency Investment Fund (LAIF)	As authorized by government code section 16429.1; Pooled investment money market fund established by the State of California and managed by the California State Treasurer's Office; Not used by investment adviser	*Complies*
Repurchase Agreements	1 year max maturity; Maintain at a level of at least 102% of the market value of the Repurchase Agreement; Securities used as collateral will be delivered to an acceptable third party custodian; Subject to Master Repurchase Agreement between the District and the provider of repurchase agreement; Not used by investment adviser	*Complies*
Prohibited	Inverse floaters; Ranges notes, Mortgage-derived or Interest-only strips from pool of mortgages; Zero interest accrual securities if held to maturity; Trading securities for the sole purpose of speculating on the future direction of interest rates; Purchasing or selling securities on margin; Reverse repurchase agreements; Securities lending or any other form of borrowing or leverage; Foreign currency denominated securities	*Complies*
Social Responsibility	Invest in companies that have a positive impact on the environment and fair workplace practices; Investments are encouraged in entities that support equality of rights, regardless of sex, race, religion, age, disability or sexual orientation; No investment is to be made in a company that receives more than 51% of its gross revenues from the production or manufacture of fossil fuels, weapons manufacturing, cigarettes, alcohol, or gaming products.	*Complies*
Max Per Issuer	5% max per issuer, with the exception of U.S. Treasuries, Federal Agencies, LAIF, Mutual Funds, Money Market Funds, or Supranational securities, or unless otherwise specified in the policy.	*Complies*
Maximum Maturity	5 years maximum maturity	*Complies*

** Securities inherited from previous manager: Lehman Brothers (525ESC6J3, 525ESCIB7, 525ESCAJ8) NR*

Holdings Report

As of June 30, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3136G3U45	FNMA Callable Note Annual 8/10/2017 1.5% Due 8/10/2021	2,000,000.00	08/08/2016 1.50%	2,000,000.00 2,000,000.00	100.13 0.31%	2,002,638.00 11,750.00	5.33% 2,638.00	Aaa / AA+ AAA	1.11 0.11
3133ELWD2	FFCB Note 0.375% Due 4/8/2022	250,000.00	06/03/2020 0.27%	250,485.00 250,465.54	100.27 0.22%	250,672.00 216.15	0.66% 206.46	Aaa / AA+ AAA	1.77 1.76
3133ELE75	FFCB Note 0.25% Due 6/2/2022	250,000.00	06/02/2020 0.25%	249,997.50 249,997.60	99.99 0.25%	249,985.25 50.35	0.66% (12.35)	Aaa / AA+ AAA	1.92 1.92
3134GVJ66	FHLMC Note 0.25% Due 6/8/2022	250,000.00	06/04/2020 0.28%	249,850.00 249,854.73	99.90 0.30%	249,751.75 39.93	0.66% (102.98)	Aaa / NR AAA	1.94 1.93
313381BR5	FHLB Note 1.875% Due 12/9/2022	250,000.00	06/29/2020 0.25%	259,875.00 259,863.93	103.87 0.28%	259,687.00 286.46	0.69% (176.93)	Aaa / AA+ AAA	2.44 2.39
3137EAER6	FHLMC Note 0.375% Due 5/5/2023	220,000.00	05/05/2020 0.39%	219,907.60 219,912.25	100.26 0.28%	220,571.56 123.75	0.58% 659.31	Aaa / AA+ AAA	2.85 2.83
3135G04Q3	FNMA Note 0.25% Due 5/22/2023	240,000.00	05/20/2020 0.35%	239,277.60 239,303.99	99.90 0.29%	239,748.00 65.00	0.63% 444.01	NR / AA+ AAA	2.89 2.88
3137EAES4	FHLMC Note 0.25% Due 6/26/2023	220,000.00	06/24/2020 0.35%	219,357.60 219,360.53	99.84 0.30%	219,657.68 7.64	0.58% 297.15	Aaa / AA+ AAA	2.99 2.97
3130AFRB5	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	1,000,000.00	01/23/2019 2.88%	1,000,000.00 1,000,000.00	101.37 0.51%	1,013,692.00 12,138.89	2.72% 13,692.00	Aaa / AA+ AAA	3.58 0.57
Total Agency		**4,680,000.00**	**1.36%**	**4,688,750.30** **4,688,758.57**	**0.34%**	**4,706,403.24** **24,678.17**	**12.52%** **17,644.67**	**Aaa / AA+** **AAA**	**2.10** **1.02**
CASH									
90CHECK$1	Checking Deposit Bank Account	2,198,260.69	Various 0.00%	2,198,260.69 2,198,260.69	1.00 0.00%	2,198,260.69 0.00	5.82% 0.00	NR / NR NR	0.00 0.00
Total Cash		**2,198,260.69**	**N/A**	**2,198,260.69** **2,198,260.69**	**0.00%**	**2,198,260.69** **0.00**	**5.82%** **0.00**	**NR / NR** **NR**	**0.00** **0.00**

Holdings Report

As of June 30, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
COMMERCIAL PAPER									
62479LJE6	MUFG Bank Ltd Discount CP 0.25% Due 9/14/2020	250,000.00	06/25/2020 0.25%	249,861.11 249,869.79	99.95 0.25%	249,869.79 0.00	0.66% 0.00	P-1 / A-1 NR	0.21 0.21
Total Commercial Paper		**250,000.00**	**0.25%**	**249,861.11 249,869.79**	**0.25%**	**249,869.79 0.00**	**0.66% 0.00**	**Aaa / AA NR**	**0.21 0.21**
CORPORATE									
525ESC6J3	Lehman Brothers Escrow CUSIP-Defaulted 0.001% Due 11/10/2020	500,000.00	01/16/2008 165.83%	261,687.43 90,000.00	1.12 24448.35%	5,600.00 0.00	0.01% (84,400.00)	NR / NR NR	0.36 0.00
525ESCIB7	Lehman Brothers Note-Defaulted Due 1/24/2021	3,000,000.00	01/25/2008 0.00%	1,663,765.05 1,663,765.05	1.12 0.00%	33,600.00 0.00	0.09% (1,630,165.05)	NR / NR NR	0.57 0.00
525ESCAJ8	Lehman Brothers ESCROW CUSIP - Defaulted 0.01% Due 1/27/2021	945,000.00	01/08/2008 0.00%	499,601.34 499,601.34	1.12 0.00%	10,584.00 0.00	0.03% (489,017.34)	NR / NR NR	0.58 0.00
594918BP8	Microsoft Callable Note Cont 7/8/2021 1.55% Due 8/8/2021	1,000,000.00	01/23/2017 2.15%	974,210.00 993,731.38	101.37 0.21%	1,013,690.00 6,156.94	2.70% 19,958.62	Aaa / AAA AA+	1.11 1.01
46625HJH4	JP Morgan Chase Note 3.2% Due 1/25/2023	200,000.00	06/26/2020 0.74%	212,482.00 212,468.71	106.32 0.71%	212,637.00 2,773.33	0.57% 168.29	A2 / A- AA-	2.57 2.45
037833BU3	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	250,000.00	06/02/2020 0.46%	265,165.00 264,725.67	106.19 0.34%	265,483.75 2,533.33	0.71% 758.08	Aa1 / AA+ NR	2.65 2.39
69371RQ82	Paccar Financial Corp Note 0.8% Due 6/8/2023	150,000.00	06/01/2020 0.85%	149,791.50 149,795.88	100.38 0.67%	150,574.80 76.67	0.40% 778.92	A1 / A+ NR	2.94 2.90
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	150,000.00	06/26/2020 0.62%	156,934.50 156,928.09	104.53 0.65%	156,794.70 1,237.50	0.42% (133.39)	A1 / A AA-	3.13 2.85
Total Corporate		**6,195,000.00**	**4.36%**	**4,183,636.82 4,031,016.12**	**73.89%**	**1,848,964.25 12,777.77**	**4.93% (2,182,051.87)**	**Aa2 / AA+ AA**	**1.80 1.66**

Holdings Report

As of June 30, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF$00	Local Agency Investment Fund State Pool	23,524,465.39	Various 1.15%	23,524,465.39 23,524,465.39	1.00 1.15%	23,524,465.39 77,677.87	62.47% 0.00	NR / NR NR	0.00 0.00
Total LAIF		**23,524,465.39**	**1.15%**	**23,524,465.39 23,524,465.39**	**1.15%**	**23,524,465.39 77,677.87**	**62.47% 0.00**	**NR / NR NR**	**0.00 0.00**
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund Class Y	1,790,579.36	Various 0.01%	1,790,579.36 1,790,579.36	1.00 0.01%	1,790,579.36 0.00	4.74% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		**1,790,579.36**	**0.01%**	**1,790,579.36 1,790,579.36**	**0.01%**	**1,790,579.36 0.00**	**4.74% 0.00**	**Aaa / AAA AAA**	**0.00 0.00**
NEGOTIABLE CD									
61690UFH8	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	250,000.00	03/12/2019 2.57%	250,000.00 250,000.00	101.81 0.11%	254,518.00 1,816.44	0.68% 4,518.00	NR / NR NR	0.73 0.72
949763EM4	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	250,000.00	01/23/2017 2.25%	250,000.00 250,000.00	103.26 0.20%	258,146.00 462.33	0.68% 8,146.00	NR / NR NR	1.59 1.56
2546722U1	Discover Bank Negotiable CD 2.25% Due 2/1/2022	250,000.00	01/30/2017 2.25%	250,000.00 250,000.00	103.26 0.20%	258,156.75 2,327.05	0.69% 8,156.75	NR / NR NR	1.59 1.56
02007GJD6	Ally Bank Negotiable CD 2.7% Due 3/21/2022	250,000.00	03/12/2019 2.70%	250,000.00 250,000.00	104.32 0.19%	260,794.50 1,886.30	0.70% 10,794.50	NR / NR NR	1.72 1.68
17312Q3P2	Citibank NA Negotiable CD 2.7% Due 3/21/2022	250,000.00	03/12/2019 2.68%	250,000.00 250,000.00	104.32 0.19%	260,794.50 1,904.79	0.70% 10,794.50	NR / NR NR	1.72 1.68
7954502A2	Sallie Mae Bank Note 2.75% Due 3/21/2022	250,000.00	03/14/2019 2.73%	250,000.00 250,000.00	104.40 0.19%	261,010.25 1,940.07	0.70% 11,010.25	NR / NR NR	1.72 1.68
1404202W9	Capital One Bank USA NA Negotiable CD 2.4% Due 5/17/2022	250,000.00	05/09/2017 2.40%	250,000.00 250,000.00	104.13 0.20%	260,327.00 739.73	0.69% 10,327.00	NR / NR NR	1.88 1.84
Total Negotiable CD		**1,750,000.00**	**2.51%**	**1,750,000.00 1,750,000.00**	**0.18%**	**1,813,747.00 11,076.71**	**4.83% 63,747.00**	**NR / NR NR**	**1.57 1.54**

Holdings Report

As of June 30, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
9127964Q9	US Treasury Bill 0.153% Due 11/3/2020	250,000.00	06/25/2020 0.15%	249,862.33 249,867.63	99.95 0.15%	249,867.63 0.00	0.66% 0.00	P-1 / A-1+ F-1+	0.35 0.34
9127963L1	US Treasury Bill 0.17% Due 12/24/2020	250,000.00	06/25/2020 0.17%	249,786.32 249,792.22	99.92 0.17%	249,792.22 0.00	0.66% 0.00	P-1 / A-1+ F-1+	0.48 0.48
912796UC1	US Treasury Bill 0.17% Due 1/28/2021	250,000.00	06/25/2020 0.17%	249,745.00 249,750.90	99.90 0.17%	249,750.90 0.00	0.66% 0.00	P-1 / A-1+ F-1+	0.58 0.58
912828T67	US Treasury Note 1.25% Due 10/31/2021	250,000.00	06/03/2020 0.21%	253,662.11 253,469.74	101.43 0.17%	253,584.00 526.49	0.67% 114.26	Aaa / AA+ AAA	1.34 1.32
912828L24	US Treasury Note 1.875% Due 8/31/2022	250,000.00	06/05/2020 0.24%	259,101.56 258,844.39	103.68 0.17%	259,209.00 1,566.75	0.69% 364.61	Aaa / AA+ AAA	2.17 2.12
912828YK0	US Treasury Note 1.375% Due 10/15/2022	250,000.00	06/03/2020 0.22%	256,777.34 256,565.30	102.74 0.18%	256,855.50 723.19	0.68% 290.20	Aaa / AA+ AAA	2.29 2.26
Total US Treasury		**1,500,000.00**	**0.19%**	**1,518,934.66** **1,518,290.18**	**0.17%**	**1,519,059.25** **2,816.43**	**4.03%** **769.07**	**Aaa / AAA** **AAA**	**1.21** **1.20**
TOTAL PORTFOLIO		**41,888,305.44**	**1.40%**	**39,904,488.33** **39,751,240.10**	**4.42%**	**37,651,348.97** **129,026.95**	**100.00%** **(2,099,891.13)**	**Aaa / AA+** **AAA**	**0.48** **0.33**
TOTAL MARKET VALUE PLUS ACCRUED						**37,780,375.92**			

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	06/01/2020	31846V203	477.74	First American Govt Obligation Fund Class Y	1.000	0.01%	477.74	0.00	477.74	0.00
Purchase	06/01/2020	31846V203	5.82	First American Govt Obligation Fund Class Y	1.000	0.01%	5.82	0.00	5.82	0.00
Purchase	06/03/2020	3133ELE75	250,000.00	FFCB Note 0.25% Due 6/2/2022	99.999	0.25%	249,997.50	1.74	249,999.24	0.00
Purchase	06/04/2020	037833BU3	250,000.00	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	106.066	0.60%	265,165.00	1,998.96	267,163.96	0.00
Purchase	06/04/2020	3133ELWD2	250,000.00	FFCB Note 0.375% Due 4/8/2022	100.194	0.27%	250,485.00	145.83	250,630.83	0.00
Purchase	06/04/2020	912828T67	250,000.00	US Treasury Note 1.25% Due 10/31/2021	101.465	0.21%	253,662.11	297.21	253,959.32	0.00
Purchase	06/04/2020	912828YK0	250,000.00	US Treasury Note 1.375% Due 10/15/2022	102.711	0.22%	256,777.34	469.60	257,246.94	0.00
Purchase	06/08/2020	3134GVJ66	250,000.00	FHLMC Note 0.25% Due 6/8/2022	99.940	0.28%	249,850.00	0.00	249,850.00	0.00
Purchase	06/08/2020	69371RQ82	150,000.00	Paccar Financial Corp Note 0.8% Due 6/8/2023	99.861	0.85%	149,791.50	0.00	149,791.50	0.00
Purchase	06/08/2020	912828L24	250,000.00	US Treasury Note 1.875% Due 8/31/2022	103.641	0.24%	259,101.56	1,273.78	260,375.34	0.00
Purchase	06/23/2020	31846V203	3,000,000.00	First American Govt Obligation Fund Class Y	1.000	0.01%	3,000,000.00	0.00	3,000,000.00	0.00
Purchase	06/23/2020	31846V203	22,500.00	First American Govt Obligation Fund Class Y	1.000	0.01%	22,500.00	0.00	22,500.00	0.00
Purchase	06/26/2020	3137EAES4	220,000.00	FHLMC Note 0.25% Due 6/26/2023	99.708	0.35%	219,357.60	0.00	219,357.60	0.00
Purchase	06/26/2020	62479LJE6	250,000.00	MUFG Bank Ltd Discount CP 0.25% Due 9/14/2020	99.944	0.25%	249,861.11	0.00	249,861.11	0.00
Purchase	06/26/2020	9127963L1	250,000.00	US Treasury Bill 0.17% Due 12/24/2020	99.915	0.17%	249,786.32	0.00	249,786.32	0.00
Purchase	06/26/2020	9127964Q9	250,000.00	US Treasury Bill 0.153% Due 11/3/2020	99.945	0.15%	249,862.33	0.00	249,862.33	0.00

Transaction Ledger

As of June 30, 2020

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	06/26/2020	912796UC1	250,000.00	US Treasury Bill 0.17% Due 1/28/2021	99.898	0.17%	249,745.00	0.00	249,745.00	0.00
Purchase	06/30/2020	06406FAD5	150,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	104.623	0.70%	156,934.50	1,228.33	158,162.83	0.00
Purchase	06/30/2020	313381BR5	250,000.00	FHLB Note 1.875% Due 12/9/2022	103.950	0.25%	259,875.00	273.44	260,148.44	0.00
Purchase	06/30/2020	46625HJH4	200,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	106.241	0.74%	212,482.00	2,755.56	215,237.56	0.00
Subtotal			**6,742,983.56**				**6,805,717.43**	**8,444.45**	**6,814,161.88**	**0.00**
Security Contribution	06/30/2020	90CHECK$1	4,912,715.65	Checking Deposit Bank Account	1.000		4,912,715.65	0.00	4,912,715.65	0.00
Subtotal			**4,912,715.65**				**4,912,715.65**	**0.00**	**4,912,715.65**	**0.00**
TOTAL ACQUISITIONS			**11,655,699.21**				**11,718,433.08**	**8,444.45**	**11,726,877.53**	**0.00**
DISPOSITIONS										
Sale	06/03/2020	31846V203	249,999.24	First American Govt Obligation Fund Class Y	1.000	0.01%	249,999.24	0.00	249,999.24	0.00
Sale	06/04/2020	31846V203	267,163.96	First American Govt Obligation Fund Class Y	1.000	0.01%	267,163.96	0.00	267,163.96	0.00
Sale	06/04/2020	31846V203	761,837.09	First American Govt Obligation Fund Class Y	1.000	0.01%	761,837.09	0.00	761,837.09	0.00
Sale	06/08/2020	31846V203	149,791.50	First American Govt Obligation Fund Class Y	1.000	0.01%	149,791.50	0.00	149,791.50	0.00
Sale	06/08/2020	31846V203	249,850.00	First American Govt Obligation Fund Class Y	1.000	0.01%	249,850.00	0.00	249,850.00	0.00
Sale	06/08/2020	31846V203	260,375.34	First American Govt Obligation Fund Class Y	1.000	0.01%	260,375.34	0.00	260,375.34	0.00
Sale	06/26/2020	31846V203	999,254.76	First American Govt Obligation Fund Class Y	1.000	0.01%	999,254.76	0.00	999,254.76	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	06/26/2020	31846V203	219,357.60	First American Govt Obligation Fund Class Y	1.000	0.01%	219,357.60	0.00	219,357.60	0.00
Sale	06/30/2020	31846V203	373,400.39	First American Govt Obligation Fund Class Y	1.000	0.01%	373,400.39	0.00	373,400.39	0.00
Sale	06/30/2020	31846V203	260,148.44	First American Govt Obligation Fund Class Y	1.000	0.01%	260,148.44	0.00	260,148.44	0.00
Subtotal			**3,791,178.32**				**3,791,178.32**	**0.00**	**3,791,178.32**	**0.00**
Maturity	06/23/2020	3134G9SA6	3,000,000.00	FHLMC Callable Note 1X 6/23/2017 1.5% Due 6/23/2020	100.000	1.50%	3,000,000.00	0.00	3,000,000.00	0.00
Subtotal			**3,000,000.00**				**3,000,000.00**	**0.00**	**3,000,000.00**	**0.00**
Security Withdrawal	06/04/2020	90LAIF$00	1,900,000.00	Local Agency Investment Fund State Pool	1.000		1,900,000.00	0.00	1,900,000.00	0.00
Security Withdrawal	06/18/2020	90LAIF$00	800,000.00	Local Agency Investment Fund State Pool	1.000		800,000.00	0.00	800,000.00	0.00
Security Withdrawal	06/26/2020	31846V203	416.67	First American Govt Obligation Fund Class Y	1.000		416.67	0.00	416.67	0.00
Security Withdrawal	06/26/2020	90LAIF$00	800,000.00	Local Agency Investment Fund State Pool	1.000		800,000.00	0.00	800,000.00	0.00
Security Withdrawal	06/30/2020	90CHECK$1	4,532,206.09	Checking Deposit Bank Account	1.000		4,532,206.09	0.00	4,532,206.09	0.00
Subtotal			**8,032,622.76**				**8,032,622.76**	**0.00**	**8,032,622.76**	**0.00**
TOTAL DISPOSITIONS			**14,823,801.08**				**14,823,801.08**	**0.00**	**14,823,801.08**	**0.00**
OTHER TRANSACTIONS										
Interest	06/01/2020	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.000		477.74	0.00	477.74	0.00
Interest	06/23/2020	3134G9SA6	3,000,000.00	FHLMC Callable Note 1X 6/23/2017 1.5% Due 6/23/2020	0.000		22,500.00	0.00	22,500.00	0.00
Subtotal			**3,250,000.00**				**22,977.74**	**0.00**	**22,977.74**	**0.00**

