



Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. December 7, 2020 Council Chambers

COMMISSIONERS

Guy Brookshire, Chair

Joanne Schivley,
Treasurer
Henry Beecher
James Petka
Toni Wein

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: There are three different ways you can view this public meeting:

- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527,

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McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

Please call (707) 674-4082 if outside gate is closed.

CITY OF VALLEJO MCCUNE COLLECTION COMMISSION AGENDA

December 7, 2020

Page | 2

1. CALL TO ORDER

2. ROLL CALL

3. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 - 1. Meeting schedule
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others
- E. ACTIVITY REPORTS
 - 1. Program Series
 - 2. Website
 - 3. Art Walk
 - 4. Volunteer Program
 - 5. Writers Workshop
 - 6. Book Club
 - 7. Children's Outreach

4. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the regular meeting, December 7, 2020 of the McCune Collection Commission and approval of the minutes from the March 2, 2020 regular meeting.

6. CHAIR'S REPORT

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection (attachment)

Action: By motion approve/deny acquisition of donated item(s).

B. Submission of Monthly Receipts for Reimbursement

C. McCune Room use requests

Action: By motion approve/deny room use request.

CITY OF VALLEJO MCCUNE COLLECTION COMMISSION AGENDA

December 7, 2020

Page | 3

8. NEW/UNFINISHED BUSINESS

A. Elections for Officers Positions

Action: Nominate and vote on Officers positions, Chair, Vice Chair, Treasurer. By motion, approve officers for the calendar year 2021.

B. Formation of Budget Ad-Hoc Committee for mid-year Fiscal Year (FY) 2020-21 review and FY 2021-22 Consideration

Action: By motion, consider formation of an Ad-Hoc Committee for Budgeting purposes

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use
- iii. Writer's Workshop Public Reading
- iv. Policy Book/Municipal Code Amendments
- v. Grant Update
- vi. Academic Outreach (McCune data on OAC)
- vii. Fundraising Event with the McCune Foundation

11. NEXT MEETING DATE: To be determined

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

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Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

I, Annette Taylor, Staff Liaison, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., December 3, 2020.

Dated: December 3, 2020

Annette Taylor

Annette Taylor, Staff Liaison

Due to the Coronavirus emergency, all City Council meetings will be held via teleconference. Members of the public may provide public comments during the City Council Meeting via ZOOM

- <https://ZoomRegular.CityofVallejo.net>
- Option to join by phone:
- Dial (669) 900-6833
- Enter Meeting ID: 914 0075 0676#
- Press *9 to digitally raise your hand from the phone
- For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:33 PM. March 2, 2020 Council Chambers

1. CALL TO ORDER – 4:30 pm

Guy Brookshire, Chair
Noah Dove, Vice Chair
Joanne Schively, Treasurer
Commissioner Henry Beecher
Commissioner Ken Innes
Commissioner Julie Stratton

2. ROLL CALL

Present: Guy Brookshire, Chair; Noah Dove, Vice Chair; Commissioners Joanne Schively, Henry Beecher, Ken Innes, Julie Stratton

3. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 - 1. Staffing changes – Staff Secretary is Annette Taylor, on interim perhaps permanent basis
 - 2. Reminder about Upcoming Boards and Commissions Appreciation Dinner – Wednesday, March 4, 202 at 6:00 pm
- B. Report from Council Liaison to the McCune Collection Commission
 - 1. Interview for open seat
- C. Report from McCune Foundation to the McCune Collection Commission

Foundation did meet in January. Topic at meeting was update on condition assessment project, have a second intern lined up, going through orientation; financial relationship between Foundation and Commission, issue with grant; need to make progress
- D. Others
- E. ACTIVITY REPORTS
 - 1. Program Series

January - Fantastic event with Professor Walkup, History of Women in Print
February – Poetry Circle – Poets Laureate
 - 2. Website

Put on two volumes of German Classics, Volume 1 and 2, printed in 1913
 - 3. Art Walk

New artist for March and April, Naomi Stein, works in clay; May and June, John Lacey, local artist, paintings
 - 4. Volunteer Program

Felt coating is complete; moving out of project mode to maintenance mode; Linda Lake stuck through the project; being open every Saturday needs additional Commissioner participation
 - 5. Writers Workshop

Going strong, have new members

CITY OF VALLEJO MCCUNE COLLECTION COMMISSION MINUTES

March 2, 2020

Page | 2

- 6. Book Club
Moved to April
- 7. Children's Outreach
No progress to report

4. COMMUNITY FORUM

None

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the regular meeting, March 2, 2020 of the McCune Collection Commission and approval of the minutes from the January 6, 2019 regular meeting.

Commissioner Schivley noted that there was to be an item on the agenda regarding a fundraising event with the Foundation, will include on next meeting's agenda.

Motion to accept the March 2, 2020 agenda and January 6, 2020 minutes made by Vice Chair Dove, seconded by Commissioner Schivley. Approved unanimously, 6 - 0.

6. CHAIR'S REPORT

Discussion on meeting scheduling, should the meetings return to every month; wait for six months to find out if it works

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection (attachment)

Action: By motion approve/deny acquisition of donated item(s).

Motion to accept Carnegie Library Collection as part of the McCune Commission made by Commissioner Schivley, seconded by Commissioner Stratton, all in favor.

B. Submission of Monthly Receipts for Reimbursement

Received receipts in three categories – printing (\$179.23), office supplies (\$62.85), and hospitality (\$12.79). Receipt for postcard stamps – stamps will be used for future mailing.

C. McCune Room use requests

Action: By motion approve/deny room use request.

Motion to approve the Vallejo Friends of the Library request use of the McCune Room for their annual meeting on June 17, 2020 made by Vice Chair Dove, seconded by Commissioner Stratton, approved without objection, Commissioners Innes and Beecher recused.

CITY OF VALLEJO MCCUNE COLLECTION COMMISSION MINUTES

March 2, 2020

Page | 3

8. NEW/UNFINISHED BUSINESS

A. Honoraria for January Lecture Series

Action: By motion, approve \$200 honoraria for Professor Walkup for the January lecture series.

Motion to approve \$200 honoraria for Professor Walkup made by Commissioner Stratton, seconded by Commissioner Innes, all in favor.

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use
- iii. Writer's Workshop Public Reading
- iv. Policy Book/Municipal Code Amendments
- v. Grant Update
- vi. Academic Outreach (McCune data on OAC)

11. NEXT MEETING DATE: May 4, 2020, 4:30 p.m.

12. ADJOURNMENT – 5:10 p.m.