Transaction Ledger

As of June 30, 2020

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Dividend	06/01/2020	31846V203	2,409,877.03	First American Govt Obligation Fund Class Y	0.000		5.82	0.00	5.82	0.00
Subtotal			**2,409,877.03**				**5.82**	**0.00**	**5.82**	**0.00**
TOTAL OTHER TRANSACTIONS			**5,659,877.03**				**22,983.56**	**0.00**	**22,983.56**	**0.00**

Income Earned

As of June 30, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
037833BU3	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 02/23/2023	06/02/2020 06/04/2020 250,000.00	0.00 265,165.00 0.00 264,725.67	0.00 (1,998.96) 2,533.33 534.37	0.00 439.33 (439.33) 95.04	95.04
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 08/16/2023	06/26/2020 06/30/2020 150,000.00	0.00 156,934.50 0.00 156,928.09	0.00 (1,228.33) 1,237.50 9.17	0.00 6.41 (6.41) 2.76	2.76
3130AFRB5	FHLB Callable Note 1X 1/29/2021 2.875% Due 01/29/2024	01/23/2019 01/23/2019 1,000,000.00	1,000,000.00 0.00 0.00 1,000,000.00	9,743.06 0.00 12,138.89 2,395.83	0.00 0.00 0.00 2,395.83	2,395.83
313381BR5	FHLB Note 1.875% Due 12/09/2022	06/29/2020 06/30/2020 250,000.00	0.00 259,875.00 0.00 259,863.93	0.00 (273.44) 286.46 13.02	0.00 11.07 (11.07) 1.95	1.95
3133ELE75	FFCB Note 0.25% Due 06/02/2022	06/02/2020 06/03/2020 250,000.00	0.00 249,997.50 0.00 249,997.60	0.00 (1.74) 50.35 48.61	0.10 0.00 0.10 48.71	48.71
3133ELWD2	FFCB Note 0.375% Due 04/08/2022	06/03/2020 06/04/2020 250,000.00	0.00 250,485.00 0.00 250,465.54	0.00 (145.83) 216.15 70.32	0.00 19.46 (19.46) 50.86	50.86
3134G9SA6	FHLMC Callable Note 1X 6/23/2017 Due 06/23/2020	05/25/2016 05/25/2016 0.00	3,000,000.00 0.00 3,000,000.00 0.00	19,750.00 22,500.00 0.00 2,750.00	0.00 0.00 0.00 2,750.00	2,750.00
3134GVJ66	FHLMC Note 0.25% Due 06/08/2022	06/04/2020 06/08/2020 250,000.00	0.00 249,850.00 0.00 249,854.73	0.00 0.00 39.93 39.93	4.73 0.00 4.73 44.66	44.66
3135G04Q3	FNMA Note 0.25% Due 05/22/2023	05/20/2020 05/22/2020 240,000.00	239,284.20 0.00 0.00 239,303.99	15.00 0.00 65.00 50.00	19.79 0.00 19.79 69.79	69.79

Income Earned

As of June 30, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3136G3U45	FNMA Callable Note Annual 8/10/2017 1.5% Due 08/10/2021	08/08/2016 08/08/2016 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	9,250.00 0.00 11,750.00 2,500.00	0.00 0.00 0.00 2,500.00	2,500.00
3137EAER6	FHLMC Note 0.375% Due 05/05/2023	05/05/2020 05/07/2020 220,000.00	219,909.71 0.00 0.00 219,912.25	55.00 0.00 123.75 68.75	2.54 0.00 2.54 71.29	71.29
3137EAES4	FHLMC Note 0.25% Due 06/26/2023	06/24/2020 06/26/2020 220,000.00	0.00 219,357.60 0.00 219,360.53	0.00 0.00 7.64 7.64	2.93 0.00 2.93 10.57	10.57
46625HJH4	JP Morgan Chase Note 3.2% Due 01/25/2023	06/26/2020 06/30/2020 200,000.00	0.00 212,482.00 0.00 212,468.71	0.00 (2,755.56) 2,773.33 17.77	0.00 13.29 (13.29) 4.48	4.48
525ESC6J3	Lehman Brothers Escrow CUSIP- Defaulted 0.001% Due 11/10/2020	01/16/2008 01/16/2008 500,000.00	90,000.00 0.00 0.00 90,000.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
525ESCAJ8	Lehman Brothers ESCROW CUSIP - Defaulted 0.01% Due 01/27/2021	01/08/2008 01/08/2008 945,000.00	499,601.34 0.00 0.00 499,601.34	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
525ESCIB7	Lehman Brothers Note-Defaulted Due 01/24/2021	01/25/2008 01/25/2008 3,000,000.00	1,663,765.05 0.00 0.00 1,663,765.05	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
594918BP8	Microsoft Callable Note Cont 7/8/2021 1.55% Due 08/08/2021	01/23/2017 01/23/2017 1,000,000.00	993,264.73 0.00 0.00 993,731.38	4,865.28 0.00 6,156.94 1,291.66	466.65 0.00 466.65 1,758.31	1,758.31
69371RQ82	Paccar Financial Corp Note 0.8% Due 06/08/2023	06/01/2020 06/08/2020 150,000.00	0.00 149,791.50 0.00 149,795.88	0.00 0.00 76.67 76.67	4.38 0.00 4.38 81.05	81.05

Income Earned

As of June 30, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828L24	US Treasury Note 1.875% Due 08/31/2022	06/05/2020 06/08/2020 250,000.00	0.00 259,101.56 0.00 258,844.39	0.00 (1,273.78) 1,566.75 292.97	0.00 257.17 (257.17) 35.80	35.80
912828T67	US Treasury Note 1.25% Due 10/31/2021	06/03/2020 06/04/2020 250,000.00	0.00 253,662.11 0.00 253,469.74	0.00 (297.21) 526.49 229.28	0.00 192.37 (192.37) 36.91	36.91
912828YK0	US Treasury Note 1.375% Due 10/15/2022	06/03/2020 06/04/2020 250,000.00	0.00 256,777.34 0.00 256,565.30	0.00 (469.60) 723.19 253.59	0.00 212.04 (212.04) 41.55	41.55
Total Fixed Income		**11,625,000.00**	**9,705,825.03** **2,783,479.11** **3,000,000.00** **9,488,654.12**	**43,678.34** **14,055.55** **40,272.37** **10,649.58**	**501.12** **1,151.14** **(650.02)** **9,999.56**	**9,999.56**
CASH & EQUIVALENT						
02007GJD6	Ally Bank Negotiable CD 2.7% Due 03/21/2022	03/12/2019 03/12/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,331.51 0.00 1,886.30 554.79	0.00 0.00 0.00 554.79	554.79
1404202W9	Capital One Bank USA NA Negotiable CD 2.4% Due 05/17/2022	05/09/2017 05/09/2017 250,000.00	250,000.00 0.00 0.00 250,000.00	246.58 0.00 739.73 493.15	0.00 0.00 0.00 493.15	493.15
17312Q3P2	Citibank NA Negotiable CD 2.7% Due 03/21/2022	03/12/2019 03/12/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,350.00 0.00 1,904.79 554.79	0.00 0.00 0.00 554.79	554.79
2546722U1	Discover Bank Negotiable CD 2.25% Due 02/01/2022	01/30/2017 01/30/2017 250,000.00	250,000.00 0.00 0.00 250,000.00	1,864.73 0.00 2,327.05 462.32	0.00 0.00 0.00 462.32	462.32

Income Earned

As of June 30, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
31846V203	First American Govt Obligation Fund Class Y	Various Various 1,790,579.36	2,559,190.79 3,022,983.56 3,791,594.99 1,790,579.36	0.00 5.82 0.00 5.82	0.00 0.00 0.00 5.82	5.82
61690UFH8	Morgan Stanley Bank NA Negotiable CD 2.6% Due 03/22/2021	03/12/2019 03/12/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,282.19 0.00 1,816.44 534.25	0.00 0.00 0.00 534.25	534.25
62479LJE6	MUFG Bank Ltd Discount CP 0.25% Due 09/14/2020	06/25/2020 06/26/2020 250,000.00	0.00 249,861.11 0.00 249,869.79	0.00 0.00 0.00 0.00	8.68 0.00 8.68 8.68	8.68
7954502A2	Sallie Mae Bank Note 2.75% Due 03/21/2022	03/14/2019 03/14/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,375.00 0.00 1,940.07 565.07	0.00 0.00 0.00 565.07	565.07
90CHECK$1	Checking Deposit Bank Account	Various Various 2,198,260.69	1,817,751.13 4,912,715.65 4,532,206.09 2,198,260.69	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
9127963L1	US Treasury Bill 0.17% Due 12/24/2020	06/25/2020 06/26/2020 250,000.00	0.00 249,786.32 0.00 249,792.22	0.00 0.00 0.00 0.00	5.90 0.00 5.90 5.90	5.90
9127964Q9	US Treasury Bill 0.153% Due 11/03/2020	06/25/2020 06/26/2020 250,000.00	0.00 249,862.33 0.00 249,867.63	0.00 0.00 0.00 0.00	5.30 0.00 5.30 5.30	5.30
912796UC1	US Treasury Bill 0.17% Due 01/28/2021	06/25/2020 06/26/2020 250,000.00	0.00 249,745.00 0.00 249,750.90	0.00 0.00 0.00 0.00	5.90 0.00 5.90 5.90	5.90
949763EM4	Wells Fargo Bank NA Negotiable CD 2.25% Due 02/01/2022	01/23/2017 01/23/2017 250,000.00	250,000.00 0.00 0.00 250,000.00	477.74 477.74 462.33 462.33	0.00 0.00 0.00 462.33	462.33

Income Earned

As of June 30, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
Total Cash & Equivalent		**6,738,840.05**	**6,126,941.92** **8,934,953.97** **8,323,801.08** **6,738,120.59**	**7,927.75** **483.56** **11,076.71** **3,632.52**	**25.78** **0.00** **25.78** **3,658.30**	**3,658.30**
LOCAL AGENCY INVESTMENT FUND						
90LAIF$00	Local Agency Investment Fund State Pool	Various Various 23,524,465.39	27,024,465.39 0.00 3,500,000.00 23,524,465.39	53,127.35 0.00 77,677.87 24,550.52	0.00 0.00 0.00 24,550.52	24,550.52
Total Local Agency Investment Fund		**23,524,465.39**	**27,024,465.39** **0.00** **3,500,000.00** **23,524,465.39**	**53,127.35** **0.00** **77,677.87** **24,550.52**	**0.00** **0.00** **0.00** **24,550.52**	**24,550.52**
TOTAL PORTFOLIO		**41,888,305.44**	**42,857,232.34** **11,718,433.08** **14,823,801.08** **39,751,240.10**	**104,733.44** **14,539.11** **129,026.95** **38,832.62**	**526.90** **1,151.14** **(624.24)** **38,208.38**	**38,208.38**

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33
07/15/2020	Dividend	90LAIF$00	2,078,248,214.89	Local Agency Investment Fund State Pool	0.00	77,109.07	77,109.07
07/25/2020	Interest	46625HJH4	200,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	0.00	3,200.00	3,200.00
07/29/2020	Interest	3130AFRB5	1,000,000.00	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	0.00	14,375.00	14,375.00
JUL 2020					**0.00**	**95,146.40**	**95,146.40**
08/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
08/01/2020	Interest	2546722U1	250,000.00	Discover Bank Negotiable CD 2.25% Due 2/1/2022	0.00	2,804.79	2,804.79
08/08/2020	Interest	594918BP8	1,000,000.00	Microsoft Callable Note Cont 7/8/2021 1.55% Due 8/8/2021	0.00	7,750.00	7,750.00
08/10/2020	Interest	3136G3U45	2,000,000.00	FNMA Callable Note Annual 8/10/2017 1.5% Due 8/10/2021	0.00	15,000.00	15,000.00
08/16/2020	Interest	06406FAD5	150,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	1,650.00	1,650.00
08/23/2020	Interest	037833BU3	250,000.00	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	0.00	3,562.50	3,562.50
08/31/2020	Interest	912828L24	250,000.00	US Treasury Note 1.875% Due 8/31/2022	0.00	2,343.75	2,343.75
AUG 2020					**0.00**	**33,588.78**	**33,588.78**
09/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
09/14/2020	Maturity	62479LJE6	250,000.00	MUFG Bank Ltd Discount CP 0.25% Due 9/14/2020	250,000.00	0.00	250,000.00
09/20/2020	Interest	17312Q3P2	250,000.00	Citibank NA Negotiable CD 2.7% Due 3/21/2022	0.00	3,402.74	3,402.74
09/20/2020	Interest	7954502A2	250,000.00	Sallie Mae Bank Note 2.75% Due 3/21/2022	0.00	3,465.75	3,465.75

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/21/2020	Interest	61690UFH8	250,000.00	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	0.00	3,276.71	3,276.71
09/21/2020	Interest	02007GJD6	250,000.00	Ally Bank Negotiable CD 2.7% Due 3/21/2022	0.00	3,402.74	3,402.74
SEP 2020					**250,000.00**	**14,025.68**	**264,025.68**
10/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33
10/08/2020	Interest	3133ELWD2	250,000.00	FFCB Note 0.375% Due 4/8/2022	0.00	468.75	468.75
10/15/2020	Interest	912828YK0	250,000.00	US Treasury Note 1.375% Due 10/15/2022	0.00	1,718.75	1,718.75
10/31/2020	Interest	912828T67	250,000.00	US Treasury Note 1.25% Due 10/31/2021	0.00	1,562.50	1,562.50
OCT 2020					**0.00**	**4,212.33**	**4,212.33**
11/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
11/03/2020	Maturity	9127964Q9	250,000.00	US Treasury Bill 0.153% Due 11/3/2020	250,000.00	0.00	250,000.00
11/05/2020	Interest	3137EAER6	220,000.00	FHLMC Note 0.375% Due 5/5/2023	0.00	407.92	407.92
11/17/2020	Interest	1404202W9	250,000.00	Capital One Bank USA NA Negotiable CD 2.4% Due 5/17/2022	0.00	3,024.66	3,024.66
11/22/2020	Interest	3135G04Q3	240,000.00	FNMA Note 0.25% Due 5/22/2023	0.00	300.00	300.00
NOV 2020					**250,000.00**	**4,210.32**	**254,210.32**
12/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33
12/02/2020	Interest	3133ELE75	250,000.00	FFCB Note 0.25% Due 6/2/2022	0.00	312.50	312.50
12/08/2020	Interest	3134GVJ66	250,000.00	FHLMC Note 0.25% Due 6/8/2022	0.00	312.50	312.50
12/08/2020	Interest	69371RQ82	150,000.00	Paccar Financial Corp Note 0.8% Due 6/8/2023	0.00	600.00	600.00

Cash Flow Report

As of June 30, 2020

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/09/2020	Interest	313381BR5	250,000.00	FHLB Note 1.875% Due 12/9/2022	0.00	2,343.75	2,343.75
12/24/2020	Maturity	9127963L1	250,000.00	US Treasury Bill 0.17% Due 12/24/2020	250,000.00	0.00	250,000.00
12/26/2020	Interest	3137EAES4	220,000.00	FHLMC Note 0.25% Due 6/26/2023	0.00	275.00	275.00
DEC 2020					**250,000.00**	**4,306.08**	**254,306.08**
01/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
01/25/2021	Interest	46625HJH4	200,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	0.00	3,200.00	3,200.00
01/28/2021	Maturity	912796UC1	250,000.00	US Treasury Bill 0.17% Due 1/28/2021	250,000.00	0.00	250,000.00
01/29/2021	Interest	3130AFRB5	1,000,000.00	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	0.00	14,375.00	14,375.00
JAN 2021					**250,000.00**	**18,052.74**	**268,052.74**
02/01/2021	Interest	2546722U1	250,000.00	Discover Bank Negotiable CD 2.25% Due 2/1/2022	0.00	2,835.62	2,835.62
02/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
02/08/2021	Interest	594918BP8	1,000,000.00	Microsoft Callable Note Cont 7/8/2021 1.55% Due 8/8/2021	0.00	7,750.00	7,750.00
02/10/2021	Interest	3136G3U45	2,000,000.00	FNMA Callable Note Annual 8/10/2017 1.5% Due 8/10/2021	0.00	15,000.00	15,000.00
02/16/2021	Interest	06406FAD5	150,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	1,650.00	1,650.00
02/23/2021	Interest	037833BU3	250,000.00	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	0.00	3,562.50	3,562.50
02/28/2021	Interest	912828L24	250,000.00	US Treasury Note 1.875% Due 8/31/2022	0.00	2,343.75	2,343.75
FEB 2021					**0.00**	**33,619.61**	**33,619.61**
03/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	431.51	431.51

Cash Flow Report

As of June 30, 2020

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/20/2021	Interest	17312Q3P2	250,000.00	Citibank NA Negotiable CD 2.7% Due 3/21/2022	0.00	3,347.26	3,347.26
03/20/2021	Interest	7954502A2	250,000.00	Sallie Mae Bank Note 2.75% Due 3/21/2022	0.00	3,409.25	3,409.25
03/21/2021	Interest	61690UFH8	250,000.00	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	0.00	3,223.29	3,223.29
03/21/2021	Interest	02007GJD6	250,000.00	Ally Bank Negotiable CD 2.7% Due 3/21/2022	0.00	3,347.26	3,347.26
03/22/2021	Maturity	61690UFH8	250,000.00	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	250,000.00	17.81	250,017.81
MAR 2021					**250,000.00**	**13,776.38**	**263,776.38**
04/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
04/08/2021	Interest	3133ELWD2	250,000.00	FFCB Note 0.375% Due 4/8/2022	0.00	468.75	468.75
04/15/2021	Interest	912828YK0	250,000.00	US Treasury Note 1.375% Due 10/15/2022	0.00	1,718.75	1,718.75
04/30/2021	Interest	912828T67	250,000.00	US Treasury Note 1.25% Due 10/31/2021	0.00	1,562.50	1,562.50
APR 2021					**0.00**	**4,227.74**	**4,227.74**
05/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33
05/05/2021	Interest	3137EAER6	220,000.00	FHLMC Note 0.375% Due 5/5/2023	0.00	412.50	412.50
05/17/2021	Interest	1404202W9	250,000.00	Capital One Bank USA NA Negotiable CD 2.4% Due 5/17/2022	0.00	2,975.34	2,975.34
05/22/2021	Interest	3135G04Q3	240,000.00	FNMA Note 0.25% Due 5/22/2023	0.00	300.00	300.00
MAY 2021					**0.00**	**4,150.17**	**4,150.17**
06/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
06/02/2021	Interest	3133ELE75	250,000.00	FFCB Note 0.25% Due 6/2/2022	0.00	312.50	312.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/08/2021	Interest	69371RQ82	150,000.00	Paccar Financial Corp Note 0.8% Due 6/8/2023	0.00	600.00	600.00
06/08/2021	Interest	3134GVJ66	250,000.00	FHLMC Note 0.25% Due 6/8/2022	0.00	312.50	312.50
06/09/2021	Interest	313381BR5	250,000.00	FHLB Note 1.875% Due 12/9/2022	0.00	2,343.75	2,343.75
06/26/2021	Interest	3137EAES4	220,000.00	FHLMC Note 0.25% Due 6/26/2023	0.00	275.00	275.00
JUN 2021					**0.00**	**4,321.49**	**4,321.49**
TOTAL					**1,250,000.00**	**233,637.72**	**1,483,637.72**

Important Disclosures

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Return to Agenda

District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Consent Item No. 4D

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER Melissa Morton
JEFF TUCKER, FINANCE DIRECTOR/TREASURER

SUBJECT: RECEIVE MONTHLY INVESTMENT REPORT FOR JULY 2020

BACKGROUND AND DISCUSSION

The California Government Code, Section 53607, requires monthly reporting of investments to the Board of Trustees. The composition of investments must conform to the District's investment policy adopted annually, and must be sufficiently liquid to meet cash flow needs for the next six months. The District adjusts its cash and investment book balances to reflect market value. The condensed investment report attached meets applicable reporting requirements.

The portfolio is designed to provide *safety* through balance, diversification, credit worthiness, and volatility reduction; *liquidity* through short-term pools, negotiable deposits, and investment laddering; and *yield* (*rate of return)* through longer duration, callable governments and higher yielding corporate notes where safe.

The portfolio incorporates the principles of the prudent investor standard and follows policy prepared in accordance with the requirements of the California Government Code. These requirements include public investing objectives, authorized investments, maturities, prohibited investments, reporting requirements, and Board oversight.

The District staff works closely with the Investment Advisor, Chandler Asset Management, to implement an investment strategy that considers the District's historical and anticipated liquidity needs and the current market conditions to maintain safety and maximize yield. Investments are and will continue to be purchased based upon conformance with District policy. All investments within the portfolio meet/met the California Government Code requirements for credit quality, maturity dates, and bond class percentages at the time of purchase.

The District has the financial ability to meet its cash flow requirements for the next six months.

RECOMMENDATION

Accept the Monthly Investment Report for July 2020 as submitted.

ALTERNATIVES CONSIDERED

None

ENVIRONMENTAL REVIEW

This is not a project under CEQA and no environmental review is required.

FISCAL IMPACT

None

PROPOSED ACTION

This report is for information only. No Board action is requested at this time.

DOCUMENTS ATTACHED

A. Monthly Investment Report

CONTACT PERSON

Jeff Tucker, Finance Director/Treasurer, (707) 652-7802

Vallejo Flood & Wastewater District Consolidated - Account #10761

MONTHLY ACCOUNT STATEMENT

JULY 1, 2020 THROUGH JULY 31, 2020

Chandler Team:
For questions about your account, please call (800) 317-4747,
or contact **operations@chandlerasset.com**

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Vallejo Flood & Wastewater District Consolidated

Account #10761

Portfolio Summary

As of July 31, 2020

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.36
Average Coupon	0.89%
Average Purchase YTM	2.07%
Average Market YTM	5.80%
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	0.52 yrs
Average Life	0.36 yrs

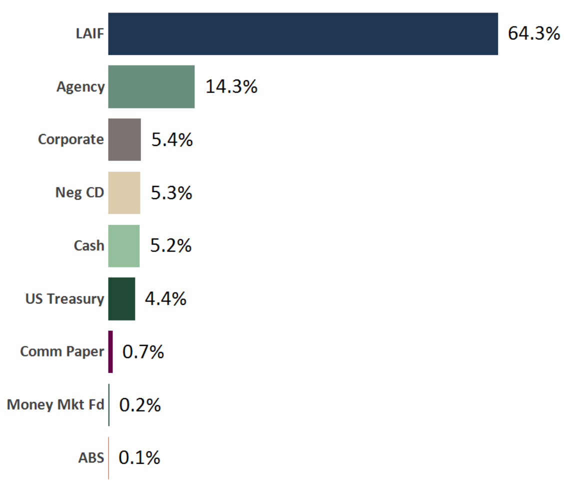
ACCOUNT SUMMARY

	Beg. Values as of 6/30/20	End Values as of 7/31/20
Market Value	37,651,349	34,340,956
Accrued Interest	129,027	64,401
Total Market Value	**37,780,376**	**34,405,357**
Income Earned	38,208	33,954
Cont/WD		
Par	41,888,305	38,578,306
Book Value	39,751,240	36,439,208
Cost Value	39,904,488	36,594,044

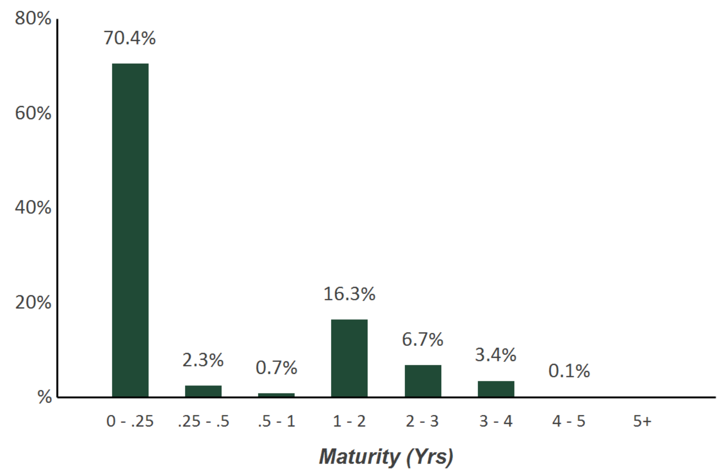
TOP ISSUERS

Local Agency Investment Fund	64.3%
Federal National Mortgage Assoc	7.2%
Custodial Checking Account	5.2%
Government of United States	4.4%
Federal Home Loan Bank	3.7%
Microsoft	3.0%
Federal Home Loan Mortgage Corp	2.0%
Federal Farm Credit Bank	1.5%
Total	**91.2%**

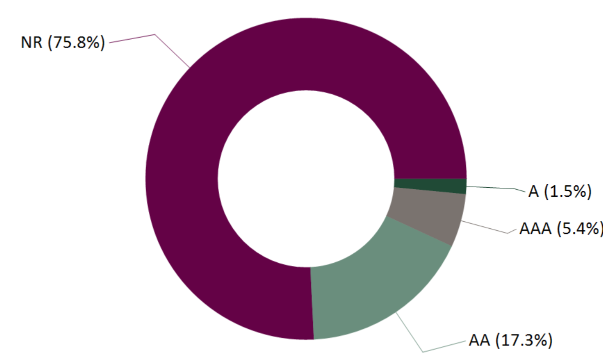
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Statement of Compliance

As of July 31, 2020

Vallejo Flood & Wastewater District Consolidated

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by Client. Chandler relies on Client to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasury Issues	No limitations; Full faith and credit of the U.S. are pledged for the payment of principal and interest	*Complies*
Federal Agencies/ U.S. Government Sponsored Enterprises	25% max per Agency/GSE issuer; 20% max federal agency callable securities; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises.	*Complies*
Municipal Securities	"A" rating category or better by a Nationally Recognized Statistical Rating Organization ("NRSRO"); 30% maximum; 5% max per issuer; Include obligations of the District, State of California, and any local agency within the State of California; Bonds of any of the other 49 states in addition to California; Including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California.	*Complies*
Supranationals	"AA" rating category or higher by a NRSRO; 30% maximum; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by International Bank for Reconstruction (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB)	*Complies*
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Issuing corporations must be organized and operating within the U.S. or be depository institutions licensed by the U.S. or any state and operating within the U.S.	*Complies **
Negotiable Certificates of Deposit (NCD)	No rating required if amount of the NCD is covered by FDIC insured limit; If amount is above FDIC insured limit, requires "A-1" short-term rated or better by a NRSRO; or "A" long-term issuer rating category or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by a nationally or state-chartered bank, or a federal or state association, a state or federal credit union, or by a federally-licensed or state-licensed branch of a foreign bank.	*Complies*
Time Certificates of Deposit	FDIC insured/Collateralized; or Non-negotiable, fixed-term Certificates of Deposit collateralized in accordance with California Government Code; In order to secure such deposits, an institution shall maintain in the collateral pool securities having a market value of at least 10% in excess of the total amount deposited (50% in excess of the total amount of deposits secured by promissory notes secured by first mortgages and first trust deeds). The District is permitted to waive the first $250,000 of collateral security for such deposits of the institution is insured pursuant to federal law.	*Complies*
Commercial Paper	"A-1" rated or higher by a NRSRO; "A" issuer rated or higher by a NRSRO, if any debt; 25% maximum; 5% max per issuer; 10% max of the outstanding commercial paper of any one issuer; 270 days max maturity; Issuing corporation shall be 1) organized and operating within the U.S. as a general corporation, with assets > $500 million, and has debt, if any, that is rated "A" or higher by a NRSRO; or 2) organized within the U.S. as a special purpose corporation, trust, or LLC; has program-wide credit enhancements, including, but not limited to, over-collateralization, LOC, and rated "A-1" or higher by a NRSRO.	*Complies*
Banker's Acceptances	"A-1" short-term debt rated or better by a NRSRO; or "A" long-term debt rating category or better by a NRSRO; 40% maximum; 5% max in bankers acceptance of any one commercial bank; 180 days max maturity	*Complies*
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations	"AA" rating category or better by a NRSRO; 20% maximum; 5% max per Asset-Backed or Commercial Mortgage issuer; From Issuers not issued by the U.S. Government and its Federal Agencies.	*Complies*
Mutual Funds and Money Market Mutual Funds	Highest rating or "AAA" rated by two NRSROs; or SEC registered investment adviser with AUM >$500 million and experience > 5 years; 20% maximum in Money Market Mutual Funds; 10% maximum in Mutual Funds; 20% maximum combined Mutual Funds and Money Market Mutual Funds	*Complies*
Local Agency Investment Fund (LAIF)	As authorized by government code section 16429.1; Pooled investment money market fund established by the State of California and managed by the California State Treasurer's Office; Not used by investment adviser	*Complies*
Repurchase Agreements	1 year max maturity; Maintain at a level of at least 102% of the market value of the Repurchase Agreement; Securities used as collateral will be delivered to an acceptable third party custodian; Subject to Master Repurchase Agreement between the District and the provider of repurchase agreement; Not used by investment adviser	*Complies*
Prohibited	Inverse floaters; Ranges notes, Mortgage-derived or Interest-only strips from pool of mortgages; Zero interest accrual securities if held to maturity; Trading securities for the sole purpose of speculating on the future direction of interest rates; Purchasing or selling securities on margin; Reverse repurchase agreements; Securities lending or any other form of borrowing or leverage; Foreign currency denominated securities	*Complies*
Social Responsibility	Invest in companies that have a positive impact on the environment and fair workplace practices; Investments are encouraged in entities that support equality of rights, regardless of sex, race, religion, age, disability or sexual orientation; No investment is to be made in a company that receives more than 51% of its gross revenues from the production or manufacture of fossil fuels, weapons manufacturing, cigarettes, alcohol, or gaming products.	*Complies*
Max Per Issuer	5% max per issuer, with the exception of U.S. Treasuries, Federal Agencies, LAIF, Mutual Funds, Money Market Funds, or Supranational securities, or unless otherwise specified in the policy.	*Complies*
Maximum Maturity	5 years maximum maturity	*Complies*

** Securities inherited from previous manager: Lehman Brothers (525ESC6J3, 525ESCIB7, 525ESCAJ8) NR*

Holdings Report

As of July 31, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
47787NAC3	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	30,000.00	07/14/2020 0.52%	29,995.43 29,995.47	100.08 0.48%	30,024.06 3.83	0.09% 28.59	Aaa / NR AAA	4.30 2.32
Total ABS		**30,000.00**	**0.52%**	**29,995.43 29,995.47**	**0.48%**	**30,024.06 3.83**	**0.09% 28.59**	**Aaa / NR AAA**	**4.30 2.32**
AGENCY									
3136G3U45	FNMA Callable Note Annual 8/10/2017 1.5% Due 8/10/2021	2,000,000.00	08/08/2016 1.50%	2,000,000.00 2,000,000.00	100.02 0.55%	2,000,474.00 14,250.00	5.86% 474.00	Aaa / AA+ AAA	1.03 0.02
3133ELWD2	FFCB Note 0.375% Due 4/8/2022	250,000.00	06/03/2020 0.27%	250,485.00 250,443.20	100.36 0.16%	250,899.00 294.27	0.73% 455.80	Aaa / AA+ AAA	1.69 1.68
3133ELE75	FFCB Note 0.25% Due 6/2/2022	250,000.00	06/02/2020 0.25%	249,997.50 249,997.70	100.11 0.19%	250,264.00 102.43	0.73% 266.30	Aaa / AA+ AAA	1.84 1.83
3134GVJ66	FHLMC Note 0.25% Due 6/8/2022	250,000.00	06/04/2020 0.28%	249,850.00 249,861.10	99.90 0.30%	249,751.75 92.01	0.73% (109.35)	Aaa / NR AAA	1.85 1.85
313381BR5	FHLB Note 1.875% Due 12/9/2022	250,000.00	06/29/2020 0.25%	259,875.00 259,520.74	103.92 0.21%	259,797.75 677.08	0.76% 277.01	Aaa / AA+ AAA	2.36 2.31
3137EAER6	FHLMC Note 0.375% Due 5/5/2023	220,000.00	05/05/2020 0.39%	219,907.60 219,914.87	100.41 0.23%	220,903.76 192.50	0.64% 988.89	Aaa / AA+ AAA	2.76 2.74
3135G04Q3	FNMA Note 0.25% Due 5/22/2023	240,000.00	05/20/2020 0.35%	239,277.60 239,324.44	100.06 0.23%	240,136.80 115.00	0.70% 812.36	Aaa / AA+ AAA	2.81 2.80
3137EAES4	FHLMC Note 0.25% Due 6/26/2023	220,000.00	06/24/2020 0.35%	219,357.60 219,378.72	100.00 0.25%	220,004.18 53.47	0.64% 625.46	Aaa / AA+ AAA	2.90 2.89
3135G05G4	FNMA Note 0.25% Due 7/10/2023	205,000.00	07/08/2020 0.32%	204,559.25 204,568.11	100.00 0.25%	205,009.43 29.90	0.60% 441.32	Aaa / AA+ AAA	2.94 2.93
3130AFRB5	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	1,000,000.00	01/23/2019 2.88%	1,000,000.00 1,000,000.00	101.20 0.43%	1,012,041.00 159.72	2.94% 12,041.00	Aaa / AA+ AAA	3.50 0.49
Total Agency		**4,885,000.00**	**1.32%**	**4,893,309.55 4,893,008.88**	**0.40%**	**4,909,281.67 15,966.38**	**14.32% 16,272.79**	**Aaa / AA+ AAA**	**2.05 1.02**

Holdings Report

As of July 31, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CASH									
90CHECK$1	Checking Deposit Bank Account	1,788,066.04	Various 0.00%	1,788,066.04 1,788,066.04	1.00 0.00%	1,788,066.04 0.00	5.20% 0.00	NR / NR NR	0.00 0.00
Total Cash		**1,788,066.04**	**N/A**	**1,788,066.04 1,788,066.04**	**0.00%**	**1,788,066.04 0.00**	**5.20% 0.00**	**NR / NR NR**	**0.00 0.00**
COMMERCIAL PAPER									
62479LJE6	MUFG Bank Ltd Discount CP 0.25% Due 9/14/2020	250,000.00	06/25/2020 0.25%	249,861.11 249,923.61	99.97 0.25%	249,923.61 0.00	0.73% 0.00	P-1 / A-1 NR	0.12 0.12
Total Commercial Paper		**250,000.00**	**0.25%**	**249,861.11 249,923.61**	**0.25%**	**249,923.61 0.00**	**0.73% 0.00**	**Aaa / AA NR**	**0.12 0.12**
CORPORATE									
525ESC6J3	Lehman Brothers Escrow CUSIP- Defaulted 0.001% Due 11/10/2020	500,000.00	01/16/2008 165.83%	261,687.43 90,000.00	1.20 29640.00%	6,000.00 0.00	0.02% (84,000.00)	NR / NR NR	0.28 0.00
525ESCIB7	Lehman Brothers Note-Defaulted Due 1/24/2021	3,000,000.00	01/25/2008 0.00%	1,663,765.05 1,663,765.05	1.20 0.00%	36,000.00 0.00	0.10% (1,627,765.05)	NR / NR NR	0.48 0.00
525ESCAJ8	Lehman Brothers ESCROW CUSIP - Defaulted 0.01% Due 1/27/2021	945,000.00	01/08/2008 0.00%	499,601.34 499,601.34	1.20 0.00%	11,340.00 0.00	0.03% (488,261.34)	NR / NR NR	0.49 0.00
594918BP8	Microsoft Callable Note Cont 7/8/2021 1.55% Due 8/8/2021	1,000,000.00	01/23/2017 2.15%	974,210.00 994,213.58	101.25 0.21%	1,012,536.00 7,448.61	2.96% 18,322.42	Aaa / AAA AA+	1.02 0.93
46625HJH4	JP Morgan Chase Note 3.2% Due 1/25/2023	200,000.00	06/26/2020 0.74%	212,482.00 212,056.63	106.73 0.47%	213,458.00 106.67	0.62% 1,401.37	A2 / A- AA-	2.49 2.40
037833BU3	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	250,000.00	06/02/2020 0.46%	265,165.00 264,221.26	106.02 0.32%	265,042.25 3,127.08	0.78% 820.99	Aa1 / AA+ NR	2.57 2.31
69371RQ82	Paccar Financial Corp Note 0.8% Due 6/8/2023	150,000.00	06/01/2020 0.85%	149,791.50 149,801.78	100.78 0.53%	151,162.50 176.67	0.44% 1,360.72	A1 / A+ NR	2.85 2.82

Holdings Report

As of July 31, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	150,000.00	06/26/2020 0.62%	156,934.50 156,729.22	105.03 0.44%	157,544.40 1,512.50	0.46% 815.18	A1 / A AA-	3.04 2.77
Total Corporate		**6,195,000.00**	**4.36%**	**4,183,636.82** **4,030,388.86**	**95.63%**	**1,853,083.15** **12,371.53**	**5.42%** **(2,177,305.71)**	**Aa2 / AA+** **AA**	**1.72** **1.58**
LAIF									
90LAIF$00	Local Agency Investment Fund State Pool	22,106,587.72	Various 0.84%	22,106,587.72 22,106,587.72	1.00 0.84%	22,106,587.72 17,931.69	64.31% 0.00	NR / NR NR	0.00 0.00
Total LAIF		**22,106,587.72**	**0.84%**	**22,106,587.72** **22,106,587.72**	**0.84%**	**22,106,587.72** **17,931.69**	**64.31%** **0.00**	**NR / NR** **NR**	**0.00** **0.00**
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund Class Y	73,652.60	Various 0.01%	73,652.60 73,652.60	1.00 0.01%	73,652.60 0.00	0.21% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		**73,652.60**	**0.01%**	**73,652.60** **73,652.60**	**0.01%**	**73,652.60** **0.00**	**0.21%** **0.00**	**Aaa / AAA** **AAA**	**0.00** **0.00**
NEGOTIABLE CD									
61690UFH8	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	250,000.00	03/12/2019 2.57%	250,000.00 250,000.00	101.61 0.09%	254,023.00 2,368.49	0.75% 4,023.00	NR / NR NR	0.64 0.63
949763EM4	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	250,000.00	01/23/2017 2.25%	250,000.00 250,000.00	103.15 0.16%	257,873.25 477.74	0.75% 7,873.25	NR / NR NR	1.51 1.48
2546722U1	Discover Bank Negotiable CD 2.25% Due 2/1/2022	250,000.00	01/30/2017 2.25%	250,000.00 250,000.00	103.15 0.16%	257,870.75 2,804.79	0.76% 7,870.75	NR / NR NR	1.51 1.47
02007GJD6	Ally Bank Negotiable CD 2.7% Due 3/21/2022	250,000.00	03/12/2019 2.70%	250,000.00 250,000.00	104.17 0.15%	260,433.75 2,459.59	0.76% 10,433.75	NR / NR NR	1.64 1.60
17312Q3P2	Citibank NA Negotiable CD 2.7% Due 3/21/2022	250,000.00	03/12/2019 2.68%	250,000.00 250,000.00	104.17 0.15%	260,433.75 2,478.08	0.76% 10,433.75	NR / NR NR	1.64 1.60

Holdings Report

As of July 31, 2020

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
NEGOTIABLE CD									
7954502A2	Sallie Mae Bank Note 2.75% Due 3/21/2022	250,000.00	03/14/2019 2.73%	250,000.00 250,000.00	104.26 0.15%	260,638.75 2,523.97	0.76% 10,638.75	NR / NR NR	1.64 1.60
1404202W9	Capital One Bank USA NA Negotiable CD 2.4% Due 5/17/2022	250,000.00	05/09/2017 2.40%	250,000.00 250,000.00	104.02 0.15%	260,054.75 1,249.32	0.76% 10,054.75	NR / NR NR	1.79 1.76
Total Negotiable CD		**1,750,000.00**	**2.51%**	**1,750,000.00 1,750,000.00**	**0.14%**	**1,811,328.00 14,361.98**	**5.31% 61,328.00**	**NR / NR NR**	**1.48 1.45**
US TREASURY									
9127964Q9	US Treasury Bill 0.153% Due 11/3/2020	250,000.00	06/25/2020 0.15%	249,862.33 249,900.45	99.96 0.15%	249,900.45 0.00	0.73% 0.00	P-1 / A-1+ F-1+	0.26 0.26
9127963L1	US Treasury Bill 0.17% Due 12/24/2020	250,000.00	06/25/2020 0.17%	249,786.32 249,828.82	99.93 0.17%	249,828.82 0.00	0.73% 0.00	P-1 / A-1+ F-1+	0.40 0.40
912796UC1	US Treasury Bill 0.17% Due 1/28/2021	250,000.00	06/25/2020 0.17%	249,745.00 249,787.50	99.92 0.17%	249,787.50 0.00	0.73% 0.00	P-1 / A-1+ F-1+	0.50 0.50
912828T67	US Treasury Note 1.25% Due 10/31/2021	250,000.00	06/03/2020 0.21%	253,662.11 253,248.88	101.39 0.14%	253,476.50 789.74	0.74% 227.62	Aaa / AA+ AAA	1.25 1.24
912828L24	US Treasury Note 1.875% Due 8/31/2022	250,000.00	06/05/2020 0.24%	259,101.56 258,497.77	103.64 0.12%	259,111.25 1,961.62	0.76% 613.48	Aaa / AA+ AAA	2.08 2.04
912828YK0	US Treasury Note 1.375% Due 10/15/2022	250,000.00	06/03/2020 0.22%	256,777.34 256,321.85	102.76 0.12%	256,904.25 1,014.34	0.75% 582.40	Aaa / AA+ AAA	2.21 2.17
Total US Treasury		**1,500,000.00**	**0.19%**	**1,518,934.66 1,517,585.27**	**0.15%**	**1,519,008.77 3,765.70**	**4.43% 1,423.50**	**Aaa / AAA AAA**	**1.13 1.11**
TOTAL PORTFOLIO		**38,578,306.36**	**1.30%**	**36,594,043.93 36,439,208.45**	**5.80%**	**34,340,955.62 64,401.11**	**100.00% (2,098,252.83)**	**Aaa / AA+ AAA**	**0.52 0.36**
TOTAL MARKET VALUE PLUS ACCRUED						**34,405,356.73**			

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	07/01/2020	31846V203	462.33	First American Govt Obligation Fund Class Y	1.000	0.01%	462.33	0.00	462.33	0.00
Purchase	07/01/2020	31846V203	7.26	First American Govt Obligation Fund Class Y	1.000	0.01%	7.26	0.00	7.26	0.00
Purchase	07/10/2020	3135G05G4	205,000.00	FNMA Note 0.25% Due 7/10/2023	99.785	0.32%	204,559.25	0.00	204,559.25	0.00
Purchase	07/15/2020	90LAIF$00	82,122.33	Local Agency Investment Fund State Pool	1.000	1.15%	82,122.33	0.00	82,122.33	0.00
Purchase	07/22/2020	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	99.985	0.52%	29,995.43	0.00	29,995.43	0.00
Purchase	07/25/2020	31846V203	3,200.00	First American Govt Obligation Fund Class Y	1.000	0.01%	3,200.00	0.00	3,200.00	0.00
Purchase	07/29/2020	31846V203	14,375.00	First American Govt Obligation Fund Class Y	1.000	0.01%	14,375.00	0.00	14,375.00	0.00
Subtotal			**335,166.92**				**334,721.60**	**0.00**	**334,721.60**	**0.00**
Security Contribution	07/31/2020	90CHECK$1	5,890,076.68	Checking Deposit Bank Account	1.000		5,890,076.68	0.00	5,890,076.68	0.00
Subtotal			**5,890,076.68**				**5,890,076.68**	**0.00**	**5,890,076.68**	**0.00**
TOTAL ACQUISITIONS			**6,225,243.60**				**6,224,798.28**	**0.00**	**6,224,798.28**	**0.00**
DISPOSITIONS										
Sale	07/10/2020	31846V203	204,559.25	First American Govt Obligation Fund Class Y	1.000	0.01%	204,559.25	0.00	204,559.25	0.00
Sale	07/22/2020	31846V203	29,995.43	First American Govt Obligation Fund Class Y	1.000	0.01%	29,995.43	0.00	29,995.43	0.00
Subtotal			**234,554.68**				**234,554.68**	**0.00**	**234,554.68**	**0.00**
Security Withdrawal	07/16/2020	31846V203	1,500,000.00	First American Govt Obligation Fund Class Y	1.000		1,500,000.00	0.00	1,500,000.00	0.00
Security Withdrawal	07/16/2020	90LAIF$00	1,500,000.00	Local Agency Investment Fund State Pool	1.000		1,500,000.00	0.00	1,500,000.00	0.00

Transaction Ledger

As of July 31, 2020

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	07/28/2020	31846V203	416.67	First American Govt Obligation Fund Class Y	1.000		416.67	0.00	416.67	0.00
Security Withdrawal	07/31/2020	90CHECK$1	6,300,271.33	Checking Deposit Bank Account	1.000		6,300,271.33	0.00	6,300,271.33	0.00
Subtotal			**9,300,688.00**				**9,300,688.00**	**0.00**	**9,300,688.00**	**0.00**
TOTAL DISPOSITIONS			**9,535,242.68**				**9,535,242.68**	**0.00**	**9,535,242.68**	**0.00**
OTHER TRANSACTIONS										
Interest	07/01/2020	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.000		462.33	0.00	462.33	0.00
Interest	07/25/2020	46625HJH4	200,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	0.000		3,200.00	0.00	3,200.00	0.00
Interest	07/29/2020	3130AFRB5	1,000,000.00	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	0.000		14,375.00	0.00	14,375.00	0.00
Subtotal			**1,450,000.00**				**18,037.33**	**0.00**	**18,037.33**	**0.00**
Dividend	07/01/2020	31846V203	30,384,617.80	First American Govt Obligation Fund Class Y	0.000		7.26	0.00	7.26	0.00
Dividend	07/15/2020	90LAIF$00	2,090,243,423.93	Local Agency Investment Fund State Pool	0.000		82,122.33	0.00	82,122.33	0.00
Subtotal			**2,120,628,041.73**				**82,129.59**	**0.00**	**82,129.59**	**0.00**
TOTAL OTHER TRANSACTIONS			**2,122,078,041.73**				**100,166.92**	**0.00**	**100,166.92**	**0.00**

Income Earned

As of July 31, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
037833BU3	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 02/23/2023	06/02/2020 06/04/2020 250,000.00	264,725.67 0.00 0.00 264,221.26	2,533.33 0.00 3,127.08 593.75	0.00 504.41 (504.41) 89.34	89.34
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 08/16/2023	06/26/2020 06/30/2020 150,000.00	156,928.09 0.00 0.00 156,729.22	1,237.50 0.00 1,512.50 275.00	0.00 198.87 (198.87) 76.13	76.13
3130AFRB5	FHLB Callable Note 1X 1/29/2021 2.875% Due 01/29/2024	01/23/2019 01/23/2019 1,000,000.00	1,000,000.00 0.00 0.00 1,000,000.00	12,138.89 14,375.00 159.72 2,395.83	0.00 0.00 0.00 2,395.83	2,395.83
313381BR5	FHLB Note 1.875% Due 12/09/2022	06/29/2020 06/30/2020 250,000.00	259,863.93 0.00 0.00 259,520.74	286.46 0.00 677.08 390.62	0.00 343.19 (343.19) 47.43	47.43
3133ELE75	FFCB Note 0.25% Due 06/02/2022	06/02/2020 06/03/2020 250,000.00	249,997.60 0.00 0.00 249,997.70	50.35 0.00 102.43 52.08	0.10 0.00 0.10 52.18	52.18
3133ELWD2	FFCB Note 0.375% Due 04/08/2022	06/03/2020 06/04/2020 250,000.00	250,465.54 0.00 0.00 250,443.20	216.15 0.00 294.27 78.12	0.00 22.34 (22.34) 55.78	55.78
3134GVJ66	FHLMC Note 0.25% Due 06/08/2022	06/04/2020 06/08/2020 250,000.00	249,854.73 0.00 0.00 249,861.10	39.93 0.00 92.01 52.08	6.37 0.00 6.37 58.45	58.45
3135G04Q3	FNMA Note 0.25% Due 05/22/2023	05/20/2020 05/22/2020 240,000.00	239,303.99 0.00 0.00 239,324.44	65.00 0.00 115.00 50.00	20.45 0.00 20.45 70.45	70.45
3135G05G4	FNMA Note 0.25% Due 07/10/2023	07/08/2020 07/10/2020 205,000.00	0.00 204,559.25 0.00 204,568.11	0.00 0.00 29.90 29.90	8.86 0.00 8.86 38.76	38.76

Income Earned

As of July 31, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3136G3U45	FNMA Callable Note Annual 8/10/2017 1.5% Due 08/10/2021	08/08/2016 08/08/2016 2,000,000.00	2,000,000.00 0.00 0.00 2,000,000.00	11,750.00 0.00 14,250.00 2,500.00	0.00 0.00 0.00 2,500.00	2,500.00
3137EAER6	FHLMC Note 0.375% Due 05/05/2023	05/05/2020 05/07/2020 220,000.00	219,912.25 0.00 0.00 219,914.87	123.75 0.00 192.50 68.75	2.62 0.00 2.62 71.37	71.37
3137EAES4	FHLMC Note 0.25% Due 06/26/2023	06/24/2020 06/26/2020 220,000.00	219,360.53 0.00 0.00 219,378.72	7.64 0.00 53.47 45.83	18.19 0.00 18.19 64.02	64.02
46625HJH4	JP Morgan Chase Note 3.2% Due 01/25/2023	06/26/2020 06/30/2020 200,000.00	212,468.71 0.00 0.00 212,056.63	2,773.33 3,200.00 106.67 533.34	0.00 412.08 (412.08) 121.26	121.26
47787NAC3	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	07/14/2020 07/22/2020 30,000.00	0.00 29,995.43 0.00 29,995.47	0.00 0.00 3.83 3.83	0.04 0.00 0.04 3.87	3.87
525ESC6J3	Lehman Brothers Escrow CUSIP- Defaulted 0.001% Due 11/10/2020	01/16/2008 01/16/2008 500,000.00	90,000.00 0.00 0.00 90,000.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
525ESCAJ8	Lehman Brothers ESCROW CUSIP - Defaulted 0.01% Due 01/27/2021	01/08/2008 01/08/2008 945,000.00	499,601.34 0.00 0.00 499,601.34	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
525ESCIB7	Lehman Brothers Note-Defaulted Due 01/24/2021	01/25/2008 01/25/2008 3,000,000.00	1,663,765.05 0.00 0.00 1,663,765.05	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
594918BP8	Microsoft Callable Note Cont 7/8/2021 1.55% Due 08/08/2021	01/23/2017 01/23/2017 1,000,000.00	993,731.38 0.00 0.00 994,213.58	6,156.94 0.00 7,448.61 1,291.67	482.20 0.00 482.20 1,773.87	1,773.87

Income Earned

As of July 31, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
69371RQ82	Paccar Financial Corp Note 0.8% Due 06/08/2023	06/01/2020 06/08/2020 150,000.00	149,795.88 0.00 0.00 149,801.78	76.67 0.00 176.67 100.00	5.90 0.00 5.90 105.90	105.90
912828L24	US Treasury Note 1.875% Due 08/31/2022	06/05/2020 06/08/2020 250,000.00	258,844.39 0.00 0.00 258,497.77	1,566.75 0.00 1,961.62 394.87	0.00 346.62 (346.62) 48.25	48.25
912828T67	US Treasury Note 1.25% Due 10/31/2021	06/03/2020 06/04/2020 250,000.00	253,469.74 0.00 0.00 253,248.88	526.49 0.00 789.74 263.25	0.00 220.86 (220.86) 42.39	42.39
912828YK0	US Treasury Note 1.375% Due 10/15/2022	06/03/2020 06/04/2020 250,000.00	256,565.30 0.00 0.00 256,321.85	723.19 0.00 1,014.34 291.15	0.00 243.45 (243.45) 47.70	47.70
Total Fixed Income		**11,860,000.00**	**9,488,654.12** **234,554.68** **0.00** **9,721,461.71**	**40,272.37** **17,575.00** **32,107.44** **9,410.07**	**544.73** **2,291.82** **(1,747.09)** **7,662.98**	**7,662.98**
CASH & EQUIVALENT						
02007GJD6	Ally Bank Negotiable CD 2.7% Due 03/21/2022	03/12/2019 03/12/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,886.30 0.00 2,459.59 573.29	0.00 0.00 0.00 573.29	573.29
1404202W9	Capital One Bank USA NA Negotiable CD 2.4% Due 05/17/2022	05/09/2017 05/09/2017 250,000.00	250,000.00 0.00 0.00 250,000.00	739.73 0.00 1,249.32 509.59	0.00 0.00 0.00 509.59	509.59
17312Q3P2	Citibank NA Negotiable CD 2.7% Due 03/21/2022	03/12/2019 03/12/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,904.79 0.00 2,478.08 573.29	0.00 0.00 0.00 573.29	573.29

Income Earned

As of July 31, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
2546722U1	Discover Bank Negotiable CD 2.25% Due 02/01/2022	01/30/2017 01/30/2017 250,000.00	250,000.00 0.00 0.00 250,000.00	2,327.05 0.00 2,804.79 477.74	0.00 0.00 0.00 477.74	477.74
31846V203	First American Govt Obligation Fund Class Y	Various Various 73,652.60	1,790,579.36 18,044.59 1,734,971.35 73,652.60	0.00 7.26 0.00 7.26	0.00 0.00 0.00 7.26	7.26
61690UFH8	Morgan Stanley Bank NA Negotiable CD 2.6% Due 03/22/2021	03/12/2019 03/12/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,816.44 0.00 2,368.49 552.05	0.00 0.00 0.00 552.05	552.05
62479LJE6	MUFG Bank Ltd Discount CP 0.25% Due 09/14/2020	06/25/2020 06/26/2020 250,000.00	249,869.79 0.00 0.00 249,923.61	0.00 0.00 0.00 0.00	53.82 0.00 53.82 53.82	53.82
7954502A2	Sallie Mae Bank Note 2.75% Due 03/21/2022	03/14/2019 03/14/2019 250,000.00	250,000.00 0.00 0.00 250,000.00	1,940.07 0.00 2,523.97 583.90	0.00 0.00 0.00 583.90	583.90
90CHECK$1	Checking Deposit Bank Account	Various Various 1,788,066.04	2,198,260.69 5,890,076.68 6,300,271.33 1,788,066.04	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
9127963L1	US Treasury Bill 0.17% Due 12/24/2020	06/25/2020 06/26/2020 250,000.00	249,792.22 0.00 0.00 249,828.82	0.00 0.00 0.00 0.00	36.60 0.00 36.60 36.60	36.60
9127964Q9	US Treasury Bill 0.153% Due 11/03/2020	06/25/2020 06/26/2020 250,000.00	249,867.63 0.00 0.00 249,900.45	0.00 0.00 0.00 0.00	32.82 0.00 32.82 32.82	32.82
912796UC1	US Treasury Bill 0.17% Due 01/28/2021	06/25/2020 06/26/2020 250,000.00	249,750.90 0.00 0.00 249,787.50	0.00 0.00 0.00 0.00	36.60 0.00 36.60 36.60	36.60

Income Earned

As of July 31, 2020

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
949763EM4	Wells Fargo Bank NA Negotiable CD 2.25% Due 02/01/2022	01/23/2017 01/23/2017 250,000.00	250,000.00 0.00 0.00 250,000.00	462.33 462.33 477.74 477.74	0.00 0.00 0.00 477.74	477.74
Total Cash & Equivalent		**4,611,718.64**	**6,738,120.59** **5,908,121.27** **8,035,242.68** **4,611,159.02**	**11,076.71** **469.59** **14,361.98** **3,754.86**	**159.84** **0.00** **159.84** **3,914.70**	**3,914.70**
LOCAL AGENCY INVESTMENT FUND						
90LAIF$00	Local Agency Investment Fund State Pool	Various Various 22,106,587.72	23,524,465.39 82,122.33 1,500,000.00 22,106,587.72	77,677.87 82,122.33 17,931.69 22,376.15	0.00 0.00 0.00 22,376.15	22,376.15
Total Local Agency Investment Fund		**22,106,587.72**	**23,524,465.39** **82,122.33** **1,500,000.00** **22,106,587.72**	**77,677.87** **82,122.33** **17,931.69** **22,376.15**	**0.00** **0.00** **0.00** **22,376.15**	**22,376.15**
TOTAL PORTFOLIO		**38,578,306.36**	**39,751,240.10** **6,224,798.28** **9,535,242.68** **36,439,208.45**	**129,026.95** **100,166.92** **64,401.11** **35,541.08**	**704.57** **2,291.82** **(1,587.25)** **33,953.83**	**33,953.83**

Cash Flow Report

As of July 31, 2020

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
08/01/2020	Interest	2546722U1	250,000.00	Discover Bank Negotiable CD 2.25% Due 2/1/2022	0.00	2,804.79	2,804.79
08/08/2020	Interest	594918BP8	1,000,000.00	Microsoft Callable Note Cont 7/8/2021 1.55% Due 8/8/2021	0.00	7,750.00	7,750.00
08/10/2020	Interest	3136G3U45	2,000,000.00	FNMA Callable Note Annual 8/10/2017 1.5% Due 8/10/2021	0.00	15,000.00	15,000.00
08/16/2020	Interest	06406FAD5	150,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	1,650.00	1,650.00
08/23/2020	Interest	037833BU3	250,000.00	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	0.00	3,562.50	3,562.50
08/31/2020	Interest	912828L24	250,000.00	US Treasury Note 1.875% Due 8/31/2022	0.00	2,343.75	2,343.75
AUG 2020					**0.00**	**33,588.78**	**33,588.78**
09/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
09/14/2020	Maturity	62479LJE6	250,000.00	MUFG Bank Ltd Discount CP 0.25% Due 9/14/2020	250,000.00	0.00	250,000.00
09/15/2020	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	22.53	22.53
09/20/2020	Interest	7954502A2	250,000.00	Sallie Mae Bank Note 2.75% Due 3/21/2022	0.00	3,465.75	3,465.75
09/20/2020	Interest	17312Q3P2	250,000.00	Citibank NA Negotiable CD 2.7% Due 3/21/2022	0.00	3,402.74	3,402.74
09/21/2020	Interest	02007GJD6	250,000.00	Ally Bank Negotiable CD 2.7% Due 3/21/2022	0.00	3,402.74	3,402.74
09/21/2020	Interest	61690UFH8	250,000.00	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	0.00	3,276.71	3,276.71
SEP 2020					**250,000.00**	**14,048.21**	**264,048.21**
10/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/08/2020	Interest	3133ELWD2	250,000.00	FFCB Note 0.375% Due 4/8/2022	0.00	468.75	468.75
10/15/2020	Dividend	90LAIF$00	708,072,384.37	Local Agency Investment Fund State Pool	0.00	17,965.36	17,965.36
10/15/2020	Interest	912828YK0	250,000.00	US Treasury Note 1.375% Due 10/15/2022	0.00	1,718.75	1,718.75
10/15/2020	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
10/31/2020	Interest	912828T67	250,000.00	US Treasury Note 1.25% Due 10/31/2021	0.00	1,562.50	1,562.50
OCT 2020					**0.00**	**22,190.44**	**22,190.44**
11/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
11/03/2020	Maturity	9127964Q9	250,000.00	US Treasury Bill 0.153% Due 11/3/2020	250,000.00	0.00	250,000.00
11/05/2020	Interest	3137EAER6	220,000.00	FHLMC Note 0.375% Due 5/5/2023	0.00	407.92	407.92
11/15/2020	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
11/17/2020	Interest	1404202W9	250,000.00	Capital One Bank USA NA Negotiable CD 2.4% Due 5/17/2022	0.00	3,024.66	3,024.66
11/22/2020	Interest	3135G04Q3	240,000.00	FNMA Note 0.25% Due 5/22/2023	0.00	300.00	300.00
NOV 2020					**250,000.00**	**4,223.07**	**254,223.07**
12/01/2020	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33
12/02/2020	Interest	3133ELE75	250,000.00	FFCB Note 0.25% Due 6/2/2022	0.00	312.50	312.50
12/08/2020	Interest	3134GVJ66	250,000.00	FHLMC Note 0.25% Due 6/8/2022	0.00	312.50	312.50
12/08/2020	Interest	69371RQ82	150,000.00	Paccar Financial Corp Note 0.8% Due 6/8/2023	0.00	600.00	600.00
12/09/2020	Interest	313381BR5	250,000.00	FHLB Note 1.875% Due 12/9/2022	0.00	2,343.75	2,343.75

Cash Flow Report

As of July 31, 2020

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2020	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
12/24/2020	Maturity	9127963L1	250,000.00	US Treasury Bill 0.17% Due 12/24/2020	250,000.00	0.00	250,000.00
12/26/2020	Interest	3137EAES4	220,000.00	FHLMC Note 0.25% Due 6/26/2023	0.00	275.00	275.00
DEC 2020					**250,000.00**	**4,318.83**	**254,318.83**
01/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
01/10/2021	Interest	3135G05G4	205,000.00	FNMA Note 0.25% Due 7/10/2023	0.00	256.25	256.25
01/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
01/25/2021	Interest	46625HJH4	200,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	0.00	3,200.00	3,200.00
01/28/2021	Maturity	912796UC1	250,000.00	US Treasury Bill 0.17% Due 1/28/2021	250,000.00	0.00	250,000.00
01/29/2021	Interest	3130AFRB5	1,000,000.00	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	0.00	14,375.00	14,375.00
JAN 2021					**250,000.00**	**18,321.74**	**268,321.74**
02/01/2021	Interest	2546722U1	250,000.00	Discover Bank Negotiable CD 2.25% Due 2/1/2022	0.00	2,835.62	2,835.62
02/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
02/08/2021	Interest	594918BP8	1,000,000.00	Microsoft Callable Note Cont 7/8/2021 1.55% Due 8/8/2021	0.00	7,750.00	7,750.00
02/10/2021	Interest	3136G3U45	2,000,000.00	FNMA Callable Note Annual 8/10/2017 1.5% Due 8/10/2021	0.00	15,000.00	15,000.00
02/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
02/16/2021	Interest	06406FAD5	150,000.00	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.2% Due 8/16/2023	0.00	1,650.00	1,650.00

Cash Flow Report

As of July 31, 2020

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/23/2021	Interest	037833BU3	250,000.00	Apple Inc Callable Note Cont 12/23/2022 2.85% Due 2/23/2023	0.00	3,562.50	3,562.50
02/28/2021	Interest	912828L24	250,000.00	US Treasury Note 1.875% Due 8/31/2022	0.00	2,343.75	2,343.75
FEB 2021					**0.00**	**33,632.36**	**33,632.36**
03/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	431.51	431.51
03/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
03/20/2021	Interest	17312Q3P2	250,000.00	Citibank NA Negotiable CD 2.7% Due 3/21/2022	0.00	3,347.26	3,347.26
03/20/2021	Interest	7954502A2	250,000.00	Sallie Mae Bank Note 2.75% Due 3/21/2022	0.00	3,409.25	3,409.25
03/21/2021	Interest	61690UFH8	250,000.00	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	0.00	3,223.29	3,223.29
03/21/2021	Interest	02007GJD6	250,000.00	Ally Bank Negotiable CD 2.7% Due 3/21/2022	0.00	3,347.26	3,347.26
03/22/2021	Maturity	61690UFH8	250,000.00	Morgan Stanley Bank NA Negotiable CD 2.6% Due 3/22/2021	250,000.00	17.81	250,017.81
MAR 2021					**250,000.00**	**13,789.13**	**263,789.13**
04/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
04/08/2021	Interest	3133ELWD2	250,000.00	FFCB Note 0.375% Due 4/8/2022	0.00	468.75	468.75
04/15/2021	Interest	912828YK0	250,000.00	US Treasury Note 1.375% Due 10/15/2022	0.00	1,718.75	1,718.75
04/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
04/30/2021	Interest	912828T67	250,000.00	US Treasury Note 1.25% Due 10/31/2021	0.00	1,562.50	1,562.50
APR 2021					**0.00**	**4,240.49**	**4,240.49**
05/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/05/2021	Interest	3137EAER6	220,000.00	FHLMC Note 0.375% Due 5/5/2023	0.00	412.50	412.50
05/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
05/17/2021	Interest	1404202W9	250,000.00	Capital One Bank USA NA Negotiable CD 2.4% Due 5/17/2022	0.00	2,975.34	2,975.34
05/22/2021	Interest	3135G04Q3	240,000.00	FNMA Note 0.25% Due 5/22/2023	0.00	300.00	300.00
MAY 2021					**0.00**	**4,162.92**	**4,162.92**
06/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	477.74	477.74
06/02/2021	Interest	3133ELE75	250,000.00	FFCB Note 0.25% Due 6/2/2022	0.00	312.50	312.50
06/08/2021	Interest	69371RQ82	150,000.00	Paccar Financial Corp Note 0.8% Due 6/8/2023	0.00	600.00	600.00
06/08/2021	Interest	3134GVJ66	250,000.00	FHLMC Note 0.25% Due 6/8/2022	0.00	312.50	312.50
06/09/2021	Interest	313381BR5	250,000.00	FHLB Note 1.875% Due 12/9/2022	0.00	2,343.75	2,343.75
06/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
06/26/2021	Interest	3137EAES4	220,000.00	FHLMC Note 0.25% Due 6/26/2023	0.00	275.00	275.00
JUN 2021					**0.00**	**4,334.24**	**4,334.24**
07/01/2021	Interest	949763EM4	250,000.00	Wells Fargo Bank NA Negotiable CD 2.25% Due 2/1/2022	0.00	462.33	462.33
07/10/2021	Interest	3135G05G4	205,000.00	FNMA Note 0.25% Due 7/10/2023	0.00	256.25	256.25
07/15/2021	Paydown	47787NAC3	30,000.00	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	0.00	12.75	12.75
07/25/2021	Interest	46625HJH4	200,000.00	JP Morgan Chase Note 3.2% Due 1/25/2023	0.00	3,200.00	3,200.00

Cash Flow Report

As of July 31, 2020

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/29/2021	Interest	3130AFRB5	1,000,000.00	FHLB Callable Note 1X 1/29/2021 2.875% Due 1/29/2024	0.00	14,375.00	14,375.00
JUL 2021					**0.00**	**18,306.33**	**18,306.33**
TOTAL					**1,250,000.00**	**175,156.54**	**1,425,156.54**

Important Disclosures

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Return to Agenda

District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Consent Item No. 4E

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER
JEFF TUCKER, FINANCE DIRECTOR/TREASURER

SUBJECT: RECEIVE FOURTH QUARTER BUDGET TO ACTUAL REPORT FOR FY2019-20

This quarterly report contains an overview of the District's Operating and Capital expenses as compared to budgeted amounts through the fourth quarter of fiscal year 2019-20 (100-percent). The purpose of this report is to ensure that the District routinely monitors budget spending and can proactively respond to unanticipated changes and/or cost adjustments. With the goal to raise the level of accountability and transparency, the District implemented this report mid year in FY 2019-20, and will continue to issue it quarterly into the future.

REVENUE

Revenues by Category	Budget	Actual	% of Budget
Service Charges	$ 36,319,113	$35,964,632	99%
Connection Fees	449,500	103,785	23%
Other Revenue	272,840	263,902	97%
Property Taxes	1,000,000	1,260,685	126%
Interest	535,032	447,263	84%
Other Financial Sources	100,000	89,367	89%
Total Revenues	38,676,485	38,129,634	99%

Analysis

Service charges for Sewer, Storm and Upper Lateral programs have been received as projected in the budget. $34.7 million in utility service charges were billed and received in installments on the property tax roll in December and April. The remaining $1.3 million was direct billed to industrial customers.

Connection fees for sewer were $84,192 for the year, while connection fees for storm were $19,592. Connection fee revenue is recognized when the project is completed and it passes inspection, not when the cash is received. As of June 30th, there is an additional $87,000 in sewer connection fee deposits and $118,000 in stormwater connection fee deposits that have not yet been recorded as revenue. Because of the significant economic slowdown due to shelter-at-home requirements, it is unknown at this time when the projects in the queue will be complete and the extent that new projects will begin.

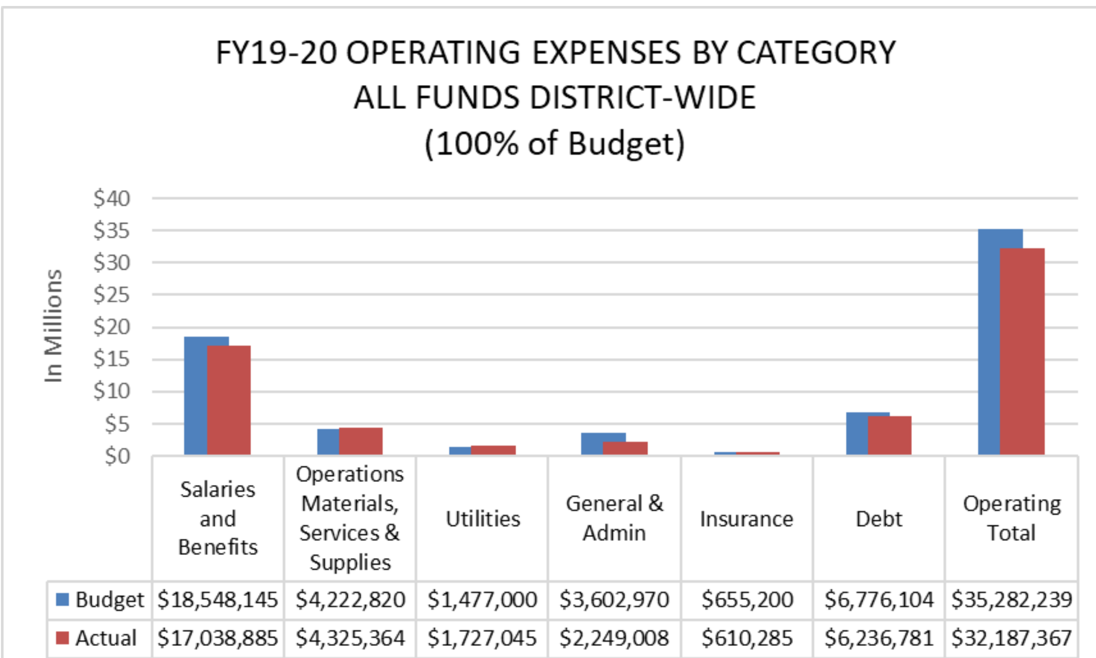
Property tax finished the year higher than budget because of higher than anticipated assessed values and an unbudgeted ROPS ("Recognized Obligation Payments Schedule" – related to the former redevelopment agency's debt obligations) payment.

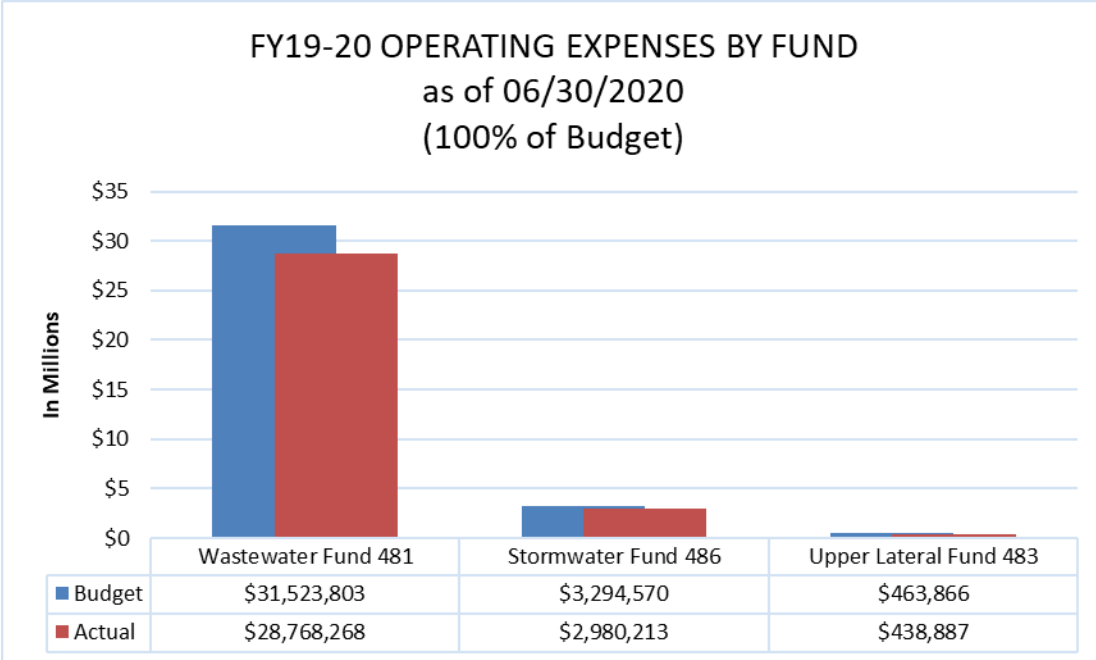
Interest earnings are lower than anticipated due to upward price pressure (resulting in lower yields) in the bond market amid global economic slowdown due to Covid-19. The property tax and service charge payment received from the County in April was invested at interest rates much lower than originally anticipated. As current investments are called or come due, they will also be invested with lower expected returns.

"**Other Revenues**" category is made up of development-related fees and lease income. **Lease income** for Baybridge Communications lease is received monthly, although there were some delays in receiving payments that has now been addressed (payment of ½ of the lease revenue to Norm Yenni, per agreement, is coded as an operating expense and paid when revenues are received). The lease revenue in this revenue category came in slightly under expectations. **Development-related fees** came in over budget, as revenue picked up in May and June.

OPERATING EXPENSES

Operating Expenses by Category – All Departments	Budget	Actual	% of Budget
Salaries and Benefits	$ 18,548,145	$ 17,038,885	92%
Operations Materials, Services & Supplies	4,222,820	4,325,364	102%
Utilities	1,477,000	1,727,045	117%
General & Administrative	3,602,970	2,249,008	62%
Insurance	655,200	610,285	93%
Total Operating Expenses	28,506,135	25,950,587	91%





Analysis

Salaries and benefits are below budget due to several staff vacancies this year (see Staffing section below).

Operations Materials, Services & Supplies are over budget at year end. This is the result of increased failures of plant equipment needing repair (electrical and mechanical), and increased chemical costs due to odor complaints at several pump stations, necessitating increased chemical dosage.

Utilities are overbudget due to increased PG&E rates when they disbanded their Base Interruptible Program, and adding phone and radio equipment to increase efficiency and provide better communication with personnel who were required to work from home or in the field due to COVID-19.

General & Administrative costs are significantly under budget due to lower than expected consulting costs and unused contingency funds.

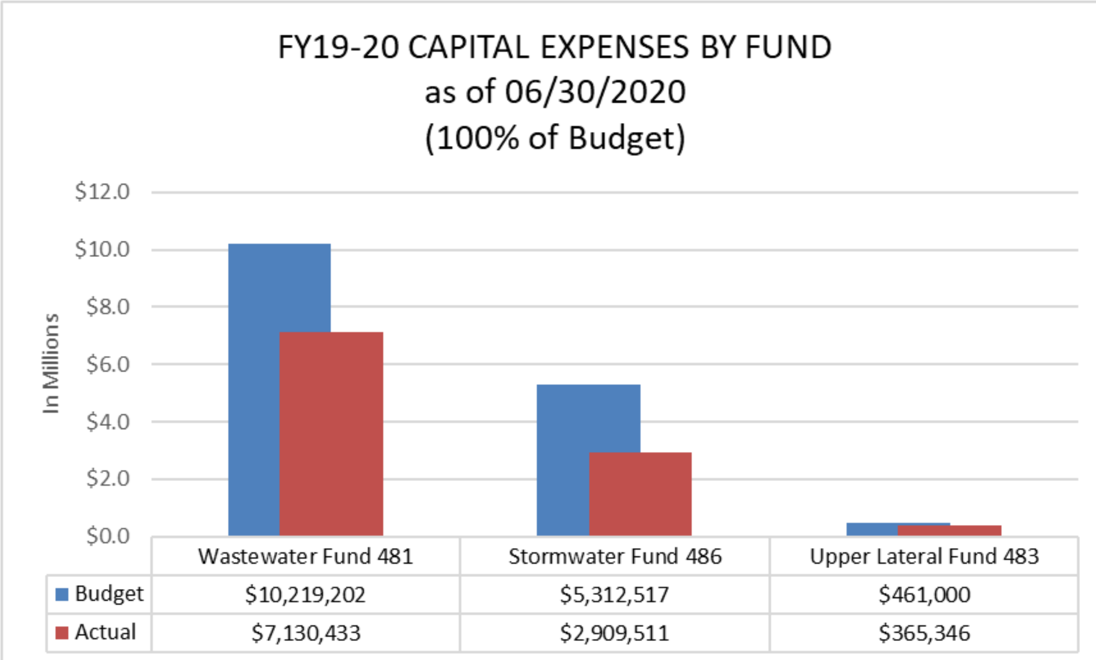
Operating Total came in at 91% of budget for the year. Since budget control is maintained at the Operating Total level, the over budget categories noted above are offset by the other categories that were under budget. As overall budget control is maintained at the Operating total level, the District came in well below budget for the year.

Expenses by Fund analysis shows all three funds finishing the year within established budget parameters.

CAPITAL PROJECTS

The following represents the status of capital projects with a budget of $1 million or more:

Significant Capital Projects:	Total Project Budget	Expenses through 6/30/20	Status
Mare Island Force Main	$16,160,575	$14,647,316	Substantially complete.
Flood Wall	4,000,000	0	Project deferred due to lack of matching funding. Internal discussions underway to reevaluate project priorities.
Stormwater Trash Capture Program	3,800,000	1,436,660	Project awarded. Notice to Proceed issued, and construction has begun. Substantial completion expected by October 2020.
Sediment Removal – Austin Creek	1,500,000	1,097,796	Reaches 1 & 2 (of 4) were completed in 2019. Remaining reaches are on hold pending funding and Storm Drain Rate Study.
3Water and Secondary Bypass	1,388,826	158,583	Project was combined with MIPS Replacement. Final design in progress.
Force Main Rehab Program	1,360,000	43,526	The 4 highest priority pump stations and force mains have been identified and individual CIP projects created for them (CWP001, CWP002, CWP003 and CWP004). Preliminary design reports in progress.
Upper Lateral Program	1,350,000	1,204,307	Ongoing program.
Mare Island Way SS Rehab	1,200,000	1,767,503	Project complete. Project budget amendment will be necessary.
Napa / Louisiana Easement	1,191,000	1,146,184	Project complete.
MIPS	1,153,955	768,938	Project combined with 3Water and Secondary Bypass. Final design in progress and expected to be complete in December 2020.
Valle Vista Culvert Replacement	1,100,000	0	Project on hold pending Storm Drain Master Plan and identification of funding priorities.
Sereno Drive SS Replacement	1,088,000	773,466	Project complete.
Lower Lateral Rehab Program	1,050,000	656,064	Ongoing program.
SD CMP Replacement	1,000,000	9,711	Project on hold pending Storm Drain Master Plan and rate study.



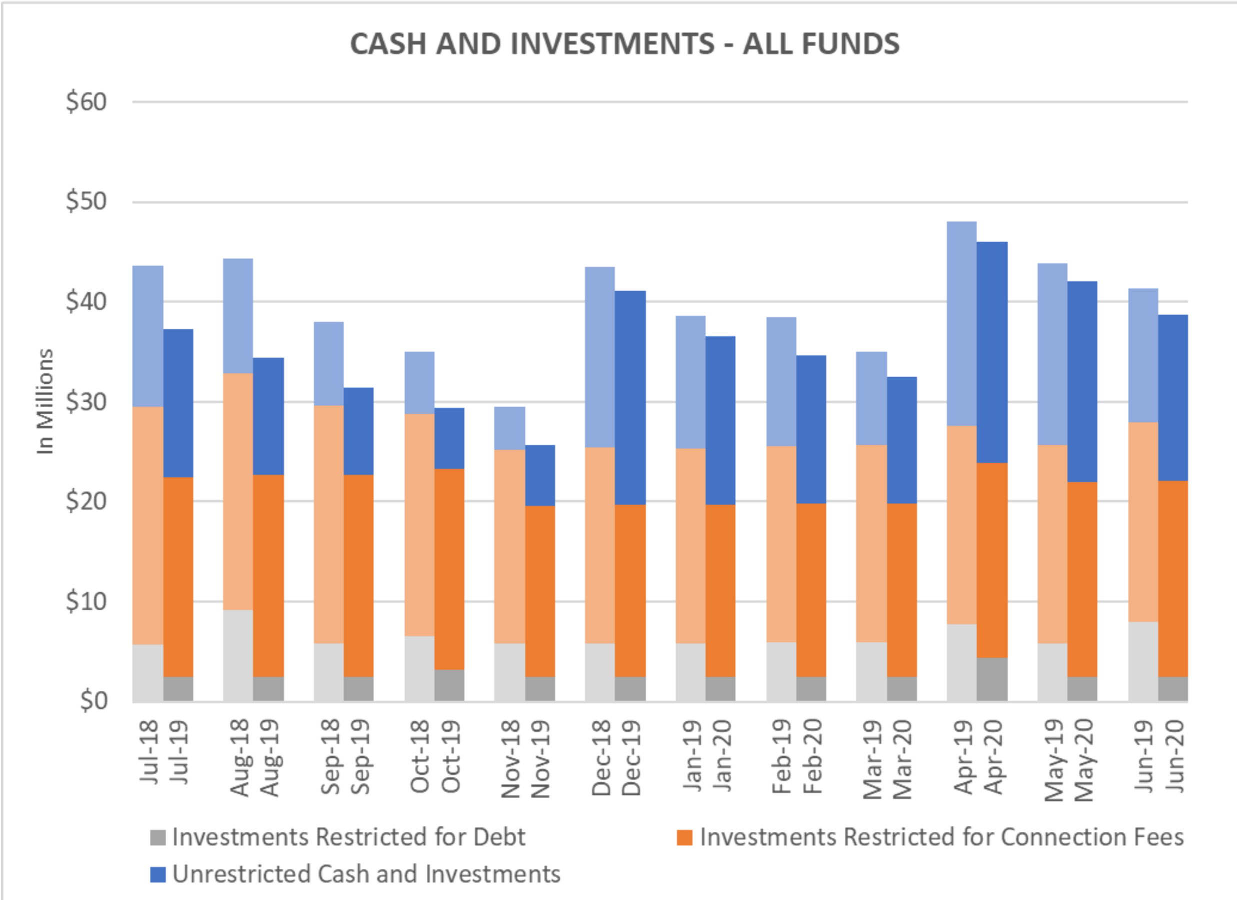
Analysis
Several significant projects continue to proceed, with additional expenditures expected in late summer as the construction season continues.

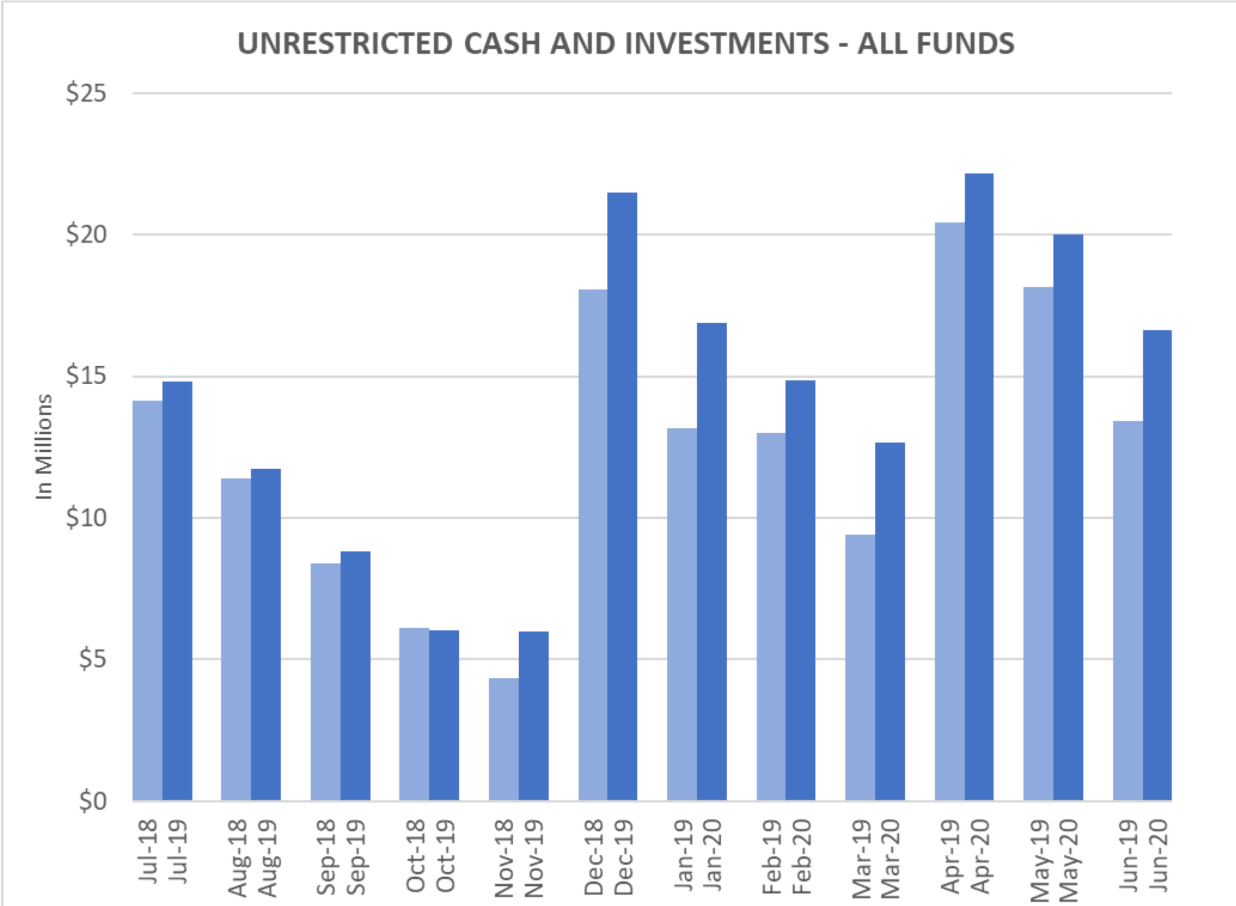
In the **Wastewater Fund**, capital spending was almost 70% of budget. It is expected for those projects that are not yet complete, the budget will be carried forward into FY 2020-2021 through budget amendment in October 2020.

Capital spending in the **Stormwater Fund** was just under 55% of budget, Several projects are on hold pending completion of the Storm Drain Master Plan and the Storm Drain Rate Study. These two projects will result in the reprioritization of capital projects in this program area.

Capita spending in the **Upper Lateral** progam is driven by customer demand, which was likely impacted by COVID-19 and the impacts on the local economy. Spending was 79% of budget.

CASH BALANCES





Analysis
The required debt service reserve for the 1993 COPs was returned to the District in July 2019 once the final debt service payment was made. This amount, approximately $2.8 million, was added into the Unrestricted Cash and Investments category. The unrestricted balance of cash and investments in the current fiscal year is in a better financial position compared with prior year due to higher property tax and service charge collections compared to the prior year, and the return of the debt service reserve.

STAFFING

Current retirements/terminations in past quarter:

Position	Years of Service
Director of Field Operations	33.75 Years
Collection System Tech	0.3 Years

Filled positions in past quarter:

Position	Status
Director of Field Operations	Start date 5/2020
Field Ops Superintendent	Start date 5/2020
Operations Superintendent	Start date 4/2020
Electrical/Instrumentation Technician	Start date 4/2020
Maintenance Mechanic	Start date 5/2020
Maintenance Mechanic	Start date 5/2020
Utility Person/Truck Driver	Start date 5/2020
Environmental Services Superintendent	Start date 5/2020

Current vacancies:

Position	Status (as of July 8, 2020)
Accounting Technician	Recruitment complete – expected start date 8/31/2020.
Collection System Supervisor	Recruitment currently on hold.
CS Tech/Eq Operator	Recruitment currently on hold.
Collection System Techs (5)	Recruitment complete for 3 positions - expected start date 8/31/2020. Two other positions currently on hold.
Maint Mechanic	New position in FY21 Budget. Recruitment currently on hold.
Electrical/Instrumentation Technician	New position in FY21 Budget. Recruitment currently on hold

The six positions identified above with recruitments "on hold" have been frozen temporarily as the District evaluates and monitors the economic impact to the District from COVID-19. It is anticipated that these positions will remain vacant throughout FY 2020-21.

Return to Agenda

Vallejo
FLOOD & WASTEWATER DISTRICT

District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Consent Item 4F

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER
MARK TOMKO, DISTRICT ENGINEER

SUBJECT: APPROVE AMENDMENT #2 TO HDR ENGINEERING PROFESSIONAL SERVICES AGREEMENT FOR DESIGN SERVICES FOR THE MARE ISLAND PUMP STATION, 3W PUMP STATION, SECONDARY EFFLUENT PROJECT (POF016) IN THE AMOUNT OF $485,624.

BACKGROUND AND DISCUSSION

In September 2019 the Board of Trustees approved the award of a professional services agreement with HDR Engineering for engineering design services for the Mare Island Pump Station (MIPS), 3W Pump Station, Secondary Effluent Project. The project addresses wastewater treatment plant improvements and equipment replacement needs within the District's secondary effluent conveyance infrastructure, which include:

- Replacement of the Mare Island Pump Station (built in the 1950s);
- Construction of a new Chlorine Contact Tank "D" to replace the existing Chlorine Contact Tank "B" (built in the 1970s);
- Equipment replacement and hydraulic improvements for the 3 Water and Carquinez Effluent Pump Stations (built in the 1980s);
- Treatment plant piping improvements to meter effluent pumping to both the Mare Island Strait and Carquinez Strait outfalls and connections to the Ryder Street Basin to aid in permit compliance and reporting.

Amendment #1, in the amount of $68,238 was for additional CEQA work that was not included in the original scope of work. Design of the project is currently at the 60% design milestone, and the total project costs of the above listed components is estimated to be approximately $23,000,000. The Board of Trustees approved to fund the design of the these improvements within the Capital Improvement Plan and has directed District Staff to pursue a State Revolving Fund (SRF) loan or other public financing to move forward with construction of the project. The SRF loan application and required environmental approval processes are being accomplished concurrently with the design and will be submitted by December 31, 2020, in order to meet this year's SRF loan application filing date.

The District and HDR have worked to develop the most cost-effective solution possible and eliminated components that were not immediately essential to achieve the goals of the project. In the event an SRF loan is obtained it is advantageous to the District to include the eliminated items and other potential high dollar treatment components.

The District's two existing Biotowers, constructed in the mid-1980s, are the key component of its existing biological secondary treatment process. The Biotowers' method of biological treatment uses microorganisms to break down the organic wastes in the Biotowers. The microorganisms exist in thin layers of biofilm which live on the surface of media within the Biotowers. The media in the Biotowers is over 30 years old, beyond its service life, and its efficiency has degraded over time. The District's Asset Management Program identified the need to replace the Biotower media; however, District staff had deferred the media replacement due to potential nutrient removal regulatory changes - in order to ensure that investing in new Biotower media would not create a stranded asset had regulatory-driven alternative wastewater treatment technologies been necessary. Since regulations will not drive secondary treatment technology changes in the near term and the Biotower media needs to be replaced, staff is recommending to move forward with media replacement. Replacement of the Biotower media will also require removal of odor control domes and other ancillary asset management recommendations, including removal and rehabilitation of Biotower trickling gears and drives.

The estimated cost of Biotower media replacement and ancillary work is approximately $8,000,000. Staff is recommending adding the media replacement to the MIPS project, and its related design and SRF loan, due to the estimated cost. On its own, replacement of the Biotower media would consume approximately 75% of available wastewater capital funds during the year it is implemented and would result in other critical planned infrastructure renewal projects being delayed. Adding the Biotower media replacement to the MIPS project, and associated SRF loan, would allow other critical projects to move forward as planned those years.

In addition to replacement of the Biotower media, Staff recommends that the demolition of the existing MIPS and a new Bioassay Building be added to the MIPS project, and associated SRF loan. Demolition of MIPS is anticipated to cost approximately $1,250,000 in construction cost due to the size, depth, location, and age of the structure to allow the existing area within the wastewater treatment plan to be available for future uses. Bioassay facilities are critical to NPDES permit compliance and are currently located in a temporary modular structure adjacent to MIPS. The Bioassay facilities require relocation to the area of the plant where the new MIPS and new Chlorine Contact Basin will reside and effluent pumping occurs so permit-required bioassay can continue to be performed monthly. The new Bioassay building would be a permanent structure, with an anticipated construction cost of $1,000,000. Similar to adding the Biotower media, pursing these projects outside of the MIPS project and SRF loan would result in the delay of other critical projects in the 10-year CIP.

Obtaining an SRF loan provides the ability to delay and spread payment over time at an advantageous interest rate. This allows the District to maintain the current CIP and fund these high dollar improvements under the SRF loan. An amendment to the professional services agreement with HDR Engineering is needed in order to add the additional scope items to the MIPS project design documents, environmental document, and SRF loan application; and to complete the additional efforts by the SRF loan application due date of December 31, 2020.

The total project cost following the proposed additions, and associated SRF loan application amount, is anticipated to be approximately $35,000,000.

RECOMMENDATION

Adopt a resolution authorizing the District Manager to amend the professional services agreement with HDR Engineering, Inc. for the design of the Mare Island Pump Station, 3W Pump Station, Secondary Effluent Project (POF016) in the amount of $485,624 for a total amount of $2,553,480.

ALTERNATIVES CONSIDERED

The Biotower media is over 30 years old and beyond its useful service life. Its replacement had been identified for replacement by the Asset Management Program but deferred pending potential nutrient-removal regulations that have not been put into place. In addition, District staff has observed diminished efficiency. If not replaced, NDPES permit compliance may be impacted. If not included in the Mare Island Pump Station Project and related SRF loan, Biotower media replacement costs would result in the delay of other significant critical infrastructure replacements.

Demolition of the existing Mare Island Pump Station, if not pursued, would leave a seismically deficient structure with serious observed issues and worker safety deficiencies in place, with potential liabilities if significant seismic events occur. If left in place following construction of the new MIPS it would be an unused asset which would continue to consume limited property within the wastewater treatment plant, making it unavailable for other uses. If not included in the project, and SRF loan, its demolition costs would result in the delay of other critical infrastructure replacement.

A new Bioassay building, if not pursued, would require the District to continue to use the existing modular Bioassay structure. It would likely be relocated following the completion of the new MIPS. The existing structure was not designed for the current use. Continuing to use the existing structure would require additional investment. If not included in the project, and SRF loan, its demolition costs would result in the delay of other critical infrastructure replacement.

ENVIRONMENTAL REVIEW

The District is applying for project funding through the State Water Resources Control Board's Clean Water State Revolving Fund program, which is funded in part by the U.S. Environmental Protection Agency. Therefore, the project's environmental review must comply with both the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). An Initial Study and associated Mitigated Negative Declaration will be prepared for the project. The proposed professional services agreement amendment is not a project under CEQA.

FISCAL IMPACT

The Capital Improvement Program allocated a budget of $1,000,000 per year for FY2019-2020 and FY2020-2021 for the design of this project. The additional budget required for this design services task order amendment will be allocated from unspent FY2019-2020 wastewater capital funds that will be carried forward into FY2020-2021.

The Board of Trustees has directed Staff to pursue grant programs and loans for project funding options for construction of the project. A Clean Water State Revolving Fund (CWSRF) loan and associated programs that arise will be pursued for the project. Staff will be submitting its funding assistance package to the SCRWB for CWSRF funding by the end of this calendar year.

Future project costs (which include construction, construction management, and construction engineering services, and inspection) are estimated at $33,000,000 and will be amortized annually over the term of the CWSRF loan beginning one year after project completion.

PROPOSED ACTION

Adopt a resolution authorizing the District Manager to amend the professional services agreement with HDR Engineering, Inc. for the design of the Mare Island Pump Station, 3W Pump Station, Secondary Effluent Project (POF016) in the amount of $485,624 for a total amount of $2,553,480

<u>DOCUMENTS ATTACHED</u>

A. Resolution
B. Scope and Fee Estimate (available upon request)

<u>CONTACT PERSON</u>

Kyle Broughton, Engineering Supervisor, (707) 651-7139

RESOLUTION NUMBER 2020 –

AMEND PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR DESIGN OF THE MARE ISLAND PUMP STATION, 3W PUMP STATION, SECONDARY EFFLUENT PROJCET (POF016)

BE IT RESOLVED, by the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County, California as follows:

WHEREAS, the District awarded HDR Engineering, Inc. a task order for engineering design services for the Mare Island Pump Station and improvements to the 3W Pump Station, Carquinez Pump Station and Secondary Effluent infrastructure; and

WHEREAS, additional and related improvements have been identified by Asset Management, NPDES permit compliance, and other District needs which were not included in the original project scope, including replacement of the Biotower media and Bioassay facilities, and demolition of the existing Mare Island Pump Station; and

WHEREAS, the District staff recommends the additional and related improvements be added to the project scope of work and related SRF loan application and environmental documents as to not delay other Capital Improvement Plan replacement and rehabilitation projects and optimize the SRF Loan; and

WHEREAS, District staff recommends that HDR Engineering, Inc. perform work in addition to the original scope of work, to incorporate the Biotower media replacement construction of the Bioassy building into the Preliminary Project Report and associated environmental analysis.

IT IS, THEREFORE, RESOLVED by the Board of Trustees of the Vallejo Flood and Wastewater District that the Board adopts and approves a resolution granting the District Manager the authority to amend the Professional Service Agreement with HDR Engineering, Inc. in the amount of $485,624 to design the additional improvements as part of the Mare Island Pump Station, 3W Pump Station, Secondary Effluent Project.

ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District on the 8th day of September, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 8th day of September, 2020.

MJ Brown
Clerk of the Board

Return to Agenda

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER Melissa Morton
JEFF TUCKER, DIRECTOR OF FINANCE/TREASURER

SUBJECT: ADOPT RESOLUTION TO APPROVE THE REIMBURSEMENT OF PROJECT EXPENDITURES WITH MONEYS PROVIDED BY THE STATE WATER RESOURCES CONTROL BOARD

BACKGROUND AND DISCUSSION

The Board of Trustees has approved the application to the USEPA (under the Water Infrastructure Finance and Innovation Act – WIFIA) and the design and engineering contract for the MIPS 3W Effluent Bypass Project in prior Board actions. The Board has also given direction to staff to find the least cost option for financing the project.

WIFIA, if pursued, would finance only 49% of the project, requiring the District to find additional financing. Staff has analyzed the options for completing the project with either bond funds or financing through the State Water Resources Control Board (SWRCB) Clean Water State Revolving Fund (SRF) loan program. In completing this analysis, and considering the considerable costs associated with WIFIA financing, it was determined that an SRF low-cost loan, financing 100% of the project, would be the least costly option for the District and its ratepayers.

The project is expected to cost approximately $23 million for the replacement of the Mare Island Pump Station (MIPS) replacement and associated project. It would also be beneficial to the District's ratepayers to include additional rehabilitation including, the Biotower Rehabilitation and Media Replacement Project (CIP #PSC001), estimated at $7 to $13 million and scheduled to begin in FY 2022-23 in this financing.

Combined, these projects are estimated to total $30 to $35 million. However, these are preliminary estimates, based on engineering estimates, for construction that is scheduled to begin several years from now. It is standard practice in a circumstance such as this to set the maximum debt allowance in the reimbursement resolution at an amount considerably higher than the current estimate to account for unknown circumstances that could develop between now and the beginning of construction. For this reason, staff recommends the maximum allowable debt under the SRF loan is be set to $50 million.

The SRF loan would be for 30 years, at an interest rate currently in place when the loan is awarded and legal documents executed. The current rate for the program (last updated in April 2020) is 1.4%, and by design is ½ of the interest rate that the State of California achieves in its most recent bond issuance. There are no closing costs, other than some minor expenses related to bond counsel review to ensure compliance with parity debt obligations. Additionally, debt service does not begin until one year after construction of the project has been completed. These are all very favorable debt terms for the District.

The SRF program is a competitive program. Therefore, it is necessary for the District to apply prior to determining whether it will be eligible for funding under the program. Staff believes that the current project will score enough points under the program to be eligible for funding. The application is due to the SWRCB by December 31, 2020, and it is expected to take approximately six (6) months for the state to determine the funding awards based on the year's Intended Use Plan and eligible applicants.

The attached resolution, which is a requirement of the program, approves the reimbursement of project expenses from an SRF loan and/or grants from the State Water Resources Control Board and is necessary to be eligible for state funding.

RECOMMENDATION

Adopt the resolution to approve the reimbursement of project expenditures with moneys provided by the State Water Resources Control Board.

ALTERNATIVES CONSIDERED

None

ENVIRONMENTAL REVIEW

This is not a project under CEQA and no environmental review is required.

FISCAL IMPACT

None. This action does not commit the District to the SRF loan. It only establishes the District's intention and expectations to finance the project through the SRF program.

PROPOSED ACTION

Adopt a resolution approving the reimbursement of project expenditures with moneys provided by the State Water Resources Control Board.

DOCUMENTS ATTACHED

A. Resolution

CONTACT PERSON

Jeff Tucker, Director of Finance/Treasurer, (707) 652-7802

RESOLUTION NUMBER 2020 -

A RESOLUTION TO APPROVE THE REIMBURSEMENT OF PROJECT EXPENDITURES WITH MONEYS PROVIDED BY THE STATE WATER RESOURCES CONTROL BOARD

BE IT RESOLVED, by the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County, California as follows:

WHEREAS, the Vallejo Flood and Wastewater District (the "Agency") desires to finance the costs of constructing and/or reconstructing certain public facilities and improvements relating to its water system, including certain treatment facilities, pipelines and other infrastructure (the "Project"); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"), and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Agency; and

WHEREAS, the Agency has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, THE AGENCY DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is $50,000,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

<u>SECTION 6.</u> This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

<u>SECTION 7</u>. All the recitals in this Resolution are true and correct and this Agency so finds, determines and represents.

ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District on the 8th day of September, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Vallejo Flood and Wastewater District held on the 8th day of September, 2020.

____
MJ BROWN
Clerk of the Board

Return to Agenda

District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Consent Item 4H

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER Melissa Morton
KEITH SORSDAL, DIRECTOR OF SAFETY AND RISK MANAGEMENT

SUBJECT: AUTHORIZE FEMA/CalOES DESIGNATION OF APPLICANT'S AGENT

BACKGROUND AND DISCUSSION

In response to the South Napa Earthquake the Board of Trustees on October 14, 2014, designated through resolution, the District Manager and the Director of Safety and Risk Management as District agents. This designation authorized them to provide to the California Emergency Management Agency, Office of Emergency Services (CalOES) the assurances and agreements required, for all matters pertaining to such state disaster assistance.

The Designation is effective for three years from the date of approval. The current designation is due to expire September 12, 2020.

RECOMMENDATION

Staff recommends designating District Manager, Director of Engineering, Director of Finance, and Director of Safety and Risk Management, as the District's agents, and authorizing its agents to provide to the California Emergency Management Agency, Office of Emergency Services (CalOES) the assurances and agreements required, for all matters pertaining to state disaster assistance.

ALTERNATIVES CONSIDERED

None

ENVIRONMENTAL REVIEW

None

FISCAL IMPACT

This is not a project under CEQA and no environmental review is required.

PROPOSED ACTION

Adopt a Resolution naming the District Manager, Director of Engineering, Director of Finance, and Director of Safety and Risk Management as District Authorized Agents.

DOCUMENTS ATTACHED

A. Resolution

CONTACT PERSON

Keith Sorsdal, Director of Safety Risk Management, (707) 644-8949 ext. 1801

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES Cal OES ID No: __095-91036___
Cal OES 130

VFWD Resolution Number 2020-
DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Trustees OF THE Vallejo Flood and Wastewater District
(Governing Body) (Name of Applicant)

THAT District Manager, OR
(Title of Authorized Agent)

Director of Safety and Risk Management , OR
(Title of Authorized Agent)

Director of Engineering , OR
(Title of Authorized Agent)

Director of Finance
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the Vallejo Flood and Wastewater District , a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the __Vallejo Flood and Wastewater District__, a public entity established under the laws of the State of California,
(Name of Applicant)
Hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
☐ This is a disaster specific resolution and is effective for only disaster number(s) ________________________

Passed and approved this 8th day of September, 2020

Ayes: ________________
(Name and Title of Governing Body Representative)

Noes: ________________

Absent: ________________
(Name and Title of Governing Body Representative)

CERTIFICATION

I, MJ Brown, duly appointed and District Clerk of
(Name) (Title)

Vallejo Flood and Wastewater District, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Trustees of the Vallejo Flood and Wastewater District
(Governing Body) (Name of Applicant)

On the 8th day of September, 20 20 .

________________________ District Clerk
(Signature) (Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. Titles Only: If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.

2. Names and Titles: If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."

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District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Consent Item No. 4I

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER Melissa Morton
MJ BROWN, DIRECTOR OF ADMINISTRATION/CLERK OF THE BOARD

SUBJECT: APPROVE REVISIONS TO THE DISTRICT'S CONFLICT OF INTEREST CODE

BACKGROUND AND DISCUSSION

The Political Reform Act (Government Code §81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations §18730) containing the terms of a standard conflict of interest code, which can be incorporated by reference by state and local government agencies.

The District adopted a Conflict of Interest Code in 1976. The Code has since been amended to incorporate the terms contained in 2 Cal. Code Regs. §18730. The current Code continues the practice of incorporating the standard terms but customizes the Code for positions within the District that meet the requirements to file. Every two years, the District reviews its code to determine if updates are required.

Legal Counsel and District staff have done the biennial review of the District's Conflict of Interest Code and determined that there are changes necessary. This includes the designation of additional positions upon review of job descriptions and level of decision-making authority; and revisions to amend the titles of some positions to conform to their current classifications.

The updated code clarifies the methodology for submittal of the conflict of interest forms, so that Board members may file directly with the code reviewing body (Solano County) using their eDisclosure (electronic filing) system, or to submit directly to the District Clerk, who will then in turn provide the code reviewing body the originals of such filings.

Upon approval by the Board, the District will submit the revised Code to the Solano County Board of Supervisors, the designated code reviewing body for approval. Once approval has been received, then the changes will become effective and put into practice.

RECOMMENDATION

Review and adopt resolution approving the revisions to the District's Conflict of Interest Code.

ALTERNATIVES CONSIDERED

None

ENVIRONMENTAL REVIEW

None

FISCAL IMPACT

None

PROPOSED ACTION

Adopt a resolution to approve revisions to the District's Conflict of Interest Code, designating the positions and disclosure required for the Statements of Economic Interests Form 700.

DOCUMENTS ATTACHED

A. Resolution
B. Conflict of Interest Code (Redline)

CONTACT PERSON

MJ Brown, Director of Administration/Clerk of the Board, (707) 644-8949 ext. 1102

RESOLUTION 2020 -

RESOLUTION TO APPROVE REVISIONS TO THE DISTRICT'S CONFLICT OF INTEREST CODE, DESIGNATING POSITIONS AND DISCLOSURE REQUIRED FOR STATEMENTS OF ECONOMIC INTERESTS FORM 700

WHEREAS, the Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes;

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations §18730, containing the terms of a standard conflict of interest code which can be incorporated by reference by state and local government agencies and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act;

WHEREAS, the District Board of Trustees adopted a Conflict of Interest Code in 1976, and it has subsequently been amended to incorporate the terms contained in 2 Cal. Code Regs. §18730;

WHEREAS, Government Code §87306.5 requires the District to conduct a biennial review of the District's Conflict of Interest Code and to amend the same if circumstances warrant; and

WHEREAS, District staff and legal counsel have reviewed the Code and found amendments are required.

IT IS THEREFORE, RESOLVED, by the Board of Trustees of Vallejo Flood and Wastewater District that the Conflict of Interest Code has been reviewed and amendments are necessary, and

BE IT FURTHER RESOLVED, that the District Manager shall notify the Solano County Board of Supervisors of the amendments to the Code, and

BE IT FURTHER RESOLVED, that employees and other persons designated in the Conflict of Interest Code shall file the appropriate Statements of Economic Interests (Form 700) with the District, which will make the statements available for public inspection and copying pursuant to Government Code §81008.

ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District on the 8th day of September, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 8th day of September, 2020.

MJ Brown
Clerk of the Board

The Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Accordingly, the terms of Title 2 California Code of Regulations, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This regulation and the attached Appendix A, designating the officials and employees and the disclosure categories, shall constitute the conflict of interest code of the Vallejo Flood and Wastewater District (the "District").

District Officials who manage public investments, as defined by Title 2 California Code of Regulations, section 18700.3 are not subject to this Conflict of Interest Code because they must file under Government Code section 87200 et seq. These positions are listed for informational purposes only[1].

- Each Member of the Board of Trustees
- District Manager
- ~~Finance Director~~Director of Finance/Treasurer

Designated positions required to submit a Statement of Economic Interests shall file the statement with the Clerk of the Board, who will then make the statements available for public inspection and reproduction (Government Code section 81008). This includes the statements filed pursuant to Government Code section 87200 et seq.

In lieu of hard copy filing, ~~T~~the District Manager, the Director of Finance/Treasurer and each member of the Board of Trustees ~~shall~~ may file electronically with Solano County, using the County's eDisclosure filing system, pursuant to Government Code section 87500(k). Otherwise, hard copy filings will be mailed by the District Clerk to the County of Solano.

Any filer required to disqualify themselves shall give notice of disqualification to the Clerk of the Board, to his or her immediate supervisor, and department manager. Such notice shall be in writing and shall be made part of the official records of the Clerk of the Board. The filer shall then refrain from participation and shall attempt in no way to use his or her official position to influence any other person with respect to the matter.

[1] Individuals holding one of the listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code section 87200 et seq.

LIST OF DESIGNATED EMPLOYEES

Individuals holding the following positions must file a Statement of Economic Interests (Form 700).

Classification	Disclosure Categories
~~Assistant~~ Field Operations Superintendent	2
Associate Engineer	2, 3, 4
Consultant /New Positions	1, 4 *
Director of Administration/Clerk of the Board	2
Director of Engineering~~/District Engineer~~	2, 3, 4
Director of Plant Operations & Facilities Maintenance	2
Director of Safety and Risk Management	2
District Legal Counsel (Consultant)	1, 4
Engineering Supervisor	2, 3, 4
~~Environmental Services~~ Director of Environmental Services	2, 3, 4
Environmental Services Superintendent~~Specialist~~	2, 3, 4
Facilities Maintenance Superintendent	2
Director of Field Operations ~~Superintendent~~	2
Finance Supervisor	2
~~Human Resources Director~~Director of Human Resources	2
Operations Superintendent	2

* Individuals providing services as a Consultant as defined in Title 2 California Code of Regulations sections 18700.3 and 18734, or in a new position as defined in Regulation 18734 that make or participate in making governmental decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The District Manager (or designee) may determine in writing that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement.

a. Not later than ten (10) days after an authorized District representative has signed a consultant contract, the department manager (or designee) shall submit to the Clerk of the Board, a completed Fair Political Practices Commission Form 805 (Agency Report of Consultants), or subsequent form, which identifies the consultant and disclosure categories. The District Manager (or designee) will review the department's recommendation and make the final determination. The District Manager (or designee) determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

b. Not later than ten (10) days after the final approval of a newly created position, the department manager (or designee) shall submit to the Clerk of the Board, a completed Fair Political Practices Commission Form 804 (Agency Report of New Positions), or subsequent form, which identifies the classification and disclosure categories. The District Manager (or designee) will review the department's recommendation and make the final determination. The District Manager (or designee) determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX B

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, sources of income or real property which the Designated Employees must disclose for each category to which the position is assigned.

1. All investments, business positions in business entities, and sources of income including gifts, loans and travel payments from sources that do business or own real property in the District, plan to do business or own real property in the District within the next year or have done business or owned real property in the District within the past two (2) years.

2. All investments, business positions in business entities, and sources of income including gifts, loans and travel payments from sources that provide goods, services, including consulting services, facilities, equipment, machinery, vehicles, or any leased facilities of the type used by the Designated Employee's department.

3. All investments, business positions in business entities, and sources of income, including gifts, loans and travel payments from sources that are subject to the regulatory or permitting authority of the Designated Employee's department.

4. All interests in real property which are located in whole or in part within, or not more than, two (2) miles outside of the jurisdiction of the District.

FURTHER INFORMATION AND INSTRUCTIONS

Further information and instructions regarding the Statement of Economic Interests (Form 700) may be found within Form 700 itself, and the Form 700 Reference Pamphlet, both available at the California Fair Political Practices Commission website: www.fppc.ca.gov

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Vallejo FLOOD & WASTEWATER DISTRICT

District Manager
Melissa Morton

September, 2020

BOARD COMMUNICATION

Consent Item 4J

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER
MARK TOMKO, DISTRICT ENGINEER

SUBJECT: REJECT LOW BID RECEIVED FROM APB GENERAL ENGINEERING, INC.; AWARD CONSTRUCTION CONTRACT FOR ANNETTE TO IRWIN SANITARY SEWER REHABILITATION PROJECT (CWM006) TO GLOSSAGE ENGINEERING, INC. IN THE AMOUNT OF $447,536

BACKGROUND AND DISCUSSION

The Annette to Irwin Sanitary Sewer Rehabilitation Project (CWM006) includes the rehabilitation of approximately 1,700 linear feet of sewer mains using the pipe bursting method. The project was accelerated to take advantage of a favorable bidding climate and to complete additional inflow and infiltration reduction projects this calendar year within the available budget. The Board of Trustees granted the District Manager authority to award a construction contract for the project at the July 2020 Board of Trustees Meeting provided no bid irregularities or protests were received that would require Board action following the receipt of bids.

On August 20, 2020 the District received six bids for the Annette to Irwin Sanitary Sewer Rehabilitation Project. Bid results were as follows:

Contractor	Bid Amount
APB General Engineering	$398,721
Glossage Engineering	$447,536
Devaney Engineering	$490,860
KJ Woods	$618,000
Kerex Engineering	$635,105
California Trenchless	$692,815

The engineer's estimate of probable construction cost for the project was $667,700.

The lowest bid received was submitted by APB Engineering, Inc. in the amount of $398,721. However, APB General Engineering failed to submit all of the required documents set forth in the bid documents, therefore its bid was determined to be unresponsive.

Glossage Engineering, Inc. is the next lowest bidder whose bid complies with the bidding requirements. District Staff recommends awarding the construction contract to Glossage Engineering, Inc. for its bid amount of $447,536 and establishing a 15% contingency in the amount of $67,131 to address change orders that may occur.

RECOMMENDATION

1. Reject the bid from APB General Engineering, Inc. as non-responsive due to incompleteness.
2. Award the construction contract for the Annette to Irwin Sanitary Sewer Rehabilitation Project (CWM006) to Glossage Engineering, Inc. for the bid amount of $447,536 and authorize the District Manager to execute the Agreement with the contractor.

ALTERNATIVES CONSIDERED

District staff consulted legal counsel to determine if APB General Engineering Inc.'s failure to include items required by the Contract Documents renders the bid unresponsive. District counsel determined that the omitted items may provide an advantage to the contractor; therefore, the bid is unresponsive and must be rejected.

All bids could be rejected, and the project rebid; however, the second low bid is responsive and within the project budget. In addition, rebidding the project would result in the project being awarded in November, requiring construction during the rainy season, adding the potential need for bypass pumping and associated additional costs.

ENVIRONMENTAL REVIEW

The project has been previously determined to be Categorically Exempt per Section 15301(b) as it consists of alterations to existing public facilities involving no expansion of an existing use.

FISCAL IMPACT

The budget allocated $1,075,000 for the 2020 Sewer Rehabilitation Project. In May 2020, the Board approved work in the amount of $477,222 plus contingency, leaving up to $597,778 in the budget to complete the Annette to Irwin Sewer Rehabilitation Project.

PROPOSED ACTION

Adopt a resolution rejecting the low bid received from APB General Engineering, Inc. as unresponsive, and awarding the construction contract for the Annette to Irwin Sanitary Sewer Rehabilitation Project (CWM006) to Glossage Engineering, Inc. based on a bid of $447,536 and authorizing the District Manager to execute the construction contract and change orders up to a total amount not to exceed $514,667.

DOCUMENTS ATTACHED

A. Resolution

CONTACT PERSON
Gus Silva, Associate Engineer, (707) 652-7809
Natalie Muradian, Associate Engineer, (707) 558-3416

RESOLUTION NUMBER 2020 -

AWARD CONSTRUCTION CONTRACT FOR ANNETTE TO IRWIN SANITARY SEWER REHABILITATION PROJECT (CWM006)

BE IT RESOLVED, by the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County, California as follows:

WHEREAS, the 20th of August 2020, 2:00 p.m. was the appointed time for receiving proposals electronically for the Annette to Irwin Sanitary Sewer Rehabilitation Project, pursuant to the plans and specifications for the work;

WHEREAS, bids from the following bids have been received and publicly opened and declared in response to the published notice call for same;

NAME	CITY	BID AMOUNT
APB General Engineering	Concord	$398,721
Glossage Engineering	Richmond	$447,536
Devaney Engineering	San Francisco	$490,860
KJ Woods Construction	Brisbane	$618,000
Kerex Engineering	Pleasant Hill	$635,105
California Trenchless	Hayward	$692,815

WHEREAS, the lowest bid received from APB Engineering, Inc. in the amount of $398,721 did not include all of the required documents set forth in the bid documents and has been determined to be unresponsive;

WHEREAS, the second lowest bid received from Glossage Engineering, Inc. in the amount of $447,536 was determined to be the lowest responsive bid received;

IT IS, THEREFORE, RESOLVED by the Board of Trustees of the Vallejo Flood and Wastewater District that the Board adopts and approves for construction the plans and specifications for the Annette to Irwin Sanitary Sewer Rehabilitation Project, including any addenda thereto.

BE IT FURTHER RESOLVED that the low bid received from APB General Engineering, Inc. of Concord, CA in the amount of $398,721 is deemed unresponsive and rejected.

BE IT FURTHER RESOLVED that the construction contract for the Annette to Irwin Sanitary Sewer Rehabilitation Project be awarded to the second lowest, responsive bid received from Gossage Engineering, Inc. of Richmond, CA based on its bid of $447,536, and authorizing the District Manager to execute the construction contract and change orders up to a total amount not to exceed $514,667.

ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District on the 8th day of September, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 8th day of September, 2020.

MJ Brown
Clerk of the Board

Return to Agenda

Vallejo FLOOD & WASTEWATER DISTRICT

District Manager
Melissa Morton

September 8, 2020

BOARD COMMUNICATION

Public Hearing Item No. 5A

TO: THE HONORABLE PRESIDENT AND BOARD OF TRUSTEES

FROM: MELISSA MORTON, DISTRICT MANAGER Melissa Morton
JEFF TUCKER, DIRECTOR OF FINANCE/TREASURER

SUBJECT: CONDUCT PUBLIC HEARING ON APPROVING ELECTION TO BECOME SUBJECT TO THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES AND AMENDING ORDINANCE 72 (94-72, 2010-72, and 2015-72) REGARDING BIDDING AND PURCHASING PROCEDURES

BACKGROUND AND DISCUSSION

Public Works projects are defined in Labor Code 1720, included but not limited to: construction, rehabilitation, repairs, alterations, renovations, improvements, demolition, and painting.

When constructing public works projects, the District must follow the State Public Contract Code. Section 21221 requires that any improvement or repair project over $4,000 must be publicly bid and awarded to the lowest responsible bidder, after notice by publication in the district pursuant to Section 6066 of the Government Code and by posting the notice for at least five days at or near the door of the meeting place of the Board of Trustees prior to the date set for opening bids.

The established formal bidding procedure is cumbersome and time consuming for small public works projects. The staff time to manage and develop specifications and notification costs associated with public works projects can be significant, and the costs to contractors to comply with formal bidding requirements can also be significant, all contributing to increased construction costs to the district ratepayers.

The California Uniform Public Construction Cost Accounting Act (UPCCAA) was developed to allow public agencies to adopt informal bidding procedures for public works projects up to $200,000, and to allow District staff to complete public works projects up to $60,000. These procedures are designed to be less costly and burdensome to both the District and to contractors, expedite the awards process, and reduce inefficiencies.

For the District to take advantage of the procedures under the UPCCAA (Public Contract Code Sections 22000 through 22045), it must adopt a resolution electing to be subject to the UPCCAA, and pass an ordinance implementing the procedures under the UPCCAA.

RECOMMENDATION

1. Hold the public hearing, and adopt the attached Ordinance to revise the District's bidding and purchasing procedures.

2. Adopt the resolution electing to become subject to the Uniform Public Construction Cost Accounting Procedures.

ALTERNATIVES CONSIDERED

None

ENVIRONMENTAL REVIEW

This is not a project under CEQA and no environmental review is required.

FISCAL IMPACT

It is expected that this action will result in lower bid prices for informal public works projects (those under $200,000); however, the actual fiscal impact is unknown.

PROPOSED ACTION

Conduct a public hearing, and adopt an Ordinance to revise the District's bidding and purchasing procedures. Adopt a resolution electing to become subject to the Uniform Public Construction Cost Accounting Procedures.

DOCUMENTS ATTACHED

A. Ordinance
B. Resolution
C. Presentation
D. Current District Code Chapter 2.04

CONTACT PERSON

Jeff Tucker, Director of Finance/Treasurer, (707) 652-7802

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE VALLEJO FLOOD AND WASTEWATER DISTRICT AMENDING ORDINANCE 72 (94-72, 2010-72, and 2015-72) REGARDING BIDDING AND PURCHASING PROCEDURES ORDINANCE NO. 2020 – 73

The Board of Trustees of the Vallejo Flood and Wastewater District does ordain as follows:

SECTION 1. PURPOSE

The purpose of this Ordinance is to amend the District Code to update the District's procurement policies.

SECTION 2. ORDINANCE 72 RESCINDED AND REPLACED

Ordinance 72, written as 94-72, 2010-72, and 2015-72 and codified as Chapter 2.04 – BIDDING AND PURCHASING PROCEDURES of District Code, is hereby rescinded, renamed "PROCUREMENT POLICIES" and replaced with the following:

A. Purchasing Agent

1. Designation of Purchasing Agent. The District Manager shall be the Purchasing Agent for the Vallejo Flood and Wastewater District ("District") and shall have the duties and powers described by the applicable laws of the state, District ordinance, Procurement Policies, and applicable resolutions of the Board of Trustees relating to purchasing agent. In the event of a vacancy in the District Manager position, the Acting District Manager or Interim District Manager designated by the Board shall be the Purchasing Agent. In the event of a long-term vacancy of the District Manager postion not filled by an Acting or Interim District Manager, the Board President may designate any District staff to be the Purchasing Agent.

2. Authority to Commit Funds. Only the Board of Trustees, the Purchasing Agent, or their designee may commit District funds for the purchase of any goods, materials, equipment, services or public works for District benefit.

3. Promulgation of Procurement Policy. The Purchasing Agent shall develop and enforce procurement policies and procedures to ensure compliance with District Ordinance and State Law.

4. Delegation of Authority. The Purchasing Agent my delegate the authority for the purchase of goods and supplies, the execution of contracts, task orders, work orders and change orders, the procurement of professional services, the

verification of sole source procurement authorization, and the declaration and disposition of surplus property.

B. Informal Bidding of Construction

1. Informal Bidding Procedures. Public projects, as defined by the Uniform Public Construction Cost Accounting Act (Section 22000 et seq. of the Public Contract Code) and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

2. Contractors List. The District shall comply with the requirements of Public Contract Code Section 22034.

3. Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Section, a notice inviting bids shall be circulated using one or both of the following alternatives:

    i. Notices inviting informal bids may be mailed, faxed or emailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with this subsection 2 of this Section, or

    ii. Notices inviting informal bids may be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department soliciting bids, provided however, if the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

4. Award of Contracts. The Purchasing Agent or her/his delegee is authorized to award informal contracts and approve change orders to informal contracts pursuant to this Section.

C. Formal Bidding of Construction

1. Formal Bidding Procedures. Public projects in excess of the limit amounts listed in Section 22032 of the Public Contract Code, shall be let to contract by formal sealed bid. The procedures for formal bidding shall be adopted in policy by the Purchasing Agent.

2. Bid Award. Bid awards shall be made to the lowest responsive bid from a responsible bidder. Formal bids shall be awarded by the Board of Trustees, unless delegated by the Board of Trustees to the Purchasing Agent. The District reserves the right to reject any or all bids in whole or in part and may waive any irregularities of informalities in any bid when, after consideration of all relevant circumstances, such action is considered in the best interest of the District.

3. Change Orders. The Purchasing Agent may, without authorization of the Board of Trustees, approve change orders in connection with contracts for public projects under this Section up to twenty percent (20%) of the original contract amount, with a maximum cumulative change order amount of five hundred thousand dollars ($500,000).

D. Purchase of Goods and Materials

The procurement of goods and materials shall be consistent with procurement policy approved by the Purchasing Agent.

E. Procurement of Professional Services

1. Professional Services-Generally. The District shall procure professional services by evaluating the qualifications of vendors and cost of proposals, and selecting the best value for the District.

2. Professional Services for Select Professions. The District shall comply with California Government Code Section 4526 in the selection of a vendor to provide architectural, landscape architectural, engineering, environmental, land surveying, or construction management professional services.

3. Threshold for Requiring Proposals. Except as otherwise provided in policy and under Government Code 4525, proposals shall be solicited for the procurement of professional services in excess of one hundred thousand dollars ($100,000). The Board of Trustess shall approve all professional service contracts over two hundred thousand dollars ($200,000).

F. Protest and Appeal of Procurement Actions

1. Protest. Vendors may protest any procurement actions involving formal sealed bids and competitive sealed proposals. The following procedures shall apply:

   a. Any directly affected party who is aggrieved in connection with the solicitation or award of a purchase order or contract issued through a formal sealed bid procedure may protest the procurement action taken.

   b. Such protests must be filed in writing with the District within five (5) working days from the time of the occurrence giving rise to the protest. Protests received after this time will not be considered.

   c. Any protest shall include the date and action taken resulting in a protest, and identify the material issue, including a detailed explanation of the basis for the protest, and the remedy sought. Specification related protests must be fully supported by technical data test results, or other pertinent information.

2. Resolution Process.

a. **Informal Resolution.** Upon receipt of protest, the Purchasing Agent will convene, at the earliest possible convenience, discussions between the protesting party and appropriate District staff to seek informal resolution and/or to clarify the issues.

b. **Response to Protest/Appeal.** If the protest is not resolved by mutual agreement, the Purchasing Agent shall provide a written response to the protesting party within fifteen (15) working days following the informal meeting. The response shall state the Purchasing Agent's decision, the facts supporting the decision, and shall inform the protesting party of its right to appeal the decision to the Board of Trustees.

3. <u>Appeal to the Board of Trustees.</u> In the event the informal resolution procedure is unsuccessful, the protesting party may request an appeal hearing before the Board of Trustees by filing a written request with the Clerk of the Board no later than five (5) working days after notification of the Purchasing Agent's decision. Any appeal hearing shall be scheduled within thirty (30) working days from the date request is received by Board Clerk. The Board Clerk shall notify the appellant of the scheduled hearing date by placing such notice in the U.S. Mail, 1st class, not less than ten (10) working days from the date of hearing. The appellant shall have the right to testify at the hearing, to be represented by counsel, to present witnesses on his/her behalf, and to present oral and written documents and evidence on the issue. The hearing shall be conducted in an informal manner and the rules of evidence shall not apply. After the conclusion of the hearing, the Board of Trustees shall make findings of fact and a decision concerning the issue(s). The decision of the Board of Trustees shall be final.

4. <u>Stay of Procurement Action During a Protest</u>. In the event of a timely protest under this Section, the District shall not proceed further with the solicitation or the award of the contract or purchase order until the protest is resolved, unless the Purchasing Agent, in consultation with the head of the using department and District Counsel, makes a written determination that the award of the purchase order or contract without further delay is necessary to protect a substantial interest of the District.

G. Debarment of Vendors

1. <u>Debarment of Vendors.</u> The Board of Trustees shall have the authority to debar a person(s), company, or corporation for cause from consideration for award of contracts.

2. <u>Causes for Debarment.</u> Causes for debarment include, but are not limited, to the following:

   a. Conviction of or civil judgment for:

      i. Commission of fraud or a criminal offense in connection with (i) obtaining, (ii) attempting to obtain, or (iii) performing a public contract or subcontract;

ii. Violation of antitrust statutes relating to the submission of bids or proposals;

iii. Commission of embezzlement, theft, forgery, bribery, collusion, falsification or destruction of records, making false statements, or receiving stolen property; or

iv. Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects the present responsibility of a contractor or subcontractor.

b. Violation of the terms of a public agency contract or subcontract so serious as to justify debarment, such as

i. Willful or negligent failure to perform in accordance with the terms of one or more contracts; or

ii. A history of failure to perform, or of unsatisfactory performance of one or more contracts.

c. For any other cause the Board determines to be so serious and compelling as to negatively affect responsibility as a District vendor, including debarment by another governmental entity.

d. This Section shall not be construed to limit or prejudice any administrative or legal action available to the Board of Trustees or the District.

H. Local Business and Minority-Owned Business Participation

District staff shall encourage local business, minority-owned business, women-owned business and disabled veteran-owned business participation in District contracts and procurements. District staff shall make reasonable efforts to contract with and obtain price quotations from businesses in the City of Vallejo for labor, supplies and materials on all contracts that are not required to be competitively awarded.

SECTION 3. PUBLICATION AND MINUTE ENTRY/EFFECTIVE DATE

This Ordinance shall be published once in a newspaper of general circulation, printed and published in the District within 15 days from and after its adoption. It shall take effect and be in force on October 9, 2020. The passage of this Ordinance shall be entered in the minutes of the District.

ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District on the 8th day of September, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 8th day of September 2020.

MJ Brown
Clerk of the Board

RESOLUTION NUMBER 2020 -

A RESOLUTION ELECTING TO BECOME SUBJECT TO THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

BE IT RESOLVED, by the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County, California as follows:

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chapter 1054, Statutes of 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code section 22000 et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard; and

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

WHEREAS, California Public Contract Code Section 22034 requires each public agency that elects to become subject to the uniform construction cost accounting procedures to enact an informal bidding ordinance that complies with the requirements set forth in said Section 22034; and

WHEREAS, concurrently herewith, the District has introduced Ordinance No. 2020-73 "An Ordinance of the Board of Trustees of the Vallejo Flood and Wastewater District Amending Ordinance 72 (94-72, 2010-72, and 2015-72) Regarding Bidding and Purchasing Procedures" which enacts procedures governing public works contracts and establishes, among other things, informal bidding procedures in accordance with the requirements of Section 22034 of the Public Contract Code.

IT IS, THEREFORE, RESOLVED that the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County hereby elects under Public Contract Code section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and the Commission's policies and procedures manual and cost accounting review procedures, as they may each for time to time be amended, and directs that the Clerk of the Board notify the State Controller forthwith of its election.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the Vallejo Flood and Wastewater District of Solano County on the 8th day of September, 2020 by the following vote:

AYES:

NOES:

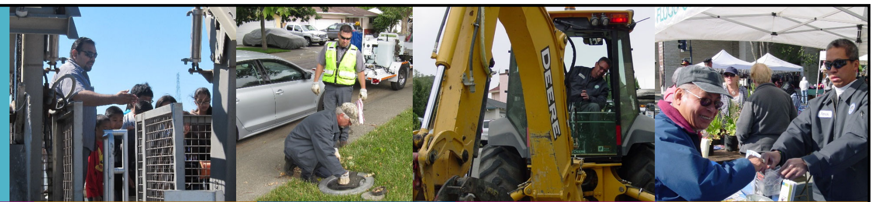
ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 8th day of September 2020.

MJ BROWN
Clerk of the Board

Vallejo
FLOOD & WASTEWATER DISTRICT



Procurement Ordinance and UPCCAA Resolution

September 8, 2020

Presented by Jeff Tucker, Director of Finance/Treasurer

Purpose of Briefing

- Summary of California UPCCAA
- Review current purchasing ordinance
- Outline proposed new purchasing rules
- Discuss advantages of changing purchasing rules
- Hold Public Hearing on Ordinance 2020-73
- Consider adoption of ordinance and resolution

Summary of UPCCAA

Uniform Public Construction Cost Accounting Act:

Voluntary	Informal Bidding
Force Labor	"Opt-in"

Summary of UPCCAA

Without UPCCAA	With UPCCAA
• No informal bidding • Formal bidding on Public Works over $4,000 • No force labor on PW projects	• Allows informal bidding • Formal bidding on PW projects over $200,000 • Force labor on projects up to $60,000

Current Purchasing Ordinance

2.04.010 Informal public works bidding

Informal bids procedure for public works and maintenance work.

2.04.020 All other bidding and procurement

Solicitation and award of purchases not subject to informal public works bid procedures, such as formal public works, materials, and professional services.

2.04.030 "Piggyback" contracts

Authorization to purchase equipment, material and supplies through public agency bid programs an by "piggyback" purchasing.

Current Purchasing Ordinance

- Establishes rules for informal bidding under UPCCAA
  - *Includes procedures that are no longer appropriate or relevant*
  - *Ordinance should only include policy, and not detailed procedures*

Recommendation	Recommendation
Use the **Model Ordinance Language** provided by the California Uniform Construction Cost Accounting Commission	Pass "Opt-in" Resolution for UPCCAA

Proposed New Purchasing Rules

Proposed New Purchasing Rules

Section A District Manager as Purchasing Agent

Delegates authority from board to District Manager.

Section B Informal Bidding

Follows the Model Ordinance Language from the Commission for establishing an informal bidding program.

Section C Formal Bidding

District will follow Public Contracting Code, and establishes the authority to amend contracts without Board approval, within limitations (no more than 20% cumulative increase and no more than $500,000).

Proposed New Purchasing Rules

Section D Goods and Materials

Rules established by policy by District Manager.

Section E Professional Services

Establishes proposal formal threshold of $100,000 and requires contracts over $200,000 be approved by Board of Trustees.

Section F Bid Protests and Appeals

Establishes informal and formal processes for protesting procurement decisions.

Proposed New Purchasing Rules

Section G Debarment of Vendors

Establishes process for debarment of vendors to work for District.

Section H Local and Minority-owned Business Participation

Encourages staff to use local, minority-owned, women-owned and disabled veteran-owned business when possible, and encourages participation in formal bids and requests for proposals.

Advantages of Recommended Actions

Advantages of Recommended Actions

Maintain consistency with state informal bidding rules and procedures without future ordinance changes.

Allow full participation in informal bidding rules, saving time and money for vendors and District.

Make distinctions between different types of procurements (public works, contracted services, goods & materials) and allow for different authorities based on those differences.

Clarify the delegations of procurement authorities to the District Manager.

Advantages of Recommended Actions

Keep What Works

- Encourage purchasing and contracting with businesses in City of Vallejo
- Encourage participation of minority-owned, women-owned, and disabled veteran-owned businesses in bidding and requests for proposals
- Allow for cooperative procurements with other CA governments to improve efficiency and get better pricing

Agenda Item 7A

Public Hearing

1. Hold public hearing on proposed Ordinance 2020-73
2. Close public hearing and consider adoption of Ordinance 2020-73:

An Ordinance of the Board of Trustees of the Vallejo Flood and Wastewater District Amending Ordinance 72 Regarding Bidding and Purchasing Procedures

Agenda Item 7A

Resolution

- Consider adoption of Resolution:

A Resolution Electing to Become Subject to the
Uniform Public Construction Cost Accounting Procedures

VFWD – District Code

Chapter 2.04 - BIDDING AND PURCHASING PROCEDURES

Sections:

2.04.010 - Informal bids procedures for public projects and maintenance work.

The following procedures shall be followed in the solicitation and award of informal bids for public projects, maintenance work, and the purchase of equipment, materials, supplies and services. This section "A" implements the informal bid procedure for the award of contracts for public projects set forth in the Uniform Public Construction Cost Accounting Act (Chapter 2 of Part 3 of Division 2 of the Public Contract Code), and specifically, Article 3 thereof (commencing with Section 22030), and also applies to maintenance work as well as the District's purchase of equipment, materials, supplies and services. As used in this chapter, the terms "public project" and "maintenance work" shall have the definitions set forth in Section 22002 of the Public Contract Code.

1. The district manager is authorized to award contracts for public projects, maintenance work, and the purchase of equipment, materials, supplies and services by this informal bid procedure when the cost of the public project, maintenance work, or the purchase of equipment, materials, supplies or services, as determined by the estimate of the engineer in the case of public projects and maintenance work, or by the appropriate department head in the case of purchases of equipment, materials, supplies or services, falls within the range set forth in subdivision (b) of Section 22032 of the Public Contract Code, as that section may be amended from time to time.
2. Each department of the district shall develop a list of qualified contractors, vendors, suppliers and/or service providers, identified according to categories of work, who can perform work, and/or provide equipment, materials, supplies or services to the district necessary for it to carry out its function. The minimum criteria for development and maintenance of the contractor list shall conform to that determined by the California Uniform Construction Cost Accounting Commission. The list shall be reviewed and updated annually and shall be forwarded to the finance director. The finance director shall make a composite list of all contractors, vendors, suppliers and service providers to be used in the informal bidding procedure.
3. Whenever work, supplies, or equipment or materials qualify to be purchased through the informal bid procedure, and the district manager in his or her discretion determines to use the informal bid procedure, a notice inviting informal bids shall be prepared. The notice shall describe in general the nature of the work to be performed, the materials and/or services to be supplied, or the equipment to be purchased, and how to obtain more detailed information about the project or requirements.
4. The notice inviting informal bids shall be mailed to all the appropriate contractors, suppliers, vendors or service providers on the established composite informal bid list maintained by the finance director, and in the case of public projects, shall be forwarded for publication in all the appropriate trade journals as specified by the California Uniform Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. The notice shall be mailed at a minimum ten (10) calendar days before the date specified in the notice as the last date bids will be accepted by the district.
5. If the work, equipment, materials, supplies or services are proprietary, a purchase contract will be negotiated. No notice requesting informal bids is required.
6. On the date specified, and at the time indicated in the notice, all informal bids shall be opened. After appropriate review by the district, the informal bid will be awarded by the district manager to the lowest responsive, responsible bidder.
7. If all bids received are in excess of the amount specified in subdivision (b) of Section 22032 of the Public Contract Code, as that section may be amended from time to time, the board of

trustees may, by passage of a Resolution by four-fifths vote, award the contract at no more than the amount set forth in subdivision (f) of Section 22034 of the Public Contract Code, as that section may be amended from time to time, to the lowest responsive, responsible bidder, if the board determines the cost estimate of the district was reasonable.

(Ord. 94-72 § A)

(Ord. No. 2010-72, § A, 2-23-2010; Ord. No. 2015-72, § A, 11-10-2015)

2.04.020 - Solicitation and award of purchases not subject to the informal bid procedures.

The following procedures shall be followed in the solicitation and award of contracts for public projects, maintenance work, and the purchase of equipment, materials, supplies and services, that have a total value no greater than the amount set forth in subdivision (a) of Section 22032 of the Public Contract Code, as that section may be amended from time to time, and are therefore below the threshold of, and not subject to, the informal bidding procedures set for in Section 2.04.010 of this chapter.

1. Where the work consists of a public project or maintenance work, the district may perform all of the work with its own employees by force account, by negotiated contract, or by purchase order. No bids will be required.
2. Where the contract is for the purchase of equipment, materials, supplies or services, the district may purchase the same by negotiated contract or by purchase order.
3. If the work is to be done or equipment, materials, supplies or services are to be purchased by negotiated contract or by purchase order, and the district estimates that the cost of the work, equipment, materials, supplies or services will be more than five thousand dollars ($5,000.00), the district shall obtain or attempt to obtain three quotes of the cost of the work, equipment, materials, supplies or services from contractors or suppliers. For all work, equipment, materials, supplies or services with an estimated value of more than ten thousand dollars ($10,000.00), the quotes shall be in writing.
4. The district shall, where possible, include in its solicitations suppliers and vendors located within the City of Vallejo.
5. If the work, equipment, materials or supplies are proprietary in nature, no quotes need to be obtained and a purchase price will be negotiated.
6. All purchases with a value greater than five thousand dollars ($5,000.00) must be approved by a department head. All purchases greater than ten thousand dollars ($10,000.00) must be approved by the district manager. The board of trustees authorizes the district manager to execute all purchase orders or agreements for the construction of public projects, the performance of maintenance work, and the purchase of equipment, materials, supplies or services with a value up to the amount specified in subdivision (a) of Section 22032 of the Public Contract Code, as that section may be amended from time to time.
7. In all solicitations for contract services or purchases under both Sections 2.04.010 and this section, the district will advise those solicited of the district's policy encouraging the participation of MBE/WBE businesses.

(Ord. 94-72 § B)

(Ord. No. 2010-72, § B, 2-23-2010; Ord. No. 2015-72, § B, 11-10-2015)

2.04.030 - Authorization to purchase equipment, material and supplies through public agency bid programs and by "piggyback" purchasing.

Notwithstanding Sections 2.04.010 and 2.04.020 of this chapter, the district may purchase equipment, materials and supplies using either of the following methods:

1. Through a national, California state or regional bid program, pursuant to which public entities may purchase equipment, materials or supplies from providers at a price that has been negotiated for the benefit of public agencies participating in the program. The district may make purchases through such bid programs without the necessity of soliciting and obtaining bids on its own behalf and separately from the national, California state or regional bid program.
2. Where another California public entity has, through a competitive process of bid solicitation and evaluation, purchased an item of materials, equipment or supplies from a particular vendor at a favorable price, and that vendor agrees to sell the same or substantially the same item to the district at the same or substantially the same price, the district may purchase the item of materials, equipment or supplies from that vendor, without the necessity of soliciting and obtaining bids on its own behalf.

(Ord. No. 2015-72, § C, 11-10-2015)